

COMMITTEE OF THE WHOLE
AUGUST 13, 2024
VILLAGE BOARD ROOM
2200 HARNISH DRIVE, ALGONQUIN
7:30 P.M.

Trustee Glogowski – Chairperson
Trustee Dianis
Trustee Smith
Trustee Brehmer
Trustee Auger
Trustee Spella
President Sosine

∞ AGENDA ∞

- 1. Roll Call – Establish a Quorum**
- 2. Public Comment – Audience Participation**
(Persons wishing to address the Committee must register with the Chairperson prior to roll call.)
- 3. Community Development**
 - A. Consider a Public Event Permit for the Algonquin-Lake in the Hills Chamber of Commerce Wine Walk at the Algonquin Commons
 - B. Consider a Public Event Permit for the St. Vincent DePaul; Friends of the Poor Walk
- 4. General Administration**
 - A. Consider an Amendment of Chapter 33 Amending Number of Liquor Licenses
 - B. Consider the 2024 Fall Recreation Events:
 - Are You Ready for it? “A Taylor Experience” – Friday, September 20 at Spella Park
 - Algonquin Kite Festival – Sunday, September 29 located at Spella Park
 - Trick or Treat Trail – Saturday, October 19 located on Main Street (with street closure)
 - Miracle on Main – Saturday, December 7 located on Main Street (with street closure)
- 5. Public Works & Safety**
 - A. Consider an Agreement with Sutton Ford for the Purchase of Five (5) 2024 Ford F250 Trucks
 - B. Consider an Agreement with Knapheide Truck Equipment for the Purchase of Plows and Liftgate Equipment
 - C. Consider an Agreement with Standard Industrial & Automotive Equipment for the Inground Lift Repairs
 - D. Consider an Agreement with Burke, LLC. for the Design-Build Contract for the Downtown Streetscape - Harrison and Washington Parking Lots Project
- 6. Executive Session (if needed)**
- 7. Other Business**
- 8. Adjournment**



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	August 13, 2024
<u>SUBMITTED BY:</u>	Stephanie Barajas, Planner
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	Algonquin/ Lake in the Hills Chamber of Commerce; Algonquin Fall Wine & Dessert Walk at Algonquin Commons, Public Event/Entertainment License – September 28, 2024

ACTION REQUESTED:

Greg Urban, on behalf of the Algonquin/ Lake in the Hills Chamber of Commerce, is seeking approval of a public event/entertainment license for the Algonquin Fall Wine & Dessert Walk on Saturday, September 28, 2024. The event will occur in the Algonquin Commons at 1900 South Randall Road. The setup will be from 10:00 am to 2:00 pm and the event will occur from 2:00 pm to 5:00 pm. No street closure is requested.

There will be up to 10 participating businesses with planned wine stops and planned dessert only stops. Each wine stop will be supplied with pre-measured pour spouts and sample pour amounts. There will be small 10'x10' tents on the patio of the Algonquin Commons management office used for registration.

The event fee will be \$50 per participant. Approximately 300 participants are expected with each participant given a punch card and a wristband. Each business will then mark off their stop on the punch card.

The applicant is seeking a waiver of the Public Event License Fee of \$50/day.

DISCUSSION:

Staff has reviewed the request and recommends approval with the following conditions outlined below.

RECOMMENDATION:

Approval is contingent upon the following:

- This Special Event Permit shall be visible at all times;
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- Final site and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works as needed. The coordinator shall notify the Village of any changes in location or operations, which may be subject to further review and approval by the Village;
- A minimum five-foot (5') sidewalk clearance shall be kept at all times;
- All Village fees must be paid prior to the event unless they are waived by the Village Board;
- A Special Event Permit to sell alcohol must be obtained from the Village and State Liquor Commissioners;
- Prior to commencing any of the activities approved by the Public Event License, the applicant, at no expense to the Village, shall obtain and file with the Village, no less than 30 days prior to the event, evidence that its insurance meets the minimum requirements;

- All servers shall be Basset certified. Basset Certification training will be made available by the Algonquin Police Department;
- A pre-meeting with the Liquor Compliance Officer is required;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.

ATTACHMENTS:

- Public Event License Application
- List of Participating Businesses



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: Algonquin Fall Wine & Dessert Walk

Sponsoring Organization:

Name: Algonquin/Lake in the Hills Chamber of Commerce Contact Name: Greg Urban
 Address: 2200 Harnish Dr
 City, State, ZIP: Algonquin, IL 60102
 Phone: 847-658-5300 Email: gregurban@alchamber.com

Event Coordinator:

Name: Greg Urban
 Home Address: [REDACTED]
 City, State, ZIP: [REDACTED]
 Phone: 847-658-5300 Email: gregurban@alchamber.com

Event Information:

Describe the Nature of the Event: This is a wine and dessert walk event that will take place in the Algonquin Commons, a set number

of locations will serve as wine tasting stops and other locations will only serve as dessert stops, these locations will not have alcohol

New Event Repeat Event If repeat, will anything be different this year? Yes

The previous location was in old town Algonquin, we are moving it up to the Algonquin Commons to let the DAA host their own

and we are adding dessert stops to the event.

Event Address: 1900 S Randall Rd, Algonquin IL 60102 (multiple locations, see attached)

Date(s) and Time(s) of the Event: Saturday, September 28, 2024 - wine tasting: 2:00-5:00

Rain Date(s), if applicable: rain or shine

Set-Up Date/Time: Saturday, September 28, 2024 setup/check in: 10:00-2:00

Maximum Number of Attendees/Participants Expected: 300

Admission Fee: Yes No If Yes, list fee(s) to be charged: \$50 per person

How will the revenue be used (include donations to non-profit or charitable organizations): Revenue will go to support

the activities of the Chamber of Commerce to better enable us to serve the business community through networking,

education and resources.

Event Website: www.alchamber.com

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: All volunteers who are pouring wine tastings will have BASSET certifications and be properly trained

on pouring and rules/laws. Each location will be supplied with pre-measured pour spouts, sample pour amounts,
and the necessary tools and training to keep the event and our attendees safe.

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: Parking will be within the Algonquin Commons

Will there be a need for road closures? Yes No If Yes, please explain: _____

Are you requesting Algonquin Police Officer(s) presence? Yes No If Yes, to perform what function? _____

Do you want a fire truck or ambulance present? Yes No If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Do you wish to serve alcoholic beverages? Yes No

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No *If Yes, attach a copy of the policy.*

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No
If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

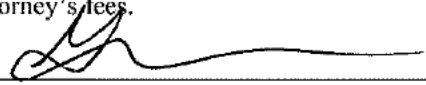
Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): No

Do you plan on holding a raffle during this event? Yes No
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): Greg Urban
On-site contact's cell number: [REDACTED]
On-site contact's work number: 847-658-5300
On-site contact's home number: na

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.



Signature of Applicant
Greg Urban

Printed Name of Applicant

7/22/2024

Date

Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or any of its employees, representatives, subcontractors or agents.

The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/Licensee.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/
Licensee: Algonquin/Lake in the Hills Chamber

Circle all
that apply: Applicant Sponsor Organizer Promoter

By: Greg Urban
[Print]

[Signature]

Date: 7/22/2024

Algonquin/Lake in the Hills Chamber of Commerce

**Fall Wine Walk
Saturday, September 28, 2024**

locations with wine pouring

Non-Liquor License Holders

Evolve Chiropractic Algonquin Commons - 1946 S Randall Rd, Algonquin, IL 60102

Pvolve Algonquin - 1732 S Randall Rd, Algonquin, IL 60102

The North Group Collective | Compass - 1632 S Randall Rd, Algonquin, IL 60102

Apricot Lane Boutique - 1954 S Randall Rd, Algonquin, IL 60102

HOTWORX - 1722 S Randall Rd, Algonquin, IL 60102

European Wax Center - 1952 S Randall Rd, Algonquin, IL 60102

Options Medical Weight Loss - 1636 S Randall Rd, Algonquin, IL 60102

Liquor License Holders

Bonefish Grill - 1604 S Randall Rd, Algonquin, IL 60102

Tap House Grill - 1508 S Randall Rd, Algonquin, IL 60102

Biaggi's Ristorante Italiano - 1524 S Randall Rd, Algonquin, IL 60102

**Special Event Permit Application
Algonquin/Lake in the Hills Chamber of Commerce
Saturday, September 28, 2024**

Setup

We will check in participants outside on the patio of the Algonquin Commons management office on Saturday, September 28 from 10:00-1:30. Small 10x10 tents will be used for the registration area to check in, ID, wristband and provide punchcards to ticket holders.

Tasting

Each ticketed guest will have a wristband, map and punchcard to visit the locations pouring wine samples. Each tasting will be measured and punchcard stamped to ensure compliance with all state and local alcohol rules/ordinances regarding over service. No person will be allowed to carry open alcohol outside of the approved tasting locations or drink in public.

Location

No streets or sidewalks will be closed or altered from their current state. All shoppers and ticketed guests will need to comply with the existing parking, crosswalks and streetscape as it currently is configured.

See attached map and list for pour locations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER FNIC 11000 E Route 34 Ste 1 Plano IL 60545	CONTACT NAME: Lori Dobbs PHONE (A/C, No, Ext): 630-552-3447 E-MAIL ADDRESS: LORI.DOBBS@FNICGROUP.COM		FAX (A/C, No): 630-552-3850
	INSURER(S) AFFORDING COVERAGE INSURER A : Lloyds of London		NAIC # 32727
INSURED ALGOINT-01 Algonquin-Lake in the Hills Chamber of Commerce 4520 W Algonquin RD Lake in the Hills IL 60156	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES **CERTIFICATE NUMBER: 1559188251** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	
A	Liquor Liability			JFL/LIQ/235751	4/23/2024	4/23/2025		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Wine Walk

CERTIFICATE HOLDER Village of Algonquin 2200 Harnish Drive Algonquin IL 60102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brazelton Insurance Group, Inc 115 N Main Street, Ste 101 Algonquin IL 60102		CONTACT NAME: Scot Brazelton PHONE (A/C, No, Ext): (224) 333-2241 E-MAIL ADDRESS: scot@brazeltoninsgrp.com		FAX (A/C, No): (224) 333-2521	
INSURER(S) AFFORDING COVERAGE				NAIC #	
INSURER A: TRAVELERS PROPERTY-CASUALTY CO OF AME				25674	
INSURER B: STANDARD FIRE INSURANCE CO (TRAVELERS)				19070	
INSURER C:					
INSURER D:					
INSURER E:					
INSURER F:					

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			68G6N909396	01/17/2024	01/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB6N985995	01/17/2024	01/17/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Village of Algonquin 2200 Harnish Drive Algonquin IL 60102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Scot Brazelton</i>
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Certificate of Completion

This is to certify that

Gregory Urban

has diligently and with merit completed

On-Premise BASSET Alcohol Certification

Completion Date: 07-10-2024

A handwritten signature in black ink, appearing to read "John Comly", written over a horizontal line.

John Comly
President, CEO and Director

BASSET ID# 16461141

225 East Robinson St Ste 570
Orlando, FL 32801

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 07 2015**

ALGONQUIN-LAKE IN THE HILLS CHAMBER
OF COMMERCE INC
2114 W ALGONQUIN RD
LAKE IN THE HILLS, IL 60156

Employer Identification Number:
36-3549075
DIN:
17053091304035
Contact Person:
THOMAS C KOEBSTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
May 15, 2010
Contribution Deductibility:
No
Addendum Applies:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Contributions to you are not deductible by donors under section 170(c)(2) of the Code.

Sincerely,



Director, Exempt Organizations

Letter 948



Wine tasting Stop



Registration/Check-In



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Village Board
<u>MEETING DATE:</u>	August 13, 2024
<u>SUBMITTED BY:</u>	Stephanie Barajas, Planner
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	St. Vincent DePaul; Friends of the Poor Walk, Public Event/Entertainment License – September 21, 2024

ACTION REQUESTED:

Mark Minaglia, on behalf of the St. Vincent DePaul Society, is seeking approval of a public event/entertainment license for the Friends of the Poor Walk. The walk will take place on Saturday, September 21, 2024 from 8:00 am to 9:00 am. The walk will begin at St. Margaret Mary, head south on Hubbard St to Schuett St, and then to the McHenry County Prairie Trail. It will continue northwest on the trail, cross IL Rt 31, and then return to St. Margaret Mary on the same route. They will have crossing guards at various intersections. No street closures are requested. All the money raised will go to the St. Vincent de Paul treasury to assist families in need in Algonquin and Lake in the Hills.

Mr. Minaglia is also seeking a waiver of the Public Event License Fee of \$50/day.

DISCUSSION:

Staff has reviewed the request and recommends approval with the following conditions outlined below.

RECOMMENDATION:

Approval is contingent upon the following:

- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- Traffic shall not be impeded in any manner due to the walk.
- Final site and circulation plans are subject to review and approval by CD Staff, Police, Fire, and Public Works as needed;
- Public Event License Fees must be paid prior to the event unless they are waived by the Village Board;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind in excess of 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public;
- Prior to commencing any of the activities approved by the Public Event License, the applicant, at no expense to the Village, shall obtain and file with the Village, no less than 30 days prior to the event, evidence that its insurance meets the minimum requirements;

ATTACHMENTS:

- Public Event License Application
- Site Plan



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: WALK FOR THE POOR

Sponsoring Organization:

Name: ST VINCENT DE PAUL Contact Name: MARK MINAGLIA
 Address: 111 S. HUBBARD ST
 City, State, ZIP: ALGONQUIN, IL 60102
 Phone: 847-628-5161 Email: STVDP.ALGONQUIN@GMAIL.COM

Event Coordinator:

Name: MARK MINAGLIA
 Home Address: [REDACTED]
 City, State, ZIP: ALGONQUIN, IL 60102
 Phone: [REDACTED] Email: [REDACTED]

Event Information:

Describe the Nature of the Event: THIS IS A 5K WALK TO RAISE MONEY TO HELP OUT THOSE IN NEED WITHIN OUR COMMUNITY

New Event Repeat Event If repeat, will anything be different this year? NO

Event Address: 111 S. HUBBARD ST ALGONQUIN

Date(s) and Time(s) of the Event: SEPTEMBER 21ST AT 8:00AM - 9:00AM

Rain Date(s), if applicable: N/A

Set-Up Date/Time: 6 SEPT 21ST 6:7AM

Maximum Number of Attendees/Participants Expected: USUALLY 20-25 - HOPING FOR 40-50

Admission Fee: Yes No If Yes, list fee(s) to be charged: _____

How will the revenue be used (include donations to non-profit or charitable organizations): 100% OF ALL MONEY RAISED GOES OUT TO OUR FRIENDS IN NEED

Event Website: NONE

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan:

 NONE NEEDED

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled:

 PARKING IS THE CHURCH PARKING LOT - PLENTY OF ROOM - COUPLE HUNDRED SPACES FOR MAYBE 20-30 CARS

Will there be a need for road closures? Yes No X If Yes, please explain:

Are you requesting Algonquin Police Officer(s) presence? Yes No X If Yes, to perform what function?

Do you want a fire truck or ambulance present? Yes No X If Yes, for what hours and to perform what function?

Are you wishing to post temporary sign(s) announcing the event? Yes No X If Yes, please describe desired size, location and date(s) that the signage will be displayed:

Do you wish to serve alcoholic beverages? Yes No X

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No If Yes, attach a copy of the policy.

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No X

If Yes, please describe type, band name(s), and hours of performance and if there will be a stage:

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): NO

Do you plan on holding a raffle during this event? Yes _____ No X
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): MARK MINAGLIA
On-site contact's cell number: _____
On-site contact's work number: SAME
On-site contact's home number: SAME

Affidavit of Applicant:

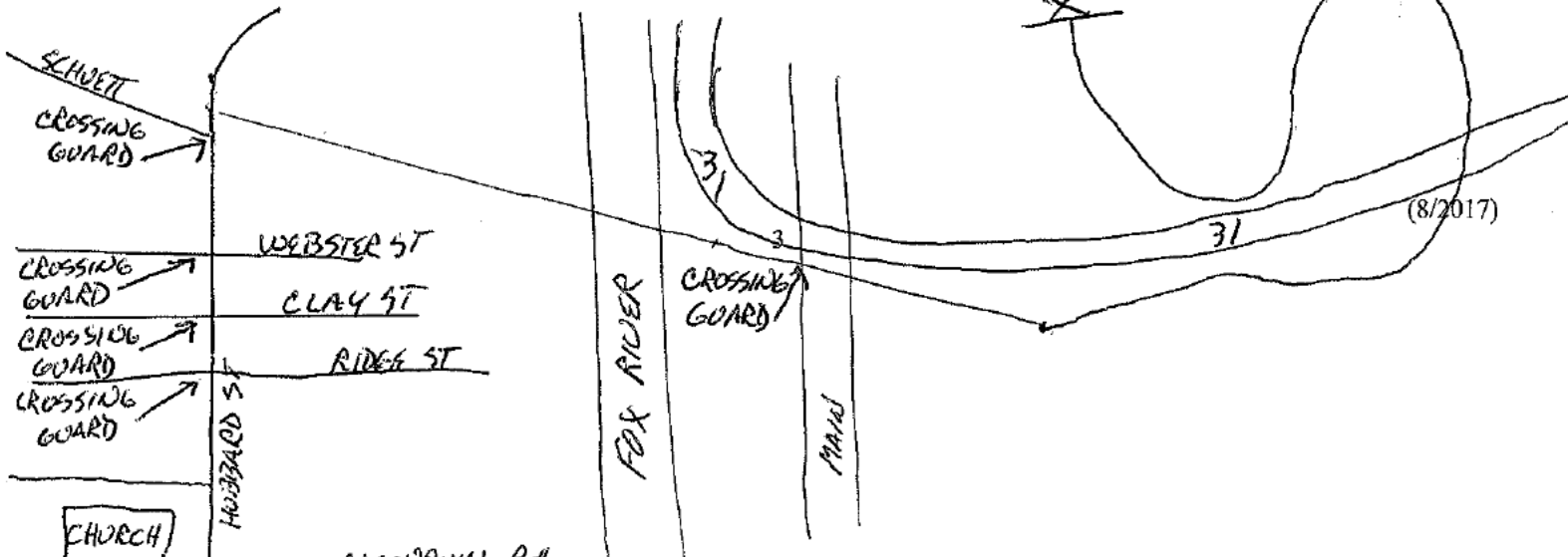
I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.

[Signature]
Signature of Applicant
MARK MINAGLIA
Printed Name of Applicant

7-22-2024
Date

EDGEWATER PATH

STARTING AT THE BACK PARKING LOT AT ST MARGARET MARY, WE GO TO HUBBARD ST + WALK SOUTH PAST RIDGE (1 CROSSING GUARD POSTED) PAST CLAY ST (1 CROSSING GUARD POSTED) PAST WEBSTER ST (1 CROSSING GUARD POSTED) TO SCHUETT ST (1 CROSSING GUARD POSTED) FROM THERE WE WILL CONTINUE ^{THE} WALK ON THE McHENRY COUNTY PRAIRIE TRAIL GOING WEST, THE WALK WILL CONTINUE OVER THE RIVER, PAST MAIN ST, WE WILL WALK JUST PAST 31 + THEN WE TURN AROUND + WALK BACK TO THE CHURCH



Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.


The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/
Licensee: MARK MINAGLIA

Circle all
that apply: Applicant Sponsor Organizer Promoter

By: MARK MINAGLIA
[Print] 
[Signature]

Date: 7-22-2024



VILLAGE OF ALGONQUIN
MEMORANDUM

DATE: July 16, 2024

TO: Committee of the Whole

FROM: Michelle Weber

SUBJECT: Liquor Code Amendment

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance amending the number of available Class A-1 and Class B liquor licenses.

This change is the result of requests from:

- Juan Figueroa Enterprises, Inc. (dba) Buena Vista Mar Y Tierra an established restaurant located 220 N. Harrison Street, Algonquin has applied for a class A-1 liquor license, which will patrons to consume alcoholic liquor only on premise as well as purchase packaged alcohol to go.
- Esplanade LLC (dba) Bliss Liquor proposed liquor store located 2302 Esplanade Drive, Algonquin applied for a class B liquor license. At the time of the application a request to add an additional B Class liquor license was approved. Since then, it has come to my attention, Bliss Liquor has decided not to move forward with a liquor store in Algonquin.

Staff recommends increasing the number of available Class A-1 by one to accommodate the request Buena Vista Mar Y Tierra and removing one Class B, due to Bliss Liquor not moving forward with the execution of their liquor store.

Attachment

ORDINANCE NO. 2024 - O - ____

**An Ordinance Amending Chapter 33, Liquor Control
and Liquor Licensing, of the Algonquin Municipal Code**

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Section 33.07-B, Number of Licenses Issued, Paragraphs 2 and 6, of the Algonquin Municipal Code shall be amended as follows:

- 2. Thirty-seven Class A-1 License at any one time.
- 6. Four Class B Licenses at any one time.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect August ____, 2024, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Abstain:
Absent:

APPROVED:

(SEAL)

Village President, Debby Sosine

ATTEST: _____
Village Clerk, Fred Martin

Passed: _____
Approved: _____
Published: _____



Village of Algonquin

The Gem of the Fox River Valley

MEMORANDUM

TO: Tim Schloneger, Village Manager
FROM: Stacey VanEnkevort, Recreation Director
DATE: August 5, 2024
SUBJECT: Algonquin Recreation Fall Events | Request for Approval and Street Closure

The Recreation Department is preparing for the upcoming Fall events in Algonquin. In an effort to provide the safest possible experience for the Trick or Treat Trail and the Miracle on Main, Main Street will be closed to traffic. These events encourage participants to come to Algonquin and enjoy what the Village, especially the downtown area has to offer.

Schedule of Events

1. **Are You Ready for it? "A Taylor Experience"** – Friday, September 20 located in Spella Park
Summary: This will be a live concert with several vendors and food trucks in Spella Park in cooperation with the Algonquin Area Public Library
2. **Algonquin Kite Festival** – Sunday, September 29 located at Spella Park
Summary: This is a repeat of our Annual Kite Festival in cooperation with Algonquin Area Public Library and Chicago Kite which consists of professional kite flyers, public kite flying, activities, music and food trucks.
3. **Trick or Treat Trail** – Saturday, October 19 located on Main Street (with street closure)
Summary: This is a repeat event on Main St. that includes downtown businesses and local sponsors in a Trick or Treat Trail, as well as a variety of games and activities for the kids.
4. **Miracle on Main** – Saturday, December 7 located on Main Street (with street closure)
Summary: This is our annual holiday event and tree lighting ceremony on Main St. This event includes the arrival of Santa, ice sculpting, reindeer, live music, trackless train and a Merry Market with a variety of vendors.

Approvals Requested

1. Pursuant to the Algonquin Municipal Code section 34.12, staff is proactively requesting a waiver to invite various craft and food vendors to sell food and drink products during these events.
2. Pursuant to the Algonquin Municipal Code section 31.04, Recreation staff, with Police recommendation is requesting approval to close South Main Street (between Algonquin Road and Madison Street) during the hours of 12:00pm until the conclusion of the event approximately 8:00pm, as needed for Trick or Treat Trail and Miracle on Main.
3. Pursuant to Section 31.04 of the Municipal Code, the Village Board must approve any public events in the Village, including concerts and musical performances.
4. Pursuant to Algonquin Municipal Code Section 43.10, regarding amplified sound systems, staff is requesting approval to have live and amplified music at all four listed events.

If you agree, please forward to the Village Board for approval to hold these events. Thank you for your support and consideration.

C: Michael Kumbera, Deputy Village Manager
Dennis Walker, Police Chief



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

- M E M O R A N D U M -

DATE: August 1, 2024

TO: Tim Schloneger, Village Manager
Nadim Badran, Public Works Director

FROM: Michael Reif, Internal Services Supervisor

SUBJECT: Purchase of Five New Ford F-250 Pickup Trucks

Staff recommends purchasing five (5) new 2024 Ford F-250 pickup trucks to replace the following vehicles:

- #501 - 2011 Ford F-350 (Public Works General Services)
- #502 - 2014 Ford F-350 (Public Works General Services)
- #503 - 2015 Ford F-350 (Public Works General Services)
- #518 - 2012 Ford F-350 (Public Works General Services)
- #813 - 2007 Ford F-550 (Public Works Water & Sewer)

These trucks, which range in age from 9 to 17 years, have reached the end of their serviceable life with the Village and meet the replacement standards outlined in the APWA Vehicle Replacement Guide.

The following five (5) trucks are proposed to be purchased through the [Suburban Purchasing Cooperative](#), a joint purchasing program that provides competitively bid pricing for municipal vehicles, with Sutton Ford as the low bidder. Snowplows and liftgates for the five (5) trucks are being purchased from and installed by Knapheide Truck Equipment. See below for a cost summary:

<u>Truck #</u>	<u>Configuration</u>	<u>Truck Cost</u>	<u>Upfit Cost</u>	<u>Total</u>	<u>Budgeted Amount</u>
501	Extended Cab 8ft bed	\$51,156	\$11,333	\$62,489	\$64,000
502	Crew Cab. 8ft Bed	\$52,289	\$11,333	\$63,622	\$65,000
503	Extended Cab 8ft Bed	\$51,156	\$11,333	\$62,489	\$63,000
518	Extended Cab 8ft Bed	\$51,156	\$11,333	\$62,489	\$63,000
813	Extended Cab 6.5ft Bed	\$50,966	\$11,333	\$62,299	\$63,000
TOTAL:		\$256,723	\$56,665	\$313,388	\$318,000

Recommendation

Staff recommends approval of the following two resolutions related to this purchase:

1. A Resolution authorizing the purchase of five 2024 Ford F-250 trucks from Sutton Ford in the amount of \$256,723.
2. A Resolution authorizing the purchase of plows and liftgate equipment from Knapheide Truck Equipment in the amount of \$56,665.

C: Michael Kumbera, Deputy Village Manager/CFO
Michele Zimmerman, Assistant Public Works Director
Vince Kilcullen, General Services Superintendent
Jason Schutz, Utilities Superintendent



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Wednesday, July 31, 2024

DATE

PURCHASER'S NAME

Village of Algonquin

STREET ADDRESS

110 Mitchard Way

CITY

Algonquin

STATE

IL

ZIP

60102

BUS PHONE

847-658-1288

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW

USED

SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	Ford	F250	SRW	White		X00312
VIN NO.	MILES		SALES REP	SCOTT OUREDNIK		
1FT7X2BA1REE89763	25					
2024 Ford F250 SRW XL 4x4 Super Cab 8.0' Bed			\$50,983.00	TRADE-IN INFORMATION		
				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$50,983.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	KH387	
DOCUMENTATION FEE			\$0.00	END USER FIN	QE427	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$51,156.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$51,156.00			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

7/31/2024

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

7/31/2024

Contact(s): Brett Wise
bwise58@knapheide.com

Brett Wise (Inside Sales)
bwise58@knapheide.com

Brett Wise (Outside Sales)
bwise58@knapheide.com

Customer: Algonquin, Village Of

ID: 80528
Address:
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Phone: 8476582700
Contact: MIKE REIF
End Customer:

Terms: NET 30 DAYS
Is Order Tax Exempt: Yes
Tax Exemption: E99951037

Sales Order Information:

Sales Order Received: 07/10/2024

Customer PO Number: 1941283

Customer Date: 08/13/2024

Vehicle Information:

VIN: 1FT7X2BA1REE89763
Model: F-250
Cab Type: SuperCab
Drivetrain: 4x4
Transmission Type: Auto
Color:
Dealer Code:

Factory Order #:
Year: 2024
Cab to Axle: 56
Engine Size: 6.8
Wheelbase: 164.1
Dealer Stock #:

Make: Ford
Chassis Type: Pickup
Rear Axle Type: SRW
Fuel Type: Gas
GVWR: 10000
Chassis Label:

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Drive Away
Ship To: Algonquin, Village Of
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Description	Quantity	Unit Price	Total
BLADE ASSY 9" PRO PLUS W/QUAD	1.00	7,312.00	7,312.00
BIG BOX ASSY PRO PLUS H9/H11	1.00	0.00	0.00
MOUNT KIT FORD F250SD-550SD	1.00	0.00	0.00
Snow Plow Harness Kit, Western/Fisher 85973-2 3-port Isolation Module Lighting System with Halogen Vehicle Lighting	1.00	0.00	0.00
Headlight Kit, Western 72530 Nighthawk Halogen Pair	1.00	0.00	0.00
Handheld Plow Controller, Western 35500 (4) Pin	1.00	0.00	0.00
Module, Western 29070-1, (3) Port, DRL/Non-DRL	1.00	0.00	0.00
Installation Labor	5.00	0.00	0.00
Western Municipal Discount	1.00	-591.00	-591.00
RUBBER DEFLECTOR KIT 9.0'	1.00	256.00	256.00
1,300lb Liftgate, Tommy Gate G2-60-1342 EA38 55" x 38" + 6" Aluminum Platform 1,300lb Capacity Pickup Application	1.00	4,231.00	4,231.00

Installed			
Liftgate Bracket Kit, 60" Wide Model Tommy Gate T-285 2017 Current Ford Compatible with Pro Power	1.00	0.00	0.00
Camera Sensor Backup Bar, Tommy Gate 017920 Ford 2023 + Ford F250/F350 (Super Duty Series) Compatible with Original Series and G2 Series Liftgates.	1.00	125.00	125.00
Total does not include any applicable taxes or transportation charges unless specifically noted herein:		Subtotal:	\$11,333.00
Any changes to the order before shipment, may require additional payment or credit back		Tax:	\$0.00
		Total:	\$11,333.00

By signing and accepting this order, Customer agrees to accept Knapheide Truck Equipment Center Chicago terms and conditions as stated above.

Customer Signature Print Name Title Date

Sales Order Not Released



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Wednesday, July 31, 2024

DATE

PURCHASER'S NAME

Village of Algonquin

STREET ADDRESS

110 Mitchard Way

CITY

Algonquin

STATE

IL

ZIP

60102

BUS PHONE

847-658-1288

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW

USED

SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	Ford	F250	SRW	White		X00315
VIN NO.	MILES		SALES REP	SCOTT OUREDNIK		
1FT7W2BA9REE90954	25					
2024 Ford F250 SRW XL 4x4 Crew Cab 6.5' Bed			\$52,116.00	TRADE-IN INFORMATION		
				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$52,116.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	KH387	
DOCUMENTATION FEE			\$0.00	END USER FIN	QE427	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$52,289.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$52,289.00			

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ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

7/31/2024

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

7/31/2024

Contact(s): Brett Wise
bwise58@knapheide.com

Brett Wise (Inside Sales)
bwise58@knapheide.com

Brett Wise (Outside Sales)
bwise58@knapheide.com

Customer: Algonquin, Village Of

ID: 80528
Address: 2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Phone: 8476582700
Contact: MIKE REIF
End Customer:

Terms: NET 30 DAYS
Is Order Tax Exempt: Yes
Tax Exemption: E99951037

Sales Order Information:

Sales Order Received: 07/25/2024

Customer PO Number: REE90954

Customer Date: 08/02/2024

Vehicle Information:

VIN: 1FT7W2BA9REE90954
Model: F-250
Cab Type: Crew
Drivetrain: 4x4
Transmission Type: Auto
Color:
Dealer Code:

Factory Order #:
Year: 2024
Cab to Axle: 56
Engine Size: 6.8
Wheelbase: 175.9
Dealer Stock #:

Make: Ford
Chassis Type: Pickup
Rear Axle Type: SRW
Fuel Type: Gas
GVWR: 10000
Chassis Label:

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Drive Away
Ship To: Algonquin, Village Of
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Description	Quantity	Unit Price	Total
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Installed			
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		Total:	\$11,333.00

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Customer Signature

Print Name

Title

Date



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& FLEET**

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SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
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1FT7X2BA3REE89585	25					
2024 Ford F250 SRW XL 4x4 Super Cab 8.0' Bed			\$50,983.00	TRADE-IN INFORMATION		
			MAKE OF USED VEHICLE			
			YEAR			
			MODEL			
			VEHICLE IDENT. NO.			
			MILEAGE			
			TRADE VALUE			
SUBTOTAL			\$50,983.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	KH387	
DOCUMENTATION FEE			\$0.00	END USER FIN	QE427	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$51,156.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$51,156.00			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

7/31/2024

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

7/31/2024

Contact(s): Brett Wise
bwise58@knapheide.com

Brett Wise (Inside Sales)
bwise58@knapheide.com

Brett Wise (Outside Sales)
bwise58@knapheide.com

Customer: Algonquin, Village Of

ID: 80528
Address:
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Phone: 8476582700
Contact: MIKE REIF
End Customer:

Terms: NET 30 DAYS
Is Order Tax Exempt: Yes
Tax Exemption: E99951037

Sales Order Information:

Sales Order Received: 07/10/2024

Customer PO Number: 1941285

Customer Date: 08/13/2024

Vehicle Information:

VIN: 1FT7X2BA3REE89585
Model: F-250
Cab Type: SuperCab
Drivetrain: 4x4
Transmission Type: Auto
Color:
Dealer Code:

Factory Order #:
Year: 2024
Cab to Axle: 56
Engine Size: 6.8
Wheelbase: 164.1
Dealer Stock #:

Make: Ford
Chassis Type: Pickup
Rear Axle Type: SRW
Fuel Type: Gas
GVWR: 10000
Chassis Label:

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Drive Away
Ship To: Algonquin, Village Of
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Description	Quantity	Unit Price	Total
BLADE ASSY 9" PRO PLUS W/QUAD	1.00	7,312.00	7,312.00
BIG BOX ASSY PRO PLUS H9/H11	1.00	0.00	0.00
MOUNT KIT FORD F250SD-550SD	1.00	0.00	0.00
Snow Plow Harness Kit, Western/Fisher 85973-2 3-port Isolation Module Lighting System with Halogen Vehicle Lighting	1.00	0.00	0.00
Headlight Kit, Western 72530 Nighthawk Halogen Pair	1.00	0.00	0.00
Handheld Plow Controller, Western 35500 (4) Pin	1.00	0.00	0.00
Module, Western 29070-1, (3) Port, DRL/Non-DRL	1.00	0.00	0.00
Installation Labor	5.00	0.00	0.00
Western Municipal Discount	1.00	-591.00	-591.00
RUBBER DEFLECTOR KIT 9.0'	1.00	256.00	256.00
1,300lb Liftgate, Tommy Gate G2-60-1342 EA38 55" x 38" + 6" Aluminum Platform 1,300lb Capacity Pickup Application	1.00	4,231.00	4,231.00

Installed			
Liftgate Bracket Kit, 60" Wide Model Tommy Gate T-285 2017 Current Ford Compatible with Pro Power	1.00	0.00	0.00
Camera Sensor Backup Bar, Tommy Gate 017920 Ford 2023 + Ford F250/F350 (Super Duty Series) Compatible with Original Series and G2 Series Liftgates.	1.00	125.00	125.00
Total does not include any applicable taxes or transportation charges unless specifically noted herein:		Subtotal:	\$11,333.00
Any changes to the order before shipment, may require additional payment or credit back		Tax:	\$0.00
		Total:	\$11,333.00

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Customer Signature

Print Name

Title

Date



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Wednesday, July 31, 2024

DATE

PURCHASER'S NAME

Village of Algonquin

STREET ADDRESS

110 Mitchard Way

CITY

Algonquin

STATE

IL

ZIP

60102

BUS PHONE

847-658-1288

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW

USED

SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	Ford	F250	SRW	White		X00314
VIN NO.	MILES		SALES REP	SCOTT OUREDNIK		
1FT7X2BA8REE89498	25					
2024 Ford F250 SRW XL 4x4 Super Cab 8.0' Bed			\$50,983.00	TRADE-IN INFORMATION		
				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$50,983.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	KH387	
DOCUMENTATION FEE			\$0.00	END USER FIN	QE427	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$51,156.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$51,156.00			

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ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

7/31/2024

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

7/31/2024

Contact(s): Brett Wise
bwise58@knapheide.com

Brett Wise (Inside Sales)
bwise58@knapheide.com

Brett Wise (Outside Sales)
bwise58@knapheide.com

Customer: Algonquin, Village Of

ID: 80528
Address: 2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Phone: 8476582700
Contact: MIKE REIF
End Customer:

Terms: NET 30 DAYS
Is Order Tax Exempt: Yes
Tax Exemption: E99951037

Sales Order Information:

Sales Order Received: 07/10/2024

Customer PO Number: 1941287

Customer Date: 08/13/2024

Vehicle Information:

VIN: 1FT7X2BA8REE89498
Model: F-250
Cab Type: SuperCab
Drivetrain: 4x4
Transmission Type: Auto
Color:
Dealer Code:

Factory Order #:
Year: 2024
Cab to Axle: 56
Engine Size: 6.8
Wheelbase: 164.1
Dealer Stock #:

Make: Ford
Chassis Type: Pickup
Rear Axle Type: SRW
Fuel Type: Gas
GVWR: 10000
Chassis Label:

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Drive Away
Ship To: Algonquin, Village Of
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Description	Quantity	Unit Price	Total
BLADE ASSY 9" PRO PLUS W/QUAD	1.00	7,312.00	7,312.00
BIG BOX ASSY PRO PLUS H9/H11	1.00	0.00	0.00
MOUNT KIT FORD F250SD-550SD	1.00	0.00	0.00
Snow Plow Harness Kit, Western/Fisher 85973-2 3-port Isolation Module Lighting System with Halogen Vehicle Lighting	1.00	0.00	0.00
Headlight Kit, Western 72530 Nighthawk Halogen Pair	1.00	0.00	0.00
Handheld Plow Controller, Western 35500 (4) Pin	1.00	0.00	0.00
Module, Western 29070-1, (3) Port, DRL/Non-DRL	1.00	0.00	0.00
Installation Labor	5.00	0.00	0.00
Western Municipal Discount	1.00	-591.00	-591.00
RUBBER DEFLECTOR KIT 9.0'	1.00	256.00	256.00
1,300lb Liftgate, Tommy Gate G2-60-1342 EA38 55" x 38" + 6" Aluminum Platform 1,300lb Capacity Pickup Application	1.00	4,231.00	4,231.00

Installed			
Liftgate Bracket Kit, 60" Wide Model Tommy Gate T-285 2017 Current Ford Compatible with Pro Power	1.00	0.00	0.00
Camera Sensor Backup Bar, Tommy Gate 017920 Ford 2023 + Ford F250/F350 (Super Duty Series) Compatible with Original Series and G2 Series Liftgates.	1.00	125.00	125.00
Total does not include any applicable taxes or transportation charges unless specifically noted herein:		Subtotal:	\$11,333.00
Any changes to the order before shipment, may require additional payment or credit back		Tax:	\$0.00
		Total:	\$11,333.00

By signing and accepting this order, Customer agrees to accept Knapheide Truck Equipment Center Chicago terms and conditions as stated above.

Customer Signature

Print Name

Title

Date



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Wednesday, July 31, 2024

DATE

PURCHASER'S NAME

Village of Algonquin

STREET ADDRESS

110 Mitchard Way

CITY

Algonquin

STATE

IL

ZIP

60102

BUS PHONE

847-658-1288

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW

USED

SUV

TRUCK

CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	Ford	F250	SRW	White		X00316
VIN NO.	MILES		SALES REP	SCOTT OUREDNIK		
1FT7X2BA0REE89835	25					
2024 Ford F250 SRW XL 4x4 Super Cab 6.5' Bed			\$50,793.00	TRADE-IN INFORMATION		
				MAKE OF USED VEHICLE		
				YEAR		
				MODEL		
				VEHICLE IDENT. NO.		
				MILEAGE		
				TRADE VALUE		
SUBTOTAL			\$50,793.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	KH387	
DOCUMENTATION FEE			\$0.00	END USER FIN	QE427	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$50,966.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$50,966.00			

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ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

7/31/2024

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

7/31/2024



Seller: Knapheide Truck Equipment Center Chicago

2600 W IL ROUTE 120
MCHENRY, IL 60051-4563
www.knapheide.com

**PREBILL FOR
SALES ORDER:
KO-79-1941289-1**

Contact(s): Brett Wise
bwise58@knapheide.com

Brett Wise (Inside Sales)
bwise58@knapheide.com

Brett Wise (Outside Sales)
bwise58@knapheide.com

Customer: Algonquin, Village Of

ID: 80528
Address:
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Phone: 8476582700
Contact: MIKE REIF
End Customer:

Terms: NET 30 DAYS
Is Order Tax Exempt: Yes
Tax Exemption: E99951037

Sales Order Information:

Sales Order Received: 07/10/2024

Customer PO Number: 1941289

Customer Date: 08/13/2024

Vehicle Information:

VIN: 1FT7X2BA0REE89835
Model: F-250
Cab Type: SuperCab
Drivetrain: 4x4
Transmission Type: Auto
Color:
Dealer Code:

Factory Order #:
Year: 2024
Cab to Axle: 56
Engine Size: 6.8
Wheelbase: 164.1
Dealer Stock #:

Make: Ford
Chassis Type: Pickup
Rear Axle Type: SRW
Fuel Type: Gas
GVWR: 10000
Chassis Label:

Delivery Information:

Total Price Includes F.O.B.:
Ship Via: Drive Away
Ship To: Algonquin, Village Of
2200 HARNISH DR
ALGONQUIN, IL 60102-5995

Description	Quantity	Unit Price	Total
BLADE ASSY 9" PRO PLUS W/QUAD	1.00	7,312.00	7,312.00
BIG BOX ASSY PRO PLUS H9/H11	1.00	0.00	0.00
MOUNT KIT FORD F250SD-550SD	1.00	0.00	0.00
Snow Plow Harness Kit, Western/Fisher 85973-2 3-port Isolation Module Lighting System with Halogen Vehicle Lighting	1.00	0.00	0.00
Headlight Kit, Western 72530 Nighthawk Halogen Pair	1.00	0.00	0.00
Handheld Plow Controller, Western 35500 (4) Pin	1.00	0.00	0.00
Module, Western 29070-1, (3) Port, DRL/Non-DRL	1.00	0.00	0.00
Installation Labor	5.00	0.00	0.00
Western Municipal Discount	1.00	-591.00	-591.00
RUBBER DEFLECTOR KIT 9.0'	1.00	256.00	256.00
1,300lb Liftgate, Tommy Gate G2-60-1342 EA38 55" x 38" + 6" Aluminum Platform 1,300lb Capacity Pickup Application	1.00	4,231.00	4,231.00

Installed			
Liftgate Bracket Kit, 60" Wide Model Tommy Gate T-285 2017 Current Ford Compatible with Pro Power	1.00	0.00	0.00
Camera Sensor Backup Bar, Tommy Gate 017920 Ford 2023 + Ford F250/F350 (Super Duty Series) Compatible with Original Series and G2 Series Liftgates.	1.00	125.00	125.00
Total does not include any applicable taxes or transportation charges unless specifically noted herein:		Subtotal:	\$11,333.00
Any changes to the order before shipment, may require additional payment or credit back		Tax:	\$0.00
		Total:	\$11,333.00

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Customer Signature

Print Name

Title

Date



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: July 18, 2024

TO: Tim Schloneger, Village Manager
Michael Kumbera, Deputy Village Manager/CFO
Nadim Badran, Public Works Director
Michele Zimmerman, Assistant Public Works Director

FROM: Michael Reif Internal Services Supervisor

SUBJECT: Recommendation for Fleet Shop Inground Lift Repairs

The 72,000lb in ground lift in the fleet shop is inoperable. This lift has the ability to lift large trucks for service safely. The lift was installed in 2005 when the building was newly built. Over the past 19 years the frame for the front of the lift has shifted and caused the it to become inoperable.

Staff recommends replacing the front frame of the lift to return the unit to operation.

Staff is recommending Standard Industrial and Automotive Equipment out of Hanover Park, Illinois to make the necessary repairs, for the not to exceed amount of \$63,000. This amount includes the quoted sum of \$58,780 and an additional \$4,220 to cover any out-of-scope expenses that may arise during the ground lift repairs. This work is under the budgeted amount of \$67,000 that was included in the FY 24-25 budget.

Summary

1. The lift was installed nineteen years ago when the building was newly built.
2. Standard Industrial and Automotive Equipment is a reputable company that has been maintaining and inspecting all of the lifting equipment in the fleet garage for many years.
3. The \$63,000 is \$4,000 below the budgeted in the FY 24-25 budget.

VILLAGE OF ALGONQUIN PURCHASE AGREEMENT - VENDOR (Services)

Effective Date: <u>July 18</u> , 20 <u>24</u>		Purchase Order No. _____	
Project: <u>Inground Lift Repairs</u>		Location: <u>Public Works Building</u>	
Originating Department: _____		Internal Services	
Owner	Consultant/Vendor	Developer	
Village of Algonquin Address: 110 Mitchard Way Algonquin IL 60102 Phone: 847-658-1288 Fax: 847-658-2754 Contact: Michael Reff	Name: <u>Standard Industrial & Auto Equipment</u> Address: <u>6211 Church Rd.</u> <u>Hanover Park Il. 60133</u> Phone: <u>630-289-9500</u> Fax: _____ Contact: _____	(where applicable) Phone: _____ Fax: _____ Contact: _____	

COST OF WORK

The Contract Price of the Work under this Purchase Agreement is: \$ ~~XXXX~~ \$58,780

SCOPE OF WORK:

Furnish the Work/items described below in accordance with the following plans and specifications:

- ✕ General Contract, dated _____, 20____ ✕ Specification No(s): _____, dated _____, 20____
- ✕ Plans dated : _____ ✕ Addendum No(s): _____
- ✕ Other: _____

The Scope of the Work and prices under this Purchase Agreement are for the duration of project:

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM	EXTENSION
1	1 Unit	Replace front frame and shutters ,Rotary in-ground lift	\$ 58,780 NOT TO EXCEED	\$ 58,780
TOTAL				\$ 58,780

NOTES:

- 1) The SCOPE OF WORK shall not be changed without written agreement between the Consultant/Vendor and the Owner. Payment is based upon the attached Schedule of values and reimbursables.
- 2) No work beyond the SCOPE OF WORK shall be undertaken until written authorization is received from the Owner. Consultant/Vendor shall notify the Owner when the value of the Services performed equals eighty percent (80%) of the Contract Sum, at which point the Owner, Developer and Consultant/Vendor shall determine the time remaining on the Project for which Consultant/Vendor Services are or may be required, and the sufficiency of the Developer escrow account regarding payment for such Services.

WARRANTIES and INDEMNIFICATION

Consultant/Vendor agrees to employ the skill and efforts of a professional engineer in this area. CONSULTANT/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE OWNER HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER, pursuant to the provisions in the Supplemental Conditions attached hereto.

THE TERMS OF THIS PURCHASE AGREEMENT AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE OWNER AND CONSULTANT/VENDOR. No payment will be issued unless a copy of this Purchase Agreement is signed, and dated and returned to the Owner. Material certifications/test reports required.

ACCEPTANCE OF PURCHASE AGREEMENT

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Purchase Agreement the day and year written below.

CONSULTANT/VENDOR:

By: Frank Wozel
Representative of Vendor authorized to execute Purchase Agreement

OWNER:
Village of Algonquin

By: _____

Title: _____

Dated: _____

SUPPLEMENTAL CONDITIONS

1. **Acceptance of Purchase Agreement:** The Purchase Agreement is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Agreement is expressly limited to the terms hereof, and in the event that Consultant/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Agreement shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Agreement may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant/Vendor unless the Owner is notified to the contrary within ten (10) days from its date of issue.
2. **Amendment, Modification or Substitution:** This Purchase Agreement contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Owner. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Agreement.
3. **Familiarity With Plans; Qualifications:** Consultant/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant/Vendor's Services under this Purchase Agreement. Consultant/Vendor represents to the Owner that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Owner, and shall hold the Owner free and harmless from all liability, costs and charges by reason of any act or representations of Consultant/Vendor, its agents or employees.
4. **Safety:** Insofar as jobsite safety is concerned, the Consultant/Vendor is responsible solely for its own and its employees' activities on the jobsite, but this shall not be construed to relieve the Owner or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither the professional activities of the Consultant/Vendor, nor the presence of the Consultant/Vendor or its employees and subcontractors, shall be construed to imply the Consultant/Vendor has any responsibility for the methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite by others.
5. **Extra's and Change Orders:** No claim by Consultant/Vendor that any instructions, by drawing or otherwise, constitute a change in Consultant/Vendor's performance hereunder, for which Consultant/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant/Vendor shall have received a written supplement to this Purchase Agreement authorizing such performance signed on behalf of the Owner by a person have actual authority to do so.
6. **Inspection and Acceptance:** The Owner shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant/Vendor. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Owner.
7. **Taxes:** This project is tax exempt. The Owner's tax-exempt number is **E 9995 0855 05**.
8. **Payment:** The Owner will make partial payments to the Consultant/Vendor from time to time for Services performed by the Consultant/Vendor. Provided, however, in no event shall the Owner be obligated to pay Consultant/Vendor any sum that exceeds the Contract Price absent a written change order executed by the Owner. Consultant/Vendor shall invoice Owner monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule. Each invoice shall detail the dates worked, Services performed, and, where applicable, reimbursable expenses reasonably and directly incurred for such Services. Consultant/Vendor shall only be reimbursed for expenses shown on the attached Schedule. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant/Vendor shall invoice Owner for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices in compliance with this Purchase Agreement shall be paid by the Owner to Consultant/Vendor within 60 days after Owner's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the Services. No additional costs of any kind may be incurred without the prior written consent of Owner.
9. **Consultant/Vendor Warranty:** Consultant/Vendor warrants to perform the Services to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Purchase Agreement and in connection with the performance of such duties. All Services performed by Consultant/Vendor pursuant to this Purchase Agreement shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, and shall conform to the *Village's 2006 Contractual Inspection Services Guide* and any specifications and drawings applicable to this Purchase Agreement.

10. Insurance:

10.1 Consultant/Vendor shall at all times maintain business automobile, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Owner as an additional insured on its commercial liability insurance policies for Consultant/Vendor operations under this Purchase Agreement. Liability insurance limits shall be in such amounts and include such coverages as set forth in the VILLAGE OF ALGONQUIN PURCHASE ORDER INSURANCE REQUIREMENTS attached to this Agreement. Consultant/Vendor shall furnish the Owner with a certificate of insurance and such other documentation (including a copy of all or part of the policy) at the time of execution of this Agreement and thereafter on an annual basis on the anniversary date of this Agreement or at any other time as the Owner deems necessary to establish compliance with this provision.

10.2 Consultant/Vendor shall furnish and pay for surety bonds and with surety or sureties satisfactory to Owner, guaranteeing the full performance of all of the conditions and terms hereof and guaranteeing that Consultant/Vendor shall promptly pay for all labor, materials, supplies, tools, equipment and other charges or costs of Consultant/Vendor in connection with the Work. Such performance and payment bond shall be in an amount determined by Owner.

10.3 Breach of this paragraph is a material breach subject to immediate termination.

11. Indemnity: Consultant/Vendor hereby agrees to indemnify, and hold the Owner directors, officers, employees, agents, successors and assigns (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of Consultant/Vendor, its agents, employees, subcontractors, successors and assigns. In any and all claims against the Owner or any of its agents or employees, by any employee of Consultant/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant/Vendor assumes the entire liability for its own negligence, and as part of this Purchase Agreement waives all defenses available to Consultant/Vendor as an employer which limit the amount of Consultant/Vendor's liability to the Owner to the amount of Consultant/Vendor's liability under any workers compensation, disability benefits or employee benefit acts.

12. Term and Termination: The term of this Purchase Agreement shall commence as of the Effective Date and shall continue until the Project is completed or the Purchase Agreement is terminated by either party, or the value of the service provided by Consultant/Vendor has reached 100% of the Contract Sum. Notwithstanding the foregoing, either party may terminate this Purchase Agreement with or without cause at any time by providing written notice within a reasonable period of time prior to termination. In the event of a termination, Consultant/Vendor shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant/Vendor be entitled to any additional compensation or damages in connection with a termination hereunder.

13. Remedies: Consultant/Vendor shall, for the duration of this Purchase Agreement, at the discretion of the Owner and at the expense of Consultant/Vendor, undertake or re-do any and all faulty or imperfect Services furnished or performed by Consultant/Vendor thereunder. In the event Consultant/Vendor fails to perform under this Purchase Agreement, it will be in default and the Owner may furnish or perform the same and recover from Consultant/Vendor the cost and expense directly or indirectly resulting therefrom, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorneys fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Owner.

14. Compliance With Laws: During the performance hereunder, Consultant/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, the Owner shall not be responsible for monitoring Consultant/Vendor's compliance with any Laws or Regulations.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Agreement shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Agreement.

16. Records, Reports and Information: Consultant/Vendor agrees to furnish Owner with reports and information regarding the Services performed under this Purchase Agreement, at such times as Owner may reasonably request, making full disclosure of efforts made by Consultant/Vendor and the results thereof. Consultant/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Services performed under this Purchase Agreement for a minimum period of five (5) years after completion of the Services, and such records shall be subject to audit by Owner upon reasonable advance notice to Consultant/Vendor on a mutually agreed date and time.

17. Assignment: Neither party shall assign this Purchase Agreement without written consent of the other, which consent shall not be unreasonably withheld, except that Owner may unilaterally assign its rights under this Purchase Agreement upon reasonable notice to Consultant/Vendor to the Developer/Owner (if any) identified in this Purchase Agreement.

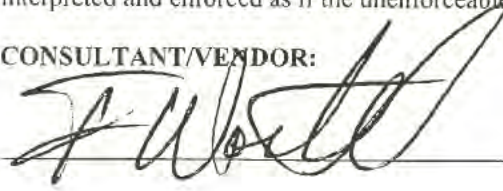
18. **Limitation Of Liability:** In no event shall the Owner be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law.

19. **Waiver:** Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant/Vendor and Owner with respect to such future performance shall continue in full force and effect.

20. **Controlling Law, Severability:** The validity of this Purchase Agreement or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Owner is entitled to recover its reasonable attorneys fees incurred in enforcing the terms of this Purchase Agreement. If any provision or requirement of this Purchase Agreement is declared or found to be unenforceable, the balance of this Purchase Agreement shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.



CONSULTANT/VENDOR:



7/30/24
Date _____

VILLAGE OF ALGONQUIN
PURCHASE ORDER INSURANCE REQUIREMENTS

A. At all times while providing, performing, or completing the Work, Contractor (Contractor/Vendor and Vendor/Consultant) shall maintain the following minimum insurance coverage in the form, and from companies, acceptable to Owner.

1. **Commercial General Liability Insurance**

Limits: Each Occurrence and in the Aggregate \$1,000,000

Such insurance shall include completed operations, contractual liability and personal/advertising injury coverage. The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

2. **Commercial Automobile Liability Insurance**

Limits: Each Occurrence \$1,000,000

3. **Workers Compensation/Employers Liability Insurance**

Limits: Coverage A Statutory
Limits: Coverage B \$1,000,000

The policy will contain a waiver of subrogation clause in favor of the Village of Algonquin.

4. **Umbrella Excess Liability Coverage** *Required if an "x"*

Limits: Each Occurrence and in the aggregate \$2,000,000

The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

5. **Professional Liability Coverage** *(required if professional services are being provided)*

Limits: Each Occurrence \$1,000,000

The Contractor shall provide the Village with a copy of the professional liability insurance policy and any endorsements.

B. All insurance required of the Contractor shall state that it is primary insurance as to additional insureds with respect to all claims arising out of the operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.

C. All required coverage shall be placed with an insurance company licensed to conduct business in the State of Illinois and be rated at least A VI by A.M. Best Company.

D. Prior to commencing work under this Agreement, the Contractor shall furnish the Village with a copy of all certificates showing the minimum coverage in insurance companies acceptable to the Village. All Certificates of Insurance required to be obtained by the Contractor shall provide coverages under the policies named shall not be canceled, modified, reduced or allowed to expire without at least thirty (30) days prior written notice given to the Village. All certificates evidencing coverage extended beyond the date of final payment shall be provided at the time of the final pay request. All Certificates of Insurance shall name the Village as additional insured as provided in these Requirements.

E. The Contractor agrees that the obligation to provide insurance as required is solely the Contractor's responsibility and cannot be waived by any act or omission of the Village, including, but not limited to:

1. allowing work by Contractor or any subcontractor of any tier to start before receipt of Certificates of Insurance; or
2. failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance received.

F. The purchase of insurance by the Contractor under this Agreement shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by the Village in excess of policy limits or not covered by the policies purchased.

G. Such insurance coverages and limits are minimums, and shall not be construed in any way as a limitation on the duty of the Contractor to carry adequate insurance or on Contractor's liability for losses or damages under this Contract.

H. The Contractor shall notify the Village, in writing of any possible or potential claim for personal injury or property damage arising out of the work of this Agreement promptly whenever the occurrence giving rise to such a potential claim becomes known to the contractor.

I. The Contractor shall require every subcontractor of any tier, if any, not protected under the Contractor's policies, to maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

This is **SCHEDULE A**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Scope of Work/Services – Vendor/Services

VOA: _____

_____ : _____

This is **SCHEDULE B**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin
Purchase Agreement (Vendor/Services)**
No. _____ effective _____, 20_____

Contract Price – Vendor/Services

VOA: _____

_____ : _____

Schedule C

Insurance Requirements – Vendor/Services

Required Insurance:

Limits of liability for the insurance required under the Agreement are as follows or as otherwise agreed to in writing by the Owner and the Vendor:

1. **Workers Compensation.** Vendor shall provide workers compensation insurance for all its employees providing services under this Agreement in accordance with applicable law.
2. **Commercial General Liability.** Vendor shall provide commercial general liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of the Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. This insurance, including insurance provided under the commercial umbrella, if any, shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to, or maintained by, Owner
 - a. Vendor shall provide evidence of said insurance, in the form of an insurance certificate, within thirty (30) days from the date hereof.
 - b. Additional Insured. Such insurance shall name Owner as an additional insured and such coverage shall be primary and non-contributing with respect to the Owner's coverage.
 - c. Waiver of Subrogation. Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant this Agreement.
 - d. Continuing CGL Coverage. Vendor shall maintain commercial general liability insurance for at least 3 years following the earlier termination or the completion of this Agreement or the completion of the Work under this Agreement and all authorized extensions thereof.
3. **Business Automobile Insurance.** Vendor shall provide business auto liability insurance to cover the liabilities of Vendor, its Affiliates, independent contractors, and subcontractors, arising out of Vendor's performance of this Agreement with limits of one million dollars (\$1,000,000) for each claim, one million dollars (\$1,000,000) products aggregate and two million dollars (\$2,000,000) general aggregate which may be provided through umbrella coverage. Such insurance shall cover liability arising out of any auto (including owned, hired and non-owned autos). Vendor waives all rights against Owner and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the business auto liability or commercial umbrella liability insurance obtained by Vendor this Agreement or under any applicable auto physical damage coverage.

Evidence of Insurance.

1. Vendor shall furnish Owner with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, stating compliance with the insurance requirements set forth above.
2. Failure of Owner to demand such certificate or other evidence of compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.
3. Owner shall have the right, but not the obligation, to prohibit Vendor or any of its independent contractors or subcontractors from entering the Project site or performing work required under this Agreement until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Owner.
4. Failure to maintain the insurance required in this Schedule shall constitute an event of default under this Agreement and shall allow Owner to immediately terminate this Agreement at Owner's option.
5. If Vendor fails to maintain the insurance as set forth herein, Owner shall have the right, but not the obligation, to purchase said insurance at Vendor's expense.
6. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Owner when requested.
7. Vendor shall provide Owner with 30 days written notice prior to the cancellation or material change of any insurance required under this Agreement.
8. Vendor shall provide certified copies of all insurance policies required above within 10 days of Owner's written request for said copies.

General Insurance Provisions

1. No Representation of Coverage Adequacy. By requiring the insurance as set out in this Schedule, Owner does not represent that coverage and limits will necessarily be adequate to protect Vendor, and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities provided to Owner in this Agreement, or any other provision of the Contract Documents.
2. Cross-Liability Coverage. If Vendor's liability policies do not contain the standard separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
3. The insurance requirements set out in this Schedule are independent from other obligations of Vendor under this Agreement and apply whether or not required by any other provision of this Agreement.
4. Independent Contractor/Subcontractor's Insurance. Vendor shall cause each independent contractor and subcontractor employed by Vendor to purchase and maintain insurance of the type specified in this Schedule. When requested by Owner, Vendor shall furnish to Owner copies of certificates of insurance evidencing coverage for each independent contractor or subcontractor.

VOA: _____

_____:

This is **SCHEDULE D**, consisting of _____ pages,
referred to in and part of the **Village of Algonquin**
Purchase Agreement (Vendor/Services)
No. _____ effective _____, 20_____

Supplemental Terms and Conditions

VOA: _____



Standard Industrial & Auto Equip., Inc.

6211 Church Road
 Hanover Park, IL 60133
 Ph: (630) 289-9500 * Fax: (630) 289-9507
 info@standardus.com * www.standardus.com

Quote

Date	Quote #
6/27/24	38671

Bill To	
Village of Algonquin 2200 Harnish Drive Algonquin, IL 60102	
Phone: 847-658-2700	Fax: 847-658-4564

Ship To
Village of Algonquin Public Works 110 Meyer Dr. Algonquin, IL 60102 Mike Reif/Dan Griggel 847.658.2754

Reference or P.O. No.	Shipping Notes	Terms	Sales Rep	
Front Frame Part #	SIAE	Net 10	KE	
Qty	Item	Description	Unit Price	Total
1	Miscellaneous (NT)	Rotary Front Frame Part # FD8254BK Includes new Shutter Plates, jack covers.	14,265.00	14,265.00
1	Labor-Lift Installer	Replace front frame on shutter plate lift, includes decom of existing in ground lift piping (NOTE: Pit must be vac truck cleaned before work can begin). Instalaaation includes concrete saw cutting, breaking down old inground lift and installation of new front frame, existing cylinder and hose will be re-used. All Labor at prevailing wage as required by Illinois Law.	43,315.00	43,315.00
1	Freight	Freight Charge	1,200.00	1,200.00
1	Disclaim-30Day	Due to unprecedented material cost increases from our vendors and shipping volatility Standard Industrial can only hold pricing for thirty days, Standard Industrial reserves the right to adjust quotes within the thirty day period until a purchase order or signed quote is returned. Thank you for your understanding on this matter.	0.00	0.00
1	Disclaimer - Underground Cl...	This quote is based on standard sub-soil conditions. Non-standard conditions, such as sandy soil, running sand, water, excessive concrete thickness (over 6") or hardness, frost, underground utility lines, vehicle exhaust systems, contaminated spoil, etc. will result in time & material expenses being charged. Damage caused by encounters with any of the above conditions (including broken electrical lines) are the responsibility of the owner. SIAE will not be responsible for lost time or business in any situation.	0.00	0.00

Terms & Conditions: 1> All quotes are valid for 30 calendar days from the Quote date. 2> 1.5% monthly interest charges, legal charges and collection fees will be assessed for payments not made within terms. 3> FOB Shipping Point 4> Credit card payments above \$3,000.00 will be charged an extra 3%. 5> All other terms and disclaimers as described on our website at https://standardus.com/terms-and-conditions.html , will be applied.	Subtotal
	Sales Tax (0.0%)
	Total



Standard Industrial & Auto Equip., Inc.

6211 Church Road
 Hanover Park, IL 60133
 Ph: (630) 289-9500 * Fax: (630) 289-9507
 info@standardus.com * www.standardus.com

Quote

Date	Quote #
6/27/24	38671

Bill To	
Village of Algonquin 2200 Harnish Drive Algonquin, IL 60102	
Phone: 847-658-2700	Fax: 847-658-4564

Ship To
Village of Algonquin Public Works 110 Meyer Dr. Algonquin, IL 60102 Mike Reif/Dan Griggel 847.658.2754

Reference or P.O. No.	Shipping Notes	Terms	Sales Rep	
Front Frame Part #	SIAE	Net 10	KE	
Qty	Item	Description	Unit Price	Total
1	Disclaimer - Service	Disclaimer: This estimate is based on our best evaluation of the problem and/or customer's concern. All additional parts & labor required for the successful completion of the repair and not specifically included in this estimate will be at an additional cost to the customer. Kenton Evans Kenton@standardus.com 630.808.4483	0.00	0.00

Terms & Conditions: 1> All quotes are valid for 30 calendar days from the Quote date. 2> 1.5% monthly interest charges, legal charges and collection fees will be assessed for payments not made within terms. 3> FOB Shipping Point 4> Credit card payments above \$3,000.00 will be charged an extra 3%. 5> All other terms and disclaimers as described on our website at https://standardus.com/terms-and-conditions.html , will be applied.	Subtotal	\$58,780.00
	Sales Tax (0.0%)	\$0.00
	Total	\$58,780.00

We trust that you will find our quote satisfactory and look forward to working with you. Please contact us should you have any questions at all.

Quote Approved By: _____ Print Name: _____
 Title: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/24/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: AssuredPartners - Vernon Hills, 977 Lakeview Parkway, Ste 105, Vernon Hills, IL 60061, Scott Little. CONTACT NAME: Brian Davis, PHONE: 847-367-2633, FAX: 847-367-2636. INSURER(S): WESTERN NATIONAL INSURANCE, NAIC #: 15377.

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Includes entries for Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Add instds are added to the GL primary/noncontributory w/respect to work prfmd by the named instd as required by signed written contract: Village of Algonquin. Waiver of subrogation applies to GL & WC in favor of the addl instds.

CERTIFICATE HOLDER

CANCELLATION

Certificate holder: Village of Algonquin, 2200 Harnish Drive, Algonquin, IL 60102. Cancellation notice: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.



VILLAGE OF ALGONQUIN
PUBLIC WORKS DEPARTMENT

– M E M O R A N D U M –

DATE: August 13, 2024

TO: Tim Schloneger, Village Manager

FROM: Cliff Ganek, P.E., Village Engineer

SUBJECT: Recommendation to Enter into a Design-Build Contract with Burke, LLC for the Downtown Streetscape - Harrison and Washington Parking Lots Project

Attached is the design-build contract proposal with Burke, LLC, to reconstruct the parking lots at the northwest corner of S. Harrison Street and Washington Street. The work includes pavement removal, regrading, drainage improvements, new asphalt pavement, planter islands, three large brick trash enclosures, decorative lighting, and pavement markings. The redesign of the two parking lot locations will provide 76 parking spaces (5 ADA spaces), a net increase of 23 total spaces in the heart of downtown. Design elements in the parking lot will match the current and prior year's streetscape projects.

The design-build approach, proven successful in the Main Street projects and N. Harrison Street, will ensure competitive pricing from reputable contractors. This method, which combines design, construction, and engineering management, offers an efficient and cost-effective solution for the Village.

Burke, LLC, proposes to utilize construction services with Martam Construction in this contract, given their exceptional past work in the Village's downtown, competitive pricing, and overall knowledge of the Village's expectations for quality and customer service. Martam, under the Burke, LLC contract, is currently constructing S. Harrison St and Washington Street and will complete the parking lot work following completion of the streetscape.

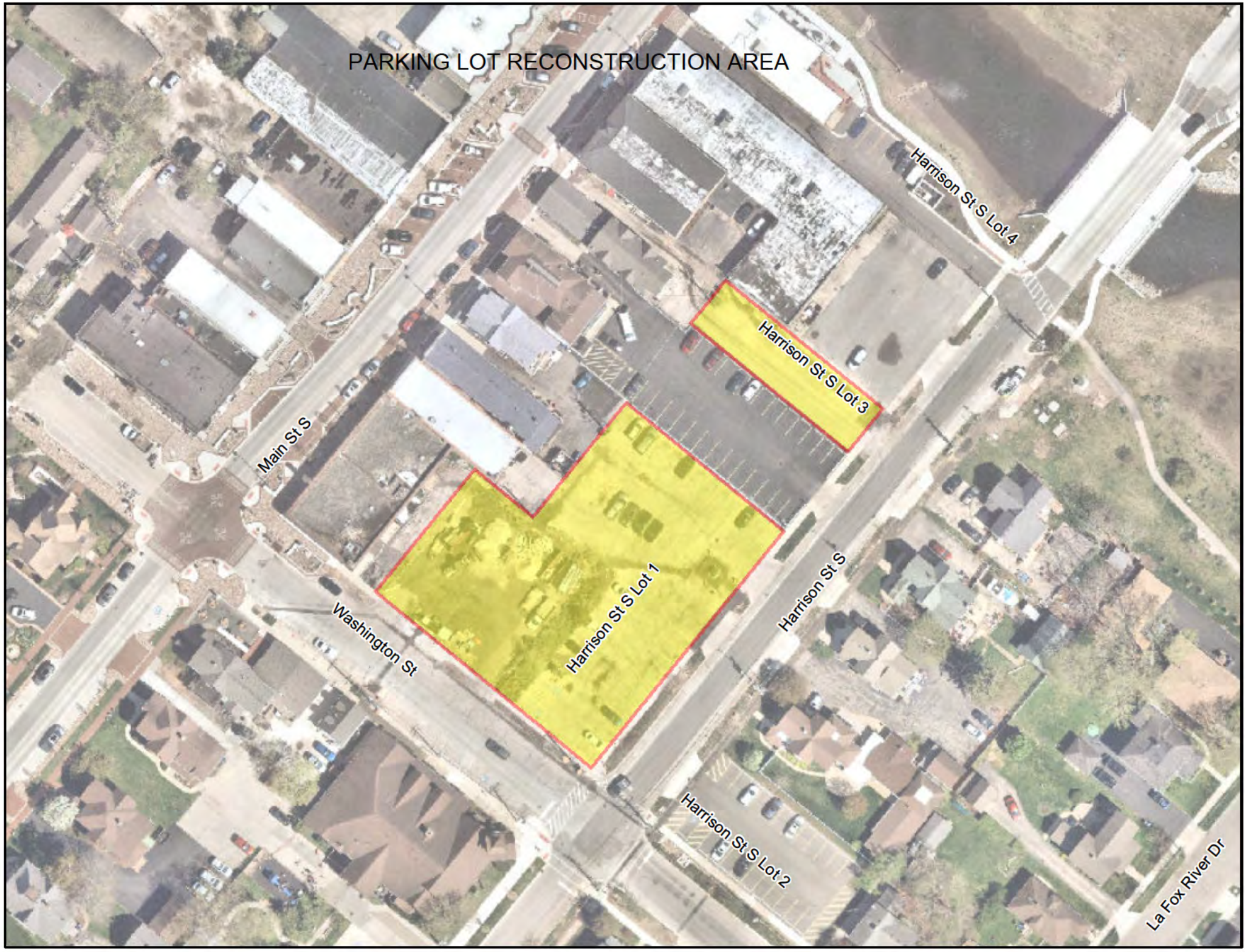
The proposal is in the amount of \$1,440,743, over the amount budgeted (\$1,050,000) in the Street Improvement Funds for this project this fiscal year. A large portion of the overage can be attributed to the contaminated soils found within the existing parking lot. Disposal efforts for the contaminated material are estimated to be nearly \$200,000. Additionally, \$35,000 has been added to install a new 6-inch water service and fire suppression line to the 221 N. Main St property as part of this project. Available funds can be found between the Dry Utility Relocation Project, which is estimated to be approximately \$200,000 under the approved contract amount, and the Souwanas Trail Reconstruction project to cover the overage.

Summary

1. This project was planned as part of Stage 1D of the Downtown Revitalization Plan.
2. The Design-Build approach is recommended with Burke, LLC. to meet high-quality standards, consistency, and expedited construction timing.
3. The project includes an additional 23 off-street public parking spaces to address this need in the downtown.
4. By transferring unused funds, sufficient funds are proposed within the Street Improvement Fund to cover these costs in the current fiscal year.

Therefore, it is our recommendation that the Committee of the Whole take the necessary action to move the Design-Build – Downtown Streetscape – Harrison St and Washington St Parking Lots project in the amount of \$1,440,743 with Burke, LLC to the Village Board for approval.

PARKING LOT RECONSTRUCTION AREA



Main St S

Washington St

Harrison St S Lot 1

Harrison St S Lot 3

Harrison St S Lot 2

Harrison St S

Harrison St S Lot 4

La Fox River Dr



**STANDARD FORM OF AT-RISK CONSTRUCTION MANAGEMENT
CONTRACT FOR DESIGNER-LED DESIGN-BUILD PROJECT**

OWNER: Village of Algonquin, Illinois
2200 Harnish Dr
Algonquin, IL 60102

CONSTRUCTION MANAGER: Burke, LLC
9575 West Higgins Road
Suite 600
Rosemont, IL 60018-4920

PROJECT: Harrison and Washington Parking Lots

CONTRACT DATE: July_____, 2024

GUARANTEED MAXIMUM PRICE: \$1,405,743

OWNERS ALLOWANCE: \$35,000

TOTAL CONTRACT PRICE: **\$1,440,743**

SUBSTANTIAL COMPLETION DATE: November 22, 2024

ARTICLE 1 - RELATIONSHIP OF THE PARTIES

1.1 Relationship. The Relationship between the Owner and the Construction Manager with regard to the Project shall be one of good faith and fair dealing. The Construction Manager agrees to provide the design, construction, management and administration services as set forth in greater detail below.

1.2 Engineer. The Engineer for the Project is Christopher B. Burke Engineering, Ltd., a separate company and legal entity closely affiliated with the Construction Manager. The Owner, Engineer and Construction Manager had previously jointly entered into a Price and Schedule Guarantee for the Project. When fully executed, this Contract shall supersede the Owner's and Construction Manager's obligations in the Price and Schedule Guarantee, which merges into this Contract and is no longer separately enforceable.

ARTICLE 2 - DEFINITIONS

2.1 Contract Documents. The Contract Documents consist of:

.1 Change Orders and written amendments to this Contract signed by both the Owner and Construction Manager;

.2 This Contract;

.3 Surveys, geo-technical information and other information provided by the Owner pursuant to this Contract;

.4 The relevant sheets of the Plans titled Harrison and Washington Streetscape by Christopher B. Burke Engineering, Ltd. dated May 29, 2024; including any Addenda thereto.

.5 Village of Algonquin Standard Certifications
a. Business Organization
b. Certification of Eligibility
c. Equal Employment Opportunity
d. Illinois Prevailing Wage Act
e. Contractor's Certification
f. Apprenticeship and Training Program Certification

In case of any inconsistency, conflict or ambiguity among the Contract Documents, the Documents shall govern in the order in which they are listed above.

2.2 Day. A "Day" shall mean one calendar day.

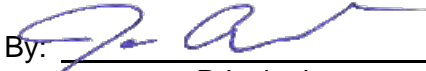
2.3 Hazardous Material. A Hazardous Material is any substance or material identified now or in the future as hazardous under any federal, state or local law or regulation, or any other substance or material which may be considered hazardous or otherwise subject to statutory or regulatory requirements governing handling, disposal and/or cleanup.

- 14.6 Assignment. Neither party to this Contract shall assign the Contract as a whole without written consent of the other, except that the Owner may collaterally assign this Contract to a lender if required to secure financing for this Project.
- 14.7 Existing Contract Documents. A list of the Plans, Specifications and Addenda in existence at the time of execution of this Contract is attached as an exhibit to this Contract.
- 14.8 Illinois Freedom of Information Act. The Construction Manager acknowledges that, pursuant to the provisions of the Illinois Freedom of Information Act, (5 ILCS 140/1 *et seq.*), documents or records prepared or used in relation to Work performed under this Agreement are considered a public record of the Owner; and therefore, the Construction Manager shall review its records and promptly produce to the Owner any records in the Construction Manager's possession which the Owner requires in order to properly respond to a request made pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and the Construction Manger shall produce to the Owner such records within three (3) business days of a request for such records from the owner at no additional cost to the Owner.

Owner:
 Village of Algonquin
 2200 Harnish Dr
 Algonquin, IL 60102

Contractor:
 Burke, LLC
 9575 W. Higgins Road, Suite 600
 Rosemont, IL 60018

By: _____ Date: _____

By:  _____ Date: 6/19/2024
 Principal

Attest: _____ Date: _____

By:  _____ Date: 6/19/2024
 Principal



Guarantee

Pursuant to paragraph 10.10 of this Agreement, the undersigned members of Burke, LLC, individually guarantee that 1) all the undertakings, covenants, terms, conditions, and promises made herein by Burke, LLC will be performed and fulfilled and 2) Burke, LLC shall pay all persons, firms and corporations having contracts with Burke, LLC, or with subcontractors and all just claims due them under the provisions of such contracts for labor performed or materials furnished in the performance of the Work on the Project, when such claims are not satisfied out of the Cost of Work, after final settlement between the Village and Burke, LLC has been made.

By:  Date: 12/6/17 By:  Date: 12/6/17
Principal Principal

By:  Date: 12/6/2017 By:  Date: 12/06/2017
Principal Principal

By:  Date: 12/6/17 By:  Date: 12/06/17
Principal Principal

By:  Date: 12-10/17 By:  Date: 12/6/2017
Principal Principal