

Village of Algonquin
Village Board Meeting
April 16, 2024
7:30 p.m.
Ganek Municipal Center
2200 Harnish Drive, Algonquin

1. **CALL TO ORDER**
2. **ROLL CALL – ESTABLISH A QUORUM**
3. **PLEDGE TO FLAG**
4. **ADOPT AGENDA**
5. **ADMINISTER OATH OF OFFICE TO POLICE OFFICER DERRICK MOORE**
6. **AUDIENCE PARTICIPATION**
(Persons wishing to address the Board, must register with the Village Clerk prior to call to order.)
7. **THE VILLAGE OF ALGONQUIN PROCLAIMS FRIDAY, APRIL 26, 2024 ARBOR DAY**
8. **CONSENT AGENDA/APPROVAL:**
All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a voice vote.
 - A. **APPROVE MEETING MINUTES:**
 - (1) Liquor Commission Special Meeting April 2, 2024
 - (2) Village Board Meeting Held April 2, 2024
 - (3) Committee of the Whole Meeting Held April 9, 2024
 - B. **APPROVE THE VILLAGE MANAGER’S REPORT FOR MARCH 2024**
9. **OMNIBUS AGENDA/APPROVAL:**
The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.
(Following approval, the Village Clerk will number all Ordinances and Resolutions in order.)
 - A. **PASS ORDINANCES:**
 - (1) Pass an Ordinance Waiving the Platting Fees for the Algonquin Commons Subdivision No. 2
 - (2) Pass an Ordinance Allowing a Cross Access Easement for the Algonquin Commons
 - (3) Pass an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing Allowing a Class A-4(b) Liquor License to Permit Retail Sale of Third-Party Manufactured Seltzer, Beer and Cider, for Consumption on the Premises
 - (4) Pass an Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing to be Amended as follows: No liquor license shall be issued for the sale at retail of any alcoholic liquor within 100 feet of any church, school, hospital, day care center or other business or institution whose primary function is the custodial care of children, the aged or infirmed.
 - B. **ADOPT RESOLUTIONS:**
 - (1) Adopt a Resolution Accepting and Approving an Agreement with H Linden & Sons for the Braewood Lift Station Force Main Replacement in the Amount of \$ 1,053,582.00
 - (2) Adopt a Resolution Accepting and Approving an Agreement with Trotter & Associates for the Braewood Lift Station Force Main Replacement Construction Oversight Services in the Amount of \$90,700.00
 - (3) Adopt a Resolution Accepting and Approving an Agreement with Ganziano Sewer & Water, Inc. for the Algonquin Shores Lift Station Force Main Replacement in the Amount of \$338,772.00
 - (4) Adopt a Resolution Accepting and Approving an Agreement with Trotter & Associates for the Algonquin Shores Lift Station Force Main Replacement Construction Oversight Services in the Amount of \$35,600.00
 - (5) Adopt a Resolution Accepting and Approving an Agreement with Schroeder Asphalt Services for the 2024 MFT Asphalt Program in the Amount of \$203,311.00
 - (6) Adopt a Resolution Accepting and Approving an Agreement with Christopher Burke Engineering for the 2024-2025 FY In-House Engineering Services in the Amount of \$100,000.00
 - (7) Adopt a Resolution Accepting and Approving an Agreement Baxter & Woodman Natural Resources for the Woods Creek Watershed Based Plan Update in the Amount of \$45,000.00
 - (8) Adopt a Resolution Accepting and Approving an Agreement with Martam Construction for the Granite Boulder Installation at Souwanas Creek in the Amount of \$27,750.00
 - (9) Adopt a Resolution Accepting and Approving an Agreement Christopher Burke Engineering for the Amended Broadsmore Drive and Stonegate Road Improvements in the Amount of \$72,265.00
 - (10) Adopt a Resolution Accepting and Approving an Agreement with Clarke Environmental Mosquito Management, Inc for the 2024 Mosquito Abatement Program in the Amount of \$43,080.00
 - (11) Adopt a Resolution Accepting and Approving an Intergovernmental Agreement with the McHenry County Sherriff’s Department for the Police Social Worker Program
10. **DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA**
11. **APPROVAL OF BILLS FOR PAYMENT AND PAYROLL EXPENSES AS RECOMMENDED BY THE VILLAGE MANAGER**
 - A. List of Bills Dated April 16, 2024 totaling \$2,840,834.29
12. **COMMITTEE OF THE WHOLE:**
 - A. **COMMUNITY DEVELOPMENT**
 - (1) Approve a Special Event Permit and Waiver of Fees, for the Crystal Lake Lions Rugby Football Club Tournament at Spella Park on May 11 and May 18, 2024
 - (2) Approve a Special Event Permit and Waiver of Fees, for the Algonquin Aces Memorial Day Weekend Bash, Softball Tournament May 24-26, 2024 at the Algonquin Lakes Park and Kelliher Park Fields
 - B. **GENERAL ADMINISTRATION**
 - C. **PUBLIC WORKS & SAFETY**
13. **VILLAGE CLERK’S REPORT**
14. **STAFF COMMUNICATIONS/REPORTS, AS REQUIRED**
15. **CORRESPONDENCE**
16. **OLD BUSINESS**
17. **EXECUTIVE SESSION:** If required
18. **NEW BUSINESS**
 - A. Pass an Ordinance Amending Chapter 33.07, Increasing the Number of Available Class F Liquor Licenses
 - B. Pass a Resolution Accepting and Approving an Agreement with Poligon for the Purchase of Presidential Park Entry Sign and Dugouts in the Amount of \$124,936.00
 - C. Pass Resolution Authorizing Execution of an Engagement Letter with Speer Financial, Inc. for Municipal Advisor Services Related to the Issuance of Series 2024 General Obligation Bonds
 - D. Pass Resolution Authorizing Execution of an Engagement Letter with Chapman and Cutler LLP for Bond Counsel Services Related to the Issuance of Series 2024 General Obligation Bonds
19. **ADJOURNMENT**

ARBOR DAY PROCLAMATION

ARBOR DAY 2024

WHEREAS In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS Arbor Day is now observed throughout the nation and the world; and

WHEREAS trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS trees in our Village increase property values, enhance the economic vitality of our business areas, and beautify our community; and

WHEREAS trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS the Village of Algonquin has been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting ways,

NOW, THEREFORE, I, Debby Sosine, President of the Village of Algonquin, do hereby proclaim the last Friday in April, April 26, 2024, as Arbor Day in the Village of Algonquin, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 16th day of April 2024

(Seal)

Village President Debby Sosine

Attest:

Village Clerk Fred Martin



Minutes of the Village of Algonquin
Special Liquor Commission Meeting
Held in Village Board Room on April 2, 2024

- 1. Roll Call:** Commissioner Sosine called the meeting to order at 7:25 pm and requested Village Clerk, Fred Martin to call the roll.

Commission Members Present: Jerry Glogowski, Maggie Auger, Laura Brehmer, Brian Dianis, John Spella, and Bob Smith.
(Quorum established)

Staff in Attendance: Tim Schloneger, Village Manager; Cliff Ganek, Village Engineer; Tim Cooney, Deputy Police Chief; Patrick Knapp, Deputy Community Development Director; and Kelly Cahill, Village Attorney.

- 2. Public Comment**
None

- 3. Approve the Liquor License**
Approve a Class B-2 Liquor License for Shriam44, Inc. (dba) 7-Eleven #41290A, 10 S. Randall Road, Algonquin, IL

It was the consensus of the Commission to approve the Class B-2 license for the period April 3, 2024 through April 30, 2025

- 4. Adjournment**

There being no further business, Commissioner Sosine adjourned the meeting at 7:33 pm.

Submitted: _____
Fred Martin, Village Clerk



MINUTES OF THE REGULAR VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES OF
THE VILLAGE OF ALGONQUIN, McHENRY & KANE COUNTIES, ILLINOIS
MEETING OF APRIL 2, 2024
HELD AT THE GANEK MUNICIPAL CENTER

CALL TO ORDER AND ROLL CALL: Village President Debby Sosine, called the meeting to order at 7:33 P.M. with Village Clerk, Fred Martin, calling the roll.

Trustees Present: Jerry Glogowski, Maggie Auger, Laura Brehmer, Bob Smith, John Spella, Brian Dianis, and Village President Debby Sosine

Staff in Attendance: Tim Schloneger, Village Manager; Cliff Ganek, Village Engineer; Tim Cooney, Deputy Police Chief; Patrick Knapp, Deputy Community Development Director; and Kelly Cahill, Village Attorney.

PLEDGE TO FLAG: Clerk Martin led all present in the Pledge of Allegiance.

ADOPT AGENDA: Moved by Smith, seconded by Glogowski to adopt tonight’s agenda deleting item 16 Executive Session.
Voice vote; ayes carried

AUDIENCE PARTICIPATION:
None

THE VILLAGE OF ALGONQUIN PROCLAIMS APRIL 14-20, 2024 PUBLIC SAFETY TELECOMMUNICATOR WEEK
Village Clerk Martin read the Proclamation into the record.

CONSENT AGENDA: The Items under the Consent Agenda are considered to be routine in nature and may be approved by one motion with a roll call vote.

A. APPROVE MEETING MINUTES

- (1) Public Hearing for the 2024-2025 Budget Held March 19, 2024
- (2) Village Board Meeting Held March 19, 2024
- (3) Committee of the Whole Meeting Held March 19, 2024

Moved by Spella, seconded by Dianis to approve the Consent Agenda.
Voice vote; ayes carried

OMNIBUS AGENDA: The following Ordinances, Resolutions, or Agreements are considered to be routine in nature and may be approved by one motion with a roll call vote.
(Following approval, the Village Clerk numbers all Ordinances and Resolutions in order)

A. PASS ORDINANCES:

- (1) Pass an Ordinance (**2024-O-12**) Amending Ordinance 2024-O-04 Regarding the Merit Compensation Plan for Village Employees
- (2) Pass an Ordinance (**2024-O-13**) Approving the Village of Algonquin Annual Budget for Fiscal Year 2024-2025

B. ADOPT RESOLUTIONS:

- (1) Adopt a Resolution (**2024-R-40**) Accepting and Approving the Personnel Manual for the Village of Algonquin

Moved by Brehmer, seconded by Dianis to approve the Omnibus Agenda

Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith,
Motion carried; 6-ayes, 0-nays

DISCUSSION OF ITEMS REMOVED FROM THE CONSENT AND/OR OMNIBUS AGENDA:
None

APPROVAL OF BILLS: Moved by Glogowski, seconded by Auger, to approve the List of Bills and payroll expenses for payment in the amount of \$1,313,822.45

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
01	GENERAL	220,887.70
03	MFT	11,223.87
04	STREET IMPROVEMENT	219,270.50
05	SWIMMING POOL	346.75
06	PARK IMPROVEMENT	14,932.40
07	WATER & SEWER	19,304.12
12	WATER & SEWER IMPROVEMENT	62,575.53
26	NATURAL AREA & DRAINAGE IMPROV	38,205.80
28	BUILDING MAINT. SERVICE	13,469.62

Roll call vote; voting aye – Trustees Dianis, Glogowski, Auger, Spella, Brehmer, Smith,
Motion carried; 6-ayes, 0-nays

COMMITTEE OF THE WHOLE:

A. COMMUNITY DEVELOPMENT

None

B. GENERAL ADMINISTRATION

None

C. PUBLIC WORKS & SAFETY

None

VILLAGE CLERK'S REPORT

Village Clerk Martin announced future meetings.

STAFF REPORTS:

ADMINISTRATION:

Mr. Schloneger:

Recreation Superintendent Katie Gock has accepted a position with the Clarendon Hills Park District. She will be missed and we wish her the best.

COMMUNITY DEVELOPMENT:

Mr. Knapp:

1. Community Development staff members, Steve Ezell and Jessica Polony, passed the certification test for Property Maintenance and Housing Inspector.
2. Chipotle/First Watch is expected to break ground on April 15 and Lazy Dog will be right behind.

PUBLIC WORKS:

Mr. Ganek:

1. Significant progress continues on Souwanas Trail & Schuett Street Roadway Improvements as the 3-sided box culvert installation is complete. The sanitary extension across Sandbloom is expected to occur early next week. Daytime closures on Sandbloom will be required with flaggers to facilitate traffic.
2. Dry Utility Relocation on Washington & Harrison: conduit installation on Harrison Street is expected to be completed before the end of this week. AT&T & comcast are pulling new cable and installing ground equipment. ComEd is expected to start installing pedestals and pulling cable on West Washington Street at the end of this week.
3. Washington/Harrison Streetscape work is expected to begin next week (weather pending). Work will begin on Washington St west of Main St.
4. Willoughby Farms Stage 1 Rehabilitation: Resident notification went out last week. Work has begun including erosion control set up, markings for removals. Saw cutting and concrete removals for stage 1 are expected to start later this week and through next week.
5. Presidential Park Reconstruction: The contract is executed and the General Contractor, Martam Construction is set to mobilize equipment next week. Staff is putting the final touches on the website for park projects that will include park history, project updates, progress photos, and drone footage. For safety of the residents, "park closed" signs have been installed and will remain throughout construction.
6. On Saturday March 16, neighbors near Gaslight Park did their annual clean up day of the Gaslight Park Bird & Butterfly Sanctuary. These residents have been cleaning this native restoration area for about five years now. PW appreciates their volunteer efforts keeping these areas clean to act as intended.
7. University of Illinois Architecture Class Visit: Last week members of PW staff met with U of I Architecture Class to discuss watershed planning and green infrastructure solutions for sustainable stormwater management. The visit included a site visit of town park and GIS network demonstration.
8. Public Works is pleased to announce the addition of a new engineer, Jacob Benner who started on Monday. Jake graduated from the University of Illinois in 2020 with a Civil Engineering degree. He most recently spent the last 3 years with the Village of Gurnee managing a number of Capital Improvement projects. Jake is a welcome addition to the team (especially for yours truly with the substantial project workload this coming fiscal year) and will be managing many capital projects including full time construction oversight and project management on a variety of design projects.

POLICE DEPARTMENT:

Deputy Chief Cooney:

1. Staff is excited with anticipation for our two recruits Ofc. Malmgren and Ofc. Qureshi to be graduating from the police academy after 16 weeks later this month. We have received positive reports on their performance thus far.
2. Last week during spring break, our officers joined with numerous other law enforcement agencies in McHenry County to hone their skills in active violence training taking advantage of being able to train in the local schools (Woodstock North High School this year) should a response ever been needed. This further supports our commitment to training and collaboration with others.

3. Next week APD will be sending (2) female officers to the Illinois Women in Criminal Justice Conference, a very popular and up-and-coming conference. We look forward to them learning new skills, and further developing as team members.
4. With all the recent weather, specifically the heavy rain, the PD and PW are in constant communication monitoring potential concerning areas.

CORRESPONDENCE:

None

OLD BUSINESS:

Trustee Brehmer asked for a status on the Police Department water damaged repairs, Deputy Chief Cooney said all repairs are in progress and on schedule.

Trustee Glogowski updated the Board regarding the 3/26 Technical Advisory Committee, TAC Meeting, Bottom line is each county/township/community needs to put plans in place to save and allocate properly our water resources in the coming years with increase residential, light to heavy industrial growth. Next In Person NWPA TAC meeting April 23rd at the Centre of Elgin.

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

ADJOURNMENT: There being no further business, it was moved by Spella, seconded by Brehmer to adjourn the Village Board Meeting

Voice vote; all voting aye

The meeting was adjourned at 7:49 P.M.

Submitted:

Village Clerk, Fred Martin

Approved this 16th day of April, 2024

Village President, Debby Sosine



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On March 19, 2024
Village Board Room
2200 Harnish Dr. Algonquin, IL**

Trustee Auger, Chairperson, called the Committee of the Whole meeting to order at 7:30 p.m.

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Maggie Auger; Jerry Glogowski, John Spella, Laura Brehmer, Brian Dianis, Bob Smith, President, Debby Sosine and Clerk, Fred Martin.

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Nadim Badran, Public Works Director; Dennis Walker, Police Chief; Patrick Knapp, Deputy Community Development Director; and Kelly Cahill, Village Attorney.

AGENDA ITEM 2: Public Comment

None

AGENDA ITEM 3: Community Development

Mr. Knapp:

A. Consider a Special Event Permit for the Crystal Lake Lions Rugby Football Club Tournament at Spella Park on May 11 and May 18, 2024 and Waiver of Fees

Mr. William Eaton is requesting permission for the Crystal Lake Lions Rugby Football Club to host 2 rugby matches at Spella Park. They are requesting that the events be held on Saturday, May 11, and Saturday, May 18. Mr. Eaton is also requesting a waiver of fees due to the Rugby Club being a not-for-profit organization.

It is the consensus of the Committee to move this on to the Village Board for approval.

B. Consider a Special Event Permit for the Algonquin Aces Memorial Day Weekend Bash, Softball Tournament May 24-26, 2024 at the Algonquin Lakes Park and Kelliher Park Fields, and Waiver of Fees

Toney Minasola, on behalf of Algonquin Aces, is seeking approval of a Public Event/Entertainment License for the Algonquin Aces Memorial Weekend Bash occurring May 24-26, 2024.

This is a non-profit event that will be held for the Girls Fast Pitch Softball Tournament at Algonquin Lakes Fields and Kelliher Park in Algonquin. The applicant expects up to 150 participants at different times of the day. In addition to requesting approval of a Public Event/Entertainment License, the applicant has also requested waste removal on Saturday and Sunday and mowing of the fields before the tournament.

Staff has reviewed the request and recommends approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

C. Consider Waiving the Platting Fees for the Algonquin Commons Subdivision No. 2

Sherry De Voige, representing the Algonquin Commons, is requesting that the Platting Fees be waived so that the Village can move forward with recording the Algonquin Commons Subdivision No. 2.

The Algonquin Commons Subdivision No. 2 was approved by the Village Board on June 27, 2023, Case No. PZ-2023-10. Per Village Code 22.04 Subdivision Regulation Fees, the Platting Fees are \$1,000/acre for a Commercial Subdivision and are due prior to the Village recording the subdivision. This requires the Algonquin Commons to pay \$47,830 prior to the recording of the Plat. The Algonquin Commons wants to record the plat so that they can refinance individual restaurants and outlot commercial shops so that they can keep investing in the entire property.

Staff has reviewed the request and is supportive of the platting fee waiver. Staff believes that the platting fee intent is to mitigate the impact of new development in the village and this resubdivision was initiated for refinancing purposes and not for redevelopment. The full redevelopment of the site that was approved as Case No. PZ-2021-18 does not require this resubdivision. Note that the legal and recording fees would not be waived with this request and would be paid through the existing escrow account.

Staff recommends approval of an Ordinance waiving the 22.04(B) Platting Fees for the Algonquin Commons Subdivision No. 2, as prepared by Jacob & Hefner Associates, and last revised January 17, 2023.

It is the consensus of the Committee to move this on to the Village Board for approval.

D. Consider a Cross Access Easement for the Algonquin Commons

Sherry DeVoge, representing the Algonquin Commons, is requesting that a sign easement be granted on the Village-owned parcel at the northwest corner of Randall Road and Corporate Parkway. This sign was approved as part of the Algonquin Commons Redevelopment Plan, PZ-2021-21.

The Village Board approved the Algonquin Commons Redevelopment Plan, Case No. PZ-2021-18 on May 16, 2023. Part of the redevelopment plan included 3 new monument signs along Randall Road. The location of the proposed monument sign at the northwest corner of Randall Road and Corporate Parkway is on Village property and therefore needs a sign easement. At the same time, the staff would also like to add a cross-access easement for the existing rear access driveway to the Algonquin Commons.

Note that there is an existing sign on this property that will be removed. This sign was constructed before the Village owned the property.

Staff recommends approval of the attached Plat of Easement, as prepared by Jacob & Hefner Associates, and last revised January 11, 2024.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 4: General Administration

Mr. Schloneger:

A. Consider an Amendment to Portions of Chapter 33, Liquor Control and Liquor Licensing

Recently we were approached by Scorched Earth to allow for sales of third-party Seltzer's. Currently, under their Class A4(b) Municipal Liquor License, they are not allowed to sell any third-party beverages. Their current license issued by the Illinois Liquor Control Commission, does allow for retail sales of third-party seltzers, beer, cider, or both beer and cider to non-licensees at their licensed breweries. To be consistent with the ILCC/State Liquor License, staff recommends adding the following to Class A-4(b): Shall permit retail sale of third-party manufacture seltzer, beer and cider, for consumption on the premises.

The State amended the portion of their code regarding locations and proximity to a church and school of establishments serving alcohol. The Village's Municipal Codes currently requires 200 feet, where the State allows 100 feet. We request that the portion of the code be amended as follows: No liquor license shall be issued for the sale at retail of any alcoholic liquor within 100 feet of any church, school, hospital, day care center or other business or institution whose primary function is the custodial care of children, the aged or infirmed.

Staff recommends amending Chapter 33.7.4 (Class 4-A(b)) to allow for retail sales of third-party seltzers, cider, and beer, and Chapter 33.18 to encourage uniformity with the State's liquor code.

It is the consensus of the Committee to move both items on to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety

Mr. Badran:

A. Consider an Agreement with H Linden & Sons for the Braewood Lift Station Force Main Replacement

The Braewood Lift Station is the Village's largest lift station, serving nearly 20% of the Village. As constructed, it has a design capacity of 1,500 gallons per minute (GPM) utilizing a 10-inch force main. Based on Trotter & Associates, Inc. (TAI) evaluation in 2022, the lift station and force main are at capacity due to the new developments along the Randall Road corridor. Staff has developed a two-phase construction to upgrade the lift station and force main to avoid halting development.

This memo highlights phase one, which includes upgrading the undersized force main from a 10-inch diameter to a 16-inch diameter. In doing so, enough capacity will be added to allow for the approved development, Algonquin Meadows, and the remainder of the Enclave development. Phase two will upgrade the lift station, providing capacity for future planned developments in the southwestern basin. Phase one will be completed in 2024, and phase two is expected to be completed in 2025. Additionally, this work will clear the way for the Dixie Creek Reach 5 Streambank Restoration, which is expected to occur later in the fall.

Bids were advertised for Phase One to upgrade the force main in March and were opened on March 28th, 2024. The project received three bidders, with H. Linden and Sons providing the lowest bid, in the amount of \$1,053,582.00. The bid amount is within 3% of the engineer's estimate and within the amount budgeted for the next fiscal year in the Water & Sewer fund.

H. Linden most recently completed the Highland Avenue Water Main Extension and Towne Park Water Main Improvements a few months ago. H. Linden performed very well on the Highland Ave Water Main project. The quality of work on the Towne Park Water Main project was very good; the only concern staff had with Linden about that project was related to creek diversion. This project will not require any creek diversion work. Therefore, staff is confident that Linden is equipped to complete this project to the Village's standards. Attached to this memo is a recommendation letter from TAI. The low bid amount is within the amount budgeted for FY2024/25.

To provide proper oversight of construction activities, staff has included a proposal from TAI for managing the construction of this project. TAI completed the design and has previously completed construction oversight on the Woods Creek Lift Station Upgrade, WWTP Phase 6B Improvements, and the Downtown Wet Utility Lowering Project Stage 3. TAI's proposal for construction oversight is a not to exceed amount of \$90,700 and within the budgeted amount in the Water & Sewer fund for FY2024/25.

Staff is confident in TAI's ability to manage the construction of this project and provide adequate oversight up to the Village's standards on this project.

Therefore, the Public Works Department recommends that the Committee of the Whole take the necessary action to award the bid of this project to H. Linden & Sons in the amount of \$1,053,582 for construction and move forward with the proposal with Trotter & Associates, Inc. in the amount of \$90,700 to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

B. Consider an Agreement with Trotter & Associates for the Braewood Lift Station Force Main Replacement Construction Oversight Services

To provide proper oversight of construction activities, staff has included a proposal from TAI for managing the construction of this project. TAI completed the design and has previously completed construction oversight on the Woods Creek Lift Station Upgrade, WWTP Phase 6B Improvements, and the Downtown Wet Utility Lowering Project Stage 3. TAI's proposal for construction oversight is a not to exceed amount of \$90,700 and within the budgeted amount in the Water & Sewer fund for FY2024/25.

Staff is confident in TAI's ability to manage the construction of this project and provide adequate oversight up to the Village's standards on this project.

It is the consensus of the Committee to move this on to the Village Board for approval.

C. Consider an Agreement with Ganziano Sewer & Water, Inc. for the Algonquin Shores Lift Station Force Main Replacement

This project will replace an 815-foot section of the Algonquin Shores Lift Station's pressurized main. Algonquin Shores Lift Station was constructed in 1980 to handle the capacity of the Riverwood Estates subdivision. It was upgraded in 2000 to accommodate the Algonquin Lakes subdivisions. In addition to the upgraded lift station, approximately 2,400 feet of new 10-inch pressurized main was installed at the intersection of Riverwood Drive and Stratford Lane.

However, the pressurized main section from the intersection of Riverwood Drive and Stratford Lane to Souwanas Trail remained in place. The remaining pressurized main is an undersized 6-inch diameter pipe showing signs of deterioration and clogging based on the connection point replaced as part of the Souwanas Trail project. Trotter & Associates, Inc. (TAI) completed the design to replace the main, and staff advertised the project for bid in March. Two bids were received, with Ganziano Sewer & Water (GSW), providing the corrected low bid of \$338,772.00. The engineer's estimate for this project was \$410,660, and the bid amount is within the budget for the Water & Sewer fund for next fiscal year. GSW, based out of Woodstock, previously worked as a subcontractor on a number of Village projects, including High Hill Subdivision, Bunker Hill Drive Rehabilitation, and Tunbridge Subdivision, but not as a general contractor. Staff has been satisfied with GSW's work on past projects. Given this project's size and scope, GSW can successfully complete this force main installation project. Therefore, the Public Works Department recommends that the Committee of the Whole take the necessary action to award the bid of this project to Ganziano Sewer & Water, Inc. in the amount of \$338,772 for construction and move forward the proposal to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

D. Consider an Agreement with Trotter & Associates for the Algonquin Shores Lift Station Force Main Replacement Construction Oversight Services

In order to provide proper oversight of the construction activities, staff has included a proposal from TAI to manage the construction of this project. TAI completed the design and has previously completed construction

oversight on the Woods Creek Lift Station Upgrade, WWTP Phase 6B Improvements, and the Downtown Wet Utility Lowering Project Stage 3. TAI's proposal for construction oversight is a not to exceed amount of \$35,600 and within the budgeted amount in the Water & Sewer fund for FY2024/25.

Staff is confident in TAI's ability to manage the construction of this project and provide adequate oversight to the Village's standards on this project.

Therefore, the Public Works Department recommends that the Committee of the Whole take the necessary action to award the bid of this project to Trotter & Associates, Inc. in the amount of \$35,600 to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

E. Consider an Agreement with Schroeder Asphalt Services for the 2024 MFT Asphalt Program

The Bid opening for the 2024 MFT – Asphalt Program was held on March 12, 2024, at 10:00 a.m. The program consists of pavement patching on local streets and bike path replacement as determined by field inspections performed by Public Work's staff.

This year's program will focus on locations identified on Bunker Hill Drive, Grayhawk Drive, White Deer Drive, Hanson Road, Harnish Drive (west of Randall Road), Saratoga Circle, and the path on Square Barn Road from Algonquin Road to Kelliher Park. This program does not encompass pavement patching village-wide, only the areas selected per the MFT budget. Additionally, Public Works staff will perform more localized patching regions in-house.

Village staff received four bids and recommend the low bidder, Schroeder Asphalt Services, Inc. (SAS), in the amount of \$203,311.00 for this project. The bid amount is approximately \$19,000 under the engineer's estimate and within the amount budgeted in the MFT fund for FY2024/25.

Schroeder Asphalt, located in Huntley, successfully completed last year's Asphalt Program and performed up to the Village's standards. SAS also previously completed the High Hill Subdivision project in 2021 and 2022 and provided quality workmanship on that project.

Therefore, staff recommends that the Committee of the Whole take the necessary action to move this contract with Schroeder Asphalt Services, Inc. on to the full Board of Trustees for approval in the amount of \$203,311.00.

It is the consensus of the Committee to move this on to the Village Board for approval.

F. Consider an Agreement with Christopher Burke Engineering for the 2024-2025 FY In-House Engineering Services

The Public Works Department has been utilizing engineering staff from Christopher B. Burke Engineering Ltd. (CBBEL) since June of 2019 upon the departure of the Project Manager. Since then, the Capital Budget and the number of projects has increased significantly. Specifically, in 2024/25, the Engineering staff is tasked with over 56 Capital projects, which is an increase of over 20% from last fiscal year.

During FY 2024/25 budget discussions, money was budgeted in the Water and Sewer Improvement and Street Improvement funds to continue using CBBEL staff during this fiscal year; \$50,000 in each Capital account for a total of \$100,000. This represents a reduction of \$100,000 from the previous year and a total reduction of 140% since FY 2022/23 due to the additions of the Village Engineer and Engineer II.

Despite inflation, CBBEL has once again offered to keep the current rate of \$120/hour for in-house engineering services. This rate is extremely favorable when compared to outside consultant engineering services. We have been pleased with the work that has been performed by CBBEL staff, and they are a great addition to our team at Public Works, as well as other departments in the Village.

Therefore, we recommend that the Task Order Amendment be moved forward by the Committee of the Whole to Village Board for In-House Engineering Services with CBBEL in the amount of \$100,000 for FY 2024-2025, beginning May 1, 2024.

It is the consensus of the Committee to move this on to the Village Board for approval.

G. Consider an Agreement with Baxter & Woodman Natural Resources for the Woods Creek Watershed Based Plan Update

Baxter & Woodman Natural Resources submitted a proposal for updating the Woods Creek Watershed Based Plan.

Woods Creek and its numerous tributaries amount for approximately 9.5 miles of streams and nearly 8.6 square miles of land surface. The watershed drains to Woods Creek Lake in Lake in the Hills before re-entering the Village of Algonquin and joining with the Crystal Creek watershed.

This watershed plan was first completed in January 2013. In the ten years since that plan was completed, many of the projects listed in the original plan have been constructed. Land use, development, zoning changes and

comprehensive plan changes have also come together to alter some of the conditions that were part of the original plan, thus rendering many parts of it out of date.

The Illinois Environmental Protection Agency suggests that a watershed plan be updated every ten years to accommodate for these circumstances. This is important because the plans details out current conditions and projects, calling out priorities and critical areas. This list is what we use to apply for IEPA Section 319 Water Quality Grants. A project must be called out in an IEP A approved watershed plan in order to be eligible for this funding. Money for this is being proposed as part of the fiscal year 24/25 budget in the Natural Area & Drainage Fund in the amount of \$50,000.00

Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of the Woods Creek Watershed Based Plan Update to Baxter and Woodman Natural Resources in the amount of \$45,000.00

It is the consensus of the Committee to move this on to the Village Board for approval.

H. Consider an Agreement with Martam Construction for the Granite Boulder Installation at Souwanas Creek

As part of the IDOT-let Souwanas Trail and Schuett Street project, the failed corrugated metal culvert at Souwanas Creek was replaced with an environmentally friendly three-sided box culvert. Proving a natural bottom culvert helped the Village avoid additional permitting costs and review timelines. The creek runs through residential properties within an existing drainage easement. To provide proper coverage over the culvert and replace the existing roadway structure, the creek elevation was lowered by about two feet.

Per plan, large granite boulders are to be placed around the channel's perimeter and within drop pools to avoid future erosion. These large boulders serve multiple purposes.

1. The large stones help stabilize the top of the bank during high-volume storm events.
2. Minimize grading impacts on the resident's property by making up a two-foot grade drop between the creek and the existing property.
3. Match aesthetics for previous improvements to the creek upstream.

Staff has chosen to perform the work outside of the IDOT contract to reduce the cost. In this regard, Martam Construction has been approached for a quote. Their quote is for \$27,750, which is roughly half the cost of performing the work within the existing contract.

Therefore, the Public Works Department recommends that the Committee of the Whole take the necessary action to move this item forward in the amount of \$27,750 and submit it to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

I. Consider an Agreement with Christopher Burke Engineering for the Amended Broadsmore Drive and Stonegate Road Improvements

In an effort to apply for federal grant funds, staff began design on Broadsmore Drive and Stonegate Road in 2020. Through the McHenry County Council of Mayors (MCCOM), a reclassification application was submitted for Stonegate Road in 2022. The application was denied due to the lack of continuous roadway connection between Longmeadow and the south limits of the Willoughby Farms subdivision. The design funds were 90% expended at the time of the application. The remaining funds were used to investigate the feasibility of a bike path on Stonegate Road and Broadsmore Drive.

Without grant funding, the project has stalled. Recent developments require additional engineering design, survey, and environmental permitting work to construct the project to the Village standards.

Phase 1 (RBI section) – all work north of Broadsmore Drive

Estimated construction schedule: August 2024 – November 2024

Estimated construction cost: \$900,000

Phase 2 (Local funding section) – Broadsmore Dr. and Stonegate south of Broadsmore

Estimated construction schedule: April 2025 – August 2025

Estimated construction cost: \$1.6 million

This approach allows the RBI section (Phase 1) to be constructed and completed before the remaining RBI funds expire. It also allows Phase 2 to be designed without IDOT requirements, which adds time and cost.

The amended proposal from CBBEL is a not to exceed amount of \$72,265. In total the Phase 1 and 2 engineering design costs for this project are \$200,240. There is \$10,000 in the Street fund for this project that will be used this fiscal year. The remainder will be taken from available funds in the construction budget for this project in the Street fund in FY2024/25 now that RBI funds will be utilized.

Therefore, the Public Works Department recommends that the Committee of the Whole take the necessary action to move forward with the engineering design amendment with Christopher B. Burke Engineering, Inc. in the amount of \$72,265 and submit it to the Village Board for approval.

It is the consensus of the Committee to move this on to the Village Board for approval.

J. Consider an Agreement with Clarke Environmental Mosquito Management, Inc for the 2024 Mosquito Abatement Program

Staff would like approval for contracted and budgeted expenses for mosquito control, Village-wide, provided by Clarke Environmental Mosquito Management, Inc. of St. Charles, IL. This annual program, which has run for many years now, has had a wonderful impact upon minimizing the potential health risks that sometimes can be associated with mosquitos. The program limits their populations through a variety of efforts, and provides the added benefit of fewer populations for the improved comfo1t of the community. The budget was based upon the proposal amount, which is \$43,080.

The General Services budgeted \$43,080.00 for this work. The proposal is for \$43,080.00 which is what is budgeted for this program this season.

Staff recommends the Committee of the Whole approve this, and pass it along to the Village Board, to award this work for \$43,080.00 to Clarke Environmental Mosquito Management, Inc. St. Charles, IL.

It is the consensus of the Committee to move this on to the Village Board for approval.

K. Consider an Intergovernmental Agreement with the McHenry County Sherriff's Department for the Police Social Worker Program

Chief Walker:

In May of 2022, the Village of Algonquin and it's Police Department entered into an intergovernmental agreement (IGA) for a McHenry County Police Social Worker (PSW) Program. The term of this agreement expires on April 30, 2024.

Staff requests the IGA for the PSW program be renewed for the next term beginning on May 1, 2024 and ending on April 30, 2028. The cost of the first year of service will be \$38,625.

For the 2023 calendar year, officers referred 142 cases to the program including calls for mental health, domestic conflicts, support for senior citizens, and assistance to homeless individuals. The collaboration between Algonquin Police Officers initiating the referral and the Social Workers efforts on the back-end is invaluable and offers timely and effective assistance to those in need. Staff requests approval to continue with this program.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 6: Executive Session
None

AGENDA ITEM 7: Other Business
Trustee Smith asked for the Board to consider renaming potential open natural areas in the name of former Village President Schmidt.

AGENDA ITEM 8: Adjournment
There being no further business, Chairperson Auger adjourned the meeting at 8:05 p.m.

Submitted: _____
Fred Martin, Village Clerk

MANAGER'S REPORT MARCH 2024

COLLECTIONS

Total collections for all funds in March 2024 were \$4,381,620 (including transfers). Some of the larger revenue categories included in this report are as follows:

Real Estate Tax	\$0
Income Tax	\$418,665
Sales Tax	\$1,040,692
Water & Sewer Payments	\$894,234
Home Rule Sales Tax	\$752,725

INVESTMENTS

The total cash and investments for all funds as of March 31, 2024, is \$53,201,935. Currently, unrestricted cash in the General Fund is 59 percent (7 months) of this fiscal year's General Fund budget. Please see the attached graph depicting unrestricted cash.

BUDGET

At 91.7 percent of the fiscal year, General Fund revenues are at 103.1 percent of the budget. The expenditures are at 85.2 percent of the budget. Revenues for the month were \$163,684 more than expenditures for the General Fund primarily due to December sales tax distributions.

Additionally, year-to-date escrow activity through Q1 is attached to this month's Village Treasurer's report.

POLICE DEPARTMENT REPORT

Calls for service through March 31

2024 = 3,801 (▼ 6%)
2023 = 4,030

Citations (traffic, parking, ordinance) through March 31

2024 = 683 (▼ 80%)
2023 = 3,399

Crash incidents through March 31

2024 = 234 (▼ 1%)
2023 = 237

Frontline through March 31

	<u>2024</u>		<u>2023</u>
Vacation Watch	1,740 (▼ 11%)		1,958
Directed Patrols	6,893 (▲ 09%)		6,319

BUILDING STATISTICS REPORT

BUILDING STATISTICS REPORT (Fiscal YTD)

	<u>2024</u>		<u>2023</u>
Total Permits	522	▼ 17%	632
Single Family	40	▲ 208%	13

For more detailed information, please see the attached Building Department Report.

Village of Algonquin
Q1 2024 Escrow Account Activity

<u>Development</u>	<u>Date</u>	<u>Check #</u>	<u>Total</u>	<u>Legal</u>	<u>Engineering</u>	<u>Planning</u>	<u>Other</u>	<u>Invoices</u>	<u>Vendor</u>
A K Group	02/21/24	106	\$ 650.00	\$ 650.00	\$ -	\$ -	\$ -	166309	Zukowski, Rogers, Flood & McArdle
Atomic Auto Spa	01/17/24	116	\$ 9,490.00	\$ -	\$ 9,490.00	\$ -	\$ -	189304	Christopher B. Burke Engineering
Atomic Auto Spa	02/21/24	117	\$ 2,728.38	\$ -	\$ 2,728.38	\$ -	\$ -	189822	Christopher B. Burke Engineering
Belle Tire Distributors, Inc.	01/17/24	117	\$ 2,132.50	\$ -	\$ 2,132.50	\$ -	\$ -	189117	Christopher B. Burke Engineering
Cooper's Hawk Algonquin LLC	01/17/24	114	\$ 55.00	\$ -	\$ 55.00	\$ -	\$ -	189115	Christopher B. Burke Engineering
Forestar Real Estate Group, Inc.	01/17/24	133	\$ 370.00	\$ -	\$ 370.00	\$ -	\$ -	189111	Christopher B. Burke Engineering
Kensington Development Partners	01/17/24	127	\$ 110.00	\$ -	\$ 110.00	\$ -	\$ -	189114	Christopher B. Burke Engineering
Lazy Dog Restaurants, LLC	01/17/24	103	\$ 2,207.50	\$ -	\$ 2,207.50	\$ -	\$ -	189307	Christopher B. Burke Engineering
Lennar Chicago, Inc.	01/17/24	143	\$ 8,870.00	\$ -	\$ 8,870.00	\$ -	\$ -	189305	Christopher B. Burke Engineering
NorthPoint Development, LLC	01/17/24	178	\$ 1,462.50	\$ 1,462.50	\$ -	\$ -	\$ -	165978/166308	Zukowski, Rogers, Flood & McArdle
NorthPoint Development, LLC	01/17/24	179	\$ 6,320.11	\$ -	\$ 6,320.11	\$ -	\$ -	188384/189303	Christopher B. Burke Engineering
Portillo's Hot Dogs, LLC	01/17/24	112	\$ 110.00	\$ -	\$ 110.00	\$ -	\$ -	189306	Christopher B. Burke Engineering
PulteGroup, Inc.	01/17/24	186	\$ 2,790.00	\$ -	\$ 2,790.00	\$ -	\$ -	189110	Christopher B. Burke Engineering
Raising Cane's Restaurants, LLC	01/17/24	115	\$ 1,045.00	\$ -	\$ 1,045.00	\$ -	\$ -	189116	Christopher B. Burke Engineering

Village of Algonquin
Q1 2024 Escrow Account Detail

Development	Sum of Total
Atomic Auto Spa	\$ 12,218.38
Lennar Chicago, Inc.	\$ 8,870.00
NorthPoint Development, LLC	\$ 7,782.61
PulteGroup, Inc.	\$ 2,790.00
Lazy Dog Restaurants, LLC	\$ 2,207.50
Belle Tire Distributors, Inc.	\$ 2,132.50
Raising Cane's Restaurants, LLC	\$ 1,045.00
A K Group	\$ 650.00
Forestar Real Estate Group, Inc.	\$ 370.00
Portillo's Hot Dogs, LLC	\$ 110.00
Kensington Development Partners	\$ 110.00
Cooper's Hawk Algonquin LLC	\$ 55.00
Grand Total	\$ 38,340.99

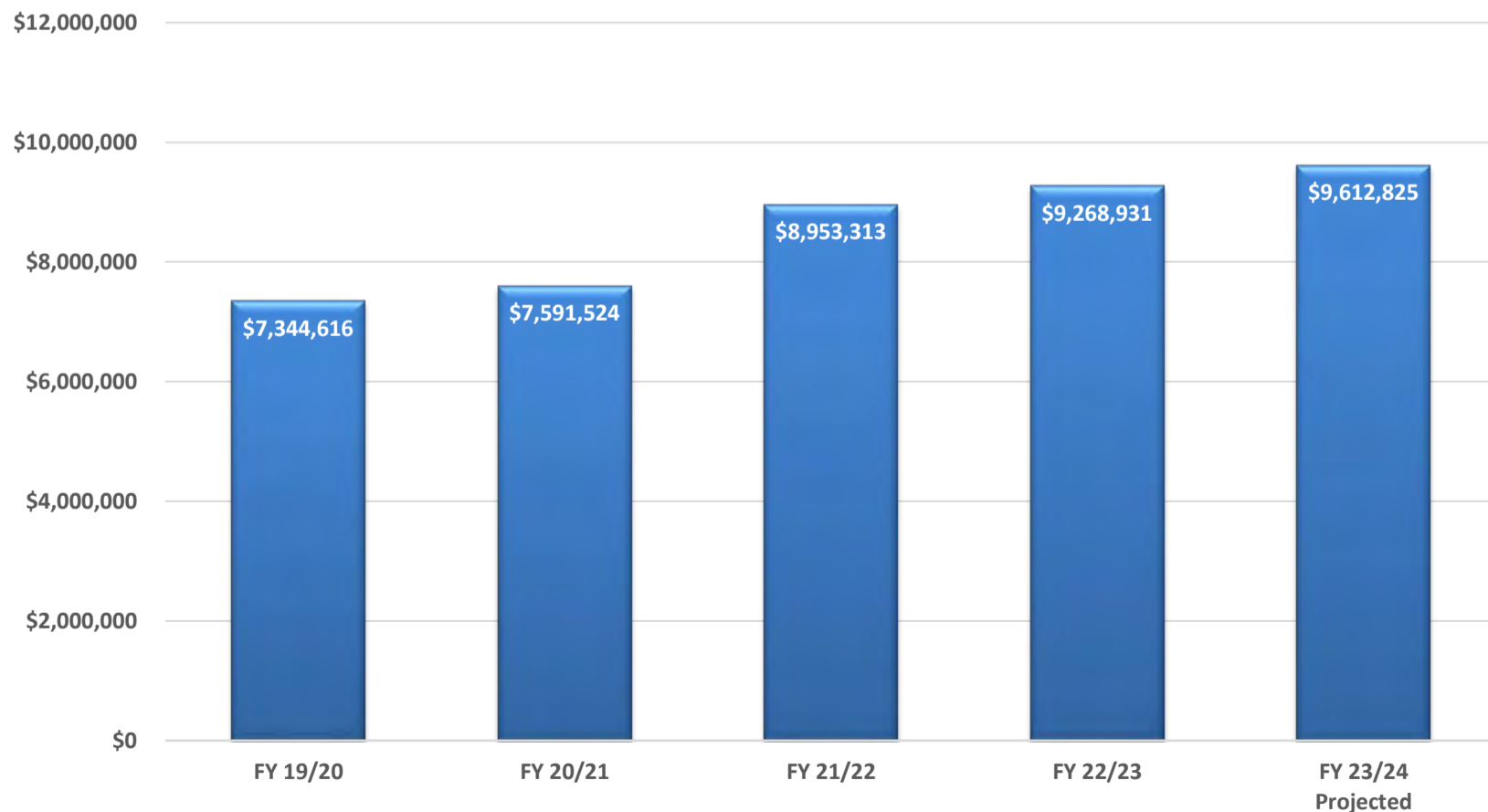
Vendor	Sum of Total
Christopher B. Burke Engineering	\$ 36,228.49
Zukowski, Rogers, Flood & McArdle	\$ 2,112.50
Grand Total	\$ 38,340.99

**VILLAGE OF ALGONQUIN
REVENUE REPORT
STATE SALES TAX**

MONTH OF SALE	MONTH OF COLLECTION	MONTH OF DISTRIBUTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	June	August	\$658,248	\$502,617	\$765,281	\$803,079	\$810,304
June	July	September	\$665,056	\$636,517	\$791,832	\$819,294	\$810,199
July	August	October	\$636,158	\$626,928	\$722,762	\$748,485	\$777,099
August	September	November	\$635,211	\$611,569	\$738,370	\$755,663	\$794,773
September	October	December	\$618,551	\$640,529	\$726,764	\$784,271	\$787,947
October	November	January	\$657,872	\$612,424	\$717,348	\$765,592	\$763,671
November	December	February	\$675,305	\$624,334	\$805,587	\$803,218	\$836,120
December	January	March	\$793,148	\$790,700	\$920,101	\$972,032	\$1,040,692
January	February	April	\$517,696	\$579,314	\$620,982	\$671,662	\$766,779
February	March	May	\$501,983	\$538,116	\$631,382	\$652,470	
March	April	June	\$542,148	\$736,540	\$721,189	\$757,173	
April	May	July	\$443,238	\$691,936	\$791,716	\$735,992	
TOTAL			\$7,344,616	\$7,591,524	\$8,953,313	\$9,268,931	\$7,387,583

YEAR TO DATE LAST YEAR:	\$7,123,296	BUDGETED REVENUE:	\$9,300,000
YEAR TO DATE THIS YEAR:	\$7,387,583	PERCENTAGE OF YEAR COMPLETED :	75.00%
DIFFERENCE:	\$264,287	PERCENTAGE OF REVENUE TO DATE :	79.44%
		PROJECTION OF ANNUAL REVENUE :	\$9,612,825
PERCENTAGE OF CHANGE:	3.71%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$312,825
		EST. PERCENT DIFF ACTUAL TO BUDGET	3.4%

5 Year Comparison with Current Year Projection

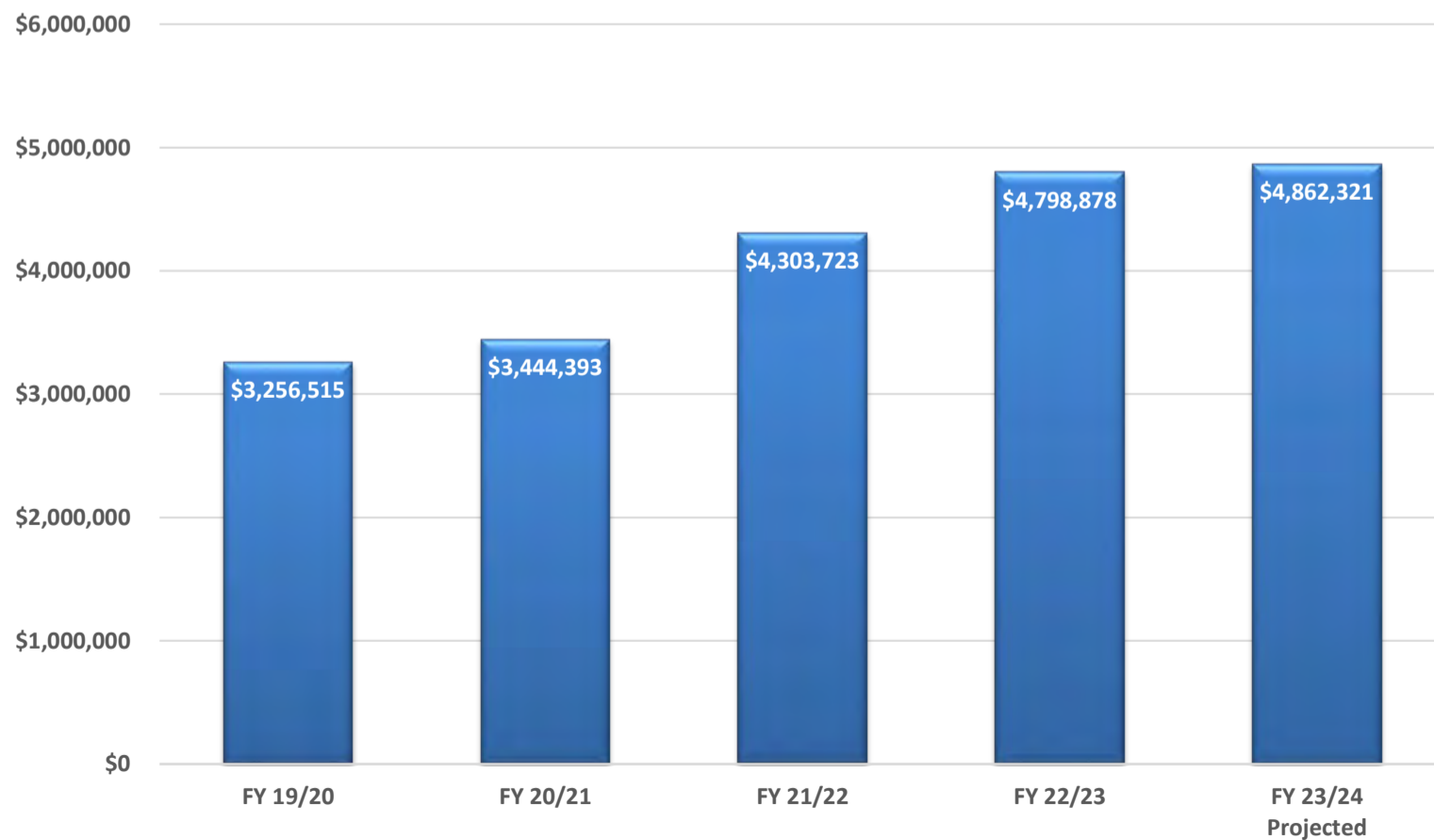


VILLAGE OF ALGONQUIN REVENUE REPORT INCOME TAXES

MONTH OF COLLECTION	MONTH OF VOUCHER	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
April	May	\$603,365	\$302,925	\$505,587	\$942,743	\$714,441
May	June	\$188,429	\$187,635	\$443,600	\$276,936	\$335,007
June	July	\$281,790	\$297,957	\$397,950	\$467,516	\$446,330
July	August	\$201,996	\$407,371	\$223,455	\$240,797	\$293,345
August	September	\$178,776	\$230,822	\$235,981	\$261,681	\$266,257
September	October	\$318,970	\$334,250	\$428,832	\$479,085	\$514,674
October	November	\$208,177	\$225,856	\$245,831	\$303,374	\$346,681
November	December	\$196,718	\$199,958	\$227,285	\$272,199	\$272,382
December	January	\$274,962	\$318,573	\$404,669	\$442,025	\$473,699
January	February	\$283,286	\$336,804	\$504,585	\$437,057	\$448,223
February	March	\$210,651	\$232,124	\$218,708	\$258,852	\$291,328
March	April	\$309,394	\$370,119	\$467,240	\$416,612	\$459,953
TOTAL		\$3,256,515	\$3,444,393	\$4,303,723	\$4,798,878	\$4,862,321

YEAR TO DATE LAST YEAR:	\$4,798,878	BUDGETED REVENUE:	\$4,485,000
YEAR TO DATE THIS YEAR:	\$4,862,321	PERCENTAGE OF YEAR COMPLETED :	100.00%
DIFFERENCE:	\$63,444	PERCENTAGE OF REVENUE TO DATE :	108.41%
PERCENTAGE OF CHANGE:	1.32%	PROJECTION OF ANNUAL REVENUE :	\$4,862,321
		EST. DOLLAR DIFF ACTUAL TO BUDGET	\$377,321
		EST. PERCENT DIFF ACTUAL TO BUDGET	8.4%

5 Year Comparison with Current Year Projection

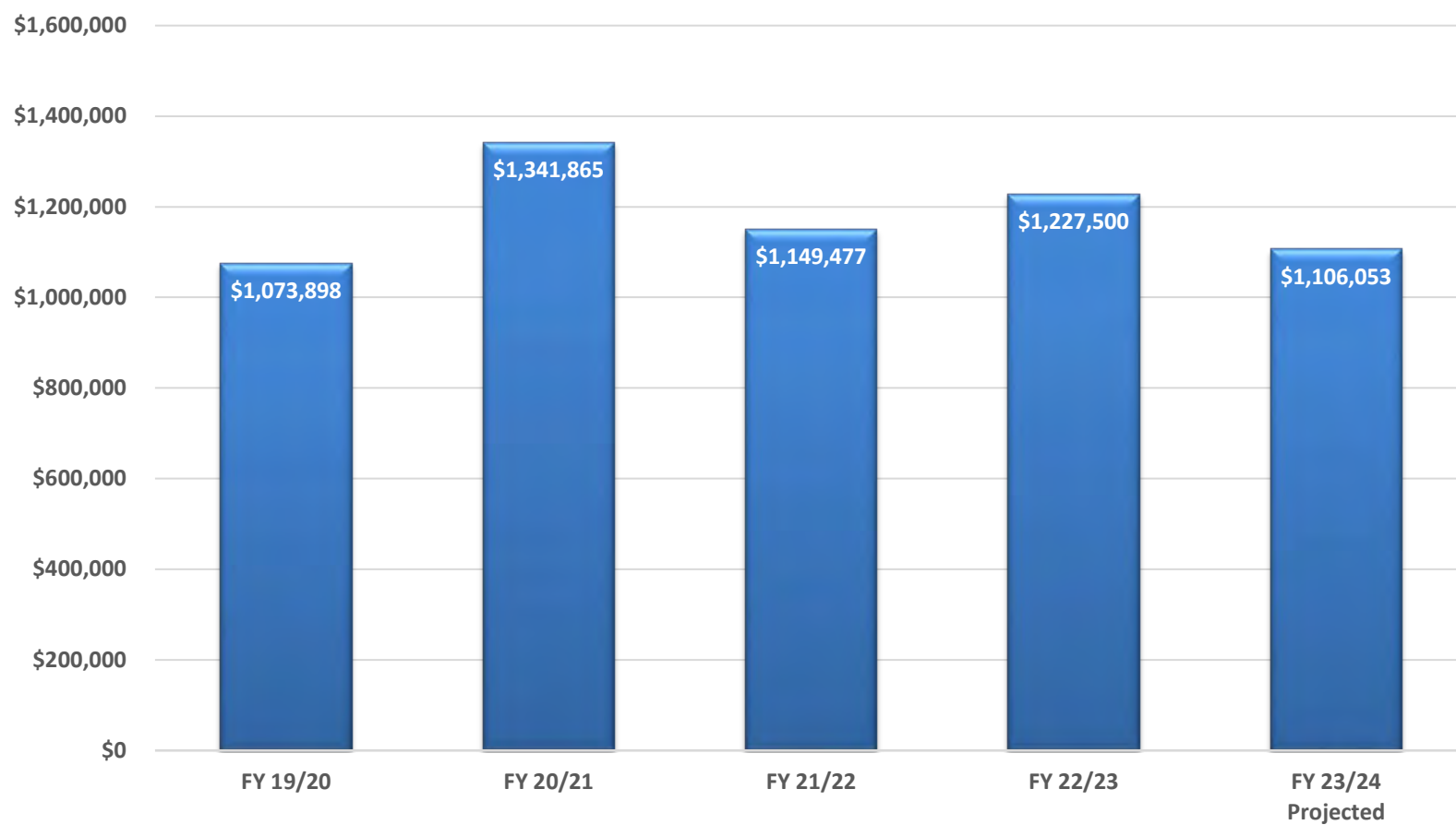


**VILLAGE OF ALGONQUIN
REVENUE REPORT
LOCAL USE TAX**

MONTH OF USE	MONTH OF COLLECTION	MONTH OF VOUCHER	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	June	August	\$ 78,418	\$ 111,857	\$ 83,540	\$ 92,623	\$ 89,877
June	July	September	\$ 79,719	\$ 112,927	\$ 95,216	\$ 104,487	\$ 67,468
July	August	October	\$ 81,956	\$ 114,191	\$ 88,672	\$ 91,195	\$ 95,079
August	September	November	\$ 78,518	\$ 108,737	\$ 93,600	\$ 94,716	\$ 90,182
September	October	December	\$ 87,939	\$ 113,443	\$ 97,297	\$ 106,503	\$ 100,095
October	November	January	\$ 96,553	\$ 118,866	\$ 90,718	\$ 106,750	\$ 101,551
November	December	February	\$ 90,456	\$ 126,666	\$ 106,576	\$ 112,529	\$ 106,095
December	January	March	\$ 124,118	\$ 178,742	\$ 135,090	\$ 136,117	\$ 123,145
January	February	April	\$ 85,946	\$ 87,634	\$ 89,589	\$ 95,294	\$ 73,698
February	March	May	\$ 74,688	\$ 78,141	\$ 86,494	\$ 87,804	
March	April	June	\$ 95,008	\$ 99,898	\$ 101,443	\$ 108,609	
April	May	July	\$ 100,579	\$ 90,762	\$ 81,240	\$ 90,874	
TOTAL			\$ 1,073,898	\$ 1,341,865	\$ 1,149,477	\$ 1,227,500	\$ 847,191

YEAR TO DATE LAST YEAR:	\$940,214	BUDGETED REVENUE:	\$1,159,000
YEAR TO DATE THIS YEAR:	\$847,191	PERCENTAGE OF YEAR COMPLETED :	75.00%
DIFFERENCE:	-\$93,023	PERCENTAGE OF REVENUE TO DATE :	73.10%
		PROJECTION OF ANNUAL REVENUE :	\$1,106,053
PERCENTAGE OF CHANGE:	-9.89%	EST. DOLLAR DIFF ACTUAL TO BUDGET	(\$52,947)
		EST. PERCENT DIFF ACTUAL TO BUDGET	-4.6%

5 Year Comparison with Current Year Projection

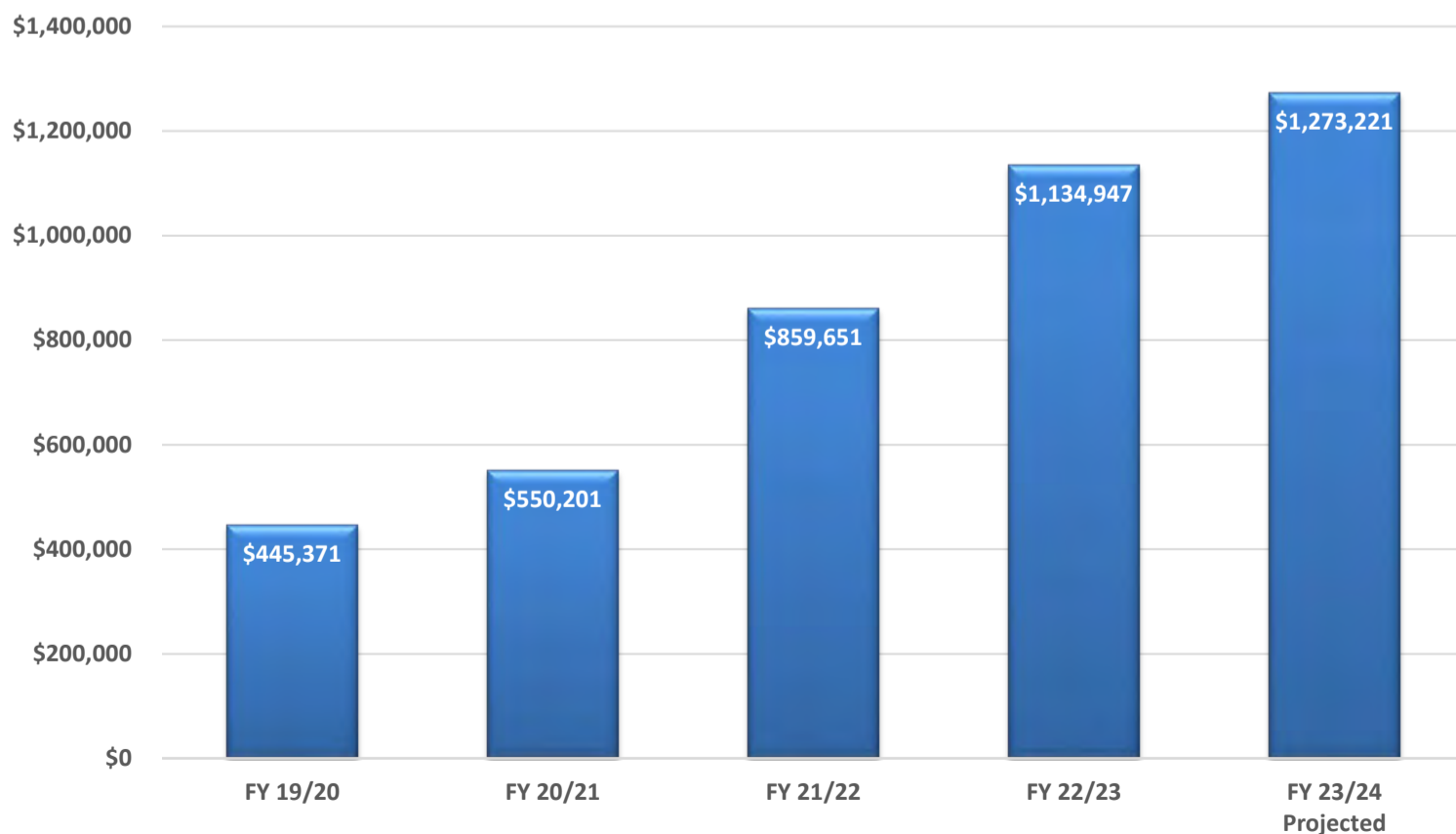


**VILLAGE OF ALGONQUIN
REVENUE REPORT
ACTUAL BUILDING PERMITS**

MONTH OF COLLECTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	\$41,465	\$287,941	\$40,318	\$58,576	\$94,457
June	\$43,805	\$28,941	\$59,450	\$440,566	\$160,253
July	\$52,945	\$52,336	\$89,964	\$155,485	\$124,397
August	\$63,613	\$16,083	\$77,168	\$83,775	\$115,379
September	\$36,646	\$16,755	\$67,214	\$51,552	\$106,683
October	\$18,483	\$21,452	\$80,037	\$45,739	\$111,233
November	\$65,608	\$20,132	\$113,526	\$65,911	\$108,350
December	\$11,401	\$25,891	\$75,462	\$36,213	\$38,725
January	\$10,964	\$15,078	\$100,712	\$32,246	\$70,427
February	\$12,410	\$12,067	\$39,816	\$33,962	\$125,671
March	\$58,552	\$13,079	\$53,229	\$67,807	\$146,842
April	\$29,480	\$40,446	\$62,755	\$63,115	
TOTAL	\$445,371	\$550,201	\$859,651	\$1,134,947	\$1,202,416

YEAR TO DATE LAST YEAR:	\$1,071,832	BUDGETED REVENUE:	\$500,000
YEAR TO DATE THIS YEAR:	\$1,202,416	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$130,585	PERCENTAGE OF REVENUE TO DATE :	240.48%
		PROJECTION OF ANNUAL REVENUE :	\$1,273,221
PERCENTAGE OF CHANGE:	12.18%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$773,221
		EST. PERCENT DIFF ACTUAL TO BUDGET	154.6%

5 Year Comparison with Current Year Projection

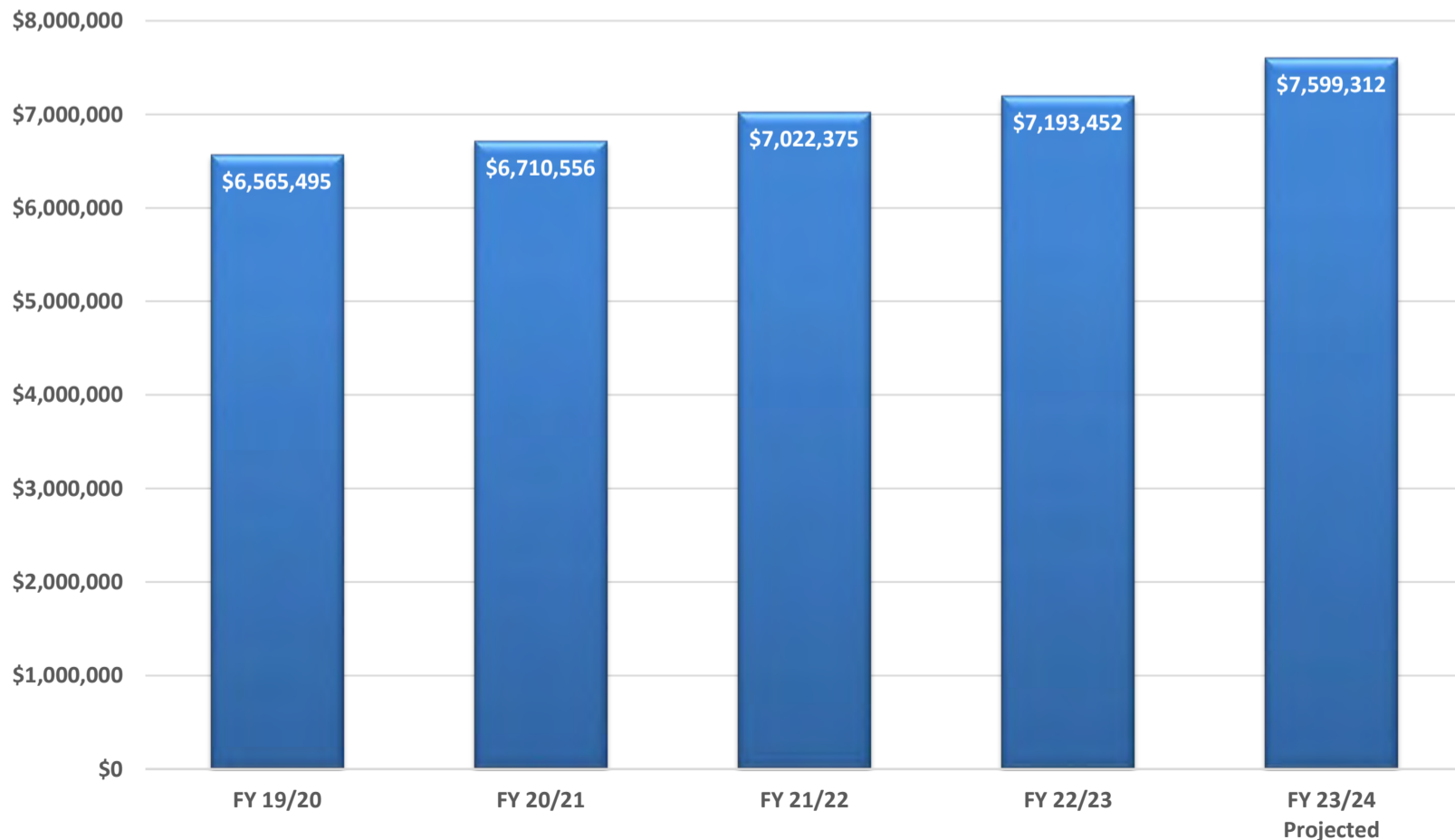


**VILLAGE OF ALGONQUIN
FINANCIAL REPORT
ACTUAL REAL ESTATE TAXES (ALL FUNDS & ACCOUNTS)**

MONTH OF DISTRIBUTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	\$246,854	\$345,141	\$266,357	\$697,403	\$407,773
June	\$2,950,208	\$2,756,585	\$3,303,770	\$3,024,675	\$3,469,601
July	\$221,675	\$243,215	\$212,663	\$78,739	\$132,645
August	\$332,986	\$171,401	\$260,539	\$132,068	\$144,800
September	\$2,431,847	\$2,550,657	\$2,724,207	\$2,940,038	\$3,116,108
October	\$317,443	\$498,025	\$179,140	\$251,945	\$224,012
November	\$64,483	\$30,325	\$75,699	\$68,583	\$104,372
December	\$0	\$29,987	\$0	\$0	\$0
January	\$0	\$27,098	\$0	\$0	\$0
February	\$0	\$58,121	\$0	\$0	\$0
March	\$0	\$0	\$0	\$0	\$0
April	\$0	\$0	\$0	\$0	\$0
TOTAL RECV.	\$6,565,495	\$6,710,556	\$7,022,375	\$7,193,452	\$7,599,312

YEAR TO DATE LAST YEAR:	\$7,193,452	BUDGETED REVENUE:	\$7,450,000
YEAR TO DATE THIS YEAR:	\$7,599,312	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$405,860	PERCENTAGE OF REVENUE TO DATE :	102.00%
		PROJECTION OF ANNUAL REVENUE :	\$7,599,312
PERCENTAGE OF CHANGE:	5.64%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$149,312
		EST. PERCENT DIFF ACTUAL TO BUDGET	2.0%

5 Year Comparison with Current Year Projection

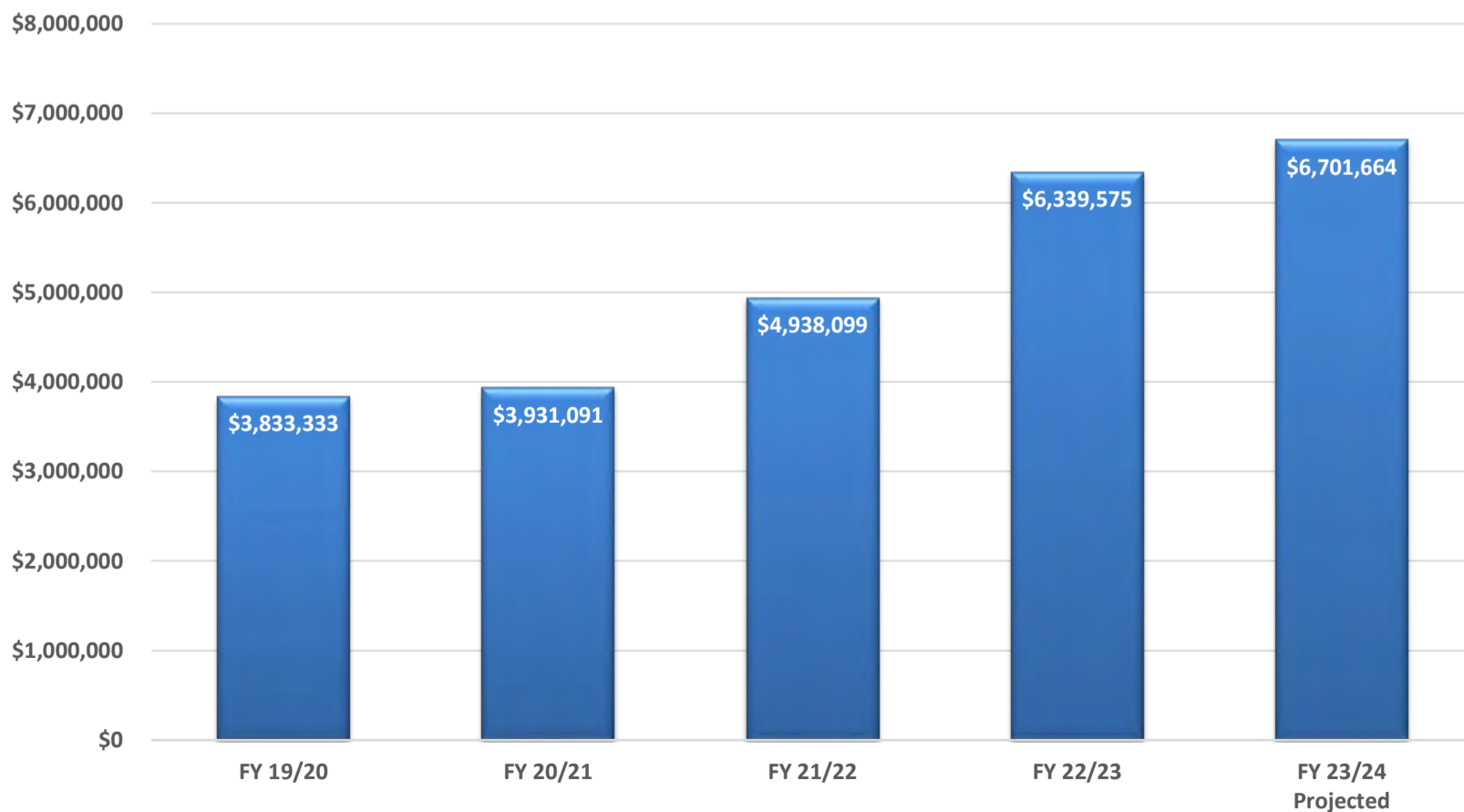


**VILLAGE OF ALGONQUIN
REVENUE REPORT
HOME RULE SALES TAX**

MONTH OF SALE	MONTH OF COLLECTION	MONTH OF DISTRIBUTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	June	August	\$ 347,668	\$ 234,363	\$ 408,749	\$ 438,853	\$ 576,996
June	July	September	\$ 364,856	\$ 330,688	\$ 430,021	\$ 449,138	\$ 575,971
July	August	October	\$ 332,885	\$ 321,290	\$ 387,571	\$ 555,656	\$ 541,302
August	September	November	\$ 336,850	\$ 310,856	\$ 403,410	\$ 538,051	\$ 551,817
September	October	December	\$ 326,816	\$ 337,057	\$ 412,921	\$ 565,757	\$ 543,750
October	November	January	\$ 352,455	\$ 316,867	\$ 384,828	\$ 545,823	\$ 515,000
November	December	February	\$ 365,659	\$ 325,066	\$ 431,940	\$ 582,846	\$ 581,935
December	January	March	\$ 446,990	\$ 426,497	\$ 620,215	\$ 728,398	\$ 752,725
January	February	April	\$ 260,742	\$ 289,833	\$ 315,783	\$ 451,973	\$ 494,383
February	March	May	\$ 254,467	\$ 278,627	\$ 328,439	\$ 444,567	
March	April	June	\$ 253,549	\$ 393,375	\$ 388,719	\$ 524,910	
April	May	July	\$ 190,398	\$ 366,573	\$ 425,502	\$ 513,603	
TOTAL			\$ 3,833,333	\$ 3,931,091	\$ 4,938,099	\$ 6,339,575	\$ 5,133,878

YEAR TO DATE LAST YEAR:	\$4,856,495	BUDGETED REVENUE:	\$6,200,000
YEAR TO DATE THIS YEAR:	\$5,133,878	PERCENTAGE OF YEAR COMPLETED :	75.00%
DIFFERENCE:	\$277,383	PERCENTAGE OF REVENUE TO DATE :	82.80%
		PROJECTION OF ANNUAL REVENUE :	\$6,701,664
PERCENTAGE OF CHANGE:	5.71%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$501,664
		EST. PERCENT DIFF ACTUAL TO BUDGET	8.1%

5 Year Comparison with Current Year Projection

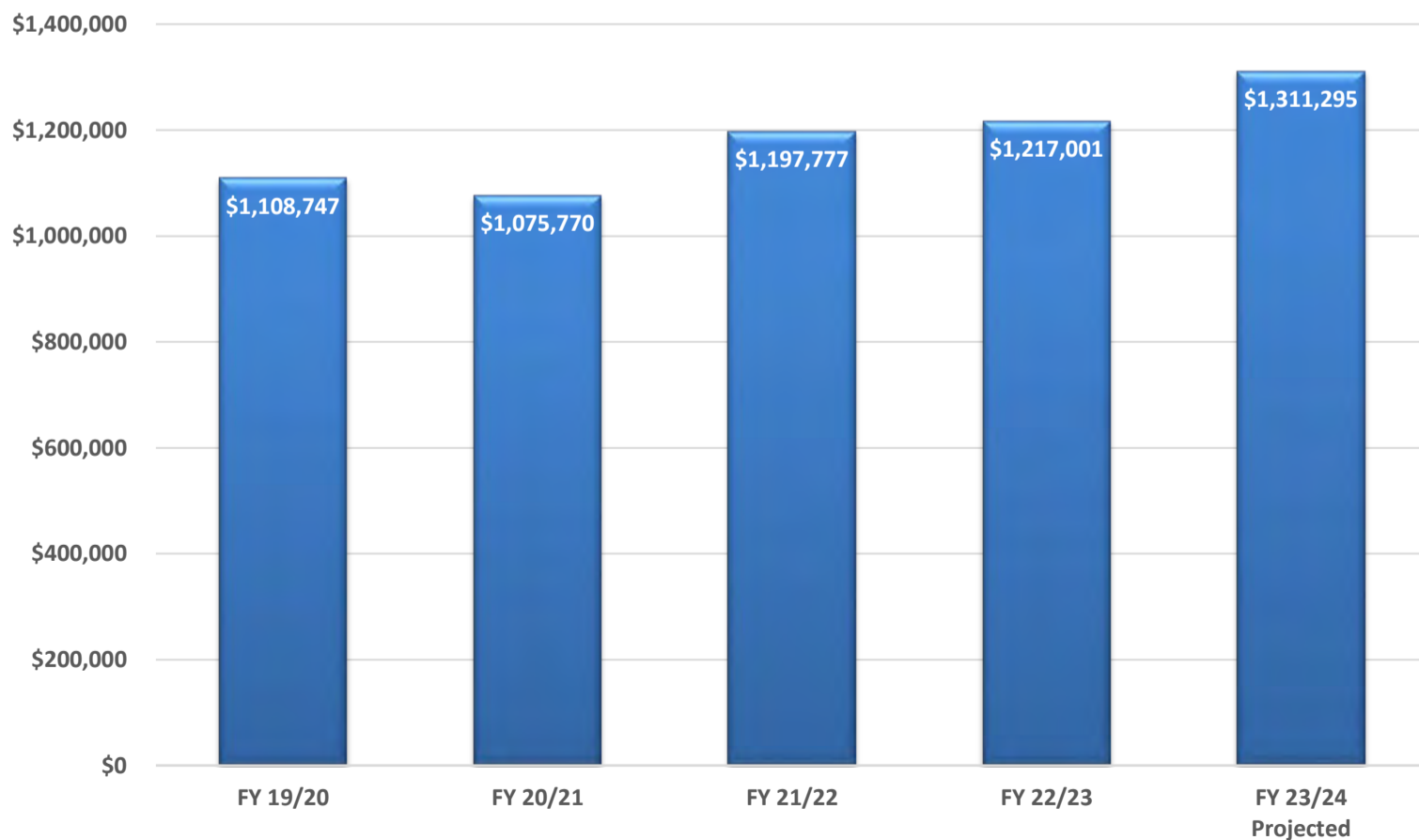


**VILLAGE OF ALGONQUIN
REVENUE REPORT
MOTOR FUEL TAX**

MONTH OF COLLECTION	MONTH OF VOUCHER	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	June	\$60,948	\$70,558	\$98,175	\$101,135	\$107,264
June	July	\$55,562	\$72,594	\$100,855	\$104,702	\$111,408
July	August	\$69,450	\$88,835	\$99,983	\$102,527	\$105,991
August	September	\$99,915	\$103,662	\$108,412	\$98,438	\$110,340
September	October	\$108,528	\$96,288	\$103,883	\$106,131	\$116,912
October	November	\$99,581	\$95,010	\$95,688	\$100,818	\$104,915
November	December	\$112,132	\$95,988	\$105,441	\$101,350	\$123,169
December	January	\$131,892	\$99,741	\$111,731	\$115,920	\$115,918
January	February	\$93,460	\$86,941	\$102,207	\$92,931	\$99,007
February	March	\$92,455	\$82,104	\$70,557	\$95,158	\$105,617
March	April	\$95,712	\$85,070	\$100,021	\$92,371	\$97,059
April	May	\$89,113	\$98,980	\$100,823	\$105,518	
TOTAL		\$1,108,747	\$1,075,770	\$1,197,777	\$1,217,001	\$1,197,601

YEAR TO DATE LAST YEAR:	\$1,111,483	BUDGETED REVENUE:	\$1,274,000
YEAR TO DATE THIS YEAR:	\$1,197,601	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$86,119	PERCENTAGE OF REVENUE TO DATE :	94.00%
		PROJECTION OF ANNUAL REVENUE :	\$1,311,295
PERCENTAGE OF CHANGE:	7.75%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$37,295
		EST. PERCENT DIFF ACTUAL TO BUDGET	2.9%

5 Year Comparison with Current Year Projection

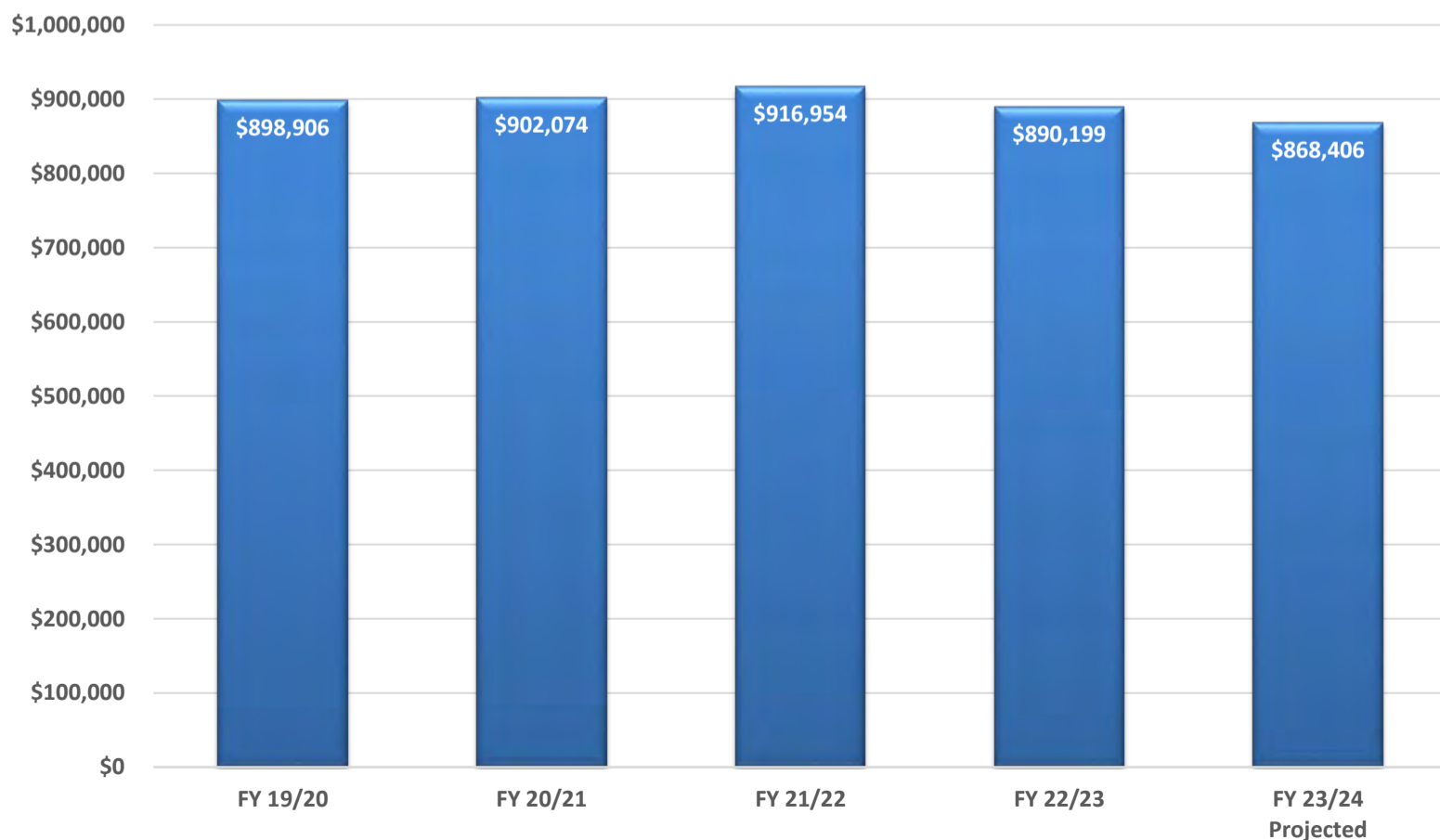


**VILLAGE OF ALGONQUIN
FINANCIAL REPORT
ACTUAL UTILITY TAXES**

MONTH OF LIABILITY	MONTH OF COLLECTION	MONTH OF VOUCHER	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
April	May	June	\$62,656	\$58,271	\$58,322	\$63,817	\$59,382
May	June	July	\$62,570	\$67,212	\$73,465	\$66,973	\$64,825
June	July	August	\$81,069	\$90,297	\$82,481	\$86,146	\$74,789
July	August	September	\$91,220	\$84,308	\$82,657	\$82,723	\$84,989
August	September	October	\$71,564	\$82,292	\$85,294	\$78,118	\$79,530
September	October	November	\$65,066	\$56,573	\$67,480	\$58,260	\$57,795
October	November	December	\$63,399	\$11,974	\$56,623	\$56,714	\$56,596
November	December	January	\$83,351	\$127,482	\$76,144	\$78,828	\$76,860
December	January	February	\$89,059	\$92,589	\$91,440	\$93,038	\$85,785
January	February	March	\$84,209	\$86,434	\$96,117	\$84,643	\$90,368
February	March	April	\$78,538	\$84,788	\$80,524	\$73,254	
March	April	May	\$66,203	\$59,854	\$66,406	\$67,684	
TOTAL			\$898,906	\$902,074	\$916,954	\$890,199	\$730,919

YEAR TO DATE LAST YEAR:	\$749,261	BUDGETED REVENUE:	\$905,000
YEAR TO DATE THIS YEAR:	\$730,919	PERCENTAGE OF YEAR COMPLETED :	83.33%
DIFFERENCE:	(\$18,342)	PERCENTAGE OF REVENUE TO DATE :	80.76%
		PROJECTION OF ANNUAL REVENUE :	\$868,406
PERCENTAGE OF CHANGE:	-2.45%	EST. DOLLAR DIFF ACTUAL TO BUDGET	-\$36,594
		EST. PERCENT DIFF ACTUAL TO BUDGET	-4.04%

5 Year Comparison with Current Year Projection

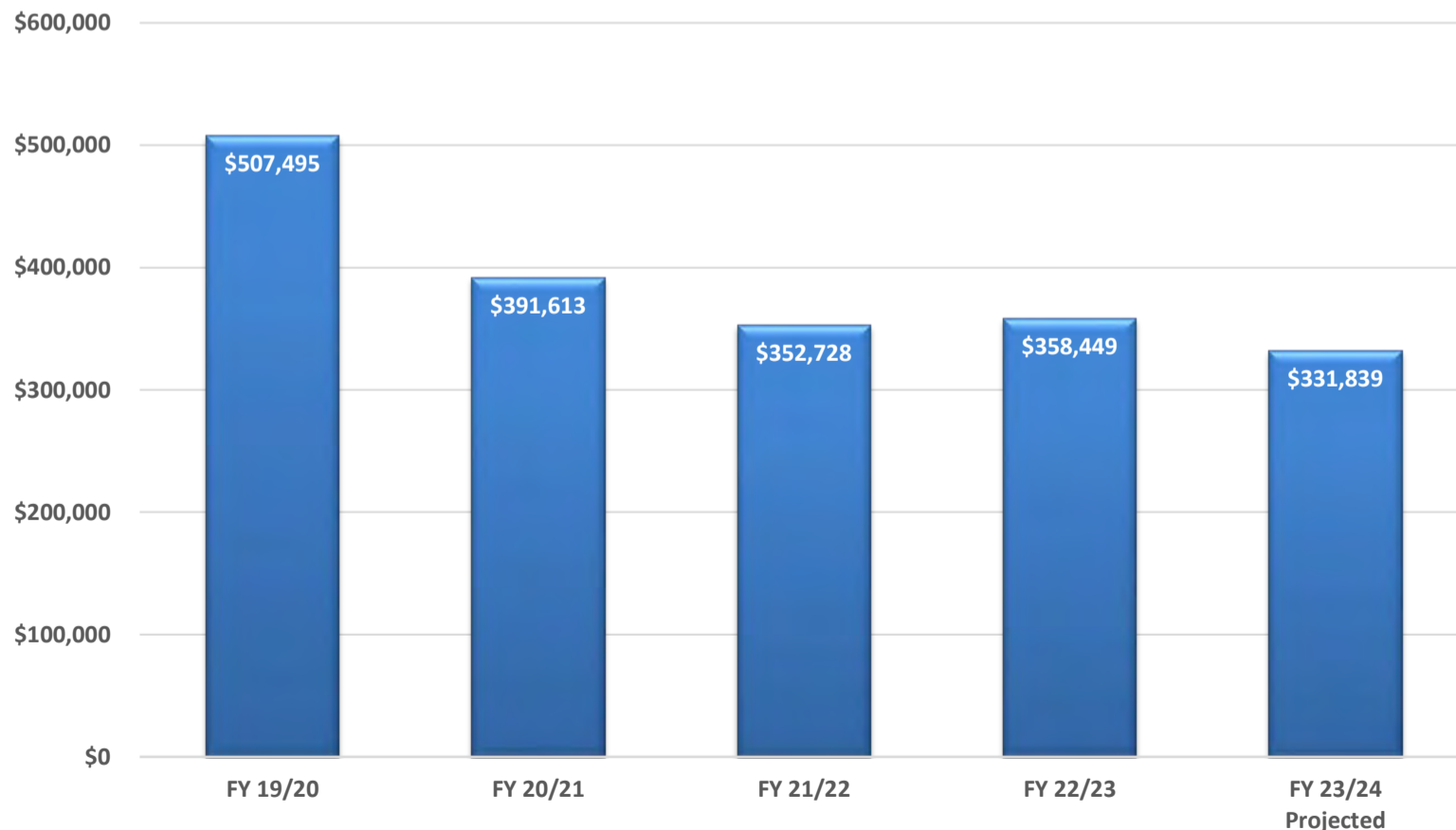


**VILLAGE OF ALGONQUIN
REVENUE REPORT
EXCISE (TELECOMMUNICATION) TAX**

MONTH OF LIABILITY	MONTH OF COLLECTION	MONTH OF VOUCHER	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	June	August	\$42,795	\$37,905	\$30,962	\$29,475	\$26,693
June	July	September	\$40,711	\$37,577	\$31,124	\$27,105	\$27,695
July	August	October	\$41,700	\$37,267	\$30,189	\$33,192	\$22,835
August	September	November	\$39,711	\$33,354	\$29,153	\$31,172	\$28,468
September	October	December	\$41,106	\$30,883	\$28,508	\$29,733	\$27,134
October	November	January	\$44,118	\$31,302	\$28,888	\$29,637	\$27,122
November	December	February	\$59,629	\$29,726	\$28,163	\$29,030	\$30,458
December	January	March	\$43,050	\$31,680	\$30,051	\$26,069	\$27,903
January	February	April	\$38,399	\$29,742	\$28,548	\$29,501	\$26,938
February	March	May	\$37,904	\$32,154	\$26,342	\$28,518	
March	April	June	\$39,175	\$30,213	\$29,667	\$36,220	
April	May	July	\$39,197	\$29,810	\$31,134	\$28,798	
TOTAL			\$507,495	\$391,613	\$352,728	\$358,449	\$245,247

YEAR TO DATE LAST YEAR:	\$264,913	BUDGETED REVENUE:	\$292,500
YEAR TO DATE THIS YEAR:	\$245,247	PERCENTAGE OF YEAR COMPLETED :	75.00%
DIFFERENCE:	-\$19,666	PERCENTAGE OF REVENUE TO DATE :	83.85%
		PROJECTION OF ANNUAL REVENUE :	\$331,839
PERCENTAGE OF CHANGE:	-7.42%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$39,339
		EST. PERCENT DIFF ACTUAL TO BUDGET	13.4%

5 Year Comparison with Current Year Projection

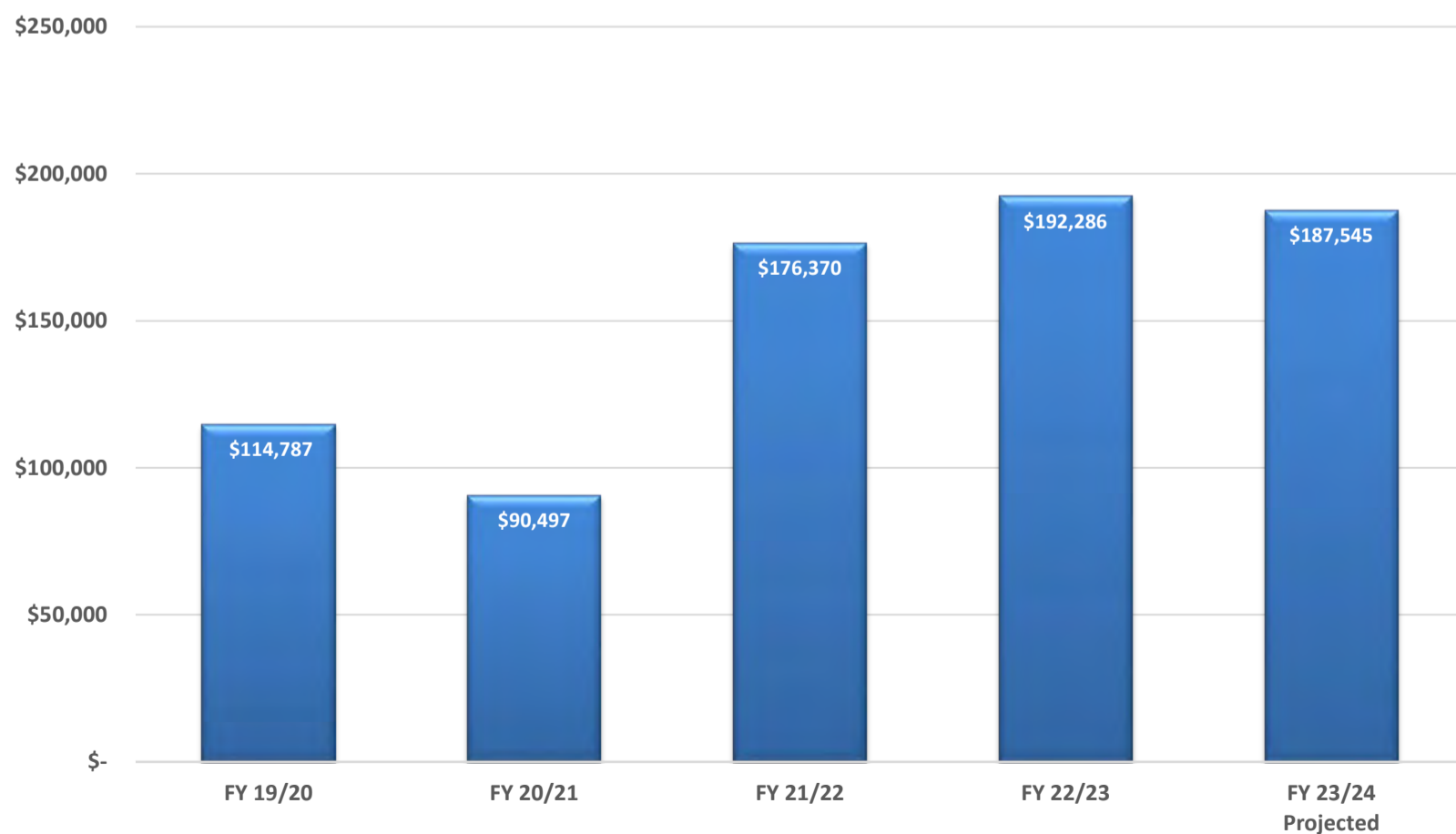


VILLAGE OF ALGONQUIN REVENUE REPORT VIDEO GAMING TERMINAL TAX

MONTH OF WAGER	MONTH OF DISTRIBUTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	July	\$ 12,442	\$ -	\$ 15,457	\$ 16,153	\$ 17,097
June	August	\$ 11,115	\$ -	\$ 13,029	\$ 15,793	\$ 16,763
July	September	\$ 10,273	\$ 8,596	\$ 15,404	\$ 15,151	\$ 16,421
August	October	\$ 10,266	\$ 10,766	\$ 13,081	\$ 14,540	\$ 14,013
September	November	\$ 9,658	\$ 10,044	\$ 12,974	\$ 13,945	\$ 14,288
October	December	\$ 10,522	\$ 10,639	\$ 15,013	\$ 18,037	\$ 15,524
November	January	\$ 11,379	\$ 2,888	\$ 15,242	\$ 16,579	\$ 15,300
December	February	\$ 11,401	\$ -	\$ 15,058	\$ 15,733	\$ 16,124
January	March	\$ 10,443	\$ 5,306	\$ 13,360	\$ 15,843	\$ 13,879
February	April	\$ 11,671	\$ 11,580	\$ 14,221	\$ 15,409	\$ 13,896
March	May	\$ 5,617	\$ 14,848	\$ 17,250	\$ 17,126	
April	June	\$ -	\$ 15,830	\$ 16,283	\$ 17,978	
TOTAL		\$ 114,787	\$ 90,497	\$ 176,370	\$ 192,286	\$ 153,306

YEAR TO DATE LAST YEAR:	\$157,182	BUDGETED REVENUE:	\$180,000
YEAR TO DATE THIS YEAR:	\$153,306	PERCENTAGE OF YEAR COMPLETED :	83.33%
DIFFERENCE:	-\$3,876	PERCENTAGE OF REVENUE TO DATE :	85.17%
		PROJECTION OF ANNUAL REVENUE :	\$187,545
PERCENTAGE OF CHANGE:	-2.47%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$7,545
		EST. PERCENT DIFF ACTUAL TO BUDGET	4.2%

5 Year Comparison With Current Year Projection

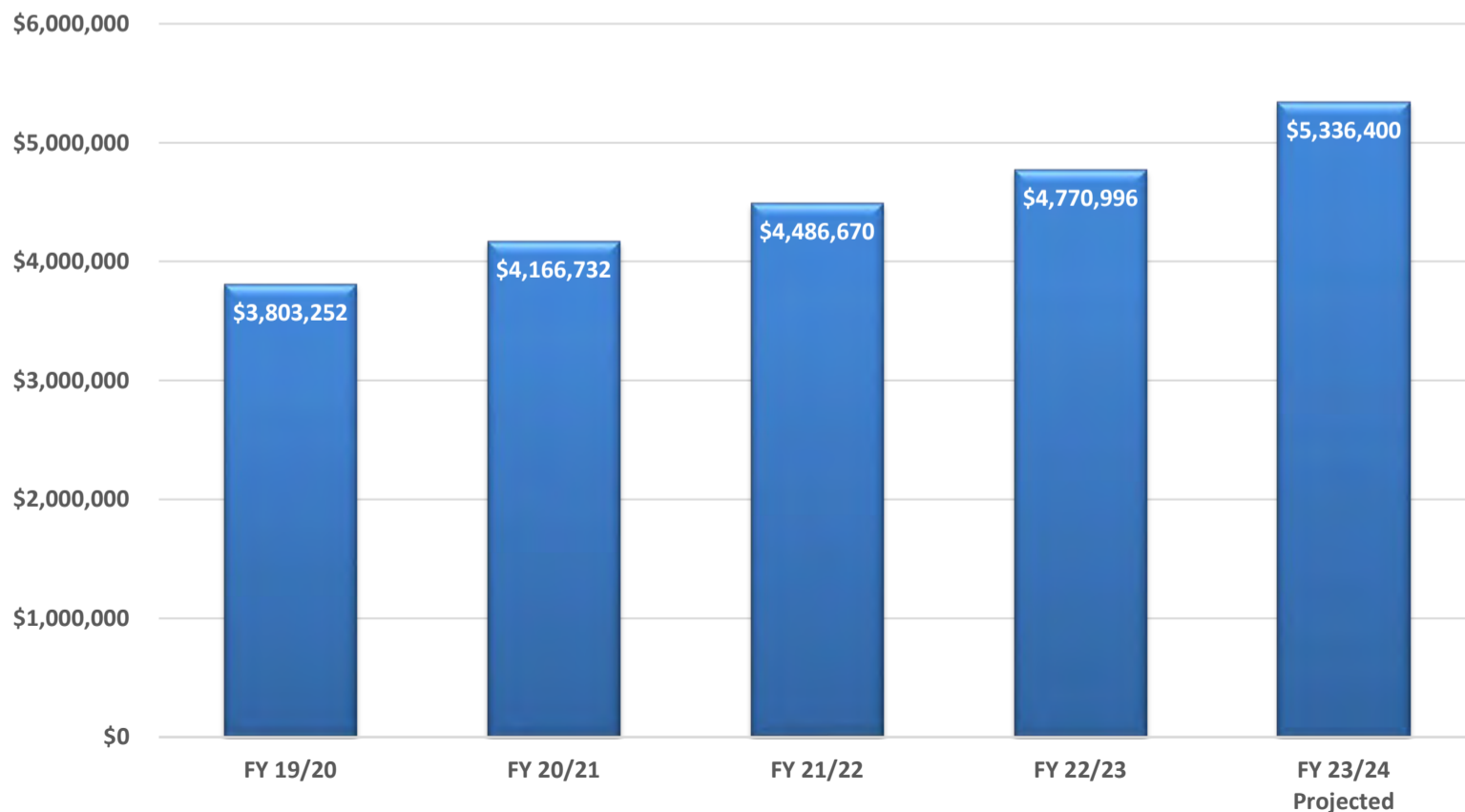


VILLAGE OF ALGONQUIN REVENUE REPORT WATER FEES

MONTH OF USE	MONTH OF COLLECTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
April	May	\$272,230	\$307,226	\$309,253	\$344,251	\$396,185
May	June	\$304,691	\$345,645	\$408,760	\$405,374	\$496,521
June	July	\$310,845	\$384,384	\$442,421	\$417,882	\$556,236
July	August	\$359,203	\$423,348	\$418,157	\$442,165	\$479,909
August	September	\$339,685	\$459,606	\$392,774	\$419,819	\$479,422
September	October	\$302,782	\$352,202	\$390,044	\$377,055	\$431,229
October	November	\$320,373	\$332,274	\$377,388	\$419,243	\$431,711
November	December	\$313,622	\$306,794	\$338,355	\$388,399	\$406,063
December	January	\$325,757	\$322,995	\$365,155	\$419,287	\$425,048
January	February	\$324,348	\$320,889	\$375,076	\$400,360	\$425,793
February	March	\$302,773	\$295,407	\$322,015	\$358,232	\$384,447
March	April	\$326,944	\$315,963	\$347,271	\$378,929	
TOTAL		\$3,803,252	\$4,166,732	\$4,486,670	\$4,770,996	\$4,912,564

YEAR TO DATE LAST YEAR:	\$4,392,066	BUDGETED REVENUE:	\$5,050,000
YEAR TO DATE THIS YEAR:	\$4,912,564	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$520,498	PERCENTAGE OF REVENUE TO DATE :	97.28%
PERCENTAGE OF CHANGE:	11.85%	PROJECTION OF ANNUAL REVENUE :	\$5,336,400
		EST. DOLLAR DIFF ACTUAL TO BUDGET	\$286,400
		EST. PERCENT DIFF ACTUAL TO BUDGET	5.7%

5 Year Comparison with Current Year Projection

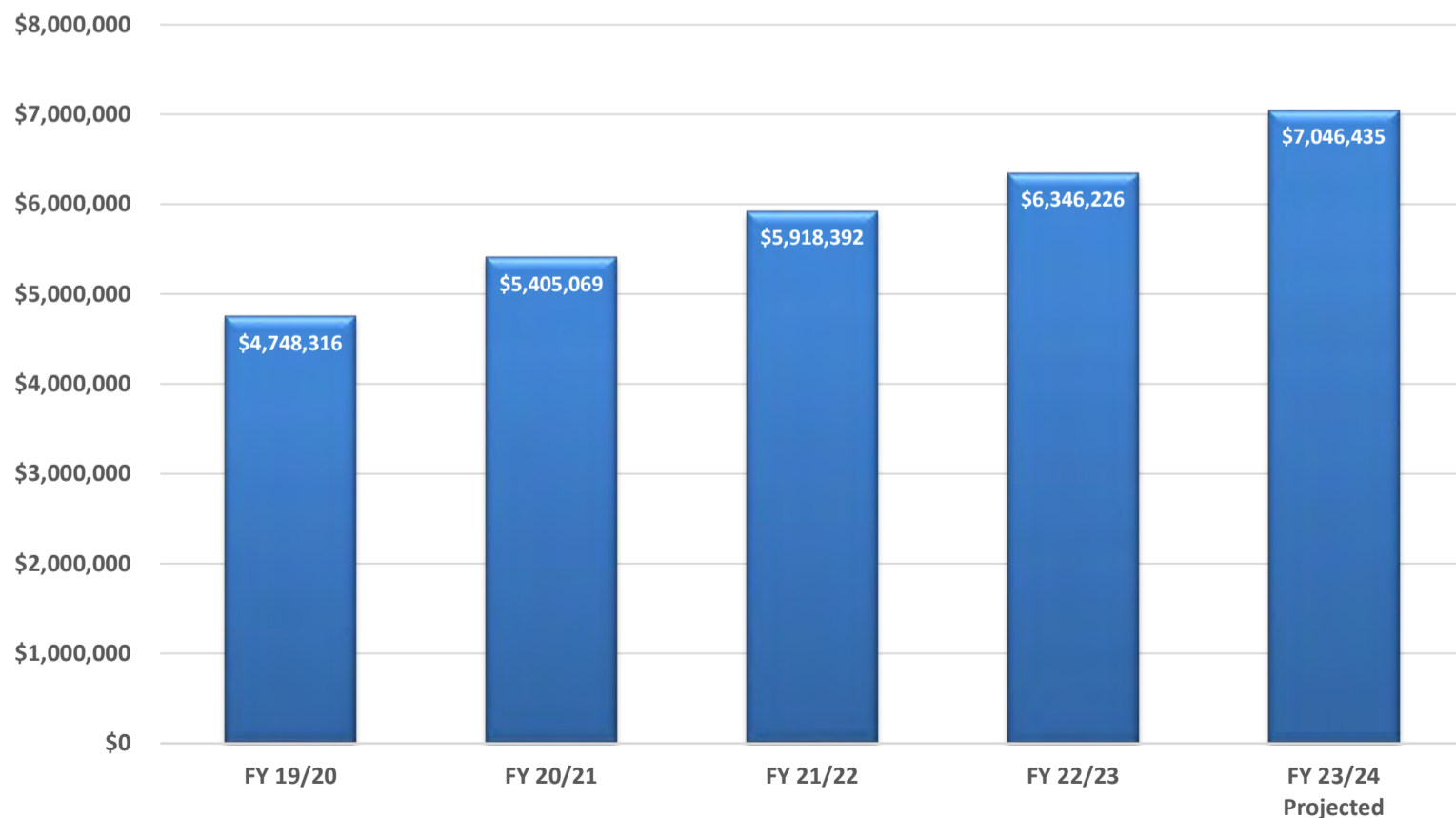


VILLAGE OF ALGONQUIN REVENUE REPORT SEWER FEES

MONTH OF USE	MONTH OF COLLECTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
April	May	\$324,448	\$401,133	\$402,661	\$458,647	\$522,640
May	June	\$363,283	\$450,580	\$530,503	\$542,678	\$656,290
June	July	\$369,986	\$501,082	\$571,663	\$559,436	\$731,024
July	August	\$427,861	\$549,968	\$545,349	\$593,170	\$635,093
August	September	\$405,818	\$592,132	\$510,276	\$565,008	\$636,738
September	October	\$361,635	\$454,500	\$501,231	\$506,190	\$570,749
October	November	\$417,284	\$426,308	\$494,385	\$545,070	\$566,156
November	December	\$409,780	\$400,031	\$459,106	\$512,222	\$537,912
December	January	\$424,842	\$418,674	\$491,845	\$556,068	\$560,358
January	February	\$422,010	\$417,729	\$505,285	\$531,305	\$564,555
February	March	\$395,289	\$384,145	\$438,372	\$476,464	\$509,787
March	April	\$426,080	\$408,788	\$467,718	\$499,968	
TOTAL		\$4,748,316	\$5,405,069	\$5,918,392	\$6,346,226	\$6,491,303

YEAR TO DATE LAST YEAR:	\$5,846,258	BUDGETED REVENUE:	\$6,700,000
YEAR TO DATE THIS YEAR:	\$6,491,303	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$645,045	PERCENTAGE OF REVENUE TO DATE :	96.89%
		PROJECTION OF ANNUAL REVENUE :	\$7,046,435
PERCENTAGE OF CHANGE:	11.03%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$346,435
		EST. PERCENT DIFF ACTUAL TO BUDGET	5.2%

5 Year Comparison with Current Year Projection

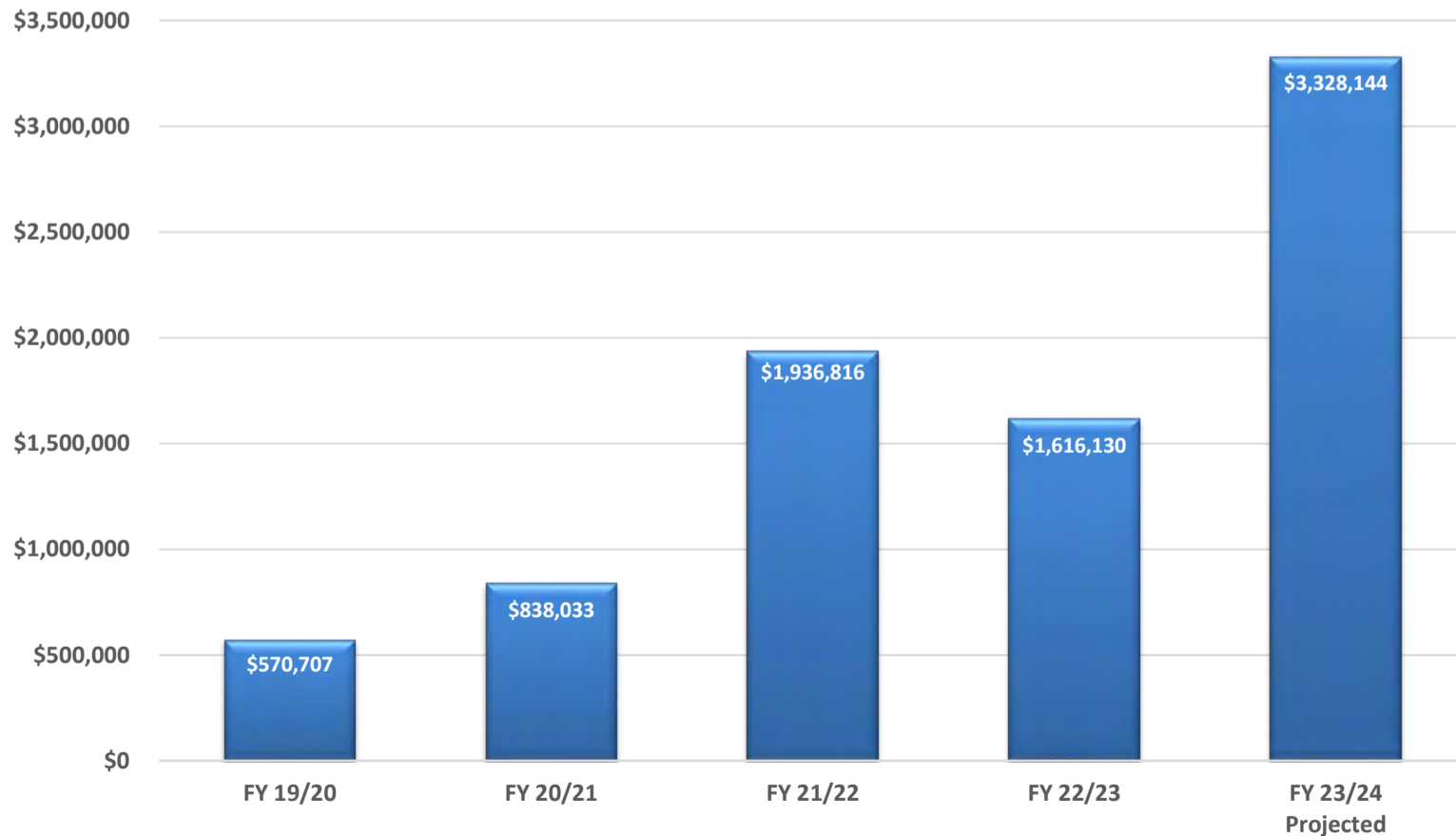


**VILLAGE OF ALGONQUIN
FINANCIAL REPORT
WATER & SEWER TAP-ON FEES**

MONTH OF COLLECTION	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	\$84,658	\$464,715	\$109,886	\$109,886	\$245,728
June	\$110,000	\$33,000	\$133,242	\$275,140	\$483,942
July	\$138,811	\$69,432	\$243,750	\$343,320	\$156,980
August	\$22,000	\$11,000	\$125,584	\$211,282	\$188,376
September	\$66,000	\$22,000	\$179,078	\$85,490	\$261,772
October	\$11,000	\$36,500	\$188,376	\$62,792	\$756,256
November	\$28,238	\$33,000	\$237,980	\$155,486	\$293,168
December	\$22,000	\$58,094	\$219,772	\$101,188	\$94,188
January	\$22,000	\$22,000	\$125,584	\$48,170	\$235,470
February	\$22,000	\$3,500	\$125,584	\$7,000	\$233,772
March	\$44,000	\$11,000	\$113,490	\$101,188	\$141,282
April	\$0	\$73,792	\$134,490	\$115,188	
TOTAL	\$570,707	\$838,033	\$1,936,816	\$1,616,130	\$3,090,934

YEAR TO DATE LAST YEAR:	\$1,500,942	BUDGETED REVENUE:	\$1,560,000
YEAR TO DATE THIS YEAR:	\$3,090,934	PERCENTAGE OF YEAR COMPLETED :	91.67%
DIFFERENCE:	\$1,589,992	PERCENTAGE OF REVENUE TO DATE :	198.14%
		PROJECTION OF ANNUAL REVENUE :	\$3,328,144
PERCENTAGE OF CHANGE:	105.93%	EST. DOLLAR DIFF ACTUAL TO BUDGET	\$1,768,144
		EST. PERCENT DIFF ACTUAL TO BUDGET	113.3%

5 Year Comparison with Current Year Projection





VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
01 GENERAL						
000 UNDEFINED						
00 UNDESIGNATED						
31 TAXES						
01000500 31010 SALES TAX	9,300,000	9,300,000	8,766,438.53	1,040,691.54	533,561.47	94.3%*
01000500 31020 INCOME TAX	5,640,000	5,640,000	5,504,781.85	418,665.80	135,218.15	97.6%*
01000500 31180 CABLE/VIDEO SERVICE	485,000	485,000	431,228.63	.00	53,771.37	88.9%*
01000500 31190 EXCISE TAX	45,000	45,000	53,013.56	4,743.56	-8,013.56	117.8%*
01000500 31500 RET - CORPORATE	1,350,000	1,350,000	1,348,691.44	.00	1,308.56	99.9%*
01000500 31510 RET - POLICE	2,500,000	2,500,000	2,497,573.78	.00	2,426.22	99.9%*
01000500 31530 RET - ROAD & BRIDGE	420,000	420,000	461,605.06	.00	-41,605.06	109.9%*
01000500 31580 RET - POLICE PENSIO	2,280,000	2,280,000	2,277,787.72	.00	2,212.28	99.9%*
01000500 31590 PERS PROPERTY REPL.	12,000	12,000	26,957.93	.00	-14,957.93	224.6%*
01000500 31591 PERS PROPERTY REPL.	110,000	110,000	126,139.51	9,641.57	-16,139.51	114.7%*
TOTAL TAXES	22,142,000	22,142,000	21,494,218.01	1,473,742.47	647,781.99	97.1%
32 LICENSES & PERMITS						
01000100 32070 PLANNING / ZONING	10,000	10,000	26,921.22	600.00	-16,921.22	269.2%*
01000100 32080 LIQUOR LICENSES	115,000	115,000	144,338.00	1,869.00	-29,338.00	125.5%*
01000100 32085 LICENSES	65,000	65,000	61,330.50	11,560.00	3,726.00	94.3%*
01000100 32100 BUILDING PERMITS	500,000	500,000	1,202,416.38	146,842.09	-702,416.38	240.5%*
01000100 32101 SITE DEVELOPMENT FE	1,000	1,000	738.84	326.40	261.16	73.9%*
01000100 32102 PUBLIC ART FEE	2,000	2,000	4,893.52	791.00	-2,893.52	244.7%*
01000100 32110 OUTSOURCED SERVICES	10,000	10,000	3,450.00	.00	6,550.00	34.5%*
TOTAL LICENSES & PERMITS	703,000	703,000	1,444,088.46	161,988.49	-741,031.96	205.4%
33 DONATIONS & GRANTS						
01000100 33008 INTERGOVERNMENTAL A	10,000	10,000	3,480.00	87.00	6,520.00	34.8%*



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
01000100 33030 DONATIONS-OPER-GEN	50,000	50,000	149,038.37	10,026.53	-99,038.37	298.1%*
01000100 33100 DONATIONS-MAKEUP TA	30,000	30,000	20,000.00	.00	10,000.00	66.7%*
01000200 33010 INTERGOVERNMENTAL A	440,000	440,000	480,661.54	10,195.28	-40,661.54	109.2%*
01000200 33031 DONATIONS-OPER-PUB	30,000	30,000	21,895.44	943.32	8,104.56	73.0%*
01000200 33231 GRANTS-OPERATING-PU	0	0	38,777.33	1,185.51	-38,777.33	100.0%*
01000200 33251 GRANTS-CAPITAL-PUB	0	0	22,652.00	.00	-22,652.00	100.0%*
01000300 33032 DONATIONS-OPER-PUB	35,000	35,000	28,107.93	970.95	6,892.07	80.3%*
TOTAL DONATIONS & GRANTS	595,000	595,000	764,612.61	23,408.59	-169,612.61	128.5%

34 CHARGES FOR SERVICES

01000100 34010 HISTORICAL COMMISSI	0	0	550.00	300.00	-550.00	100.0%*
01000100 34012 REPORTS/MAPS/ORDINA	500	500	897.76	25.00	-397.76	179.6%*
01000100 34100 RENTAL INCOME	85,000	85,000	66,776.51	875.00	18,223.49	78.6%*
01000100 34101 MAINTENANCE FEE	2,000	2,000	2,284.50	565.00	-284.50	114.2%*
01000100 34105 PLATTING FEES	15,000	15,000	16,547.50	.00	-1,547.50	110.3%*
01000100 34410 RECREATION PROGRAMS	86,000	86,000	58,372.10	3,841.50	27,627.90	67.9%*
01000200 34018 TRUCK WEIGHT PERMIT	10,000	10,000	14,650.00	1,850.00	-4,650.00	146.5%*
01000200 34020 POLICE ACCIDENT REP	5,000	5,000	5,403.00	419.00	-403.00	108.1%*
01000200 34025 POLICE TRAINING REI	10,000	10,000	13,625.20	.00	-3,625.20	136.3%*
01000300 34102 PARK USAGE FEES	10,000	10,000	9,407.00	75.00	593.00	94.1%*
01000300 34230 SIGNAGE BILLINGS	0	871	870.80	.00	.00	100.0%*
TOTAL CHARGES FOR SERVICES	223,500	224,371	189,384.37	7,950.50	34,986.43	84.4%

35 FINES & FORFEITURES

01000100 35012 BUILDING PERMIT FIN	1,000	1,000	335.00	.00	665.00	33.5%*
01000100 35095 MUNICIPAL COURT	3,500	3,500	10,260.00	6,110.00	-6,760.00	293.1%*
01000200 35050 POLICE FINES	40,000	40,000	58,289.65	3,648.65	-18,289.65	145.7%*
01000200 35053 MUNICIPAL - POLICE	30,000	30,000	59,334.61	3,835.00	-29,334.61	197.8%*
01000200 35060 COUNTY - DUI FINES	20,000	20,000	20,931.00	2,370.00	-931.00	104.7%*
01000200 35062 COUNTY - COURT FINE	120,000	120,000	129,005.59	12,821.76	-9,005.59	107.5%*
01000200 35063 COUNTY - DRUG FINES	500	500	297.50	.00	202.50	59.5%*
01000200 35064 COUNTY - PROSECUTIO	1,500	1,500	162.00	.00	1,338.00	10.8%*
01000200 35065 COUNTY - VEHICLE FI	1,000	1,000	40.00	.00	960.00	4.0%*
01000200 35066 COUNTY - ELECTRONIC	2,500	2,500	3,547.00	268.00	-1,047.00	141.9%*
01000200 35067 COUNTY - WARRANT EX	1,000	1,000	1,330.00	.00	-330.00	133.0%*
01000200 35080 FORFEITED FUNDS	0	0	12,720.74	.00	-12,720.74	100.0%*



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
01000200 35085 ADMINISTRATIVE TOWI	35,000	35,000	35,729.25	3,500.00	-729.25	102.1%*
01000200 35090 TRAFFIC LIGHT ENFOR	0	0	45.00	.00	-45.00	100.0%*
TOTAL FINES & FORFEITURES	256,000	256,000	332,027.34	32,553.41	-76,027.34	129.7%
36 INVESTMENT INCOME						
01000500 36001 INTEREST	500	500	6,151.05	568.99	-5,651.05	1230.2%*
01000500 36002 INTEREST - INSURANC	0	0	.22	.02	-.22	100.0%*
01000500 36020 INTEREST - INVESTME	130,000	130,000	408,732.44	36,205.16	-278,732.44	314.4%*
01000500 36050 INVESTMENT INCOME -	120,000	120,000	143,370.27	10,686.40	-23,370.27	119.5%*
01000500 36250 GAIN / LOSS ON INVE	0	0	20,862.47	.00	-20,862.47	100.0%*
TOTAL INVESTMENT INCOME	250,500	250,500	579,116.45	47,460.57	-328,616.45	231.2%
37 OTHER INCOME						
01000100 37905 SALE OF SURPLUS PRO	100,000	100,000	167,906.47	22,636.80	-67,906.47	167.9%*
01000300 37100 RESTITUTION-PUBLIC	0	0	46,159.00	.00	-46,159.00	100.0%*
01000500 37110 INSURANCE CLAIMS	0	0	42,107.62	3,526.48	-42,107.62	100.0%*
01000500 37900 MISCELLANEOUS REVEN	0	0	355.69	248.23	-355.69	100.0%*
TOTAL OTHER INCOME	100,000	100,000	256,528.78	26,411.51	-156,528.78	256.5%
38 OTHER FINANCING SOUR						
01000500 38016 TRANSFER FROM DEVEL	35,000	35,000	.00	.00	35,000.00	.0%*
TOTAL OTHER FINANCING SOUR	35,000	35,000	.00	.00	35,000.00	.0%
TOTAL UNDESIGNATED	24,305,000	24,305,871	25,059,976.02	1,773,515.54	-754,048.72	103.1%
10 RECREATION						
33 DONATIONS & GRANTS						
01001100 33025 DONATIONS - RECREAT	10,000	10,000	4,824.00	500.00	5,176.00	48.2%*



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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL DONATIONS & GRANTS	10,000	10,000	4,824.00	500.00	5,176.00	48.2%
TOTAL RECREATION	10,000	10,000	4,824.00	500.00	5,176.00	48.2%
TOTAL UNDEFINED	24,315,000	24,315,871	25,064,800.02	1,774,015.54	-748,872.72	103.1%
TOTAL GENERAL	24,315,000	24,315,871	25,064,800.02	1,774,015.54	-748,872.72	103.1%
TOTAL REVENUES	24,315,000	24,315,871	25,064,800.02	1,774,015.54	-748,872.72	
02 CEMETERY						
000 UNDEFINED						
00 UNDESIGNATED						
34 CHARGES FOR SERVICES						
02000100 34100 RENTAL INCOME	27,000	27,000	36,621.70	.00	-9,621.70	135.6%*
02000100 34300 LOTS & GRAVES	7,000	7,000	1,750.00	.00	5,250.00	25.0%*
02000100 34310 GRAVE OPENING	12,000	12,000	8,650.00	1,000.00	3,350.00	72.1%*
02000100 34320 PERPETUAL CARE	2,000	2,000	600.00	.00	1,400.00	30.0%*
TOTAL CHARGES FOR SERVICES	48,000	48,000	47,621.70	1,000.00	378.30	99.2%
36 INVESTMENT INCOME						
02000500 36001 INTEREST	0	0	2.45	.19	-2.45	100.0%*
02000500 36020 INTEREST - INVESTME	2,000	2,000	17,287.42	1,708.42	-15,287.42	864.4%*
02000500 36026 INTEREST - CEMETERY	0	0	128.99	11.90	-128.99	100.0%*
TOTAL INVESTMENT INCOME	2,000	2,000	17,418.86	1,720.51	-15,418.86	870.9%
38 OTHER FINANCING SOUR						
02000500 38001 TRANSFER FROM GENER	0	16,937	.00	.00	16,937.00	.0%*



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TOTAL OTHER FINANCING SOUR	0	16,937	.00	.00	16,937.00	.0%
TOTAL UNDESIGNATED	50,000	66,937	65,040.56	2,720.51	1,896.44	97.2%
TOTAL UNDEFINED	50,000	66,937	65,040.56	2,720.51	1,896.44	97.2%
TOTAL CEMETERY	50,000	66,937	65,040.56	2,720.51	1,896.44	97.2%
TOTAL REVENUES	50,000	66,937	65,040.56	2,720.51	1,896.44	
03 MFT						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
03000300 33015 MFT ALLOTMENTS	710,000	710,000	629,215.13	53,145.11	80,784.87	88.6%*
03000300 33017 MFT HIGH GROWTH ALL	0	0	21,404.40	.00	-21,404.40	100.0%*
03000300 33018 MFT TRANSPORTATION	564,000	564,000	576,845.45	52,472.26	-12,845.45	102.3%*
TOTAL DONATIONS & GRANTS	1,274,000	1,274,000	1,227,464.98	105,617.37	46,535.02	96.3%
36 INVESTMENT INCOME						
03000500 36020 INTEREST - INVESTME	6,000	6,000	129,205.75	8,344.83	-123,205.75	2153.4%*
TOTAL INVESTMENT INCOME	6,000	6,000	129,205.75	8,344.83	-123,205.75	2153.4%
TOTAL UNDESIGNATED	1,280,000	1,280,000	1,356,670.73	113,962.20	-76,670.73	106.0%
TOTAL UNDEFINED	1,280,000	1,280,000	1,356,670.73	113,962.20	-76,670.73	106.0%
TOTAL MFT	1,280,000	1,280,000	1,356,670.73	113,962.20	-76,670.73	106.0%
TOTAL REVENUES	1,280,000	1,280,000	1,356,670.73	113,962.20	-76,670.73	
04 STREET IMPROVEMENT						
000 UNDEFINED						



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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
00 UNDESIGNATED						
31 TAXES						
04000500 31011 HOME RULE SALES TAX	4,650,000	4,650,000	4,591,931.02	564,543.50	58,068.98	98.8%*
04000500 31190 EXCISE TAX	135,000	135,000	141,889.26	12,696.00	-6,889.26	105.1%*
04000500 31495 UTILITY TAX RECEIPT	905,000	905,000	798,602.35	90,367.62	106,397.65	88.2%*
TOTAL TAXES	5,690,000	5,690,000	5,532,422.63	667,607.12	157,577.37	97.2%
33 DONATIONS & GRANTS						
04000300 33032 DONATIONS-OPER-PUB	0	0	3,500.00	.00	-3,500.00	100.0%*
04000300 33052 DONATIONS-CAPITAL-P	0	0	240,225.00	.00	-240,225.00	100.0%*
04000300 33252 GRANTS-CAPITAL-PUB	0	0	1,022,986.32	25,820.31	-1,022,986.32	100.0%*
TOTAL DONATIONS & GRANTS	0	0	1,266,711.32	25,820.31	-1,266,711.32	100.0%
36 INVESTMENT INCOME						
04000500 36001 INTEREST	0	0	137.49	14.29	-137.49	100.0%*
04000500 36020 INTEREST - INVESTME	10,000	10,000	280,693.68	35,670.46	-270,693.68	2806.9%*
TOTAL INVESTMENT INCOME	10,000	10,000	280,831.17	35,684.75	-270,831.17	2808.3%
38 OTHER FINANCING SOUR						
04000500 38001 TRANSFER FROM GENER	5,200,000	5,200,000	4,200,000.00	.00	1,000,000.00	80.8%*
TOTAL OTHER FINANCING SOUR	5,200,000	5,200,000	4,200,000.00	.00	1,000,000.00	80.8%
TOTAL UNDESIGNATED	10,900,000	10,900,000	11,279,965.12	729,112.18	-379,965.12	103.5%
TOTAL UNDEFINED	10,900,000	10,900,000	11,279,965.12	729,112.18	-379,965.12	103.5%



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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL STREET IMPROVEMENT	10,900,000	10,900,000	11,279,965.12	729,112.18	-379,965.12	103.5%
TOTAL REVENUES	10,900,000	10,900,000	11,279,965.12	729,112.18	-379,965.12	
05 SWIMMING POOL						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
05000100 33030 DONATIONS-OPER-GEN	100	100	250.00	.00	-150.00	250.0%*
TOTAL DONATIONS & GRANTS	100	100	250.00	.00	-150.00	250.0%
34 CHARGES FOR SERVICES						
05000100 34100 RENTAL INCOME	25,000	25,000	18,400.00	.00	6,600.00	73.6%*
05000100 34500 SWIMMING FEES - ANN	25,000	25,000	22,535.00	.00	2,465.00	90.1%*
05000100 34510 SWIMMING FEES - DAI	25,000	25,000	28,565.66	.00	-3,565.66	114.3%*
05000100 34520 SWIMMING LESSONS	20,000	20,000	12,373.00	.00	7,627.00	61.9%*
05000100 34560 CONCESSIONS	8,500	8,500	9,908.25	.00	-1,408.25	116.6%*
TOTAL CHARGES FOR SERVICES	103,500	103,500	91,781.91	.00	11,718.09	88.7%
36 INVESTMENT INCOME						
05000500 36001 INTEREST	0	0	.87	.04	-.87	100.0%*
TOTAL INVESTMENT INCOME	0	0	.87	.04	-.87	100.0%
38 OTHER FINANCING SOUR						
05000500 38001 TRANSFER FROM GENER	234,700	234,700	284,699.45	3,061.99	-49,999.45	121.3%*



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TOTAL OTHER FINANCING SOUR	234,700	234,700	284,699.45	3,061.99	-49,999.45	121.3%
TOTAL UNDESIGNATED	338,300	338,300	376,732.23	3,062.03	-38,432.23	111.4%
TOTAL UNDEFINED	338,300	338,300	376,732.23	3,062.03	-38,432.23	111.4%
TOTAL SWIMMING POOL	338,300	338,300	376,732.23	3,062.03	-38,432.23	111.4%
TOTAL REVENUES	338,300	338,300	376,732.23	3,062.03	-38,432.23	
06 PARK IMPROVEMENT						
000 UNDEFINED						
00 UNDESIGNATED						
31 TAXES						
06000500 31011 HOME RULE SALES TAX	775,000	775,000	765,321.84	94,090.59	9,678.16	98.8%*
06000500 31175 VIDEO GAMING TERMIN	180,000	180,000	174,514.54	13,879.02	5,485.46	97.0%*
06000500 31176 VIDEO GAMING PUSH T	200,000	200,000	.00	.00	200,000.00	.0%*
06000500 31190 EXCISE TAX	112,500	112,500	116,941.67	10,463.74	-4,441.67	103.9%*
TOTAL TAXES	1,267,500	1,267,500	1,056,778.05	118,433.35	210,721.95	83.4%
33 DONATIONS & GRANTS						
06000300 33052 DONATIONS-CAPITAL-P	0	0	163,165.77	8,470.32	-163,165.77	100.0%*
06000300 33152 DONATIONS-REFORESTA	5,000	5,000	.00	.00	5,000.00	.0%*
06000300 33252 GRANTS-CAPITAL-PUB	500,000	500,000	.00	.00	500,000.00	.0%*
TOTAL DONATIONS & GRANTS	505,000	505,000	163,165.77	8,470.32	341,834.23	32.3%
36 INVESTMENT INCOME						
06000500 36001 INTEREST	0	0	2,664.57	227.12	-2,664.57	100.0%*



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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
06000500 36020 INTEREST - INVESTME	2,500	2,500	58,986.21	4,891.80	-56,486.21	2359.4%*
TOTAL INVESTMENT INCOME	2,500	2,500	61,650.78	5,118.92	-59,150.78	2466.0%
38 OTHER FINANCING SOUR						
06000500 38001 TRANSFER FROM GENER	155,000	155,000	.00	.00	155,000.00	.0%*
TOTAL OTHER FINANCING SOUR	155,000	155,000	.00	.00	155,000.00	.0%
TOTAL UNDESIGNATED	1,930,000	1,930,000	1,281,594.60	132,022.59	648,405.40	66.4%
TOTAL UNDEFINED	1,930,000	1,930,000	1,281,594.60	132,022.59	648,405.40	66.4%
TOTAL PARK IMPROVEMENT	1,930,000	1,930,000	1,281,594.60	132,022.59	648,405.40	66.4%
TOTAL REVENUES	1,930,000	1,930,000	1,281,594.60	132,022.59	648,405.40	
07 WATER & SEWER						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
07000400 33035 DONATIONS-OPERATING	13,000	13,000	4,419.77	82.32	8,580.23	34.0%*
TOTAL DONATIONS & GRANTS	13,000	13,000	4,419.77	82.32	8,580.23	34.0%
34 CHARGES FOR SERVICES						
07000400 34100 RENTAL INCOME	92,000	92,000	63,117.94	.00	28,882.06	68.6%*
07000400 34700 WATER FEES	5,050,000	5,050,000	4,912,564.42	384,447.37	137,435.58	97.3%*
07000400 34710 SEWER FEES	6,700,000	6,700,000	6,491,302.67	509,787.07	208,697.33	96.9%*
07000400 34715 INFRASTRUCTURE FEE	1,330,000	1,330,000	1,257,055.79	114,621.16	72,944.21	94.5%*



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07000400 34720 ADMINISTRATIVE FEES	3,000	3,000	5,206.67	350.00	-2,206.67	173.6%*
07000400 34730 W & S LATE CHARGES	80,000	80,000	115,419.98	9,993.74	-35,419.98	144.3%*
07000400 34740 WATER TURN ON CHARG	18,000	18,000	19,933.70	1,941.02	-1,933.70	110.7%*
07000400 34820 METER SALES	50,000	50,000	114,274.00	14,858.00	-64,274.00	228.5%*
TOTAL CHARGES FOR SERVICES	13,323,000	13,323,000	12,978,875.17	1,035,998.36	344,124.83	97.4%
36 INVESTMENT INCOME						
07000500 36001 INTEREST	3,000	3,000	29,834.05	2,416.42	-26,834.05	994.5%*
07000500 36020 INTEREST - INVESTME	125,000	125,000	668,395.57	68,831.02	-543,395.57	534.7%*
TOTAL INVESTMENT INCOME	128,000	128,000	698,229.62	71,247.44	-570,229.62	545.5%
37 OTHER INCOME						
07000400 37100 RESTITUTION	0	0	430.00	.00	-430.00	100.0%*
07000400 37905 SALE OF SURPLUS PRO	40,000	40,000	85,300.47	.00	-45,300.47	213.3%*
07000500 37110 INSURANCE CLAIMS	0	18,730	18,730.00	.00	.00	100.0%*
07000500 37900 MISCELLANEOUS REVEN	0	0	-232.26	-187.43	232.26	100.0%
TOTAL OTHER INCOME	40,000	58,730	104,228.21	-187.43	-45,498.21	177.5%
TOTAL UNDESIGNATED	13,504,000	13,522,730	13,785,752.77	1,107,140.69	-263,022.77	101.9%
TOTAL UNDEFINED	13,504,000	13,522,730	13,785,752.77	1,107,140.69	-263,022.77	101.9%
TOTAL WATER & SEWER	13,504,000	13,522,730	13,785,752.77	1,107,140.69	-263,022.77	101.9%
TOTAL REVENUES	13,504,000	13,522,730	13,785,752.77	1,107,140.69	-263,022.77	
12 WATER & SEWER IMPROVEMENT						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
12000400 33055 DONATIONS-CAPITAL-W	0	0	54,351.00	2,673.00	-54,351.00	100.0%*



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TOTAL DONATIONS & GRANTS	0	0	54,351.00	2,673.00	-54,351.00	100.0%
34 CHARGES FOR SERVICES						
12000400 34800 WATER TAP-ONS	800,000	800,000	1,606,180.00	72,360.00	-806,180.00	200.8%*
12000400 34810 SEWER TAP-ONS	760,000	760,000	1,484,754.00	68,922.00	-724,754.00	195.4%*
TOTAL CHARGES FOR SERVICES	1,560,000	1,560,000	3,090,934.00	141,282.00	-1,530,934.00	198.1%
36 INVESTMENT INCOME						
12000500 36001 INTEREST	100	100	143.36	14.04	-43.36	143.4%*
12000500 36020 INTEREST - INVESTME	3,900	3,900	247,051.89	18,914.34	-243,151.89	6334.7%*
TOTAL INVESTMENT INCOME	4,000	4,000	247,195.25	18,928.38	-243,195.25	6179.9%
38 OTHER FINANCING SOUR						
12000500 38007 TRANSFER FROM W&S O	1,330,000	1,330,000	1,257,055.79	114,621.16	72,944.21	94.5%*
TOTAL OTHER FINANCING SOUR	1,330,000	1,330,000	1,257,055.79	114,621.16	72,944.21	94.5%
TOTAL UNDESIGNATED	2,894,000	2,894,000	4,649,536.04	277,504.54	-1,755,536.04	160.7%
TOTAL UNDEFINED	2,894,000	2,894,000	4,649,536.04	277,504.54	-1,755,536.04	160.7%
TOTAL WATER & SEWER IMPROVEMENT	2,894,000	2,894,000	4,649,536.04	277,504.54	-1,755,536.04	160.7%
TOTAL REVENUES	2,894,000	2,894,000	4,649,536.04	277,504.54	-1,755,536.04	
16 DEVELOPMENT FUND						
000 UNDEFINED						
00 UNDESIGNATED						
31 TAXES						



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16000500 31496 HOTEL TAX RECEIPTS	52,000	52,000	82,941.19	5,762.92	-30,941.19	159.5%*
TOTAL TAXES	52,000	52,000	82,941.19	5,762.92	-30,941.19	159.5%
36 INVESTMENT INCOME						
16000500 36015 INTEREST - CUL DE S	2,000	2,000	162.89	13.22	1,837.11	8.1%*
16000500 36016 INTEREST - HOTEL TA	1,000	1,000	1,843.18	184.43	-843.18	184.3%*
16000500 36017 INTEREST - INV POOL	0	0	6,073.08	417.79	-6,073.08	100.0%*
16000500 36018 INTEREST - INV POOL	0	0	7,010.71	710.36	-7,010.71	100.0%*
TOTAL INVESTMENT INCOME	3,000	3,000	15,089.86	1,325.80	-12,089.86	503.0%
TOTAL UNDESIGNATED	55,000	55,000	98,031.05	7,088.72	-43,031.05	178.2%
TOTAL UNDEFINED	55,000	55,000	98,031.05	7,088.72	-43,031.05	178.2%
TOTAL DEVELOPMENT FUND	55,000	55,000	98,031.05	7,088.72	-43,031.05	178.2%
TOTAL REVENUES	55,000	55,000	98,031.05	7,088.72	-43,031.05	
24 VILLAGE CONSTRUCTION						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
24000100 33050 DONATIONS-CAPITAL-G	1,200	1,200	30,500.00	1,500.00	-29,300.00	2541.7%*
TOTAL DONATIONS & GRANTS	1,200	1,200	30,500.00	1,500.00	-29,300.00	2541.7%
36 INVESTMENT INCOME						
24000500 36001 INTEREST	0	0	1.16	.13	-1.16	100.0%*



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24000500 36020 INTEREST - INVESTME	300	300	1,512.37	35.02	-1,212.37	504.1%*
TOTAL INVESTMENT INCOME	300	300	1,513.53	35.15	-1,213.53	504.5%
TOTAL UNDESIGNATED	1,500	1,500	32,013.53	1,535.15	-30,513.53	2134.2%
TOTAL UNDEFINED	1,500	1,500	32,013.53	1,535.15	-30,513.53	2134.2%
TOTAL VILLAGE CONSTRUCTION	1,500	1,500	32,013.53	1,535.15	-30,513.53	2134.2%
TOTAL REVENUES	1,500	1,500	32,013.53	1,535.15	-30,513.53	
26 NATURAL AREA & DRAINAGE IMPROV						
000 UNDEFINED						
00 UNDESIGNATED						
31 TAXES						
26000500 31011 HOME RULE SALES TAX	775,000	775,000	765,321.84	94,090.59	9,678.16	98.8%*
TOTAL TAXES	775,000	775,000	765,321.84	94,090.59	9,678.16	98.8%
33 DONATIONS & GRANTS						
26000300 33153 DONATIONS - WATERSH	5,000	5,000	15,807.00	812.00	-10,807.00	316.1%*
26000300 33155 DONATIONS-WETLAND M	0	0	215,695.20	.00	-215,695.20	100.0%*
26000300 33252 GRANTS-CAPITAL-PUB	0	10,000	10,000.00	.00	.00	100.0%*
TOTAL DONATIONS & GRANTS	5,000	15,000	241,502.20	812.00	-226,502.20	1610.0%
36 INVESTMENT INCOME						
26000500 36001 INTEREST	0	0	5,435.97	504.96	-5,435.97	100.0%*
26000500 36020 INTEREST - INVESTME	2,500	2,500	77,475.81	6,360.37	-74,975.81	3099.0%*



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL INVESTMENT INCOME	2,500	2,500	82,911.78	6,865.33	-80,411.78	3316.5%
TOTAL UNDESIGNATED	782,500	792,500	1,089,735.82	101,767.92	-297,235.82	137.5%
TOTAL UNDEFINED	782,500	792,500	1,089,735.82	101,767.92	-297,235.82	137.5%
TOTAL NATURAL AREA & DRAINAGE IMP	782,500	792,500	1,089,735.82	101,767.92	-297,235.82	137.5%
TOTAL REVENUES	782,500	792,500	1,089,735.82	101,767.92	-297,235.82	
28 BUILDING MAINT. SERVICE						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
28 33160 DONATIONS	0	0	165.00	15.00	-165.00	100.0%*
TOTAL DONATIONS & GRANTS	0	0	165.00	15.00	-165.00	100.0%
34 CHARGES FOR SERVICES						
28 34900 SERVICE FUND BILLINGS	968,000	968,000	894,112.45	60,445.35	73,887.55	92.4%*
TOTAL CHARGES FOR SERVICES	968,000	968,000	894,112.45	60,445.35	73,887.55	92.4%
37 OTHER INCOME						
28 37900 MISCELLANEOUS REVENUE	0	0	1,000.00	.00	-1,000.00	100.0%*
TOTAL OTHER INCOME	0	0	1,000.00	.00	-1,000.00	100.0%
TOTAL UNDESIGNATED	968,000	968,000	895,277.45	60,460.35	72,722.55	92.5%
TOTAL UNDEFINED	968,000	968,000	895,277.45	60,460.35	72,722.55	92.5%



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL BUILDING MAINT. SERVICE	968,000	968,000	895,277.45	60,460.35	72,722.55	92.5%
TOTAL REVENUES	968,000	968,000	895,277.45	60,460.35	72,722.55	
29 VEHICLE MAINT. SERVICE						
000 UNDEFINED						
00 UNDESIGNATED						
33 DONATIONS & GRANTS						
29 33160 DONATIONS	0	0	147.50	15.00	-147.50	100.0%*
TOTAL DONATIONS & GRANTS	0	0	147.50	15.00	-147.50	100.0%
34 CHARGES FOR SERVICES						
29 34900 SERVICE FUND BILLINGS	849,000	849,000	685,416.67	42,338.81	163,583.33	80.7%*
29 34920 FUEL BILLINGS	275,000	275,000	209,279.41	15,986.49	65,720.59	76.1%*
29 34921 FIRE DISTRICT FUEL BILLIN	72,000	72,000	63,541.05	6,611.60	8,458.95	88.3%*
29 34922 FLEET MAINT. BILLINGS	115,000	115,000	89,125.31	5,181.32	25,874.69	77.5%*
TOTAL CHARGES FOR SERVICES	1,311,000	1,311,000	1,047,362.44	70,118.22	263,637.56	79.9%
TOTAL UNDESIGNATED	1,311,000	1,311,000	1,047,509.94	70,133.22	263,490.06	79.9%
TOTAL UNDEFINED	1,311,000	1,311,000	1,047,509.94	70,133.22	263,490.06	79.9%
TOTAL VEHICLE MAINT. SERVICE	1,311,000	1,311,000	1,047,509.94	70,133.22	263,490.06	79.9%
TOTAL REVENUES	1,311,000	1,311,000	1,047,509.94	70,133.22	263,490.06	

32 DOWNTOWN TIF DISTRICT

000 UNDEFINED

00 UNDESIGNATED

31 TAXES



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
32000500 31565 RET - DOWNTOWN TIF	900,000	900,000	1,013,653.98	.00	-113,653.98	112.6%*
TOTAL TAXES	900,000	900,000	1,013,653.98	.00	-113,653.98	112.6%
36 INVESTMENT INCOME						
32000500 36001 INTEREST	5,000	5,000	22,195.74	.08	-17,195.74	443.9%*
32000500 36020 INTEREST - INVESTME	0	0	17,083.08	1,094.12	-17,083.08	100.0%*
TOTAL INVESTMENT INCOME	5,000	5,000	39,278.82	1,094.20	-34,278.82	785.6%
TOTAL UNDESIGNATED	905,000	905,000	1,052,932.80	1,094.20	-147,932.80	116.3%
TOTAL UNDEFINED	905,000	905,000	1,052,932.80	1,094.20	-147,932.80	116.3%
TOTAL DOWNTOWN TIF DISTRICT	905,000	905,000	1,052,932.80	1,094.20	-147,932.80	116.3%
TOTAL REVENUES	905,000	905,000	1,052,932.80	1,094.20	-147,932.80	
53 POLICE PENSION						
000 UNDEFINED						
00 UNDESIGNATED						
36 INVESTMENT INCOME						
53 36145 INVESTMENT INCOME - PP	2,465,000	2,465,000	252,706.44	.00	2,212,293.56	10.3%*
53 36250 GAIN / LOSS ON INVESTMENT	0	0	3,160,734.98	.00	-3,160,734.98	100.0%*
TOTAL INVESTMENT INCOME	2,465,000	2,465,000	3,413,441.42	.00	-948,441.42	138.5%
37 OTHER INCOME						
53 37010 EMPLOYEE CONTRIBUTIONS	543,000	543,000	389,717.24	.00	153,282.76	71.8%*



VILLAGE OF ALGONQUIN

YTD REVENUE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
53 37020 EMPLOYER CONTRIBUTIONS	2,280,000	2,280,000	2,277,787.72	.00	2,212.28	99.9%*
53 37900 MISCELLANEOUS REVENUE	0	0	107.39	.00	-107.39	100.0%*
TOTAL OTHER INCOME	2,823,000	2,823,000	2,667,612.35	.00	155,387.65	94.5%
TOTAL UNDESIGNATED	5,288,000	5,288,000	6,081,053.77	.00	-793,053.77	115.0%
TOTAL UNDEFINED	5,288,000	5,288,000	6,081,053.77	.00	-793,053.77	115.0%
TOTAL POLICE PENSION	5,288,000	5,288,000	6,081,053.77	.00	-793,053.77	115.0%
TOTAL REVENUES	5,288,000	5,288,000	6,081,053.77	.00	-793,053.77	
GRAND TOTAL	64,522,300	64,568,838	68,156,646.43	4,381,619.84	-3,587,752.13	105.6%

** END OF REPORT - Generated by Leonardo Beltran **

VILLAGE OF ALGONQUIN



Village of Algonquin

YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL							
100 GENERAL SVCS. ADMINISTRATION							
00 UNDESIGNATED							
41 PERSONNEL							
01100100 41103 IMRF	128,000	110,000	92,729.90	7,670.79	.00	17,270.10	84.3%
01100100 41104 FICA	110,000	95,000	81,382.07	7,624.70	.00	13,617.93	85.7%
01100100 41105 SUI	2,000	1,700	2,010.12	35.76	.00	-310.12	118.2%
01100100 41106 INSURANCE	183,000	160,000	137,755.28	13,312.68	.00	22,244.72	86.1%
01100100 41110 SALARIES	1,490,000	1,300,000	1,077,233.18	97,217.28	.00	222,766.82	82.9%
01100100 41130 SALARY ELECTED	57,000	57,000	52,250.00	4,750.00	.00	4,750.00	91.7%
01100100 41140 OVERTIME	3,000	2,700	1,910.35	3.81	.00	789.65	70.8%
TOTAL PERSONNEL	1,973,000	1,726,400	1,445,270.90	130,615.02	.00	281,129.10	83.7%
42 CONTRACTUAL SERVICES							
01100100 42210 TELEPHONE	22,000	22,000	14,050.00	1,121.65	235.50	7,714.50	64.9%
01100100 42211 NATURAL GAS	0	0	1,962.57	.00	.00	-1,962.57	100.0%
01100100 42225 BANK PROCESSING FEE	500	500	365.51	68.73	.00	134.49	73.1%
01100100 42228 INVESTMENT MANAGEME	6,000	6,000	4,180.00	.00	.00	1,820.00	69.7%
01100100 42230 LEGAL SERVICES	55,000	55,000	41,788.76	5,227.88	.00	13,211.24	76.0%
01100100 42231 AUDIT SERVICES	31,300	31,300	31,101.00	.00	224.00	-25.00	100.1%
01100100 42234 PROFESSIONAL SERVIC	176,000	176,000	104,278.66	4,850.70	17,220.00	54,501.34	69.0%
01100100 42242 PUBLICATIONS	2,500	2,500	1,601.64	.00	.00	898.36	64.1%
01100100 42243 PRINTING & ADVERTIS	5,000	5,000	4,743.68	247.06	.00	256.32	94.9%
01100100 42245 VILLAGE COMMUNICATI	21,000	21,000	18,260.88	253.86	.00	2,739.12	87.0%
01100100 42272 LEASES - NON CAPITA	12,700	12,700	14,394.69	1,341.25	784.25	-2,478.94	119.5%
01100100 42305 MUNICIPAL COURT	7,000	7,000	3,577.50	450.00	1,622.50	1,800.00	74.3%
TOTAL CONTRACTUAL SERVICES	339,000	339,000	240,304.89	13,561.13	20,086.25	78,608.86	76.8%
43 COMMODITIES							
01100100 43308 OFFICE SUPPLIES	7,500	7,500	4,952.37	220.14	2,443.00	104.63	98.6%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01100100 43317 POSTAGE	9,000	9,000	6,534.82	-632.77	334.42	2,130.76	76.3%
01100100 43320 SMALL TOOLS & SUPPL	500	500	184.99	159.00	.00	315.01	37.0%
01100100 43332 OFFICE FURNITURE &	29,200	29,200	282.87	54.99	.00	28,917.13	1.0%
01100100 43333 IT EQUIPMENT & SUPP	23,700	23,700	22,243.26	10,606.38	224.50	1,232.24	94.8%
01100100 43340 FUEL	600	600	675.37	.00	.00	-75.37	112.6%
TOTAL COMMODITIES	70,500	70,500	34,873.68	10,407.74	3,001.92	32,624.40	53.7%
44 MAINTENANCE							
01100100 44420 MAINT - VEHICLES	6,500	6,500	1,853.49	.00	.00	4,646.51	28.5%
01100100 44423 MAINT - BUILDING	131,000	131,000	87,232.77	6,262.37	.00	43,767.23	66.6%
01100100 44426 MAINT - OFFICE EQUI	4,000	4,000	2,330.85	162.17	.00	1,669.15	58.3%
TOTAL MAINTENANCE	141,500	141,500	91,417.11	6,424.54	.00	50,082.89	64.6%
47 OTHER EXPENSES							
01100100 47740 TRAVEL/TRAINING/DUE	41,500	41,500	20,091.21	1,971.96	337.12	21,071.67	49.2%
01100100 47741 ELECTED OFFICIALS E	1,500	1,500	520.00	.00	45.00	935.00	37.7%
01100100 47745 PRESIDENTS EXPENSES	1,000	1,000	1,540.78	135.00	.00	-540.78	154.1%
01100100 47750 HISTORIC COMMISSION	2,500	2,500	374.69	.00	.00	2,125.31	15.0%
01100100 47760 UNIFORMS & SAFETY I	1,000	1,000	75.00	.00	.00	925.00	7.5%
01100100 47765 SALES TAX REBATE EX	330,000	800,227	495,462.84	.00	108,286.18	196,477.74	75.4%
01100100 47769 MISCELLANEOUS EXPEN	0	0	150.00	.00	.00	-150.00	100.0%
01100600 47790 INTEREST EXPENSE	2,500	2,500	3,855.87	374.56	41.74	-1,397.61	155.9%
TOTAL OTHER EXPENSES	380,000	850,227	522,070.39	2,481.52	108,710.04	219,446.33	74.2%
TOTAL UNDESIGNATED	2,904,000	3,127,627	2,333,936.97	163,489.95	131,798.21	661,891.58	78.8%
10 RECREATION							
41 PERSONNEL							
01101100 41103 IMRF	0	18,000	13,848.31	1,262.37	.00	4,151.69	76.9%
01101100 41104 FICA	0	15,000	12,765.56	1,190.08	.00	2,234.44	85.1%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01101100 41105 SUI	0	300	426.46	23.00	.00	-126.46	142.2%
01101100 41106 INSURANCE	0	23,000	26,780.61	4,079.42	.00	-3,780.61	116.4%
01101100 41110 SALARIES	0	190,000	172,286.16	16,645.63	.00	17,713.84	90.7%
01101100 41113 SALARY RECREATION I	1,000	0	.00	.00	.00	.00	.0%
01101100 41140 OVERTIME	0	300	708.05	.00	.00	-408.05	236.0%
TOTAL PERSONNEL	1,000	246,600	226,815.15	23,200.50	.00	19,784.85	92.0%
42 CONTRACTUAL SERVICES							
01101100 42210 TELEPHONE	0	2,100	1,260.91	124.83	.00	839.09	60.0%
01101100 42225 BANK PROCESSING FEE	0	1,100	1,456.50	82.39	.00	-356.50	132.4%
01101100 42234 PROFESSIONAL SERVIC	0	7,000	7,256.84	23.00	.00	-256.84	103.7%
01101100 42243 PRINTING & ADVERTIS	0	22,000	14,009.75	.00	2,896.15	5,094.10	76.8%
TOTAL CONTRACTUAL SERVICES	0	32,200	23,984.00	230.22	2,896.15	5,319.85	83.5%
43 COMMODITIES							
01101100 43308 OFFICE SUPPLIES	0	500	707.53	656.35	.00	-207.53	141.5%
01101100 43317 POSTAGE	0	7,000	7,200.90	2,382.98	.00	-200.90	102.9%
01101100 43332 OFFICE FURNITURE &	0	1,000	.00	.00	19.48	980.52	1.9%
01101100 43333 IT EQUIPMENT & SUPP	0	8,300	5,843.64	2,443.64	.00	2,456.36	70.4%
TOTAL COMMODITIES	0	16,800	13,752.07	5,482.97	19.48	3,028.45	82.0%
47 OTHER EXPENSES							
01101100 47701 RECREATION PROGRAMS	185,000	132,000	96,223.17	2,882.00	41,654.40	-5,877.57	104.5%
01101100 47740 TRAVEL/TRAINING/DUE	0	4,000	2,924.61	508.78	.00	1,075.39	73.1%
01101100 47760 UNIFORMS & SAFETY I	0	1,000	847.49	158.00	.00	152.51	84.7%
TOTAL OTHER EXPENSES	185,000	137,000	99,995.27	3,548.78	41,654.40	-4,649.67	103.4%
TOTAL RECREATION	186,000	432,600	364,546.49	32,462.47	44,570.03	23,483.48	94.6%
TOTAL GENERAL SVCS. ADMINISTRATIO	3,090,000	3,560,227	2,698,483.46	195,952.42	176,368.24	685,375.06	80.7%

200 POLICE

00 UNDESIGNATED

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
41 PERSONNEL							
01200200 41102 PENSION CONTRIBUTIO	2,280,000	2,280,000	2,280,000.00	.00	.00	.00	100.0%
01200200 41103 IMRF	42,000	42,000	29,171.01	2,514.51	.00	12,828.99	69.5%
01200200 41104 FICA	482,000	482,000	410,193.61	38,878.06	.00	71,806.39	85.1%
01200200 41105 SUI	6,000	6,000	8,949.17	300.21	.00	-2,949.17	149.2%
01200200 41106 INSURANCE	825,000	825,000	725,115.03	71,049.22	.00	99,884.97	87.9%
01200200 41110 SALARIES	450,000	450,000	374,207.23	44,895.20	.00	75,792.77	83.2%
01200200 41120 SALARY SWORN OFFICE	5,600,000	5,600,000	4,892,459.18	462,586.30	.00	707,540.82	87.4%
01200200 41122 SALARY CROSSING GUA	22,500	22,500	25,837.50	3,105.00	.00	-3,337.50	114.8%
01200200 41140 OVERTIME	315,400	315,400	237,483.04	11,460.98	.00	77,916.96	75.3%
TOTAL PERSONNEL	10,022,900	10,022,900	8,983,415.77	634,789.48	.00	1,039,484.23	89.6%
42 CONTRACTUAL SERVICES							
01200200 42210 TELEPHONE	35,800	28,300	19,839.67	1,629.88	.00	8,460.33	70.1%
01200200 42212 ELECTRIC	0	0	251.95	28.94	198.05	-450.00	100.0%
01200200 42215 RADIO COMMUNICATION	24,800	32,300	24,654.77	.00	4,836.00	2,809.23	91.3%
01200200 42225 BANK PROCESSING FEE	600	600	869.29	172.23	.00	-269.29	144.9%
01200200 42230 LEGAL SERVICES	106,500	106,500	60,533.59	7,589.72	.00	45,966.41	56.8%
01200200 42234 PROFESSIONAL SERVIC	89,200	89,200	62,648.24	.00	.00	26,551.76	70.2%
01200200 42242 PUBLICATIONS	500	500	69.99	.00	.00	430.01	14.0%
01200200 42243 PRINTING & ADVERTIS	5,200	5,200	1,149.01	.00	.00	4,050.99	22.1%
01200200 42250 SEECOM	590,000	590,000	577,518.92	.00	.00	12,481.08	97.9%
01200200 42260 PHYSICAL EXAMS	2,500	2,500	641.00	40.00	.00	1,859.00	25.6%
01200200 42270 EQUIPMENT RENTAL	7,500	7,500	5,218.35	3.48	23.90	2,257.75	69.9%
01200200 42272 LEASES - NON CAPITA	11,100	11,100	13,075.84	1,056.38	27.04	-2,002.88	118.0%
TOTAL CONTRACTUAL SERVICES	873,700	873,700	766,470.62	10,520.63	5,084.99	102,144.39	88.3%
43 COMMODITIES							
01200200 43308 OFFICE SUPPLIES	5,800	5,800	3,737.98	49.98	.00	2,062.02	64.4%
01200200 43309 MATERIALS	50,400	50,400	38,091.42	406.34	244.75	12,063.83	76.1%
01200200 43317 POSTAGE	3,000	3,000	1,926.90	184.43	.00	1,073.10	64.2%
01200200 43320 SMALL TOOLS & SUPPL	58,200	58,200	27,226.49	21,458.35	14,390.00	16,583.51	71.5%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01200200 43332 OFFICE FURNITURE &	13,800	13,800	3,766.62	1,702.92	.00	10,033.38	27.3%
01200200 43333 IT EQUIPMENT & SUPP	125,800	125,800	74,765.82	26,780.12	27,542.00	23,492.18	81.3%
01200200 43335 VEHICLES & EQUIP (N	30,000	30,000	20,403.82	.00	.00	9,596.18	68.0%
01200200 43340 FUEL	108,000	108,000	78,791.43	7,141.06	953.08	28,255.49	73.8%
01200200 43364 D.A.R.E. / COMMUNIT	15,500	15,500	3,698.88	166.13	.00	11,801.12	23.9%
TOTAL COMMODITIES	410,500	410,500	252,409.36	57,889.33	43,129.83	114,960.81	72.0%
44 MAINTENANCE							
01200200 44420 MAINT - VEHICLES	141,000	141,000	119,822.56	12,045.46	.00	21,177.44	85.0%
01200200 44421 MAINT - EQUIPMENT	10,000	10,000	3,364.83	.00	.00	6,635.17	33.6%
01200200 44422 MAINT - RADIOS	8,000	8,000	5,674.80	.00	.00	2,325.20	70.9%
01200200 44423 MAINT - BUILDING	182,000	182,000	281,513.29	38,094.96	.00	-99,513.29	154.7%
01200200 44426 MAINT - OFFICE EQUI	2,600	2,600	2,280.21	.00	.00	319.79	87.7%
TOTAL MAINTENANCE	343,600	343,600	412,655.69	50,140.42	.00	-69,055.69	120.1%
45 CAPITAL IMPROVEMENT							
01200200 45590 CAPITAL PURCHASE	292,500	292,500	127,962.95	6,057.47	5,241.14	159,295.91	45.5%
TOTAL CAPITAL IMPROVEMENT	292,500	292,500	127,962.95	6,057.47	5,241.14	159,295.91	45.5%
47 OTHER EXPENSES							
01200200 47720 BOARD OF POLICE COM	22,500	22,500	20,935.84	150.00	.00	1,564.16	93.0%
01200200 47740 TRAVEL/TRAINING/DUE	100,300	100,300	76,375.14	2,428.58	655.00	23,269.86	76.8%
01200200 47760 UNIFORMS & SAFETY I	59,300	59,300	42,566.56	7,393.82	293.24	16,440.20	72.3%
01200200 47770 INVESTIGATIONS	1,000	1,000	614.37	614.37	.00	385.63	61.4%
01200600 47790 INTEREST EXPENSE	2,700	2,700	5,149.49	349.43	185.50	-2,634.99	197.6%
TOTAL OTHER EXPENSES	185,800	185,800	145,641.40	10,936.20	1,133.74	39,024.86	79.0%
TOTAL UNDESIGNATED	12,129,000	12,129,000	10,688,555.79	770,333.53	54,589.70	1,385,854.51	88.6%
TOTAL POLICE	12,129,000	12,129,000	10,688,555.79	770,333.53	54,589.70	1,385,854.51	88.6%

300 COMMUNITY DEVELOPMENT

00 UNDESIGNATED

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
41 PERSONNEL							
01300100 41103 IMRF	88,000	88,000	65,387.20	4,431.85	.00	22,612.80	74.3%
01300100 41104 FICA	75,000	75,000	61,848.43	4,194.89	.00	13,151.57	82.5%
01300100 41105 SUI	1,500	1,500	1,726.31	122.64	.00	-226.31	115.1%
01300100 41106 INSURANCE	147,000	147,000	148,989.83	13,514.52	.00	-1,989.83	101.4%
01300100 41110 SALARIES	965,000	965,000	820,855.49	56,190.20	.00	144,144.51	85.1%
01300100 41132 SALARY PLANNING/ZON	2,000	2,000	2,000.00	180.00	.00	.00	100.0%
01300100 41140 OVERTIME	4,000	4,000	996.32	44.84	.00	3,003.68	24.9%
TOTAL PERSONNEL	1,282,500	1,282,500	1,101,803.58	78,678.94	.00	180,696.42	85.9%
42 CONTRACTUAL SERVICES							
01300100 42210 TELEPHONE	18,800	18,800	11,755.99	992.04	.00	7,044.01	62.5%
01300100 42211 NATURAL GAS	6,000	6,000	3,269.28	833.34	2,630.72	100.00	98.3%
01300100 42212 ELECTRIC	4,000	4,000	3,264.00	497.10	636.00	100.00	97.5%
01300100 42225 BANK PROCESSING FEE	4,500	4,500	6,648.28	468.65	.00	-2,148.28	147.7%
01300100 42230 LEGAL SERVICES	25,000	25,000	23,910.71	4,333.96	.00	1,089.29	95.6%
01300100 42234 PROFESSIONAL SERVIC	274,000	274,000	204,110.80	24,887.00	47,149.30	22,739.90	91.7%
01300100 42242 PUBLICATIONS	1,600	1,600	859.29	.00	.00	740.71	53.7%
01300100 42243 PRINTING & ADVERTIS	7,800	7,400	1,511.99	197.70	8.00	5,880.01	20.5%
01300100 42260 PHYSICALS & SCREENI	200	200	.00	.00	.00	200.00	.0%
01300100 42272 LEASES - NON CAPITA	20,400	20,400	21,888.90	1,707.78	.00	-1,488.90	107.3%
TOTAL CONTRACTUAL SERVICES	362,300	361,900	277,219.24	33,917.57	50,424.02	34,256.74	90.5%
43 COMMODITIES							
01300100 43308 OFFICE SUPPLIES	5,200	5,200	3,061.33	.00	1,870.17	268.50	94.8%
01300100 43317 POSTAGE	1,500	1,500	786.91	50.66	.00	713.09	52.5%
01300100 43320 SMALL TOOLS & SUPPL	1,500	1,500	969.09	.00	.00	530.91	64.6%
01300100 43332 OFFICE FURNITURE &	3,500	3,900	3,789.90	318.75	.00	110.10	97.2%
01300100 43333 IT EQUIPMENT & SUPP	22,800	22,800	12,675.90	7,087.33	.00	10,124.10	55.6%
01300100 43340 FUEL	7,000	7,000	4,197.50	377.61	.00	2,802.50	60.0%
01300100 43362 PUBLIC ART	26,000	26,000	23,567.07	.00	.00	2,432.93	90.6%
TOTAL COMMODITIES	67,500	67,900	49,047.70	7,834.35	1,870.17	16,982.13	75.0%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
44 MAINTENANCE							
01300100 44420 MAINT - VEHICLES	5,000	5,000	4,734.87	315.78	.00	265.13	94.7%
01300100 44423 MAINT - BUILDING	40,000	40,000	33,594.88	2,709.61	.00	6,405.12	84.0%
01300100 44426 MAINT - OFFICE EQUI	2,100	2,100	1,338.77	116.83	.00	761.23	63.8%
TOTAL MAINTENANCE	47,100	47,100	39,668.52	3,142.22	.00	7,431.48	84.2%
47 OTHER EXPENSES							
01300100 47710 ECONOMIC DEVELOPMEN	56,000	56,000	34,275.77	3,492.14	.00	21,724.23	61.2%
01300100 47740 TRAVEL/TRAINING/DUE	41,700	39,700	21,979.23	1,085.58	30.00	17,690.77	55.4%
01300100 47760 UNIFORMS & SAFETY I	2,000	4,000	2,861.93	226.25	.00	1,138.07	71.5%
01300600 47790 INTEREST EXPENSE	4,900	4,900	9,211.04	681.30	.00	-4,311.04	188.0%
TOTAL OTHER EXPENSES	104,600	104,600	68,327.97	5,485.27	30.00	36,242.03	65.4%
TOTAL UNDESIGNATED	1,864,000	1,864,000	1,536,067.01	129,058.35	52,324.19	275,608.80	85.2%
TOTAL COMMUNITY DEVELOPMENT	1,864,000	1,864,000	1,536,067.01	129,058.35	52,324.19	275,608.80	85.2%
400 PUBLIC WORKS ADMINISTRATION							
00 UNDESIGNATED							
41 PERSONNEL							
01400300 41103 IMRF	40,000	40,000	29,761.70	3,073.43	.00	10,238.30	74.4%
01400300 41104 FICA	33,000	33,000	29,200.40	2,913.15	.00	3,799.60	88.5%
01400300 41105 SUI	400	400	594.96	.16	.00	-194.96	148.7%
01400300 41106 INSURANCE	56,000	56,000	48,820.73	5,423.19	.00	7,179.27	87.2%
01400300 41110 SALARIES	410,000	410,000	386,357.34	38,733.15	.00	23,642.66	94.2%
01400300 41140 OVERTIME	500	500	459.06	48.00	.00	40.94	91.8%
TOTAL PERSONNEL	539,900	539,900	495,194.19	50,191.08	.00	44,705.81	91.7%
42 CONTRACTUAL SERVICES							
01400300 42210 TELEPHONE	8,300	7,550	5,735.46	576.93	.00	1,814.54	76.0%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01400300 42211 NATURAL GAS	0	0	4,778.64	.00	.00	-4,778.64	100.0%
01400300 42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
01400300 42230 LEGAL SERVICES	1,500	1,500	1,757.50	138.75	.00	-257.50	117.2%
01400300 42234 PROFESSIONAL SERVIC	0	0	443.00	.00	.00	-443.00	100.0%
01400300 42242 PUBLICATIONS	600	550	.00	.00	.00	550.00	.0%
01400300 42243 PRINTING & ADVERTIS	200	200	1,670.00	847.50	50.00	-1,520.00	860.0%
01400300 42260 PHYSICAL EXAMS	300	300	.00	.00	.00	300.00	.0%
01400300 42270 EQUIPMENT RENTAL	700	700	235.75	21.02	64.25	400.00	42.9%
01400300 42272 LEASES - NON CAPITA	5,000	5,000	4,301.19	347.64	.00	698.81	86.0%
TOTAL CONTRACTUAL SERVICES	19,300	20,641	25,450.10	2,198.34	114.25	-4,923.35	123.9%
43 COMMODITIES							
01400300 43308 OFFICE SUPPLIES	1,200	1,200	1,077.89	.00	122.11	.00	100.0%
01400300 43317 POSTAGE	1,000	1,000	783.42	143.36	481.29	-264.71	126.5%
01400300 43332 OFFICE FURNITURE &	0	750	1,168.40	.00	.00	-418.40	155.8%
01400300 43333 IT EQUIPMENT & SUPP	18,700	16,200	16,042.41	7,257.82	.00	157.59	99.0%
01400300 43340 FUEL	1,400	1,400	1,218.58	86.15	.00	181.42	87.0%
TOTAL COMMODITIES	22,300	20,550	20,290.70	7,487.33	603.40	-344.10	101.7%
44 MAINTENANCE							
01400300 44420 MAINT - VEHICLES	2,500	2,500	5,238.65	241.95	.00	-2,738.65	209.5%
01400300 44423 MAINT - BUILDING	53,000	53,000	29,732.51	1,828.27	.00	23,267.49	56.1%
01400300 44426 MAINT - OFFICE EQUI	500	500	128.01	10.21	.00	371.99	25.6%
TOTAL MAINTENANCE	56,000	56,000	35,099.17	2,080.43	.00	20,900.83	62.7%
47 OTHER EXPENSES							
01400300 47740 TRAVEL/TRAINING/DUE	7,700	10,200	10,359.11	2,241.00	.00	-159.11	101.6%
01400300 47760 UNIFORMS & SAFETY I	1,000	1,050	1,026.09	.00	.00	23.91	97.7%
01400600 47790 INTEREST EXPENSE	800	800	1,060.89	143.92	.00	-260.89	132.6%
TOTAL OTHER EXPENSES	9,500	12,050	12,446.09	2,384.92	.00	-396.09	103.3%
TOTAL UNDESIGNATED	647,000	649,141	588,480.25	64,342.10	717.65	59,943.10	90.8%
TOTAL PUBLIC WORKS ADMINISTRATION	647,000	649,141	588,480.25	64,342.10	717.65	59,943.10	90.8%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
500 GENERAL SERVICES PUBLIC WORKS							
00 UNDESIGNATED							
41 PERSONNEL							
01500300 41103 IMRF	155,000	155,000	125,580.31	10,603.82	.00	29,419.69	81.0%
01500300 41104 FICA	138,000	138,000	117,926.29	9,995.64	.00	20,073.71	85.5%
01500300 41105 SUI	2,800	2,800	3,721.46	259.35	.00	-921.46	132.9%
01500300 41106 INSURANCE	325,000	325,000	273,436.11	27,895.22	.00	51,563.89	84.1%
01500300 41110 SALARIES	1,720,000	1,720,000	1,521,556.37	134,368.94	.00	198,443.63	88.5%
01500300 41140 OVERTIME	70,000	70,000	57,283.16	1,095.33	.00	12,716.84	81.8%
TOTAL PERSONNEL	2,410,800	2,410,800	2,099,503.70	184,218.30	.00	311,296.30	87.1%
42 CONTRACTUAL SERVICES							
01500300 42210 TELEPHONE	28,200	28,200	15,777.20	1,470.62	.00	12,422.80	55.9%
01500300 42211 NATURAL GAS	1,200	1,200	89.15	.00	.00	1,110.85	7.4%
01500300 42212 ELECTRIC	223,400	230,400	154,405.62	19,219.31	75,927.34	67.04	100.0%
01500300 42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
01500300 42230 LEGAL SERVICES	1,500	1,500	1,295.00	.00	.00	205.00	86.3%
01500300 42232 ENGINEERING/DESIGN	7,300	8,400	8,379.04	.00	.00	20.96	99.8%
01500300 42234 PROFESSIONAL SERVICE	905,700	899,568	874,086.46	90,238.00	21,672.00	3,809.54	99.6%
01500300 42243 PRINTING & ADVERTIS	300	300	125.00	.00	.00	175.00	41.7%
01500300 42253 COMMUNITY EVENTS	1,000	1,000	.00	.00	.00	1,000.00	.0%
01500300 42260 PHYSICAL EXAMS	1,400	1,400	578.70	.00	.00	821.30	41.3%
01500300 42264 SNOW REMOVAL	1,700	1,700	659.89	80.00	384.64	655.47	61.4%
01500300 42270 EQUIPMENT RENTAL	2,500	2,124	718.75	.00	.00	1,405.25	33.8%
01500300 42272 LEASES - NON CAPITA	4,600	4,600	5,605.37	506.25	.00	-1,005.37	121.9%
TOTAL CONTRACTUAL SERVICES	1,181,500	1,185,233	1,068,248.74	111,780.68	97,983.98	19,000.28	98.4%
43 COMMODITIES							
01500300 43308 OFFICE SUPPLIES	300	300	.00	.00	46.71	253.29	15.6%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01500300 43309 MATERIALS	21,600	21,600	17,590.54	2,610.00	94.00	3,915.46	81.9%
01500300 43317 POSTAGE	400	400	142.68	.00	.00	257.32	35.7%
01500300 43320 SMALL TOOLS & SUPPL	39,500	39,500	19,848.57	583.74	2,187.11	17,464.32	55.8%
01500300 43332 OFFICE FURNITURE &	0	750	.00	.00	231.45	518.55	30.9%
01500300 43333 IT EQUIPMENT & SUPP	21,700	21,700	21,700.00	5,229.54	.00	.00	100.0%
01500300 43335 VEHICLES & EQUIP (N	38,100	58,100	56,836.00	19,990.00	.00	1,264.00	97.8%
01500300 43340 FUEL	102,000	102,000	82,696.06	5,540.48	.00	19,303.94	81.1%
01500300 43360 PARK UPGRADES	35,000	64,596	64,596.29	.00	.00	.00	100.0%
01500300 43366 SIGN PROGRAM	55,500	49,371	41,117.02	5,405.34	1,445.30	6,808.48	86.2%
TOTAL COMMODITIES	314,100	358,317	304,527.16	39,359.10	4,004.57	49,785.36	86.1%
44 MAINTENANCE							
01500300 44402 MAINT - TREE PLANTI	25,500	25,500	8,195.40	2,097.70	.00	17,304.60	32.1%
01500300 44420 MAINT - VEHICLES	307,000	307,000	225,544.80	12,456.52	.00	81,455.20	73.5%
01500300 44421 MAINT - EQUIPMENT	188,000	188,000	161,757.12	7,910.98	.00	26,242.88	86.0%
01500300 44423 MAINT - BUILDING	194,000	194,000	145,948.08	3,086.31	.00	48,051.92	75.2%
01500300 44426 MAINT - OFFICE EQUI	1,700	1,700	755.11	20.35	.00	944.89	44.4%
01500300 44430 MAINT - TRAFFIC SIG	24,000	24,000	18,518.40	.00	2,056.23	3,425.37	85.7%
01500300 44431 MAINT - STORM SEWER	13,000	13,000	8,586.22	.00	.00	4,413.78	66.0%
TOTAL MAINTENANCE	753,200	753,200	569,305.13	25,571.86	2,056.23	181,838.64	75.9%
45 CAPITAL IMPROVEMENT							
01500300 45590 CAPITAL PURCHASE	376,500	356,500	349,830.10	.00	.00	6,669.90	98.1%
TOTAL CAPITAL IMPROVEMENT	376,500	356,500	349,830.10	.00	.00	6,669.90	98.1%
47 OTHER EXPENSES							
01500300 47740 TRAVEL/TRAINING/DUE	21,600	21,600	7,566.97	704.67	120.00	13,913.03	35.6%
01500300 47760 UNIFORMS & SAFETY I	18,500	18,500	16,496.27	62.26	.00	2,003.73	89.2%
01500600 47790 INTEREST EXPENSE	1,100	1,100	2,356.77	196.73	.00	-1,256.77	214.3%
TOTAL OTHER EXPENSES	41,200	41,200	26,420.01	963.66	120.00	14,659.99	64.4%
48 TRANSFERS							
01500500 48005 TRANSFER TO SWIMMIN	234,700	234,700	284,699.45	3,061.99	.00	-49,999.45	121.3%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL TRANSFERS	234,700	234,700	284,699.45	3,061.99	.00	-49,999.45	121.3%
TOTAL UNDESIGNATED	5,312,000	5,339,950	4,702,534.29	364,955.59	104,164.78	533,251.02	90.0%
TOTAL GENERAL SERVICES PUBLIC WOR	5,312,000	5,339,950	4,702,534.29	364,955.59	104,164.78	533,251.02	90.0%
900 NONDEPARTMENTAL							
00 UNDESIGNATED							
42 CONTRACTUAL SERVICES							
01900100 42234 PROFESSIONAL SERVIC	20,000	31,000	37,882.14	11,636.89	124,194.21	-131,076.35	522.8%
01900100 42236 INSURANCE	722,000	722,000	675,180.08	.00	.00	46,819.92	93.5%
TOTAL CONTRACTUAL SERVICES	742,000	753,000	713,062.22	11,636.89	124,194.21	-84,256.43	111.2%
43 COMMODITIES							
01900100 43333 IT EQUIP. & SUPPLIE	403,700	403,700	350,169.24	73,902.74	20,647.74	32,883.02	91.9%
01900300 43309 MATERIALS	0	0	3,720.48	.00	.00	-3,720.48	100.0%
TOTAL COMMODITIES	403,700	403,700	353,889.72	73,902.74	20,647.74	29,162.54	92.8%
47 OTHER EXPENSES							
01900100 47740 TRAVEL/TRAINING/DUE	9,300	9,300	1,700.64	150.00	.00	7,599.36	18.3%
01900100 47768 WRITE-OFF EXPENSE	0	0	44.04	.00	.00	-44.04	100.0%
TOTAL OTHER EXPENSES	9,300	9,300	1,744.68	150.00	.00	7,555.32	18.8%
48 TRANSFERS							
01900500 48002 TRANSFER TO CEMETER	0	16,937	.00	.00	.00	16,937.00	.0%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01900500 48004 TRANSFER TO STREET	5,200,000	5,200,000	4,200,000.00	.00	.00	1,000,000.00	80.8%
TOTAL TRANSFERS	5,200,000	5,216,937	4,200,000.00	.00	.00	1,016,937.00	80.5%
TOTAL UNDESIGNATED	6,355,000	6,382,937	5,268,696.62	85,689.63	144,841.95	969,398.43	84.8%
TOTAL NONDEPARTMENTAL	6,355,000	6,382,937	5,268,696.62	85,689.63	144,841.95	969,398.43	84.8%
TOTAL GENERAL	29,397,000	29,925,255	25,482,817.42	1,610,331.62	533,006.51	3,909,430.92	86.9%
TOTAL EXPENSES	29,397,000	29,925,255	25,482,817.42	1,610,331.62	533,006.51	3,909,430.92	

02 CEMETERY

940 CEMETERY OPERATING

00 UNDESIGNATED

42 CONTRACTUAL SERVICES

02400100 42225 BANK PROCESSING FEE	300	300	45.23	.00	.00	254.77	15.1%
02400100 42232 C2401 ENGINEERING/DE	0	16,937	10,756.09	1,320.00	.00	6,180.91	63.5%
02400100 42234 PROFESSIONAL SERVIC	31,500	31,500	20,617.00	1,776.60	1,383.00	9,500.00	69.8%
02400100 42236 INSURANCE	1,500	1,500	1,413.40	.00	.00	86.60	94.2%
02400100 42290 GRAVE OPENING	12,000	12,000	6,687.50	637.50	4,162.50	1,150.00	90.4%
TOTAL CONTRACTUAL SERVICES	45,300	62,237	39,519.22	3,734.10	5,545.50	17,172.28	72.4%
TOTAL UNDESIGNATED	45,300	62,237	39,519.22	3,734.10	5,545.50	17,172.28	72.4%
TOTAL CEMETERY OPERATING	45,300	62,237	39,519.22	3,734.10	5,545.50	17,172.28	72.4%
TOTAL CEMETERY	45,300	62,237	39,519.22	3,734.10	5,545.50	17,172.28	72.4%
TOTAL EXPENSES	45,300	62,237	39,519.22	3,734.10	5,545.50	17,172.28	

03 MFT

900 NONDEPARTMENTAL

00 UNDESIGNATED

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

03	MFT		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
43 COMMODITIES									
03900300	43309	MATERIALS	300,000	300,000	227,847.14	8,494.64	13,541.35	58,611.51	80.5%
03900300	43370	INFRASTRUCTURE MAIN	320,000	320,000	217,235.79	.00	.00	102,764.21	67.9%
	TOTAL COMMODITIES		620,000	620,000	445,082.93	8,494.64	13,541.35	161,375.72	74.0%
44 MAINTENANCE									
03900300	44427	MAINT - CURB & SIDE	350,000	350,000	338,159.50	.00	.00	11,840.50	96.6%
03900300	44428	MAINT - STREETS	250,000	250,000	170,109.67	.00	11,223.87	68,666.46	72.5%
03900300	44429	MAINT - STREET LIGH	300,000	300,000	193,240.12	43,283.83	.00	106,759.88	64.4%
03900300	44431	MAINT - STORM SEWER	150,000	150,000	115,500.00	.00	.00	34,500.00	77.0%
	TOTAL MAINTENANCE		1,050,000	1,050,000	817,009.29	43,283.83	11,223.87	221,766.84	78.9%
45 CAPITAL IMPROVEMENT									
03900300	45593	CAPITAL IMPROVEMENT	1,750,000	0	.00	.00	.00	.00	.0%
03900300	45593	M2401 CAPITAL IMPROV	0	1,750,000	1,454,922.61	.00	.00	295,077.39	83.1%
	TOTAL CAPITAL IMPROVEMENT		1,750,000	1,750,000	1,454,922.61	.00	.00	295,077.39	83.1%
	TOTAL UNDESIGNATED		3,420,000	3,420,000	2,717,014.83	51,778.47	24,765.22	678,219.95	80.2%
	TOTAL NONDEPARTMENTAL		3,420,000	3,420,000	2,717,014.83	51,778.47	24,765.22	678,219.95	80.2%
	TOTAL MFT		3,420,000	3,420,000	2,717,014.83	51,778.47	24,765.22	678,219.95	80.2%
	TOTAL EXPENSES		3,420,000	3,420,000	2,717,014.83	51,778.47	24,765.22	678,219.95	
04 STREET IMPROVEMENT									
900 NONDEPARTMENTAL									
00 UNDESIGNATED									
42 CONTRACTUAL SERVICES									
04900300	42230	LEGAL SERVICES	15,000	15,000	14,908.00	323.75	.00	92.00	99.4%

VILLAGE OF ALGONQUIN



Village of Algonquin

YTD EXPENSE BUDGET REPORT - MARCH 2024

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04	STREET IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04900300	42232 ENGINEERING/DESIGN	1,234,000	211,000	125,613.88	20,723.63	25,472.51	59,913.61	71.6%
04900300	42232 S1743 ENGINEERING/DE	0	5,000	2,102.50	.00	.00	2,897.50	42.1%
04900300	42232 S1751 ENGINEERING/DE	0	15,000	4,000.00	.00	.00	11,000.00	26.7%
04900300	42232 S1761 ENGINEERING/DE	0	70,000	23,926.94	.00	.00	46,073.06	34.2%
04900300	42232 S1852 ENGINEERING/DE	0	45,000	42,895.90	1,712.25	342.00	1,762.10	96.1%
04900300	42232 S1853 ENGINEERING/DE	0	180,000	158,887.98	9,414.52	.00	21,112.02	88.3%
04900300	42232 S1912 ENGINEERING/DE	0	10,000	.00	.00	.00	10,000.00	.0%
04900300	42232 S1923 ENGINEERING/DE	0	100,000	80,564.45	13,962.50	.00	19,435.55	80.6%
04900300	42232 S1933 ENGINEERING/DE	0	7,000	.00	.00	.00	7,000.00	.0%
04900300	42232 S2022 ENGINEERING/DE	0	80,000	32,707.12	.00	45,700.00	1,592.88	98.0%
04900300	42232 S2053 ENGINEERING/DE	0	70,000	57,827.85	.00	.00	12,172.15	82.6%
04900300	42232 S2203 ENGINEERING/DE	0	1,000	.00	.00	.00	1,000.00	.0%
04900300	42232 S2212 ENGINEERING/DE	0	9,000	8,078.79	.00	.00	921.21	89.8%
04900300	42232 S2213 ENGINEERING/DE	0	150,000	94,229.97	4,615.00	.00	55,770.03	62.8%
04900300	42232 S2221 ENGINEERING/DE	0	30,000	.00	.00	.00	30,000.00	.0%
04900300	42232 S2242 ENGINEERING/DE	0	115,000	80,418.55	35,123.20	33,053.75	1,527.70	98.7%
04900300	42232 S2243 ENGINEERING/DE	0	40,000	.00	.00	.00	40,000.00	.0%
04900300	42232 S2311 ENGINEERING/DE	0	4,000	4,000.00	.00	.00	.00	100.0%
04900300	42232 S2312 ENGINEERING/DE	0	170,000	128,376.00	6,980.00	.00	41,624.00	75.5%
04900300	42232 S2321 ENGINEERING/DE	0	75,000	23,255.00	652.50	.00	51,745.00	31.0%
04900300	42232 S2341 ENGINEERING/DE	0	50,000	12,251.49	650.66	.00	37,748.51	24.5%
04900300	42232 S2342 ENGINEERING/DE	0	65,000	56,051.75	1,201.50	.00	8,948.25	86.2%
04900300	42232 S2401 ENGINEERING/DE	0	110,000	.00	.00	.00	110,000.00	.0%
04900300	42232 S2421 ENGINEERING/DE	0	30,000	.00	.00	1,343.75	28,656.25	4.5%
	TOTAL CONTRACTUAL SERVICES	1,249,000	1,657,000	950,096.17	95,359.51	105,912.01	600,991.82	63.7%
43 COMMODITIES								
04900300	43370 INFRASTRUCTURE MAIN	2,725,000	1,156,000	179,047.52	14,421.20	.00	976,952.48	15.5%
04900300	43370 S1924 INFRASTRUCTURE	0	1,040,000	792,121.59	.00	.00	247,878.41	76.2%
04900300	43370 S2204 INFRASTRUCTURE	0	5,000	.00	.00	.00	5,000.00	.0%
04900300	43370 S2410 INFRASTRUCTURE	0	180,000	174,121.20	.00	.00	5,878.80	96.7%
04900300	43370 S2422 INFRASTRUCTURE	0	135,000	.00	.00	.00	135,000.00	.0%
	TOTAL COMMODITIES	2,725,000	2,516,000	1,145,290.31	14,421.20	.00	1,370,709.69	45.5%
45 CAPITAL IMPROVEMENT								
04900300	45593 CAPITAL IMPROVEMENT	10,866,000	0	.00	.00	.00	.00	.0%

VILLAGE OF ALGONQUIN



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04	STREET IMPROVEMENT				ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04900300	45593	S1744	CAPITAL IMPROV		0	126,000	118,173.18	.00	.00	7,826.82	93.8%
04900300	45593	S1854	CAPITAL IMPROV		0	1,400,000	1,225,954.54	.00	.00	174,045.46	87.6%
04900300	45593	S1934	CAPITAL IMPROV		0	106,000	75,507.66	.00	.00	30,492.34	71.2%
04900300	45593	S1961	CAPITAL IMPROV		0	52,000	.00	.00	.00	52,000.00	.0%
04900300	45593	S2023	CAPITAL IMPROV		0	4,700,000	1,874,675.59	686,204.09	134,256.00	2,691,068.41	42.7%
04900300	45593	S2052	CAPITAL IMPROV		0	1,335,000	89,064.12	.00	.00	1,245,935.88	6.7%
04900300	45593	S2214	CAPITAL IMPROV		0	1,641,560	1,255,078.63	.00	.00	386,481.37	76.5%
04900300	45593	S2244	CAPITAL IMPROV		0	300,000	.00	.00	.00	300,000.00	.0%
04900300	45593	S2343	CAPITAL IMPROV		0	475,000	387,184.86	.00	.00	87,815.14	81.5%
04900300	45593	S2351	CAPITAL IMPROV		0	131,440	130,512.41	.00	.00	927.59	99.3%
04900300	45595	LAND ACQUISITION			0	400,000	398,127.97	103,530.91	.00	1,872.03	99.5%
	TOTAL CAPITAL IMPROVEMENT				10,866,000	10,667,000	5,554,278.96	789,735.00	134,256.00	4,978,465.04	53.3%
	TOTAL UNDESIGNATED				14,840,000	14,840,000	7,649,665.44	899,515.71	240,168.01	6,950,166.55	53.2%
	TOTAL NONDEPARTMENTAL				14,840,000	14,840,000	7,649,665.44	899,515.71	240,168.01	6,950,166.55	53.2%
	TOTAL STREET IMPROVEMENT				14,840,000	14,840,000	7,649,665.44	899,515.71	240,168.01	6,950,166.55	53.2%
	TOTAL EXPENSES				14,840,000	14,840,000	7,649,665.44	899,515.71	240,168.01	6,950,166.55	
05 SWIMMING POOL											
900 NONDEPARTMENTAL											
00 UNDESIGNATED											
41 PERSONNEL											
05900100	41104	FICA			9,100	9,100	10,114.69	.00	.00	-1,014.69	111.2%
05900100	41105	SUI			1,000	1,000	1,388.18	.00	.00	-388.18	138.8%
05900100	41110	SALARIES			118,000	118,000	131,513.33	.00	.00	-13,513.33	111.5%
05900100	41140	OVERTIME			1,000	1,000	702.40	.00	.00	297.60	70.2%
	TOTAL PERSONNEL				129,100	129,100	143,718.60	.00	.00	-14,618.60	111.3%
42 CONTRACTUAL SERVICES											
05900100	42210	TELEPHONE			2,800	2,800	1,874.20	167.90	287.50	638.30	77.2%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

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05	SWIMMING POOL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05900100	42211	NATURAL GAS	14,000	14,000	5,281.48	.00	1,418.52	7,300.00 47.9%
05900100	42212	ELECTRIC	3,500	3,500	6,981.08	152.22	792.11	-4,273.19 222.1%
05900100	42213	WATER	12,000	12,000	14,252.76	.00	.00	-2,252.76 118.8%
05900100	42225	BANK PROCESSING FEE	1,000	1,000	967.30	.00	.00	32.70 96.7%
05900100	42234	PROFESSIONAL SERVIC	500	500	270.00	.00	.00	230.00 54.0%
05900100	42236	INSURANCE	9,600	9,600	9,808.49	.00	.00	-208.49 102.2%
	TOTAL CONTRACTUAL SERVICES	43,400	43,400	39,435.31	320.12	2,498.13	1,466.56	96.6%
43 COMMODITIES								
05900100	43308	OFFICE SUPPLIES	900	900	452.46	.00	.00	447.54 50.3%
05900100	43320	SMALL TOOLS & SUPPL	1,400	1,400	1,284.20	.00	.00	115.80 91.7%
	TOTAL COMMODITIES	2,300	2,300	1,736.66	.00	.00	563.34	75.5%
44 MAINTENANCE								
05900100	44423	MAINT - BUILDING	65,000	65,000	95,266.61	2,741.87	.00	-30,266.61 146.6%
05900100	44445	MAINT - OUTSOURCED	81,000	81,000	93,973.84	.00	.00	-12,973.84 116.0%
	TOTAL MAINTENANCE	146,000	146,000	189,240.45	2,741.87	.00	-43,240.45	129.6%
47 OTHER EXPENSES								
05900100	47701	RECREATION PROGRAMS	1,500	1,500	183.15	.00	.00	1,316.85 12.2%
05900100	47740	TRAVEL/TRAINING/DUE	4,800	4,800	4,320.00	.00	.00	480.00 90.0%
05900100	47760	UNIFORMS & SAFETY I	3,200	3,200	3,857.49	.00	.00	-657.49 120.5%
05900100	47800	CONCESSIONS	8,000	8,000	7,727.28	.00	.00	272.72 96.6%
	TOTAL OTHER EXPENSES	17,500	17,500	16,087.92	.00	.00	1,412.08	91.9%
	TOTAL UNDESIGNATED	338,300	338,300	390,218.94	3,061.99	2,498.13	-54,417.07	116.1%
	TOTAL NONDEPARTMENTAL	338,300	338,300	390,218.94	3,061.99	2,498.13	-54,417.07	116.1%
	TOTAL SWIMMING POOL	338,300	338,300	390,218.94	3,061.99	2,498.13	-54,417.07	116.1%
	TOTAL EXPENSES	338,300	338,300	390,218.94	3,061.99	2,498.13	-54,417.07	

06 PARK IMPROVEMENT

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

06	PARK IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
900 NONDEPARTMENTAL								
00 UNDESIGNATED								
42 CONTRACTUAL SERVICES								
06900300	42232 ENGINEERING/DESIGN	603,000	0	.00	.00	.00	.00	.0%
06900300	42232 P2113 ENGINEERING/DE	0	5,000	9,285.49	.00	.00	-4,285.49	185.7%
06900300	42232 P2201 ENGINEERING/DE	0	278,000	269,888.83	1,220.00	.00	8,111.17	97.1%
06900300	42232 P2212 ENGINEERING/DE	0	1,000	760.00	.00	.00	240.00	76.0%
06900300	42232 P2222 ENGINEERING/DE	0	1,000	760.00	.00	.00	240.00	76.0%
06900300	42232 P2311 ENGINEERING/DE	0	300,000	263,711.04	6,555.62	.00	36,288.96	87.9%
06900300	42232 P2313 ENGINEERING/DE	0	18,000	.00	.00	.00	18,000.00	.0%
TOTAL CONTRACTUAL SERVICES		603,000	603,000	544,405.36	7,775.62	.00	58,594.64	90.3%
44 MAINTENANCE								
06900300	44402 MAINT - TREE PLANTI	100,000	100,000	93,400.00	.00	.00	6,600.00	93.4%
TOTAL MAINTENANCE		100,000	100,000	93,400.00	.00	.00	6,600.00	93.4%
45 CAPITAL IMPROVEMENT								
06900300	45593 CAPITAL IMPROVEMENT	1,610,000	0	7,041.40	.00	.00	-7,041.40	100.0%
06900300	45593 P2114 CAPITAL IMPROV	0	80,000	60,288.32	.00	.00	19,711.68	75.4%
06900300	45593 P2202 CAPITAL IMPROV	0	250,000	.00	.00	.00	250,000.00	.0%
06900300	45593 P2213 CAPITAL IMPROV	0	125,600	125,017.50	.00	.00	582.50	99.5%
06900300	45593 P2223 CAPITAL IMPROV	0	93,000	84,762.65	.00	.00	8,237.35	91.1%
06900300	45593 P2312 CAPITAL IMPROV	0	250,000	30,566.50	30,566.50	14,932.40	204,501.10	18.2%
06900300	45593 P2324 CAPITAL IMPROV	0	36,400	.00	.00	.00	36,400.00	.0%
06900300	45593 P2401 CAPITAL IMPROV	0	475,000	132,471.05	.00	.00	342,528.95	27.9%
06900300	45593 P2411 CAPITAL IMPROV	0	300,000	113,475.98	.00	.00	186,524.02	37.8%
TOTAL CAPITAL IMPROVEMENT		1,610,000	1,610,000	553,623.40	30,566.50	14,932.40	1,041,444.20	35.3%
TOTAL UNDESIGNATED		2,313,000	2,313,000	1,191,428.76	38,342.12	14,932.40	1,106,638.84	52.2%
TOTAL NONDEPARTMENTAL		2,313,000	2,313,000	1,191,428.76	38,342.12	14,932.40	1,106,638.84	52.2%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

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06	PARK IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL PARK IMPROVEMENT	2,313,000	2,313,000	1,191,428.76	38,342.12	14,932.40	1,106,638.84	52.2%
	TOTAL EXPENSES	2,313,000	2,313,000	1,191,428.76	38,342.12	14,932.40	1,106,638.84	
07 WATER & SEWER								
700 WATER OPERATING								
00 UNDESIGNATED								
41 PERSONNEL								
07700400	41103 IMRF	131,000	131,000	103,212.30	8,773.79	.00	27,787.70	78.8%
07700400	41104 FICA	112,000	112,000	94,610.37	8,285.07	.00	17,389.63	84.5%
07700400	41105 SUI	1,800	1,800	2,146.20	66.61	.00	-346.20	119.2%
07700400	41106 INSURANCE	210,000	210,000	183,751.52	17,823.38	.00	26,248.48	87.5%
07700400	41110 SALARIES	1,400,000	1,400,000	1,231,946.94	109,966.98	.00	168,053.06	88.0%
07700400	41140 OVERTIME	60,900	60,900	46,470.83	1,954.07	.00	14,429.17	76.3%
	TOTAL PERSONNEL	1,915,700	1,915,700	1,662,138.16	146,869.90	.00	253,561.84	86.8%
42 CONTRACTUAL SERVICES								
07700400	42210 TELEPHONE	24,700	25,050	14,770.79	1,419.44	843.59	9,435.62	62.3%
07700400	42211 NATURAL GAS	43,000	43,000	13,074.29	2,567.41	18,814.86	11,110.85	74.2%
07700400	42212 ELECTRIC	258,200	350,050	272,469.42	26,953.99	77,042.03	538.55	99.8%
07700400	42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
07700400	42225 BANK PROCESSING FEE	38,000	38,000	41,149.83	3,384.13	.00	-3,149.83	108.3%
07700400	42226 ACH REBATE	27,000	27,000	28,274.00	2,636.50	.00	-1,274.00	104.7%
07700400	42230 LEGAL SERVICES	4,000	4,000	2,289.38	.00	.00	1,710.62	57.2%
07700400	42231 AUDIT SERVICES	6,800	6,800	6,664.50	.00	48.00	87.50	98.7%
07700400	42232 ENGINEERING/DESIGN	10,000	10,000	.00	.00	.00	10,000.00	.0%
07700400	42234 PROFESSIONAL SERVIC	340,200	337,309	293,633.76	13,758.17	10,048.44	33,626.80	90.0%
07700400	42236 INSURANCE	123,000	123,000	144,180.36	.00	.00	-21,180.36	117.2%
07700400	42242 PUBLICATIONS	1,100	1,100	549.69	.00	.00	550.31	50.0%
07700400	42243 PRINTING & ADVERTIS	4,200	4,200	4,526.06	151.16	.00	-326.06	107.8%
07700400	42260 PHYSICAL EXAMS	1,600	1,600	233.31	.00	.00	1,366.69	14.6%
07700400	42270 EQUIPMENT RENTAL	1,000	300	270.00	.00	.00	30.00	90.0%

VILLAGE OF ALGONQUIN



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07			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
07700400	42272	LEASES - NON CAPITA	43,200	43,200	26,520.62	2,745.70	.00	16,679.38	61.4%
		TOTAL CONTRACTUAL SERVICES	928,700	1,019,450	855,134.57	53,883.00	106,796.92	57,518.51	94.4%
43 COMMODITIES									
07700400	43308	OFFICE SUPPLIES	500	500	436.31	153.01	57.82	5.87	98.8%
07700400	43309	MATERIALS	60,500	60,500	19,720.07	.00	1,956.40	38,823.53	35.8%
07700400	43317	POSTAGE	28,400	28,400	30,455.62	2,818.82	.00	-2,055.62	107.2%
07700400	43320	SMALL TOOLS & SUPPL	10,500	13,400	11,805.66	.00	1,513.74	80.60	99.4%
07700400	43332	OFFICE FURNITURE &	1,500	2,250	.00	.00	231.44	2,018.56	10.3%
07700400	43333	IT EQUIPMENT & SUPP	92,400	92,800	76,415.11	12,528.94	2,556.71	13,828.18	85.1%
07700400	43340	FUEL	22,000	22,000	21,566.53	1,602.13	.00	433.47	98.0%
07700400	43342	CHEMICALS	229,100	239,600	237,128.60	9,363.30	2,471.40	.00	100.0%
07700400	43345	LAB SUPPLIES	20,800	20,800	14,768.19	5,682.23	.00	6,031.81	71.0%
07700400	43348	METERS & METER SUPP	72,500	71,750	50,906.22	21,271.00	20,843.07	.71	100.0%
		TOTAL COMMODITIES	538,200	552,000	463,202.31	53,419.43	29,630.58	59,167.11	89.3%
44 MAINTENANCE									
07700400	44410	MAINT - BOOSTER STA	26,700	14,000	5,318.17	.00	94.97	8,586.86	38.7%
07700400	44411	MAINT - STORAGE FAC	98,500	71,650	70,963.30	.00	.00	686.70	99.0%
07700400	44412	MAINT - TREATMENT F	149,500	84,500	65,401.50	111.82	.00	19,098.50	77.4%
07700400	44415	MAINT - DISTRIBUTIO	102,800	102,800	71,763.66	1,956.27	1,983.31	29,053.03	71.7%
07700400	44418	MAINT - WELLS	99,400	99,400	58,504.33	95.90	.00	40,895.67	58.9%
07700400	44420	MAINT - VEHICLES	36,000	36,000	51,870.46	3,397.89	.00	-15,870.46	144.1%
07700400	44421	MAINT - EQUIPMENT	50,000	50,000	23,828.97	1,474.15	.00	26,171.03	47.7%
07700400	44423	MAINT - BUILDING	120,000	120,000	84,982.12	1,548.62	.00	35,017.88	70.8%
07700400	44426	MAINT - OFFICE EQUI	900	900	378.00	10.21	.00	522.00	42.0%
		TOTAL MAINTENANCE	683,800	579,250	433,010.51	8,594.86	2,078.28	144,161.21	75.1%
45 CAPITAL IMPROVEMENT									
07700400	45590	CAPITAL PURCHASE	375,000	375,000	117,429.51	.00	.00	257,570.49	31.3%
07700400	45593	CAPITAL IMPROVEMENT	500,200	500,200	467,265.00	467,265.00	.00	32,935.00	93.4%
		TOTAL CAPITAL IMPROVEMENT	875,200	875,200	584,694.51	467,265.00	.00	290,505.49	66.8%

VILLAGE OF ALGONQUIN



Village of Algonquin

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07	WATER & SEWER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
47 OTHER EXPENSES								
07700400	47740 TRAVEL/TRAINING/DUE	11,100	11,100	6,502.62	399.33	30.00	4,567.38	58.9%
07700400	47760 UNIFORMS & SAFETY I	11,100	11,100	7,322.96	445.00	223.14	3,553.90	68.0%
07700600	47790 INTEREST EXPENSE	6,900	6,900	6,712.99	639.11	.00	187.01	97.3%
	TOTAL OTHER EXPENSES	29,100	29,100	20,538.57	1,483.44	253.14	8,308.29	71.4%
	TOTAL UNDESIGNATED	4,970,700	4,970,700	4,018,718.63	731,515.63	138,758.92	813,222.45	83.6%
	TOTAL WATER OPERATING	4,970,700	4,970,700	4,018,718.63	731,515.63	138,758.92	813,222.45	83.6%
800 SEWER OPERATING								
00 UNDESIGNATED								
41 PERSONNEL								
07800400	41103 IMRF	118,000	118,000	92,519.73	8,005.71	.00	25,480.27	78.4%
07800400	41104 FICA	100,000	100,000	85,111.40	7,561.49	.00	14,888.60	85.1%
07800400	41105 SUI	1,800	1,800	2,139.15	55.72	.00	-339.15	118.8%
07800400	41106 INSURANCE	205,000	205,000	181,003.65	17,500.68	.00	23,996.35	88.3%
07800400	41110 SALARIES	1,260,000	1,260,000	1,107,717.01	99,602.59	.00	152,282.99	87.9%
07800400	41140 OVERTIME	35,700	35,700	39,247.37	2,179.71	.00	-3,547.37	109.9%
	TOTAL PERSONNEL	1,720,500	1,720,500	1,507,738.31	134,905.90	.00	212,761.69	87.6%
42 CONTRACTUAL SERVICES								
07800400	42210 TELEPHONE	21,600	21,600	12,006.34	1,164.20	142.96	9,450.70	56.2%
07800400	42211 NATURAL GAS	41,200	27,500	14,256.68	2,265.14	12,832.47	410.85	98.5%
07800400	42212 ELECTRIC	332,100	358,100	308,562.55	40,965.68	49,058.62	478.83	99.9%
07800400	42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
07800400	42225 BANK PROCESSING FEE	38,000	38,000	41,149.87	3,384.13	.00	-3,149.87	108.3%
07800400	42226 ACH REBATE	27,000	27,000	28,393.00	2,646.50	.00	-1,393.00	105.2%
07800400	42230 LEGAL SERVICES	4,000	4,000	2,150.62	.00	.00	1,849.38	53.8%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
07800400 42231 AUDIT SERVICES	6,800	6,800	6,664.50	.00	48.00	87.50	98.7%
07800400 42232 ENGINEERING/DESIGN	4,000	0	.00	.00	.00	.00	.0%
07800400 42234 PROFESSIONAL SERVIC	267,200	263,909	211,983.31	12,179.38	9,997.48	41,928.21	84.1%
07800400 42236 INSURANCE	113,000	113,000	121,040.67	.00	.00	-8,040.67	107.1%
07800400 42242 PUBLICATIONS	1,100	1,100	543.43	.00	.00	556.57	49.4%
07800400 42243 PRINTING & ADVERTIS	1,100	1,100	698.22	151.17	.00	401.78	63.5%
07800400 42260 PHYSICAL EXAMS	1,600	1,600	167.31	.00	.00	1,432.69	10.5%
07800400 42262 SLUDGE REMOVAL	134,000	108,000	85,316.75	19,104.75	.00	22,683.25	79.0%
07800400 42270 EQUIPMENT RENTAL	1,200	1,200	1,167.85	.72	4.90	27.25	97.7%
07800400 42272 LEASES - NON CAPITA	14,400	14,400	15,225.72	1,372.82	.00	-825.72	105.7%
TOTAL CONTRACTUAL SERVICES	1,011,000	992,150	855,855.38	83,500.99	72,084.43	64,210.19	93.5%
43 COMMODITIES							
07800400 43308 OFFICE SUPPLIES	500	500	174.54	.00	46.71	278.75	44.3%
07800400 43309 MATERIALS	31,000	29,000	1,899.15	.00	.00	27,100.85	6.5%
07800400 43317 POSTAGE	28,400	28,400	30,771.21	2,818.82	.00	-2,371.21	108.3%
07800400 43320 SMALL TOOLS & SUPPL	14,900	14,900	12,875.26	1,369.33	444.62	1,580.12	89.4%
07800400 43332 OFFICE FURNITURE &	12,000	13,150	12,322.05	.00	231.44	596.51	95.5%
07800400 43333 IT EQUIPMENT & SUPP	95,500	95,500	80,024.66	15,440.03	2,556.71	12,918.63	86.5%
07800400 43335 VEHICLES & EQUIP (N	28,000	28,000	26,821.00	.00	.00	1,179.00	95.8%
07800400 43340 FUEL	27,000	27,000	20,108.34	1,496.36	.00	6,891.66	74.5%
07800400 43342 CHEMICALS	134,000	121,465	101,574.18	12,296.16	19,890.03	.79	100.0%
07800400 43345 LAB SUPPLIES	15,000	33,335	30,143.15	353.06	1,489.00	1,702.85	94.9%
07800400 43348 METERS & METER SUPP	72,500	71,294	50,716.88	21,271.00	20,577.07	.05	100.0%
TOTAL COMMODITIES	458,800	462,544	367,430.42	55,044.76	45,235.58	49,878.00	89.2%
44 MAINTENANCE							
07800400 44412 MAINT - TREATMENT F	158,200	189,930	183,571.70	88,075.87	1,034.00	5,324.30	97.2%
07800400 44414 MAINT - LIFT STATIO	57,700	57,700	57,636.50	.00	.00	63.50	99.9%
07800400 44416 MAINT - COLLECTION	28,500	28,500	6,016.04	.00	.00	22,483.96	21.1%
07800400 44420 MAINT - VEHICLES	41,000	41,000	37,863.79	1,536.47	.00	3,136.21	92.4%
07800400 44421 MAINT - EQUIPMENT	46,000	46,000	40,874.28	2,114.74	.00	5,125.72	88.9%
07800400 44423 MAINT - BUILDING	123,000	123,000	91,091.52	2,887.30	.00	31,908.48	74.1%
07800400 44426 MAINT - OFFICE EQUI	1,300	1,300	484.76	10.21	.00	815.24	37.3%
TOTAL MAINTENANCE	455,700	487,430	417,538.59	94,624.59	1,034.00	68,857.41	85.9%
45 CAPITAL IMPROVEMENT							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
07800400 45590 CAPITAL PURCHASE	507,000	507,000	168,612.47	.00	33,205.00	305,182.53	39.8%
TOTAL CAPITAL IMPROVEMENT	507,000	507,000	168,612.47	.00	33,205.00	305,182.53	39.8%
47 OTHER EXPENSES							
07800400 47740 TRAVEL/TRAINING/DUE	9,600	9,600	8,233.80	2,452.33	40.00	1,326.20	86.2%
07800400 47760 UNIFORMS & SAFETY I	7,800	9,906	9,905.18	386.50	.00	.82	100.0%
07800600 47790 INTEREST EXPENSE	2,200	2,200	3,861.45	312.71	.00	-1,661.45	175.5%
TOTAL OTHER EXPENSES	19,600	21,706	22,000.43	3,151.54	40.00	-334.43	101.5%
48 TRANSFERS							
07800500 48012 TRANSFER TO W&S IMP	1,330,000	1,330,000	1,257,055.79	114,621.16	.00	72,944.21	94.5%
TOTAL TRANSFERS	1,330,000	1,330,000	1,257,055.79	114,621.16	.00	72,944.21	94.5%
TOTAL UNDESIGNATED	5,502,600	5,521,330	4,596,231.39	485,848.94	151,599.01	773,499.60	86.0%
TOTAL SEWER OPERATING	5,502,600	5,521,330	4,596,231.39	485,848.94	151,599.01	773,499.60	86.0%
908 WATER & SEWER BOND INTEREST							
00 UNDESIGNATED							
46 DEBT SERVICES							
07080400 46680 BOND PAYMENT	815,000	815,000	.00	.00	.00	815,000.00	.0%
07080400 46681 BOND INTEREST EXPEN	52,000	52,000	25,712.50	.00	.00	26,287.50	49.4%
07080400 46682 BOND FEES	500	500	802.50	.00	.00	-302.50	160.5%
07080400 46700 W1750 IEPA LOAN PRIN	127,000	127,000	63,005.71	.00	.00	63,994.29	49.6%
07080400 46700 W1840 IEPA LOAN PRIN	625,000	625,000	349,075.01	.00	.00	275,924.99	55.9%
07080400 46700 W1950 IEPA LOAN PRIN	277,000	277,000	276,631.03	.00	.00	368.97	99.9%
07080400 46701 W1750 IEPA LOAN INTE	46,000	46,000	23,015.62	.00	.00	22,984.38	50.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
07080400 46701 W1840 IEPA LOAN INTE	300,000	300,000	160,409.48	.00	.00	139,590.52	53.5%
07080400 46701 W1950 IEPA LOAN INTE	118,000	118,000	117,194.89	.00	.00	805.11	99.3%
TOTAL DEBT SERVICES	2,360,500	2,360,500	1,015,846.74	.00	.00	1,344,653.26	43.0%
TOTAL UNDESIGNATED	2,360,500	2,360,500	1,015,846.74	.00	.00	1,344,653.26	43.0%
TOTAL WATER & SEWER BOND INTEREST	2,360,500	2,360,500	1,015,846.74	.00	.00	1,344,653.26	43.0%
TOTAL WATER & SEWER	12,833,800	12,852,530	9,630,796.76	1,217,364.57	290,357.93	2,931,375.31	77.2%
TOTAL EXPENSES	12,833,800	12,852,530	9,630,796.76	1,217,364.57	290,357.93	2,931,375.31	

12 WATER & SEWER IMPROVEMENT

900 NONDEPARTMENTAL

00 UNDESIGNATED

42 CONTRACTUAL SERVICES

12900400 42230 LEGAL SERVICES	10,000	10,000	1,341.25	1,156.25	.00	8,658.75	13.4%
12900400 42232 ENGINEERING/DESIGN	970,000	291,000	146,221.49	24,389.87	43,420.51	101,358.00	65.2%
12900400 42232 W1843 ENGINEERING/DE	0	1,000	998.25	.00	.00	1.75	99.8%
12900400 42232 W2013 ENGINEERING/DE	0	40,000	35,713.61	14,857.25	.00	4,286.39	89.3%
12900400 42232 W2211 ENGINEERING/DE	0	30,000	13,429.50	.00	.00	16,570.50	44.8%
12900400 42232 W2212 ENGINEERING/DE	0	225,000	.00	.00	11,936.75	213,063.25	5.3%
12900400 42232 W2222 ENGINEERING/DE	0	20,000	1,654.13	.00	.00	18,345.87	8.3%
12900400 42232 W2301 ENGINEERING/DE	0	110,000	94,832.97	.00	10,673.28	4,493.75	95.9%
12900400 42232 W2313 ENGINEERING/DE	0	25,000	21,428.44	93.25	.00	3,571.56	85.7%
12900400 42232 W2323 ENGINEERING/DE	0	200,000	186,525.31	.00	.00	13,474.69	93.3%
12900400 42232 W2341 ENGINEERING/DE	0	6,000	5,844.95	1,472.50	.00	155.05	97.4%
12900400 42232 W2342 ENGINEERING/DE	0	60,000	24,030.00	23,875.00	.00	35,970.00	40.1%
12900400 42232 W2351 ENGINEERING/DE	0	30,000	16,284.13	.00	.00	13,715.87	54.3%
12900400 42232 W2352 ENGINEERING/DE	0	53,000	24,372.19	9,249.69	.00	28,627.81	46.0%
12900400 42232 W2411 ENGINEERING/DE	0	215,000	96,408.54	8,345.00	11,726.00	106,865.46	50.3%
12900400 42232 W2421 ENGINEERING/DE	0	45,000	31,478.80	6,815.00	5,716.50	7,804.70	82.7%
12900400 42232 W2431 ENGINEERING/DE	0	32,000	7,060.00	7,060.00	.00	24,940.00	22.1%
TOTAL CONTRACTUAL SERVICES	980,000	1,393,000	707,623.56	97,313.81	83,473.04	601,903.40	56.8%

43 COMMODITIES

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12	WATER & SEWER IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12900400 43370	INFRASTRUCTURE MAIN	810,000	1,260,000	1,202,152.00	.00	.00	57,848.00	95.4%
	TOTAL COMMODITIES	810,000	1,260,000	1,202,152.00	.00	.00	57,848.00	95.4%
44 MAINTENANCE								
12900400 44416	MAINT - COLLECTION	200,000	200,000	.00	.00	.00	200,000.00	.0%
	TOTAL MAINTENANCE	200,000	200,000	.00	.00	.00	200,000.00	.0%
45 CAPITAL IMPROVEMENT								
12900400 45520	WATER TREATMENT PLA	450,000	0	.00	.00	.00	.00	.0%
12900400 45520	W2311 WATER TREATMEN	0	480,000	291,726.53	.00	.00	188,273.47	60.8%
12900400 45526	WASTEWATER COLLECTI	1,250,000	0	.00	.00	.00	.00	.0%
12900400 45526	W2322 WASTEWATER COL	0	1,250,000	1,250,000.00	.00	.00	.00	100.0%
12900400 45565	WATER MAIN	2,462,000	0	.00	.00	.00	.00	.0%
12900400 45565	W2014 WATER MAIN	0	250,000	202,410.00	.00	.00	47,590.00	81.0%
12900400 45565	W2321 WATER MAIN	0	600,000	600,000.00	.00	.00	.00	100.0%
12900400 45565	W2343 WATER MAIN	0	552,000	324,630.72	324,630.72	.00	227,369.28	58.8%
12900400 45565	W2353 WATER MAIN	0	605,000	216,971.73	.00	.00	388,028.27	35.9%
12900400 45565	W2401 WATER MAIN	0	300,000	260,223.82	.00	.00	39,776.18	86.7%
	TOTAL CAPITAL IMPROVEMENT	4,162,000	4,037,000	3,145,962.80	324,630.72	.00	891,037.20	77.9%
	TOTAL UNDESIGNATED	6,152,000	6,890,000	5,055,738.36	421,944.53	83,473.04	1,750,788.60	74.6%
	TOTAL NONDEPARTMENTAL	6,152,000	6,890,000	5,055,738.36	421,944.53	83,473.04	1,750,788.60	74.6%
	TOTAL WATER & SEWER IMPROVEMENT	6,152,000	6,890,000	5,055,738.36	421,944.53	83,473.04	1,750,788.60	74.6%
	TOTAL EXPENSES	6,152,000	6,890,000	5,055,738.36	421,944.53	83,473.04	1,750,788.60	
16 DEVELOPMENT FUND								
923 CUL DE SAC FUND								
00 UNDESIGNATED								
42 CONTRACTUAL SERVICES								

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16	DEVELOPMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16230300	42264 SNOW REMOVAL	75,000	75,000	54,231.50	.00	.00	20,768.50	72.3%
	TOTAL CONTRACTUAL SERVICES	75,000	75,000	54,231.50	.00	.00	20,768.50	72.3%
	TOTAL UNDESIGNATED	75,000	75,000	54,231.50	.00	.00	20,768.50	72.3%
	TOTAL CUL DE SAC FUND	75,000	75,000	54,231.50	.00	.00	20,768.50	72.3%
926 HOTEL TAX FUND								
00 UNDESIGNATED								
42 CONTRACTUAL SERVICES								
16260100	42252 REGIONAL / MARKETIN	15,000	15,000	13,873.50	.00	.00	1,126.50	92.5%
	TOTAL CONTRACTUAL SERVICES	15,000	15,000	13,873.50	.00	.00	1,126.50	92.5%
48 TRANSFERS								
16260500	48001 TRANSFER TO GENERAL	35,000	35,000	.00	.00	.00	35,000.00	.0%
	TOTAL TRANSFERS	35,000	35,000	.00	.00	.00	35,000.00	.0%
	TOTAL UNDESIGNATED	50,000	50,000	13,873.50	.00	.00	36,126.50	27.7%
	TOTAL HOTEL TAX FUND	50,000	50,000	13,873.50	.00	.00	36,126.50	27.7%
	TOTAL DEVELOPMENT FUND	125,000	125,000	68,105.00	.00	.00	56,895.00	54.5%
	TOTAL EXPENSES	125,000	125,000	68,105.00	.00	.00	56,895.00	
24 VILLAGE CONSTRUCTION								
900 NONDEPARTMENTAL								
00 UNDESIGNATED								
42 CONTRACTUAL SERVICES								

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24	VILLAGE CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
24900300 42234	PROFESSIONAL SERVIC	0	13,600	22,408.99	.00	.00	-8,808.99	164.8%
	TOTAL CONTRACTUAL SERVICES	0	13,600	22,408.99	.00	.00	-8,808.99	164.8%
44 MAINTENANCE								
24900300 44445	MAINT - OUTSOURCED	0	48,200	48,200.00	.00	.00	.00	100.0%
	TOTAL MAINTENANCE	0	48,200	48,200.00	.00	.00	.00	100.0%
	TOTAL UNDESIGNATED	0	61,800	70,608.99	.00	.00	-8,808.99	114.3%
	TOTAL NONDEPARTMENTAL	0	61,800	70,608.99	.00	.00	-8,808.99	114.3%
	TOTAL VILLAGE CONSTRUCTION	0	61,800	70,608.99	.00	.00	-8,808.99	114.3%
	TOTAL EXPENSES	0	61,800	70,608.99	.00	.00	-8,808.99	
26 NATURAL AREA & DRAINAGE IMPROV								
900 NONDEPARTMENTAL								
00 UNDESIGNATED								
42 CONTRACTUAL SERVICES								
26900300 42232	ENGINEERING/DESIGN	515,000	20,000	9,485.85	.00	.00	10,514.15	47.4%
26900300 42232 N2203	ENGINEERING/DE	0	30,000	27,430.56	.00	.00	2,569.44	91.4%
26900300 42232 N2211	ENGINEERING/DE	0	150,000	72,868.82	19,767.65	.00	77,131.18	48.6%
26900300 42232 N2301	ENGINEERING/DE	0	120,000	99,300.26	.00	15,972.05	4,727.69	96.1%
26900300 42232 N2312	ENGINEERING/DE	0	20,000	12,480.75	.00	.00	7,519.25	62.4%
26900300 42232 N2401	ENGINEERING/DE	0	95,000	19,645.64	2,485.75	5,059.75	70,294.61	26.0%
26900300 42232 N2411	ENGINEERING/DE	0	160,000	60,400.01	3,560.75	14,179.00	85,420.99	46.6%
	TOTAL CONTRACTUAL SERVICES	515,000	595,000	301,611.89	25,814.15	35,210.80	258,177.31	56.6%
43 COMMODITIES								
26900300 43370	INFRASTRUCTURE MAIN	536,000	277,100	132,829.41	4,892.50	.00	144,270.59	47.9%

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26	NATURAL AREA & DRAINAGE IMPROV	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
26900300	43370 N2313 INFRASTRUCTURE	0	118,900	118,871.10	.00	.00	28.90	100.0%
	TOTAL COMMODITIES	536,000	396,000	251,700.51	4,892.50	.00	144,299.49	63.6%
44 MAINTENANCE								
26900300	44408 MAINT - WETLAND MIT	200,000	0	.00	.00	.00	.00	.0%
26900300	44408 N2441 MAINT - WETLAN	0	10,000	2,000.00	2,000.00	.00	8,000.00	20.0%
26900300	44408 N2451 MAINT - WETLAN	0	50,000	.00	.00	2,995.00	47,005.00	6.0%
26900300	44425 N2431 MAINT - WATERS	0	238,572	228,181.60	38,572.16	.00	10,390.56	95.6%
	TOTAL MAINTENANCE	200,000	298,572	230,181.60	40,572.16	2,995.00	65,395.56	78.1%
45 CAPITAL IMPROVEMENT								
26900300	45593 CAPITAL IMPROVEMENT	500,000	61,000	6,900.00	.00	.00	54,100.00	11.3%
26900300	45593 N2204 CAPITAL IMPROV	0	343,000	332,373.22	.00	.00	10,626.78	96.9%
26900300	45593 N2421 CAPITAL IMPROV	0	200,000	191,221.10	.00	.00	8,778.90	95.6%
26900300	45593 N2461 CAPITAL IMPROV	0	17,000	10,100.00	1,300.00	.00	6,900.00	59.4%
	TOTAL CAPITAL IMPROVEMENT	500,000	621,000	540,594.32	1,300.00	.00	80,405.68	87.1%
48 TRANSFERS								
26900500	48006 TRANSFER TO PARK IM	155,000	155,000	.00	.00	.00	155,000.00	.0%
	TOTAL TRANSFERS	155,000	155,000	.00	.00	.00	155,000.00	.0%
	TOTAL UNDESIGNATED	1,906,000	2,065,572	1,324,088.32	72,578.81	38,205.80	703,278.04	66.0%
	TOTAL NONDEPARTMENTAL	1,906,000	2,065,572	1,324,088.32	72,578.81	38,205.80	703,278.04	66.0%
	TOTAL NATURAL AREA & DRAINAGE IMP	1,906,000	2,065,572	1,324,088.32	72,578.81	38,205.80	703,278.04	66.0%
	TOTAL EXPENSES	1,906,000	2,065,572	1,324,088.32	72,578.81	38,205.80	703,278.04	

28 BUILDING MAINT. SERVICE

900 NONDEPARTMENTAL

00 UNDESIGNATED

VILLAGE OF ALGONQUIN



Village of Algonquin

YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

28	BUILDING MAINT. SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
41 PERSONNEL								
28900000	41103 IMRF	31,000	31,000	26,872.45	2,445.49	.00	4,127.55	86.7%
28900000	41104 FICA	27,000	27,000	24,521.42	2,305.57	.00	2,478.58	90.8%
28900000	41105 SUI	600	600	709.29	63.82	.00	-109.29	118.2%
28900000	41106 INSURANCE	58,000	58,000	62,299.81	6,402.07	.00	-4,299.81	107.4%
28900000	41110 SALARIES	341,000	341,000	317,409.36	31,155.85	.00	23,590.64	93.1%
28900000	41140 OVERTIME	12,000	12,000	12,768.69	360.63	.00	-768.69	106.4%
TOTAL PERSONNEL		469,600	469,600	444,581.02	42,733.43	.00	25,018.98	94.7%
42 CONTRACTUAL SERVICES								
28900000	42210 TELEPHONE	7,400	7,400	3,548.84	368.29	.00	3,851.16	48.0%
28900000	42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
28900000	42234 PROFESSIONAL SERVIC	1,350	1,350	1,002.79	.00	.00	347.21	74.3%
28900000	42242 PUBLICATIONS	250	250	.00	.00	.00	250.00	.0%
28900000	42243 PRINTING & ADVERTIS	550	550	50.00	.00	.00	500.00	9.1%
28900000	42260 PHYSICAL EXAMS	150	150	.00	.00	.00	150.00	.0%
28900000	42270 EQUIPMENT RENTAL	500	500	.00	.00	.00	500.00	.0%
28900000	42272 LEASES - NON CAPITA	16,400	16,400	15,513.86	1,377.54	.00	886.14	94.6%
TOTAL CONTRACTUAL SERVICES		29,300	31,441	26,644.05	2,012.33	.00	4,796.95	84.7%
43 COMMODITIES								
28900000	43308 OFFICE SUPPLIES	200	200	.00	.00	.00	200.00	.0%
28900000	43317 POSTAGE	500	500	.00	.00	.00	500.00	.0%
28900000	43319 BUILDING SUPPLIES	142,500	142,500	176,149.27	18,421.52	.00	-33,649.27	123.6%
28900000	43320 SMALL TOOLS & SUPPL	2,900	2,900	3,111.19	.00	104.09	-315.28	110.9%
28900000	43333 IT EQUIPMENT & SUPP	3,700	3,700	3,975.65	.00	.00	-275.65	107.5%
28900000	43340 FUEL	4,000	4,000	2,178.03	161.98	.00	1,821.97	54.5%
TOTAL COMMODITIES		153,800	153,800	185,414.14	18,583.50	104.09	-31,718.23	120.6%
44 MAINTENANCE								
28900000	44420 MAINT - VEHICLES	5,000	5,000	2,240.76	354.63	.00	2,759.24	44.8%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

28	BUILDING MAINT. SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
28900000	44421 MAINT - EQUIPMENT	3,000	3,000	818.10	.00	.00	2,181.90	27.3%
28900000	44426 MAINT - OFFICE EQUI	1,150	1,150	578.00	10.21	.00	572.00	50.3%
28900000	44445 MAINT - OUTSOURCED	291,250	289,109	279,878.14	11,388.83	.00	9,230.86	96.8%
	TOTAL MAINTENANCE	300,400	298,259	283,515.00	11,753.67	.00	14,744.00	95.1%
47 OTHER EXPENSES								
28900000	47740 TRAVEL/TRAINING/DUE	5,500	5,500	763.43	.00	.00	4,736.57	13.9%
28900000	47760 UNIFORMS & SAFETY I	6,050	6,050	4,510.92	21.26	.00	1,539.08	74.6%
28900000	47776 PARTS/FLUID INVENT	0	0	-46,436.02	-2,147.48	.00	46,436.02	100.0%
28900000	47790 INTEREST EXPENSE	3,350	3,350	3,568.64	290.34	.00	-218.64	106.5%
	TOTAL OTHER EXPENSES	14,900	14,900	-37,593.03	-1,835.88	.00	52,493.03	-252.3%
	TOTAL UNDESIGNATED	968,000	968,000	902,561.18	73,247.05	104.09	65,334.73	93.3%
	TOTAL NONDEPARTMENTAL	968,000	968,000	902,561.18	73,247.05	104.09	65,334.73	93.3%
	TOTAL BUILDING MAINT. SERVICE	968,000	968,000	902,561.18	73,247.05	104.09	65,334.73	93.3%
	TOTAL EXPENSES	968,000	968,000	902,561.18	73,247.05	104.09	65,334.73	
29 VEHICLE MAINT. SERVICE								
900 NONDEPARTMENTAL								
00 UNDESIGNATED								
41 PERSONNEL								
29900000	41103 IMRF	38,000	38,000	26,087.67	2,220.61	.00	11,912.33	68.7%
29900000	41104 FICA	28,000	28,000	23,653.47	2,093.72	.00	4,346.53	84.5%
29900000	41105 SUI	600	600	570.82	.00	.00	29.18	95.1%
29900000	41106 INSURANCE	62,000	62,000	54,822.31	5,284.33	.00	7,177.69	88.4%
29900000	41110 SALARIES	345,000	345,000	315,070.27	28,726.95	.00	29,929.73	91.3%
29900000	41140 OVERTIME	8,000	8,000	7,494.24	30.95	.00	505.76	93.7%
	TOTAL PERSONNEL	481,600	481,600	427,698.78	38,356.56	.00	53,901.22	88.8%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

29	VEHICLE MAINT. SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
42 CONTRACTUAL SERVICES								
29900000	42210 TELEPHONE	5,700	5,700	3,371.99	300.28	.00	2,328.01	59.2%
29900000	42215 RADIO COMMUNICATION	2,700	4,841	6,528.56	266.50	.00	-1,687.56	134.9%
29900000	42234 PROFESSIONAL SERVIC	10,200	10,200	7,718.01	.00	2,841.19	-359.20	103.5%
29900000	42242 PUBLICATIONS	5,900	5,900	2,960.00	.00	.00	2,940.00	50.2%
29900000	42243 PRINTING & ADVERTIS	550	550	50.00	.00	.00	500.00	9.1%
29900000	42260 PHYSICAL EXAMS	150	150	.00	.00	.00	150.00	.0%
29900000	42270 EQUIPMENT RENTAL	3,000	3,000	1,205.30	.00	1,294.70	500.00	83.3%
29900000	42272 LEASES - NON CAPITA	2,300	2,300	2,802.65	253.12	.00	-502.65	121.9%
	TOTAL CONTRACTUAL SERVICES	30,500	32,641	24,636.51	819.90	4,135.89	3,868.60	88.1%
43 COMMODITIES								
29900000	43308 OFFICE SUPPLIES	300	300	.00	.00	.00	300.00	.0%
29900000	43317 POSTAGE	400	400	87.18	.00	312.82	.00	100.0%
29900000	43320 SMALL TOOLS & SUPPL	21,000	21,000	19,153.35	5,416.65	41.09	1,805.56	91.4%
29900000	43333 IT EQUIPMENT & SUPP	7,900	7,900	7,900.00	7,900.00	.00	.00	100.0%
29900000	43340 FUEL	3,000	3,000	1,681.32	53.83	.00	1,318.68	56.0%
29900000	43350 PARTS / FLUIDS - FL	278,100	278,100	287,586.50	14,438.26	.00	-9,486.50	103.4%
29900000	43351 FUEL - COST OF SALE	347,000	347,000	273,606.30	21,108.56	.00	73,393.70	78.8%
	TOTAL COMMODITIES	657,700	657,700	590,014.65	48,917.30	353.91	67,331.44	89.8%
44 MAINTENANCE								
29900000	44420 MAINT - VEHICLES	6,000	6,000	4,192.97	490.24	.00	1,807.03	69.9%
29900000	44421 MAINT - EQUIPMENT	2,000	2,000	1,411.02	.00	.00	588.98	70.6%
29900000	44423 MAINT - BUILDING	60,000	60,000	44,750.67	1,286.04	.00	15,249.33	74.6%
29900000	44426 MAINT - OFFICE EQUI	1,200	1,200	578.01	10.21	.00	621.99	48.2%
29900000	44440 MAINT - OUTSOURCED	60,000	57,859	41,563.48	607.90	.00	16,295.52	71.8%
	TOTAL MAINTENANCE	129,200	127,059	92,496.15	2,394.39	.00	34,562.85	72.8%
47 OTHER EXPENSES								
29900000	47740 TRAVEL/TRAINING/DUE	6,900	6,900	1,305.40	50.00	.00	5,594.60	18.9%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

29	VEHICLE MAINT. SERVICE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29900000 47760	UNIFORMS & SAFETY I	4,550	4,550	1,725.67	400.00	639.00	2,185.33	52.0%
29900000 47776	PARTS/FLUID INVENT	0	0	-29,385.01	2,203.86	.00	29,385.01	100.0%
29900000 47790	INTEREST EXPENSE	550	550	1,178.37	98.36	.00	-628.37	214.2%
	TOTAL OTHER EXPENSES	12,000	12,000	-25,175.57	2,752.22	639.00	36,536.57	-204.5%
	TOTAL UNDESIGNATED	1,311,000	1,311,000	1,109,670.52	93,240.37	5,128.80	196,200.68	85.0%
	TOTAL NONDEPARTMENTAL	1,311,000	1,311,000	1,109,670.52	93,240.37	5,128.80	196,200.68	85.0%
	TOTAL VEHICLE MAINT. SERVICE	1,311,000	1,311,000	1,109,670.52	93,240.37	5,128.80	196,200.68	85.0%
	TOTAL EXPENSES	1,311,000	1,311,000	1,109,670.52	93,240.37	5,128.80	196,200.68	

32 DOWNTOWN TIF DISTRICT

900 NONDEPARTMENTAL

00 UNDESIGNATED

42 CONTRACTUAL SERVICES

32900100 42232	ENGINEERING/DESIGN	55,000	55,000	.00	.00	.00	55,000.00	.0%
	TOTAL CONTRACTUAL SERVICES	55,000	55,000	.00	.00	.00	55,000.00	.0%

45 CAPITAL IMPROVEMENT

32900100 45593	CAPITAL IMPROVEMENT	850,000	850,000	.00	.00	.00	850,000.00	.0%
	TOTAL CAPITAL IMPROVEMENT	850,000	850,000	.00	.00	.00	850,000.00	.0%
	TOTAL UNDESIGNATED	905,000	905,000	.00	.00	.00	905,000.00	.0%
	TOTAL NONDEPARTMENTAL	905,000	905,000	.00	.00	.00	905,000.00	.0%
	TOTAL DOWNTOWN TIF DISTRICT	905,000	905,000	.00	.00	.00	905,000.00	.0%
	TOTAL EXPENSES	905,000	905,000	.00	.00	.00	905,000.00	

53 POLICE PENSION

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

53	POLICE PENSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
900 NONDEPARTMENTAL								
00 UNDESIGNATED								
41 PERSONNEL								
53900000	41195 DISABILITY/RETIREME	1,840,000	1,840,000	1,328,771.56	.00	.00	511,228.44	72.2%
TOTAL PERSONNEL		1,840,000	1,840,000	1,328,771.56	.00	.00	511,228.44	72.2%
42 CONTRACTUAL SERVICES								
53900000	42222 STENO FEES	1,200	1,200	420.00	.00	.00	780.00	35.0%
53900000	42228 INVESTMENT MANAGEME	135,000	135,000	19,517.01	.00	.00	115,482.99	14.5%
53900000	42230 LEGAL SERVICES	10,000	10,000	933.27	.00	.00	9,066.73	9.3%
53900000	42234 PROFESSIONAL SERVIC	30,400	30,400	15,800.00	.00	.00	14,600.00	52.0%
53900000	42260 PHYSICAL EXAMS	1,000	1,000	1,445.00	.00	.00	-445.00	144.5%
TOTAL CONTRACTUAL SERVICES		177,600	177,600	38,115.28	.00	.00	139,484.72	21.5%
43 COMMODITIES								
53900000	43308 OFFICE SUPPLIES	200	200	.00	.00	.00	200.00	.0%
TOTAL COMMODITIES		200	200	.00	.00	.00	200.00	.0%
47 OTHER EXPENSES								
53900000	47740 TRAVEL/TRAINING/DUE	8,000	8,000	1,515.00	.00	.00	6,485.00	18.9%
TOTAL OTHER EXPENSES		8,000	8,000	1,515.00	.00	.00	6,485.00	18.9%
TOTAL UNDESIGNATED		2,025,800	2,025,800	1,368,401.84	.00	.00	657,398.16	67.5%
TOTAL NONDEPARTMENTAL		2,025,800	2,025,800	1,368,401.84	.00	.00	657,398.16	67.5%

VILLAGE OF ALGONQUIN



YTD EXPENSE BUDGET REPORT - MARCH 2024

FOR 2024 11

53	POLICE PENSION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL POLICE PENSION	2,025,800	2,025,800	1,368,401.84	.00	.00	657,398.16	67.5%
	TOTAL EXPENSES	2,025,800	2,025,800	1,368,401.84	.00	.00	657,398.16	
	GRAND TOTAL	76,580,200	78,103,494	57,000,635.58	4,485,139.34	1,238,185.43	19,864,673.00	74.6%

** END OF REPORT - Generated by Leonardo Beltran **



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 10, 2024
TO: Tim Schloneger, Village Manager
FROM: Michael Kumbera, Village Treasurer
SUBJECT: *March 31, 2024 Cash and Investments Report*

The report of Village Cash and Investments is attached as Exhibit A. Cash in all funds is \$12,431,143 with investments of \$40,770,792. Total cash and investments are \$53,201,935.

Fixed Income Investments

Additionally, there is also \$5,626,019 in fixed income investments through Charles Schwab. Details of those investments are reported in Exhibit C.

Local Government Investment Pools

Village funds in Illinois Investment Pools are presently \$35,144,773. The average daily investment rate in the Illinois Funds Money Market Fund was 5.40 percent; the IMET Convenience Fund was at 5.01 percent; and the Illinois Trust was at 5.34 percent.

The current Federal Funds Rate was adjusted in July 2023 to a target level of 525 to 550 basis points, the highest level since 2008. As the target rate continues to increase, it will have positive impacts on investment returns going forward in the near future.

Attachments

MONTHLY TREASURERS REPORT
CASH AND INVESTMENTS
AS OF MARCH 31, 2024

EXHIBIT A

<u>FUND</u>	<u>CHECKING</u>	<u>MONEY MARKET</u>	<u>FIXED INCOME INVESTMENTS</u>	<u>ILLINOIS TRUST</u>	<u>ILLINOIS FUNDS</u>	<u>IMET FUNDS</u>	<u>TOTAL</u>
GENERAL FUND	\$ 2,547,417	\$ 1,279,512	\$ 5,626,019	\$ 72,089	\$ 4,156,100	\$ 698,581	\$ 14,379,718
GENERAL - (D)		473,586			\$ 11,667	19,619	504,872
GENERAL - VEHICLE REPLACEMENT (D)					\$ 249,977	358,798	608,775
GENERAL - INSURANCE - (D)		1,344			\$ 127,968	255,964	385,276
CEMETERY	10,080						10,080
CEMETERY TRUST- (D)		56,067			\$ 153,881	213,274	423,221
MOTOR FUEL - (D)					\$ 1,798,725		1,798,725
STREET IMPROVEMENT	796,799			\$ 2,183,846	\$ 2,976,912	2,594,436	8,551,993
SWIMMING POOL	2,504						2,504
PARK	239,567				\$ 1,090,530		1,330,097
PARK - (D)		164,404					164,404
W&S OPERATING	1,657,310	\$ 2,696,806		\$ 7,069,677	\$ 2,547,037	2,655,483	16,626,312
W&S BOND & INT. - (D)						933,359	933,359
W&S IMPR	815,839	\$ 1,125,141		\$ 1,009,487	\$ 1,010,918	1,060,546	5,021,932
SCHOOL DONATION - (D)		209,703					209,703
CUL DE SAC - (D)		12,348			\$ 31,600	57,822	101,769
HOTEL TAX		172,311			\$ 49,854	101,955	324,119
VILLAGE CONSTRUCTION	7,024				\$ 3,802	3,764	14,590
NATURAL AREA & DRAINAGE IMP	50,434				\$ 1,417,917		1,468,351
NATURAL AREA & DRAINAGE IMP (D)		335,039					335,039
DOWNTOWN TIF DISTRICT	8,500					229,187	237,687
SSA #1 - RIVERSIDE PLAZA							-
DEBT SERVICE							-
VEHICLE MAINTENANCE	(35,428)						(35,428)
BUILDING MAINTENANCE	(195,164)						(195,164)
TOTAL	\$ 5,904,882	\$ 6,526,260	\$ 5,626,019	\$ 10,335,099	\$ 15,626,887	\$ 9,182,787	\$ 53,201,935
% OF INVESTMENTS HELD	11.10%	12.27%	10.57%	19.43%	29.37%	17.26%	100.00%

DESIGNATED ASSET - (D)
RESTRICTED ASSET - (R)
SOURCE OF INFORMATION: BALANCE SHEET

VILLAGE OF ALGONQUIN
 INVESTMENTS BY FUND
 AS OF MARCH 31, 2024

EXHIBIT B

<u>FUND</u>	<u>TYPE</u>	<u>BANK</u>	<u>\$ AMOUNT</u>
GENERAL FUND	LGIP	IMET CONV	1,332,961.28
GENERAL FUND	LGIP	IL FUNDS	4,545,712.25
GENERAL FUND	SCHWAB	FIXED INCOME	5,626,018.81
GENERAL FUND	LGIP	IIIT	72,088.80
GENERAL FUND		MMF/SCHWAB TOTAL	11,576,781.14
GENERAL FUND		TOTAL	11,576,781.14
CEMETERY FUND	LGIP	IMET CONV	213,273.73
CEMETERY FUND	LGIP	IL FUNDS	153,880.79
CEMETERY FUND		MMF TOTAL	367,154.52
CEMETERY FUND		TOTAL	367,154.52
MFT FUND	LGIP	IL FUNDS	1,798,725.38
MFT FUND		TOTAL	1,798,725.38
STREET FUND	LGIP	IMET CONV	2,594,436.35
STREET FUND	LGIP	IL FUNDS	2,976,912.23
STREET FUND	LGIP	IIIT	2,183,845.64
STREET FUND		MMF TOTAL	7,755,194.22
STREET FUND		TOTAL	7,755,194.22
POOL FUND	LGIP	IL FUNDS	0.00
POOL FUND		TOTAL	0.00
PARK FUND	LGIP	IL FUNDS	1,090,529.65
PARK FUND		TOTAL	1,090,529.65
W/S OPERATING FUND	LGIP	IMET CONV	3,588,842.14
W/S OPERATING FUND	LGIP	IL FUNDS	2,547,036.66
W/S OPERATING FUND	LGIP	IIIT	7,069,676.90
W/S OPERATING FUND		MMF TOTAL	13,205,555.70
W/S OPERATING FUND		TOTAL	13,205,555.70
W/S IMPROVEMENT FUND	LGIP	IMET CONV	1,060,546.25
W/S IMPROVEMENT FUND	LGIP	IL FUNDS	1,010,918.06
W/S IMPROVEMENT FUND	LGIP	IIIT	1,009,487.18
W/S IMPROVEMENT FUND		MMF TOTAL	3,080,951.49
W/S IMPROVEMENT FUND		TOTAL	3,080,951.49
CUL DE SAC	LGIP	IMET CONV	57,821.93
CUL DE SAC	LGIP	IL FUNDS	31,599.80
HOTEL TAX	LGIP	IMET CONV	101,955.05
HOTEL TAX	LGIP	IL FUNDS	49,853.82
CUL DE SAC & HOTEL TAX		MMF TOTAL	241,230.60
SPECIAL REVENUE FUND		TOTAL	241,230.60
VILLAGE CONST FUND	LGIP	IMET CONV	3,763.70
VILLAGE CONST FUND	LGIP	IL FUNDS	3,801.94
VILLAGE CONST FUND		MMF TOTAL	7,565.64
VILLAGE CONST FUND		TOTAL	7,565.64
NATURAL AREAS & DRAINAGE IMPROV	LGIP	IL FUNDS	1,417,916.69
NATURAL AREA & DRAINAGE IMPROV.		TOTAL	1,417,916.69
DOWNTOWN TIF DISTRICT	LGIP	IMET CONV	229,186.91
DOWNTOWN TIF DISTRICT		TOTAL	229,186.91
		TOTAL	40,770,791.94
Legend:			
IMET CONV - IMET Convience MMF		IMET CONV	9,182,787.34
IL FUNDS - Illinois Funds MMF		IL FUNDS	15,626,887.27
ILLINOIS TRUST (IIIT) - Fixed Income Investments		ILLINOIS TRUST	10,335,098.52
FIXED INCOME - Schwab Investments		FIXED INCOME	5,626,018.81
		TOTAL	40,770,791.94

VILLAGE OF ALGONQUIN
 FIXED INCOME - PRIVATE ADVISORY NETWORK / CHARLES SCHWAB
 AS OF MARCH 31, 2024

EXHIBIT C

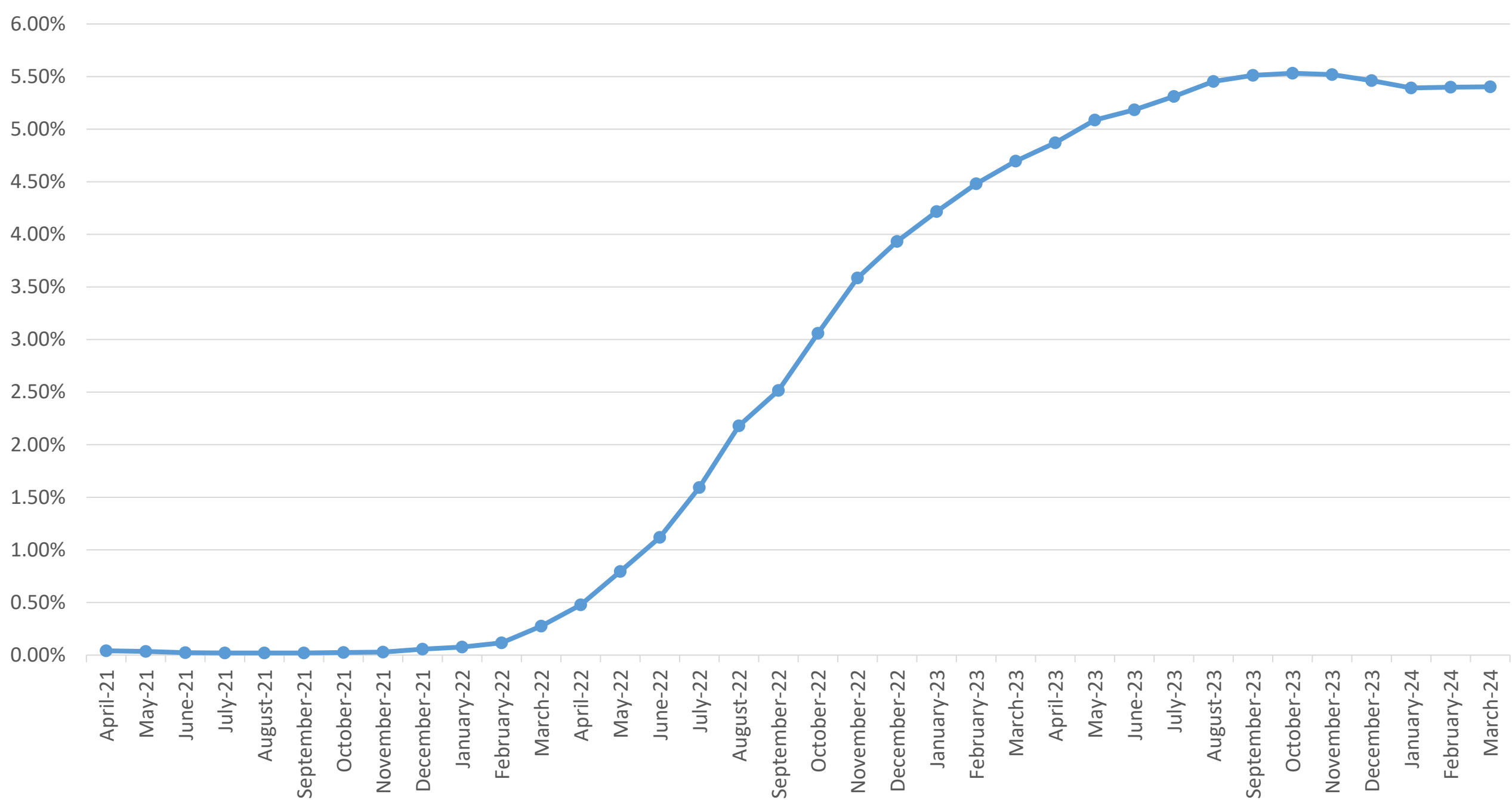
<u>INVESTMENTS - GENERAL FUND 01</u>	<u>CUSIP</u>	<u>BOOK VALUE BALANCE</u>	<u>%</u>	<u>MARKET VALUE BALANCE</u>	<u>%</u>	<u>\$ INCREASE / DECREASE</u>
<u>INVESTMENT CASH ACCOUNTS</u>						
Schwab MMF		51,084.67		51,084.67		
TOTAL CASH ACCOUNTS		\$ 51,084.67	0.9%	\$ 51,084.67	0.9%	
MORGAN STANLEY CD 6/6/24 2.70%	61690UHB9	97,630.30		99,506.80		
MORGAN STANLEY CD 7/5/24 2.30%	61690UHQ6	97,034.80		99,211.20		
ENERBANK USA INC CD 8/15/24 2%	29278TKN9	241,115.50		246,980.00		
CAPITAL ONE, N.A. CD 8/21/24 2%	14042RNE7	144,567.60		148,101.75		
STATE BANK OF INDIA 1/22/25 2%	856285SK8	143,189.55		146,266.20		
MERRICK BANK CD 1/17/25 1.75%	59013KEY8	95,104.40		97,362.30		
AXOS BANK 3/26/25 1.6%	05465DAQ1	93,836.00		96,616.00		
TEXAS EXCHANGE BA 5/13/25 1.1%	88241THD5	186,811.40		191,260.40		
HSBC BANK USA NTNL 05/07/25 1.3%	44329ME33	93,806.00		95,884.90		
STATE BANK IOF INDA 04/27/26 0.95%	856283S64	45,071.85		46,273.15		
SALLIE MAE BANK CD 7/8/26 0.95%	7954506Y6	44,872.80		46,037.75		
TOYOTA FINL SAVINGS 07/15/26 0.95%	89235MLC3	89,542.80		91,912.80		
BMW BANK NORTH AM 08/13/25 0.8%	05580AC44	91,765.80		94,443.20		
SYNCHRONY BANK 08/13/26 0.9%	87165GD66	66,864.15		68,679.98		
GOLDMAN SACHS BANK 08/18/26 1%	38149MYH0	134,158.80		137,636.55		
UBS BANK USA 08/25/26 0.95%	90348JS50	89,263.60		91,615.10		
UBS BANK USA 11/09/26 5.15%	90355GHN9	130,000.00		131,793.48		
SALLIE MAE BANK 6/30/26 0.9%	7954506X8	111,887.88		114,904.25		
CENTRAL (FIRST NTNL) BANK 9/8/25 0.65%	32110YUD5	36,485.12		37,586.56		
MORGAN STANLEY PV 03/06/26 4.8%	61768ES79	100,000.00		99,983.00		
EAGLE BANCORP 04/21/26 4.65%	27002YFV3	125,663.38		124,849.13		
THIRD FEDERAL SAVING 5/23/25 0.8%	88413QDE5	69,342.38		71,468.48		
SUBTOTAL CD'S		\$ 2,328,014.11	41.4%	\$ 2,378,372.98	41.7%	\$ 50,358.87
SERIES 04/11/24 UST BILL	912797HF7	97,317.43		99,854.44		
SERIES 06/04/24 UST BILL	912797JZ1	197,176.22		198,163.54		
SERIES 07/31/24 USTN 1.75%	912828Y87	120,813.16		123,535.15		
SERIES 08/22/24 UST BILL	912797KC0	199,863.61		200,806.32		
SERIES 10/31/24 USTN 1.5%	912828YM6	195,188.93		195,718.74		
SERIES 11/30/24 USTN 4.5%	91282CFX4	198,976.56		199,031.24		
SERIES 12/15/24 USTN 1%	91282CDN8	242,050.92		242,812.50		
SERIES 02/15/25 USTN 2%	912828J27	199,046.67		199,522.65		
SERIES 02/28/25 USTN 4.625%	91282CGN5	201,656.24		199,187.50		
SERIES 08/31/25 USTN 5%	91282CHV6	99,905.38		100,203.12		
SERIES 11/15/25 USTN 4.5%	91282CFW6	152,273.43		149,320.31		
SERIES 05/31/26 USTN 0.75%	91282CCF6	45,695.31		46,062.50		
SERIES 01/15/27 USTN 4%	91282CJT9	118,490.91		118,575.00		
SUBTOTAL USTN/USTB		\$ 2,068,454.77	36.8%	\$ 2,072,793.01	36.4%	\$ 4,338.24
SERIES 08/04/25 FFCB 0.67%	3133EL2S2	92,424.30		94,460.60		
SERIES 09/15/25 FFCB 5%	3133EPVY8	99,858.53		100,091.30		
SUBTOTAL FFCB		\$ 192,282.83	3.4%	\$ 194,551.90	3.4%	\$ 2,269.07
SERIES 2/14/25 FHLB 1.63%	3130AJ2Q1	94,905.20		96,985.70		
SERIES 12/20/24 FHLB 1.00%	3130AQF40	47,357.00		48,512.90		
SERIES 03/14/25 FHLB 4.625%	3130AUZC1	151,086.00		149,294.10		
SUBTOTAL FHLB		\$ 293,348.20	5.2%	\$ 294,792.70	5.2%	\$ 1,444.50
SERIES 11/01/28 FHLMC 4.00%	3128MD7C1	2,445.04		2,438.35		
SERIES 09/15/24 FHLMC 4.50%	31395FNK6	167.04		185.52		
SUBTOTAL FHLM / FHLMC		\$ 2,612.08	0.0%	\$ 2,623.87	0.0%	\$ 11.79
SERIES 01/01/26 FNMA 4.00%	31419HCW0	2,412.26		2,443.46		
SERIES 05/01/40 FNMA 5.00%	31418UCL6	8,266.30		8,086.74		
SERIES 12/01/26 FNMA 3.00%	3138E2ND3	8,848.78		8,797.65		
SERIES 09/01/27 FNMA 4.00%	3138EKAZ8	4,272.20		4,283.71		
SERIES 06/25/44 FNMA 3.50%	3136AKFL2	11,409.78		11,331.28		
SERIES 11/01/28 FNMA 4.00%	3138EPV68	1,743.46		1,798.13		
TVA STRIP 11/01/25 0%	88059FAV3	115,253.75		115,487.75		
SERIES 12/30/25 FNMA 0.64%	3135G06Q1	182,501.60		185,977.00		
SUBTOTAL FNMA		\$ 334,708.13	5.9%	\$ 338,205.72	5.9%	\$ 3,497.59

<u>INVESTMENTS - GENERAL FUND 01</u>	<u>CUSIP</u>	<u>BOOK VALUE BALANCE</u>	<u>%</u>	<u>MARKET VALUE BALANCE</u>	<u>%</u>	<u>\$ INCREASE / DECREASE</u>
SERIES 10/20/34 GNMA 6.50%	36202EA33	14,188.37		14,225.77		
SUBTOTAL GNMA		\$ 14,188.37	0.3%	\$ 14,225.77	0.2%	\$ 37.40
WILL COLUNTY ILLINOIS 02/01/25 1%	968696BT0	27,948.90		28,884.00		
BLOOMINGDALE IL 10/30/25 0.95%	094333KY6	22,816.25		23,396.25		
ADAMS CN CO SD 12/1/24 0.64%	005662NP2	28,131.00		29,118.60		
BRADLEY IL 12/15/25 0.85%	104575BS3	45,271.50		46,456.50		
DUPAGE ETC IL S 01/01/26 1.067%	262588LH7	27,533.10		28,082.10		
LANE CMNTY CLG 6/15/25 0.851%	515182EJ8	27,750.90		28,554.00		
WILL ETC CN IL CCD 06/01/26 1%	969080JB7	89,745.00		92,130.00		
LAKE CNTY IL CCD 12/1/26 1.4%	508358HV3	44,812.50		45,945.50		
BARTLETT IL 12/1/26 1.75%	069338RE3	27,316.50		27,671.70		
SUBTOTAL MUNICIPAL BONDS		\$ 341,325.65	6.1%	\$ 350,238.65	6.1%	\$ 8,913.00
TOTAL FIXED INCOME		\$ 5,574,934.14	99.1%	\$ 5,645,804.60	99.1%	\$ 70,870.46
GRAND TOTAL ALL INVESTMENTS		\$ 5,626,018.81	100.0%	\$ 5,696,889.27	100.0%	\$ 70,870.46

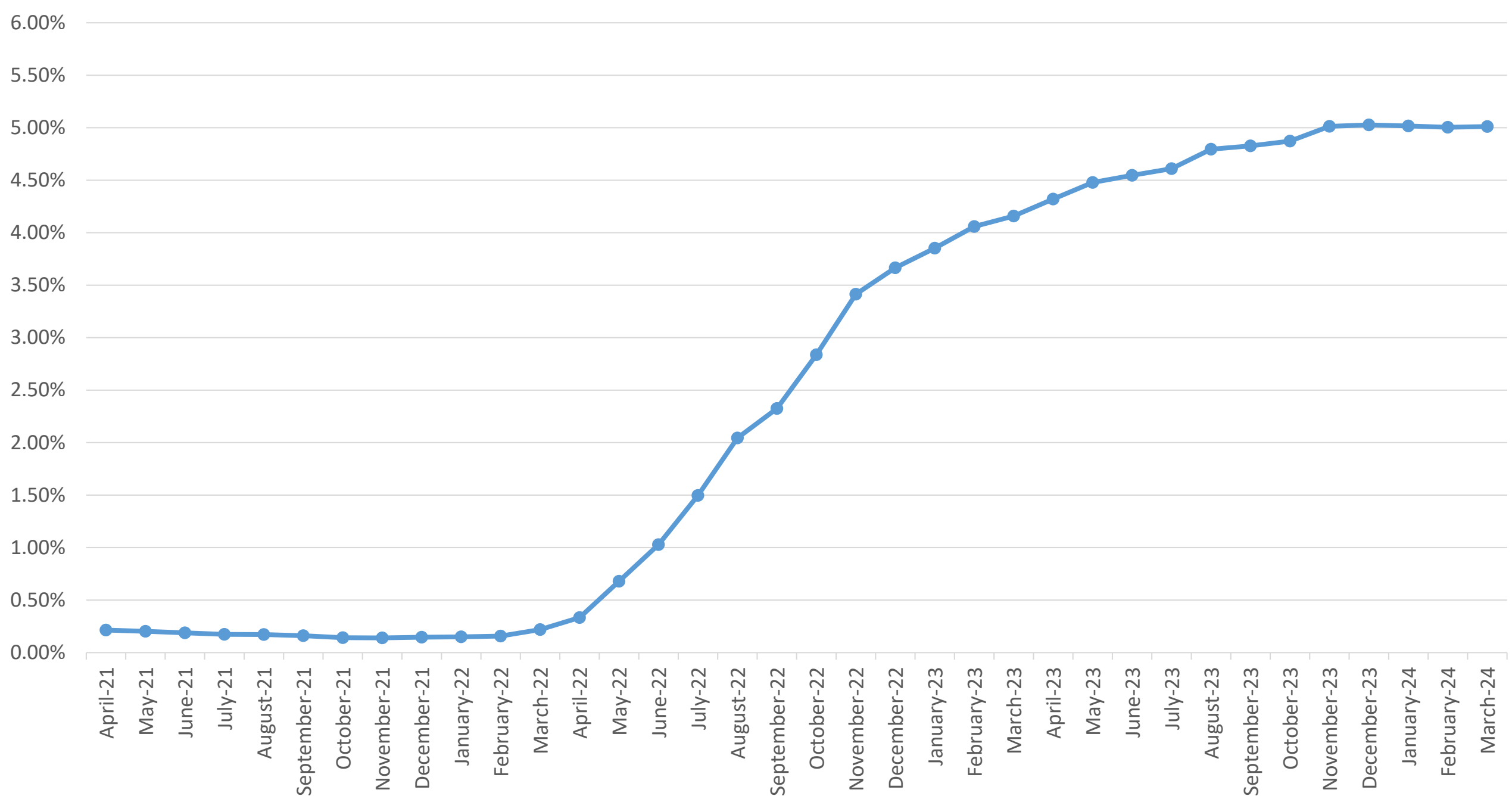
*Foreign Fixed Income Security with No Current Market Valuation; excluded from portfolio

Legend:
CD - Certificate of Deposit
USTN - United States Treasury Note
USTB - United States Treasury Bond
FFCB - Federal Farm Credit Bank
FHLB - Federal Home Loan Bank
FHLMC - Federal Home Loan Mortgage Corp
FNMA - Federal National Mortgage Association
GNMA - General National Mortgage Association

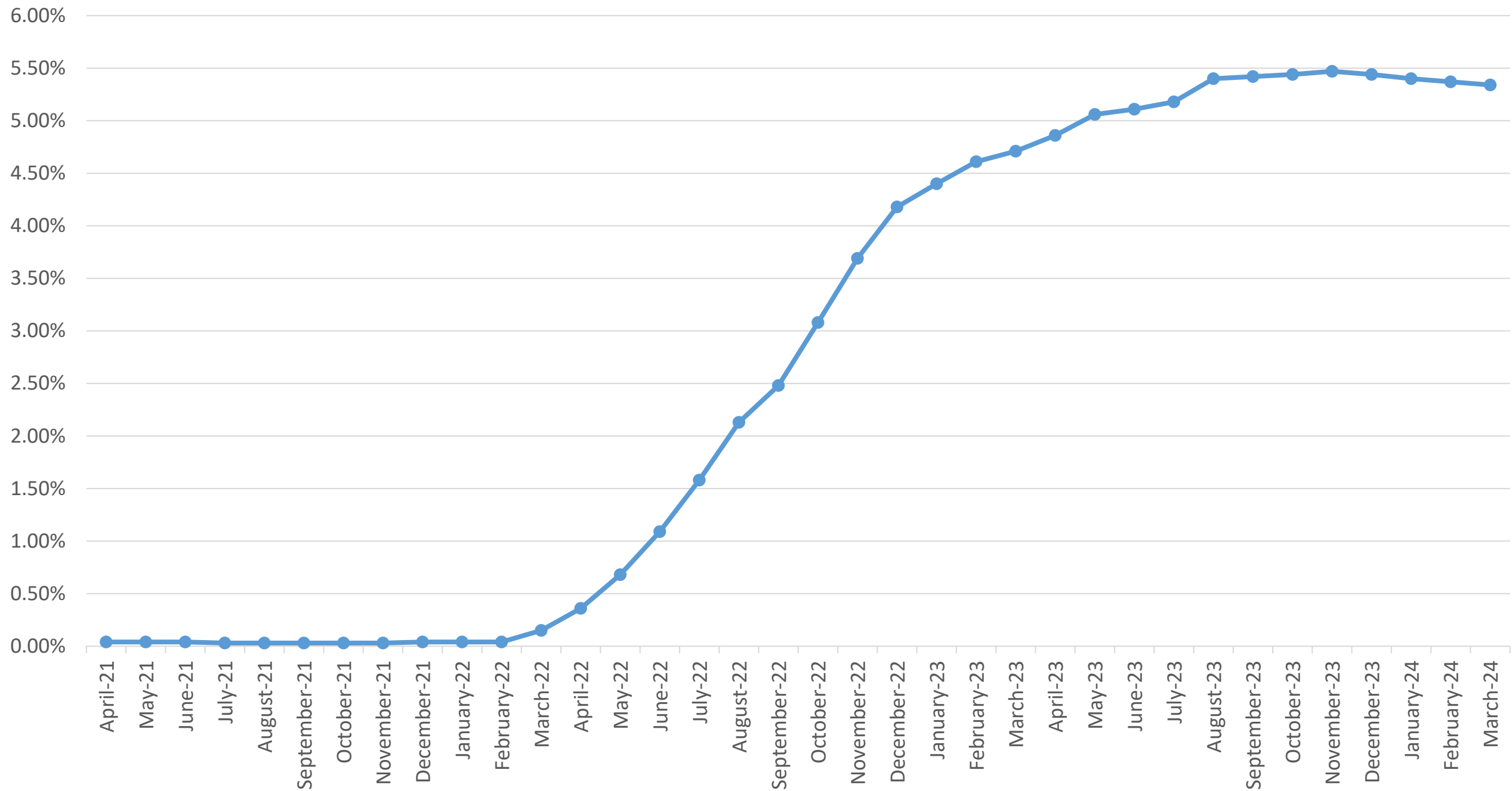
Illinois Funds - Average Daily Rate



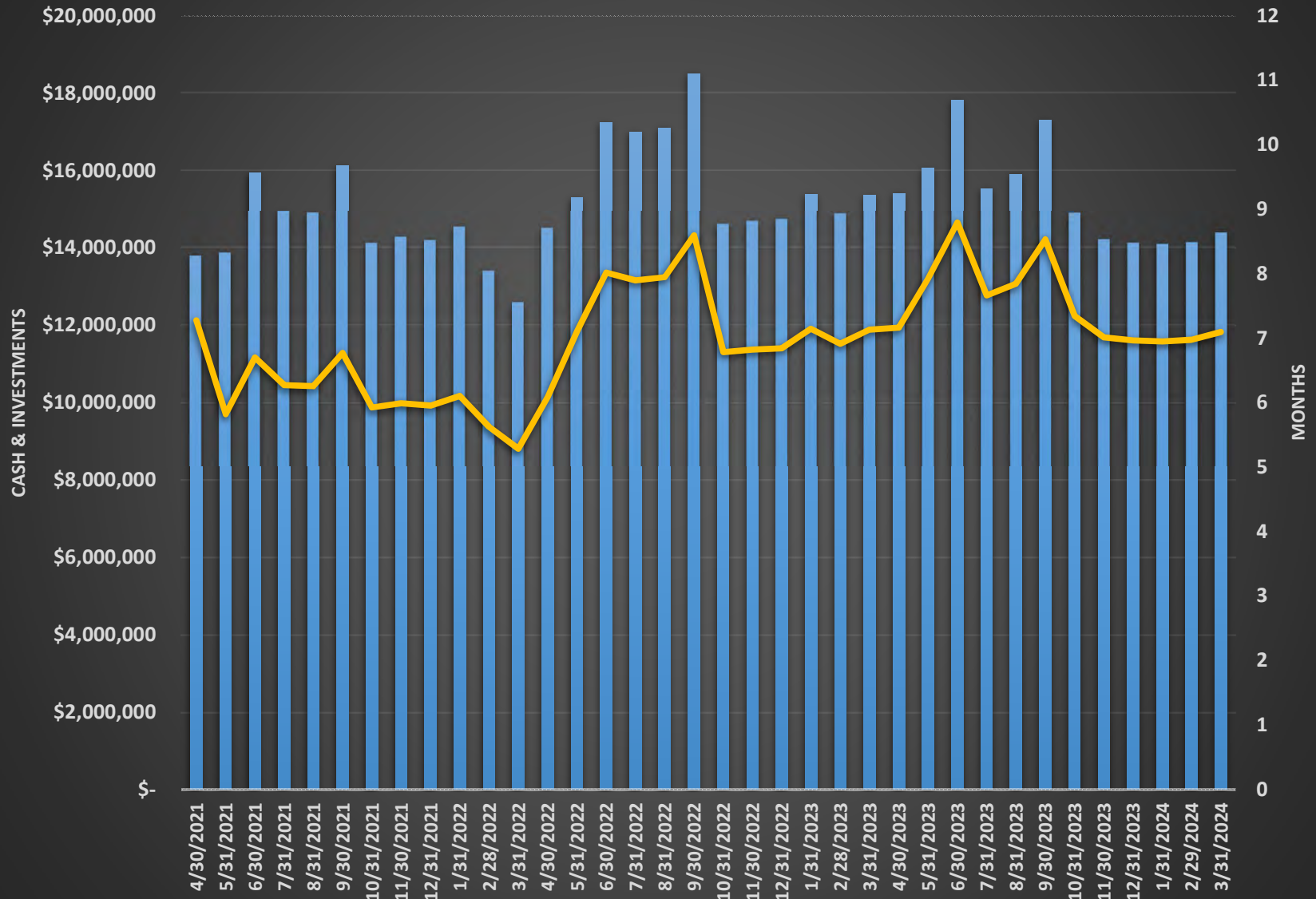
IMET Convenience Fund - Average Daily Rate



Illinois Portfolio IIIT Class - Monthly Yield



General Fund Cash & Investments (Unaudited)



■ Cash (Unrestricted & Undesignated)
 — Months Reserves

Algonquin PD 2023 Statistics – Annual Year (January-December)

Total Referrals: 142 -Police Social Worker (PSW)

Breakdown:

Gender:

Male: 57%

Female: 41%

Not Reported: 2%

Age:

0-16: 25%

17-24: 11%

25-64: 45%

65+: 15%

Not Reported: 4%

Reasons for Referral:

Domestic: 18%

Juvenile: 15%

Homelessness: 3%

Mental Health: 36%

Primary Needs: 2.5%

Senior Citizen: 13%

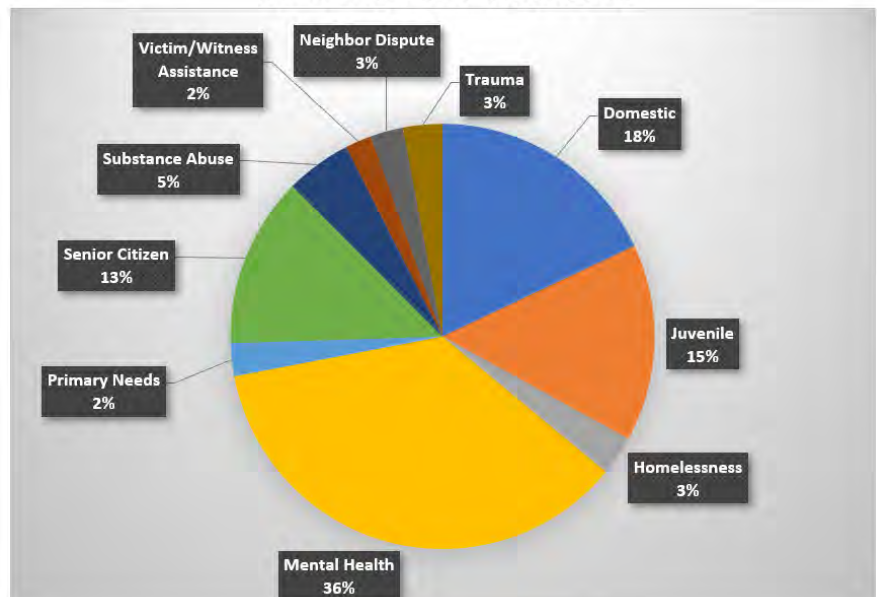
Substance Abuse: 5%

Victim/Witness Assistance: 2%

Neighbor Dispute: 2.5%

Trauma: 3%

Reasons for Referral



Overall Program Statistics:

72.5% of clients actively engaged with the PSW has less police contacts after PSW involvement.

73% of clients had a higher level of functioning after PSW involvement and intervention.

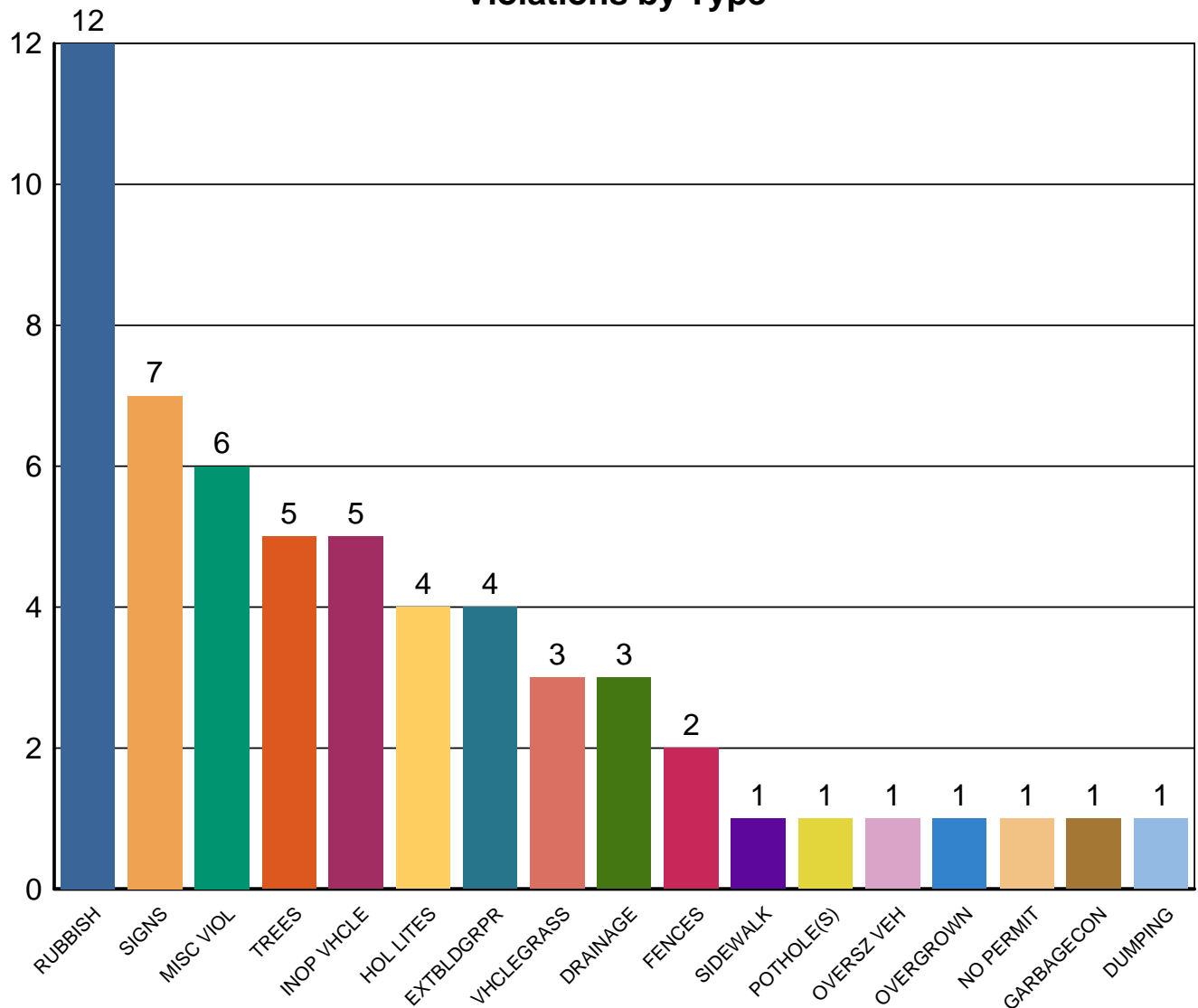


Community Development Code Violation Report

Violations between [March 01, 2024](#) and [March 31, 2024](#)

	March 2024	March 2023	2024 YTD	2023 YTD
Violation Opened	58	77	190	265
Violation Closed	42	85	96	257

Violations by Type



<u>Address</u>	<u>Violation Type</u>	<u>Status</u>	<u>Open Date</u>	<u>Close Date</u>	<u>Source</u>
0 E ALGONQUIN RD	MISCELLANEOUS CODE VIOL	Phoned contact	03/25/2024		Inspector
Vehicles "For Sale" Sitting On Vacant Lot.					
20 W ALGONQUIN RD	SIGNS	Violation abated	03/05/2024	03/05/2024	Inspector
Illegal Banner Sign					
1000 E ALGONQUIN RD	EXTERIOR BUILDING REPAIR		03/19/2024		Inspector
The Drainage Grate At The East Entrance Driveway Apron Is Failing.					
1425 W ALGONQUIN RD	MISCELLANEOUS CODE VIOL	Letter sent	03/11/2024		Inspector
Large Green Donation Box Sitting In The Parking Lot Of This Center.					
3801 W ALGONQUIN RD	DRAINAGE		03/26/2024		Pubic Works
Repaired Sinkhole Has Settled And Needs To Have More Fill Installed To Repair.					
725 APPLEWOOD LN	RUBBISH	Letter sent	03/04/2024		letter
Accumulation Of Rubbish On Front Porch					
600 ASH ST	GARBAGE CONTAINERS	Violation abated	03/12/2024	03/18/2024	Online
Garbage Cans And Table In Parkway					
610 ASH ST	TREES	Cannot verify corr	03/27/2024	03/27/2024	Phone Call
Complaint That Neighbor Is Cutting Down Trees In The Backyard. Found No Trees Actively Being Removed. I Did Notice A Couple Small Stumps In Yard. Notified Person At The Home Permits Are Required For Any Other Tree Removal.					
710 BRENTWOOD CT	HOLIDAY LIGHTS	Posted notice on :	03/05/2024		Inspector
Holiday Lights Still On Display.					
1951 BROADSMORE DR	OVERSIZED VEHICLE	Violation abated	03/19/2024		letter
Semi Truck On Driveway					
540 BROOKSIDE AVE	DRAINAGE	Letter sent	03/27/2024		Pubic Works
Complaint That This Property Owner Has Added Screening On Their Fence At The Storm Drain Blocking Clear Drainage Of Storm Water.					
550 BROOKSIDE AVE	DRAINAGE	Letter sent	03/27/2024		Online
Complaint That Neighbor Has Added Screening Around The Storm Drain Blocking Drainage Of Storm Water.					
2525 COUNTY LINE RD	SIGNS		03/14/2024		Email
Sign Installed Not To Permitted Specs					
2561 COUNTY LINE RD	SIGNS	Letter sent	03/15/2024		letter
"Now Open" Banner Attached To The Building - No Permit					
2211 CRAB TREE LN	MISCELLANEOUS CODE VIOL	Letter sent	03/04/2024		Email
Mailbox In Disrepair					
2221 CRAB TREE LN	MISCELLANEOUS CODE VIOL	Letter sent	03/04/2024		Email
Mailbox In Disrepair					
2000 DORCHESTER AVE	EXTERIOR BUILDING REPAIR	Letter sent	03/28/2024		Phone Call
Complaint Regarding Messy Yard With Dismantled Hot Tub. Fenced Yard Making It Hard To See Any Violations. Hot Tub Appeared To Have A Cover On It. Did Find A Damaged Gutter On The Back Of The House.					

312 EMERALD LN	RUBBISH	Personal contact	03/18/2024	Inspector
White Refrigerator At The Curb With Doors Still Attached.				
1320 FOX RIVER DR	VEHICLE ON GRASS	Extension Grante	03/22/2024	Phone Call
Truck Parked Partially On The Grass Along The Driveway.				
660 FOX RUN LN	INOPERABLE VEHICLE	Letter sent	03/13/2024	Inspector
Vehicle With Flat Tires				
930 FOX RUN LN	RUBBISH	Violation abated	03/12/2024	03/20/2024 Phone Call
Mattress Outside				
1360 GLACIER PKWY	HOLIDAY LIGHTS	Violation abated	03/22/2024	04/04/2024 Inspector
Holiday Lights Still On Display.				
300 GOLF LN	RUBBISH	Letter sent	03/27/2024	Phone Call
Rubbish Including Wood Trim Pieces, Vehicle Ramps, Vehicle Jack, And Other Misc Items Sitting On The Driveway.				
1160 GREENRIDGE AVE	TREES	Letter sent	03/18/2024	Counter
Dead Pine Tree In Backyard				
721 HACKBERRY LN	MISCELLANEOUS CODE VIOL	No violation sited	03/14/2024	03/18/2024 Counter
Very Loud Grinding/Hissing Noise Reported That Was Coming From The Side Of This Residence. Inspected And Appeared To Be The A/C Condenser Running. Seemed To Be Much Louder Sounding Than A Properly Operating Condenser Unit.				
220 HIGHLAND AVE	RUBBISH	Violation abated	03/05/2024	03/18/2024 Online
Rubbish Near Garage And Shed				
615 HIGHLAND AVE	TREES	Letter sent	03/11/2024	letter
Complaint That Neighbor Has Two Dead Trees On Property Hanging Into A Neighboring Property.				
308 S HUBBARD ST	TREES	Violation abated	03/14/2024	04/03/2024 Counter
Complaint Of A Dead Tree In The Rear Southwest Corner Of The Property.				
2 LAKE DRIVE CT	TREES	Personal contact	03/18/2024	Phone Call
Complaint That Two Trees At The Rear Yard Of The Property Had Been Cut And Wedged Without Being Completely Cut Down And Removed.				
700 LILAC DR	RUBBISH	Posted notice on :	03/20/2024	Inspector
Mattress, Headboard And Nightstand Sitting At The End Of The Driveway.				
910 LINDA DR	EXTERIOR BUILDING REPAIR	Violation abated	03/04/2024	03/22/2024 Inspector
Exterior Trim In Disrepair				
2632 LOREN LN	MISCELLANEOUS CODE VIOL	No violation sited	03/11/2024	03/15/2024 Email
Resident Made A Complaint Of Seeing Rats Around Exterior Of Townhome Community. Possibly From Algonquin Commons.				
117 S MAIN ST	EXTERIOR BUILDING REPAIR	Letter sent	03/14/2024	letter
Building Door In Disrepair. Illegal Banner Sign				
205 S MAIN ST	RUBBISH	Letter sent	03/20/2024	Online
Additional Complaints With Rubbish				

1320 S MAIN ST	SIGNS	Letter sent	03/07/2024	Inspector
Banner Is Attached To The Deck W/O Permit.				
790 MAJESTIC DR	HOLIDAY LIGHTS	Letter sent	03/20/2024	Inspector
Holiday Lights Still On Display				
705 MULBERRY CT	INOPERABLE VEHICLE	Letter sent	03/25/2024	Inspector
Black Chrysler Sedan With Flat Tires On The Driveway.				
560 OLD OAK CIR	VEHICLE ON GRASS	Letter sent	03/20/2024	Inspector
There Is A Trailer Parked On The Grass Alongside The Garage.				
1 OXFORD CT	SIDEWALK CLEARANCE	Letter sent	03/13/2024	Online
Complaint Of Parking Vehicles Over The Public Sidewalk Blocking Clear Passage.				
1401 PARKVIEW TER	RUBBISH	Letter sent	03/25/2024	Inspector
Rubbish/Stored Items Including A Hood, Snow Blower, Bucket, Orange Fencing, And Other Items Along The Garage.				
1440 POWDER HORN DR	FENCES	Letter sent	03/15/2024	Inspector
The Fence At The Rear Of The Yard Has Separated From The Rest Of The Fence Causing Sections To Lean And Fall Over.				
900 PRAIRIE DR	HOLIDAY LIGHTS	Posted notice on :	03/18/2024	Inspector
Holiday Lights Still On Display				
125 S RANDALL RD	ILLEGAL DUMPING	Phoned contact	03/21/2024	Pubic Works
Mcdonalds Grease Cleanout Was Backing Up Into The Parking Lot Near The Drive-Thru.				
132 S RANDALL RD	RUBBISH	Violation abated	03/05/2024	03/13/2024 Inspector
Pallet, Bucket And Small Can With Trash Sitting Behind The Space.				
200 S RANDALL RD	OVERGROWN VEGETATION	Phoned contact	03/08/2024	Pubic Works
Overgrown Vegetation At Retention Pond Behind Home Depot Causing Water To Backup At The Retention Pond.				
1493 S RANDALL RD	POTHOLE(S)	Phoned contact	03/08/2024	Inspector
Large Pothole In The Parking Lot In Front Of Giordano'S				
1701 S RANDALL RD	SIGNS	Violation abated	03/18/2024	03/18/2024 Inspector
Signage Posted On Drive Thru And Thru Out Property				
1711 S RANDALL RD	SIGNS	Violation abated	03/14/2024	03/22/2024 Inspector
"Now Open" Banner Has Expired Permit.				
1828 S RANDALL RD	SIGNS	Violation abated	03/08/2024	04/01/2024 Inspector
Large Video Board Flashing Bright Video Displays Through The Storefront.				
1020 REDWOOD DR	RUBBISH	Letter sent	03/08/2024	Email
Semi Cab Stored Outside				
1105 SAWMILL LN	INOPERABLE VEHICLE	Letter sent	03/05/2024	Inspector
Inoperable Vehicle				
1910 TAHOE PKWY	VEHICLE ON GRASS	Citation issued	03/10/2024	Online
Blue Ford Truck Parked On The Grass Alongside The Driveway.				

1100 TANGLEWOOD DR	FENCES	Letter sent	03/11/2024	Inspector
Fence In Disrepair				
1750 THORNEAPPLE LN	INOPERABLE VEHICLE	Letter sent	03/20/2024	Inspector
Inoperable White Van With Flat Tire				
3651 VALENCIA LN	RUBBISH	Letter sent	03/01/2024	Inspector
Trampoline Sitting In The Parkway Next To The Property Along Par Drive.				
610 N VISTA DR	RUBBISH	Violation abated	03/01/2024 03/15/2024	Inspector
Couch Stored Outside On West Side Of Residence				
910 W VISTA DR	INOPERABLE VEHICLE	Letter sent	03/01/2024	Inspector
Truck With Flat Tire				
1015 ZANGE DR	NO BUILDING PERMIT	Letter sent	03/07/2024	Pubic Works
No Tree Removal Permit Was Issued For Two Oak Trees That Were Cut Down In The Rear Yard Of This Property.				

Source Of Violations

	Counter	Online	Email	Phone Call	Letter	Inspector	Police Dept	Public Works	Fire Dept
Stephen	2	3	1	5	2	19	0	5	0
Kory	1	3	4	1	3	9	0	0	0
	Reactive: 25					Proactive: 33			

Violation in Residential Area

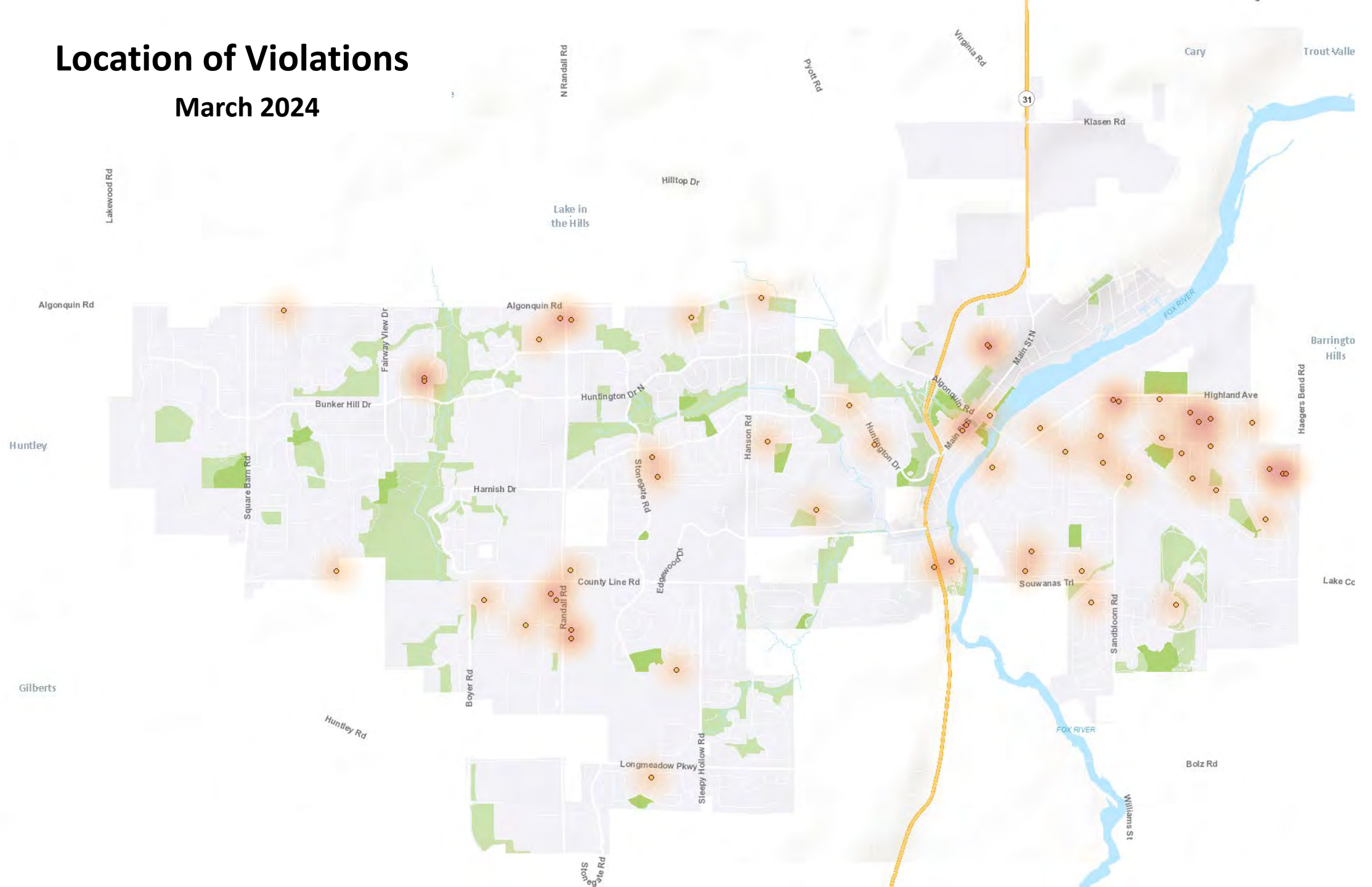
42 (72%)

Violation in Commercial Area

16 (27%)

Location of Violations

March 2024





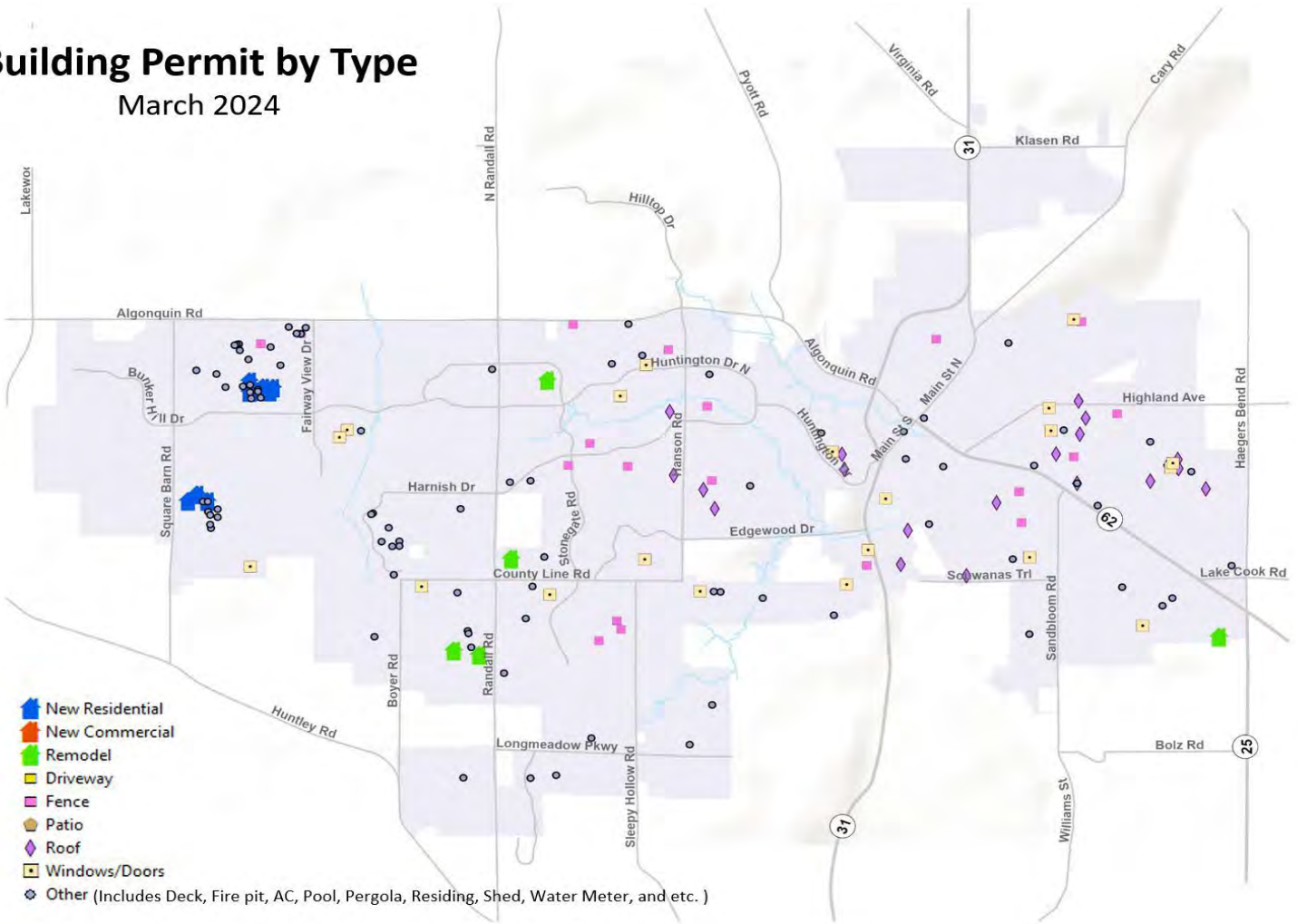
BUILDING DEPARTMENT PERMIT REPORT

MARCH 2024

<u>PERMITS ISSUED</u>	This Month Last Year	This Month This Year	YTD Last Year	YTD This Year	% Change YTD
TOTAL PERMITS ISSUED	243	205	632	522	-17.41%
TOTAL VALUATION	\$ 7,287,932	\$ 10,096,898	\$ 15,932,995	\$ 29,339,632	84.14%

<u>NEW BUILDING ACTIVITY</u>	This Month Last Year	This Month This Year	YTD Last Year	YTD This Year	% Change YTD
New Single/Two-Family Homes	7	9	12	40	233.33%
New Townhouse/Apartment	0	0	0	0	0.00%
New Industrial/Commercial	0	0	1	0	-100.00%
TOTAL NEW BUILDINGS	7	9	13	40	207.69%

Building Permit by Type March 2024





Public Works Monthly Report

For March 2024

Common Tasks Total WOs 4

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
1	Fox River Study Group	3.50	\$174.83		\$44.23	\$219.06
3	Graffiti/Vandalism	2.25	\$129.32		\$30.96	\$160.28
GROUP TOTAL		5.75	\$304.15		\$75.19	\$379.33

Facilities Total WOs 33

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
1	Mailbox Damage - Snow Related	0.50	\$36.81			\$36.81
1	Mailbox Repair - Pre Snow	1.00	\$50.88		\$8.74	\$59.61
1	Sewer Facility Equipment Preventative M	8.00	\$344.88	\$4,120.00		\$344.88
30	Turf Damage - Snow Related	13.58	\$762.85		\$98.84	\$861.69
GROUP TOTAL		23.08	\$1,195.42	\$4,120.00	\$107.57	\$5,422.99

Forestry Total WOs 26

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
2	Tree Maintenance	1.00	\$52.83	\$0.86	\$16.63	\$70.31
20	Tree Programmed Trimming	5.00	\$231.28		\$25.87	\$257.14
4	Tree Removal	10.30	\$555.65	\$11.26	\$657.97	\$1,224.88
GROUP TOTAL		16.30	\$839.75	\$12.12	\$700.46	\$1,552.33

Parks Total WOs 51

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
3	Boom Mowing Area Maintenance	44.00	\$1,967.45		\$1,313.74	\$3,281.19
1	Court Maintenance	4.00	\$174.98		\$15.43	\$190.41
1	Ice Rink Maintenance	2.00	\$68.89		\$7.72	\$76.61
8	Landscape Area Maintenance	12.25	\$590.88		\$143.75	\$734.63
2	Mowing Area Maintenance	11.00	\$536.09	\$16.00	\$41.14	\$593.22
1	Natural Area Establishment Period	9.00	\$438.62		\$21.61	\$460.23
13	Natural Area Maintenance	73.50	\$3,577.94	\$67.75	\$3,866.19	\$7,511.88
11	Natural Area Prescribed Burn	0.00	\$24,150.00			\$24,150.00
4	Natural Area Trash	80.91	\$4,141.34		\$53.25	\$4,194.59
2	Playground Maintenance	13.00	\$447.79	\$3,946.86	\$29.98	\$4,424.63
3	Public Property Maintenance	52.00	\$2,563.17	\$3.00	\$1,544.49	\$4,110.66
1	Site Amenities Maintenance	1.00	\$56.51		\$7.94	\$64.45
1	Site Amenities Remove & Replace	1.25	\$33.95		\$23.37	\$57.32
GROUP TOTAL		303.91	\$38,747.60	\$4,033.61	\$7,068.59	\$49,849.80

Sewer

Total WOs 34

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
33	Sanitary Sewer Gravity Main Maintenance	52.00	\$2,791.22		\$2,785.86	\$5,577.08
1	Sanitary Sewer Manhole Repair	0.40	\$22.77	\$0.34	\$38.98	\$62.09
GROUP TOTAL		52.40	\$2,813.99	\$0.34	\$2,824.84	\$5,639.17

Snow And Ice Re

Total WOs 1

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
1	Snow Removal	27.00	\$1,447.50	\$2,701.32	\$2,282.25	\$6,431.07
GROUP TOTAL		27.00	\$1,447.50	\$2,701.32	\$2,282.25	\$6,431.07

Stormwater

Total WOs 36

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
27	Stormwater Main Maintenance	22.30	\$1,344.46		\$1,236.72	\$2,581.18
9	Stormwater Structure Repair	42.00	\$2,324.96	\$0.00	\$1,370.00	\$3,694.96
GROUP TOTAL		64.30	\$3,669.42	\$0.00	\$2,606.72	\$6,276.14

Streets

Total WOs 24

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
13	Dead End Maintenance	16.00	\$827.03		\$132.64	\$959.67
1	Guardrail New Installation	31.50	\$1,667.65		\$82.51	\$1,750.16
7	Pavement Maintenance	150.50	\$7,985.32		\$4,190.06	\$12,175.38
3	Street Sweeping	0.00	\$11,223.87			\$11,223.87
GROUP TOTAL		198.00	\$21,703.87		\$4,405.20	\$26,109.07

Traffic

Total WOs 97

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
3	Lighting Maintenance	6.00	\$10,686.25		\$94.73	\$10,780.98
1	Sign Creation	21.50	\$1,059.05	\$0.00		\$1,059.05
31	Sign Maintenance	15.42	\$867.77	\$0.00	\$147.92	\$1,015.70
9	Sign New Installation	7.00	\$348.91	\$0.00	\$79.18	\$428.09
5	Sign Pole Remove & Replace	4.00	\$188.48	\$0.00	\$65.64	\$254.12
48	Sign Remove & Replace	27.50	\$1,313.14	\$0.00	\$448.65	\$1,761.79
GROUP TOTAL		81.42	\$14,463.60	\$0.00	\$836.12	\$15,299.72

Water

Total WOs 19

WOs	Work Order Type	Hours	Labor	Materials	Equipment	Total
1	Water Hydrant Valve Box Repair	0.40	\$22.77	\$0.43	\$132.52	\$155.72
1	Water Main Valve Exercising	0.30	\$18.98			\$18.98
2	Water Main Valve Repair	3.75	\$237.25		\$109.60	\$346.85
1	Water Service Line Repair	14.00	\$766.01	\$0.00	\$596.82	\$1,362.83
11	Water Service Line Valve Repair	14.25	\$776.32	\$4.10	\$579.70	\$1,360.12
3	Water Service Line Valve Replace	1.10	\$62.61	\$1.85	\$661.38	\$725.84
GROUP TOTAL		33.80	\$1,883.94	\$6.38	\$2,080.02	\$3,970.33

Public Works Operating and Maintenance Totals

<u>WOs</u>	<u>Hours</u>	<u>Labor</u>	<u>Materials</u>	<u>Equipment</u>	<u>TOTAL</u>
325	806	\$87,069.22	\$10,873.78	\$22,986.96	\$120,929.95

Fleet

Number of Repairs	Repair Type		Regular Hours	OT Hours	Labor Cost	Part Cost	Total Cost
44	Diagnose	Accident/Vandalism	35.35	0	\$4,206.65	\$2,673.52	\$6,880.17
144	Operator's Report	Accident/Vandalism	93.30	0	\$11,102.70	\$5,754.24	\$16,856.94
23	Inspection Routine	Accident/Vandalism	10.40	0	\$1,237.60	\$21.72	\$1,259.32
1	Pre- Delivery	Breakdowns	0.00	0	\$0.00	\$521.51	\$521.51
136	PM	Driver Reported/Diagnosed	105.46	0	\$12,549.74	\$5,342.72	\$17,892.46
33	Parts Pick up	Vehicle Modification/Repair	7.85	0	\$934.15	\$3,608.17	\$4,542.32

Number of WOs:	Total Hours:	Total OT Hours:	Total Labor Cost:	Total Material Cost:	Total Repair Cost:
381	252.36	0	\$30,030.84	\$17,921.88	\$47,952.72

Breakdowns	211	Vehicle Modification/Repair	33
Driver Reported/Diagnosed	136	Accident/Vandalism	211
Inspection/Warranty	0	Stockroom/Training	0
Preventitive Maintenance	0		

Building Services

Number of Repairs	Repair Location		Regular Hours	OT Hours	Labor Cost	Part Cost	Total Cost
VILLAGE HALL 149 Total WOs							
2	Trash		1.00	0.00	\$100.00	\$0.00	\$100.00
1	Install		2.50	0.00	\$250.00	\$0.00	\$250.00
22	Department Pick Up		3.25	0.00	\$325.00	\$8,429.91	\$8,754.91
35	Inspection		66.35	0.00	\$6,635.00	\$214.35	\$6,849.35
2	Restock		0.65	0.00	\$65.00	\$86.88	\$151.88
46	Pm		16.85	0.00	\$1,685.00	\$559.87	\$2,244.87
2	Event		4.00	0.00	\$400.00	\$0.00	\$400.00
2	Repair		1.50	0.00	\$150.00	\$6.91	\$156.91
35	General Service		82.50	0.00	\$8,250.00	\$0.00	\$8,250.00
1	Trash		1.00	0.00	\$100.00	\$0.00	\$100.00
1	Clean		1.50	0.00	\$150.00	\$0.00	\$150.00
GROUP TOTAL			181.10	0.00	\$18,110.00	\$9,297.92	\$27,407.92
PUBLIC WORKS 126 Total WOs							
8	Install		5.50	0.00	\$550.00	\$104.53	\$654.53
46	Department Pick Up		1.00	0.00	\$100.00	\$4,855.94	\$4,955.94
4	Restock		0.75	0.00	\$75.00	\$200.67	\$275.67
55	Pm		62.00	0.00	\$6,200.00	\$697.22	\$6,897.22
1	Event		0.50	0.00	\$50.00	\$0.00	\$50.00
2	General Service		2.00	0.00	\$200.00	\$0.00	\$200.00
6	Ppe		0.00	0.00	\$0.00	\$1,228.61	\$1,228.61
4	Clean		1.50	0.00	\$150.00	\$0.00	\$150.00
GROUP TOTAL			73.25	0.00	\$7,325.00	\$7,086.97	\$14,411.97
WASTE WATER PLANT 13 Total WOs							
6	Department Pick Up		0.00	0.00	\$0.00	\$306.47	\$306.47
6	Pm		12.00	0.00	\$1,200.00	\$73.55	\$1,273.55
1	Repair		2.00	0.00	\$200.00	\$0.00	\$200.00
GROUP TOTAL			14.00	0.00	\$1,400.00	\$380.02	\$1,780.02
WATER PLANT 3 1 Total WOs							
1	Inspection		0.50	0.00	\$50.00	\$0.00	\$50.00
GROUP TOTAL			0.50	0.00	\$50.00	\$0.00	\$50.00
H.V.H. 12 Total WOs							
1	Install		0.75	0.00	\$75.00	\$165.21	\$240.21
1	Department Pick Up		0.00	0.00	\$0.00	\$128.31	\$128.31
1	Inspection		1.00	0.00	\$100.00	\$0.00	\$100.00
7	Pm		12.50	0.00	\$1,250.00	\$8.83	\$1,258.83
1	General Service		5.00	0.00	\$500.00	\$0.00	\$500.00
1	Clean		0.00	0.00	\$0.00	\$73.79	\$73.79
GROUP TOTAL			19.25	0.00	\$1,925.00	\$376.14	\$2,301.14
POOL 4 Total WOs							
4	Department Pick Up		0.00	0.00	\$0.00	\$2,741.87	\$2,741.87

			GROUP TOTAL	0.00	0.00	\$0.00	\$2,741.87	\$2,741.87
BRAEWOOD	1	Total WOs						
1		Repair		1.00	0.00	\$100.00	\$0.00	\$100.00
			GROUP TOTAL	1.00	0.00	\$100.00	\$0.00	\$100.00
P.D.	70	Total WOs						
2		Install		2.50	0.00	\$250.00	\$0.00	\$250.00
3		Department Pick Up		4.50	0.00	\$450.00	\$0.00	\$450.00
3		Restock		0.75	0.00	\$75.00	\$0.00	\$75.00
28		Pm		8.90	0.00	\$890.00	\$79.06	\$969.06
1		Event		2.00	0.00	\$200.00	\$0.00	\$200.00
6		Repair		15.25	0.00	\$1,525.00	\$0.00	\$1,525.00
22		General Service		50.00	0.00	\$5,000.00	\$0.00	\$5,000.00
5		Clean		8.50	0.00	\$850.00	\$0.00	\$850.00
			GROUP TOTAL	92.40	0.00	\$9,240.00	\$79.06	\$9,319.06

Number of WOs:	Total Hours:	Total OT Hours:	Total Labor Cost:	Total Material Cost:	Total Repair Cost:
376	381.50	0	\$38,150.00	\$19,961.98	\$58,111.98

ORDINANCE NO. 2024 - O - __

An Ordinance Waiving Platting Fees for the Algonquin Commons Subdivision No. 2

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois, and

WHEREAS, Algonquin Commons Subdivision No. 2 was approved by the Village Board on June 27, 2023. Per the Village’s Subdivision Code, platting fees are due prior to the recording of the plat of subdivision; and

WHEREAS, Algonquin Commons is requesting a waiver of the platting fees to be able to refinance and keep investing in the property; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: That the platting fees for the Algonquin Commons Subdivision No. 2 are hereby waived.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Aye:
Nay:
Absent:
Abstain:

APPROVED:

Village President Debby Sosine

(SEAL)
ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____
Published: _____

ORDINANCE NO. 2024 - O - __

***An Ordinance Approving a Plat of Easement for a Sign and Cross Access Easement
at the Northwest Corner of Randall Road and Corporate Parkway***

WHEREAS, the Village of Algonquin, McHenry and Kane counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois, and

WHEREAS, Algonquin Commons, as part of its redevelopment plan, is requesting approval of a plat of easement, attached hereto as Exhibit A, for sign and cross access easements on Village-owned property located at the northwest corner of Randall Road and Corporate Parkway; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane counties, Illinois, as follows:

SECTION 1: That the Plat of Easement attached hereto and incorporated herein as Exhibit A is hereby approved.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

- Aye:
- Nay:
- Absent:
- Abstain:

APPROVED:

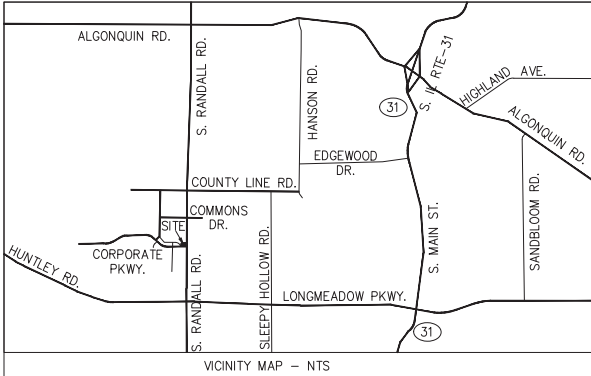
Village President Debby Sosine

(SEAL)
ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____
Published: _____

PLAT OF EASEMENT

OF



VICINITY MAP - NTS

ABBREVIATIONS:

(100.00')	RECORD DIMENSIONS
100.00'	MEASURED DIMENSIONS
DOC.	DOCUMENT
NO.	NUMBER
N	NORTH
S	SOUTH
E	EAST
W	WEST
P.I.N.	PARCEL INDEX NUMBER
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
SQ. FT.	SQUARE FEET
R.O.W.	RIGHT-OF-WAY

SIGN EASEMENT

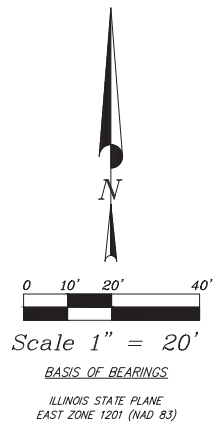
THAT PART OF LOT 8 IN ALGONQUIN CORPORATE CAMPUS UNIT 1, BEING A SUBDIVISION OF PART OF EAST HALF OF FRACTIONAL SECTION 6, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 7, 2003, AS DOCUMENT NUMBER 2003K185106, IN KANE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 8; THENCE THE FOLLOWING THREE COURSES ALONG THE SOUTH LINE OF SAID LOT 8; 1) NORTH 88 DEGREES 36 MINUTES 15 SECONDS EAST, A DISTANCE OF 48.34 FEET; 2) THENCE NORTH 86 DEGREES 41 MINUTES 42 SECONDS EAST, A DISTANCE OF 90.05 FEET; 3) THENCE NORTH 88 DEGREES 36 MINUTES 15 SECONDS EAST, A DISTANCE OF 21.79 FEET; THENCE NORTH 01 DEGREE 23 MINUTES 45 SECONDS WEST, A DISTANCE OF 2.50 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 01 DEGREE 23 MINUTES 45 SECONDS WEST, A DISTANCE OF 11.83 FEET; THENCE NORTH 70 DEGREES 26 MINUTES 37 SECONDS EAST, A DISTANCE OF 42.78; THENCE NORTH 88 DEGREES 36 MINUTES 15 SECONDS EAST, A DISTANCE OF 12.34 FEET TO THE WEST LINE OF AN EXISTING 10 FOOT BICYCLE/SIDEWALK EASEMENT PER DOC. NO. 2003K185106; THENCE SOUTH 01 DEGREE 17 MINUTES 52 SECONDS WEST ALONG SAID LINE, A DISTANCE OF 12.71 FEET TO A POINT ON THE SOUTHEASTERLY LINE OF SAID LOT 8; THENCE SOUTH 44 DEGREES 26 MINUTES 54 SECONDS WEST ALONG SAID LINE, A DISTANCE OF 17.89 FEET; THENCE SOUTH 88 DEGREES 36 MINUTES 15 SECONDS WEST, A DISTANCE OF 39.78 FEET TO THE POINT OF BEGINNING IN KANE COUNTY, ILLINOIS.

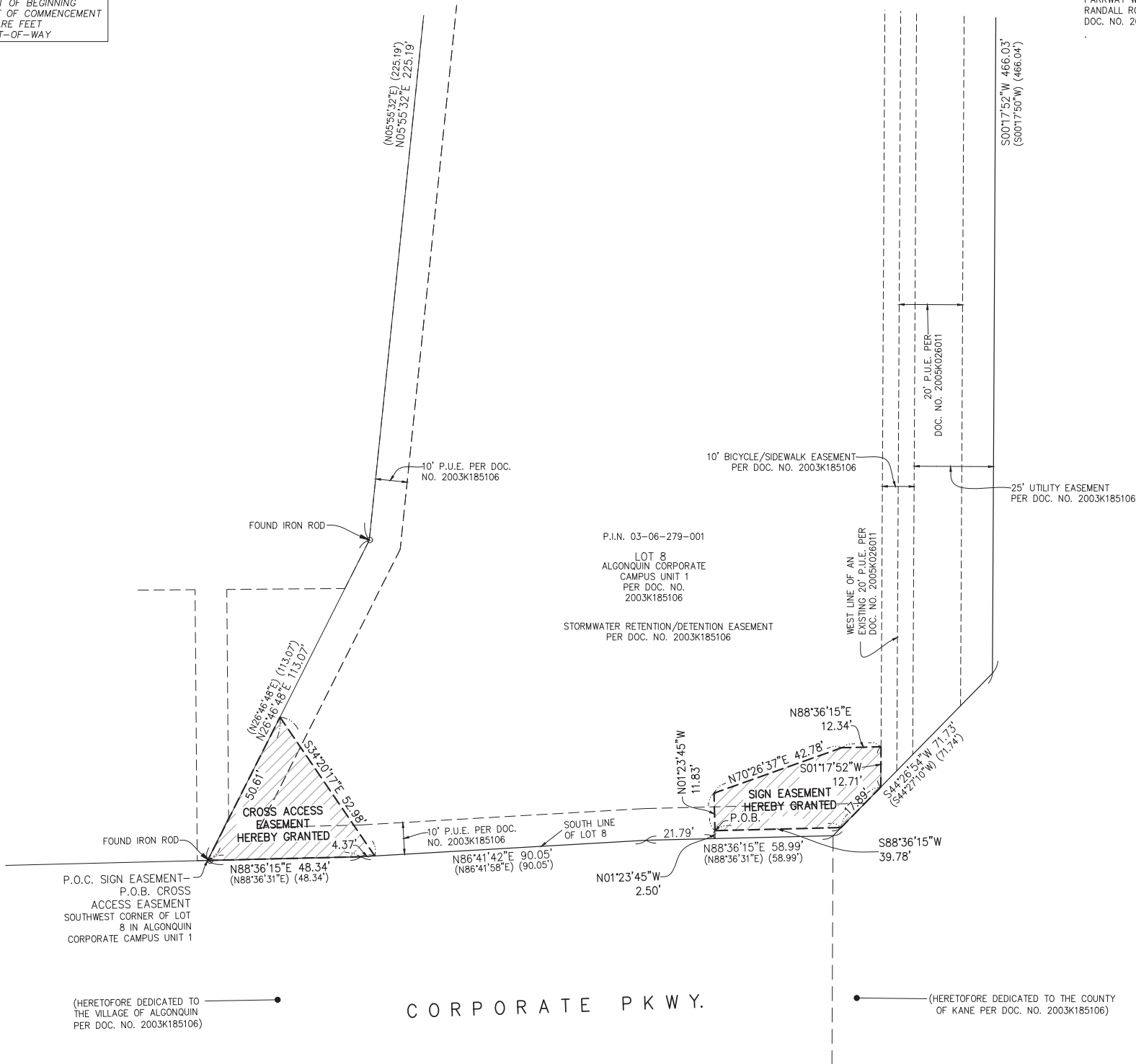
CROSS ACCESS EASEMENT

THAT PART OF LOT 8 IN ALGONQUIN CORPORATE CAMPUS UNIT 1, BEING A SUBDIVISION OF PART OF EAST HALF OF FRACTIONAL SECTION 6, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 7, 2003, AS DOCUMENT NUMBER 2003K185106, IN KANE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 8; THENCE NORTH 26 DEGREES 46 MINUTES 48 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 8, A DISTANCE OF 50.61 FEET; THENCE SOUTH 34 DEGREES 20 MINUTES 17 SECONDS EAST, A DISTANCE OF 52.98 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT 8; THENCE THE FOLLOWING (2) COURSES ALONG THE SOUTH LINE OF SAID LOT 8: 1) SOUTH 86 DEGREES 41 MINUTES 42 SECONDS WEST, A DISTANCE OF 4.37 FEET; 2) SOUTH 88 DEGREES 36 MINUTES 15 SECONDS, A DISTANCE OF 48.34 FEET TO THE POINT OF BEGINNING IN KANE COUNTY, ILLINOIS.



- NOTES:**
- NO ACCESS TO RANDALL ROAD FROM LOTS 9 & 10 AS NOTED ON DOC. NO. 2003K185106.
 - NO ACCESS TO CORPORATE PARKWAY WITHIN 500 FEET OF RANDALL ROAD AS NOTED ON DOC. NO. 2003K185106.



(HERETOFORE DEDICATED TO THE VILLAGE OF ALGONQUIN PER DOC. NO. 2003K185106)

CORPORATE PKWY.

(HERETOFORE DEDICATED TO THE COUNTY OF KANE PER DOC. NO. 2003K185106)

OWNER'S CERTIFICATE

STATE OF _____)
) SS:
 COUNTY OF _____)

THIS IS TO CERTIFY THAT _____ AN _____ IS THE RECORD OWNER OF THE PROPERTY DESCRIBED HEREON AND HAS CAUSED THE SAME TO BE PLATTED AND RECORDED AS INDICATED HEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON INDICATED.

DATED THIS ____ DAY OF _____, 20____.

VILLAGE OF ALGONQUIN
 2200 HARNISH DRIVE
 ALGONQUIN, IL 60102-5995

BY: _____
 PRINTED: _____
 TITLE: _____

STATE OF _____)
) SS:
 COUNTY OF _____)

BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED _____ BY ME KNOWN AND BY ME KNOWN TO BE THE _____ OF _____ WHO ACKNOWLEDGED THE EXECUTION OF THE FOREGOING.

WITNESS MY HAND AND NOTARIAL SEAL THIS ____ DAY OF _____, 20____.

NOTARY PUBLIC

 (PRINTED SIGNATURE)

MY COMMISSION EXPIRES: _____
 MY COUNTY OF RESIDENCE: _____

SURVEYOR'S CERTIFICATE

State of Illinois)
) SS
 County of DuPage)

I, CARL J. COOK, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE PREPARED THE ABOVE PLAT FOR THE PURPOSE OF GRANTING A SIGN EASEMENT.
 DATED THIS 11th DAY OF JANUARY, A.D. 2024.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-003543
 JACOB & HEFNER ASSOCIATES, INC
 MY LICENSE EXPIRES NOVEMBER 30, 2024



CROSS ACCESS EASEMENT PROVISIONS:

A CROSS ACCESS EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO ALL OWNERS WITHIN THIS SUBDIVISION, THEIR HEIRS, SUCCESSORS, ASSIGNS AND INVITEES, OVER ALL AREAS HEREON PLATTED AND DESIGNATED, "CROSS ACCESS EASEMENT HEREBY GRANTED", FOR THE RIGHT OF TRANSFER ACROSS THE PROPERTY FOR PEDESTRIAN AND VEHICULAR TRAFFIC. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT, BUT THE SAME MAY BE USED FOR OTHER PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS.

SIGN EASEMENT PROVISIONS:

A SIGN EASEMENT IS HEREBY GRANTED TO ALGONQUIN I LLC, THEIR HEIRS, SUCCESSORS, ASSIGNS AND INVITEES, OVER THE AREAS HEREON PLATTED AND DESIGNATED "SIGN EASEMENT" FOR THE INSTALLATION, REPAIR, AND MAINTENANCE OF ONE MONUMENT SIGN, INCLUDING THE RIGHT TO ACCESS THERETO, SAID EASEMENT SHALL RUN WITH THE LAND AND BE BINDING ON THE SUCCESSORS AND ASSIGNS OF THE OWNERS OF THE LOT ON WHICH THE SIGN EASEMENT IS LOCATED.

REVISED 03-20-2024

H:\D\2024\13\Draw\Exhibit\035-003543-Plat of Easement.dwg

Survey No.:	D036v
Ordered By.:	ETHOS WORKSOP
Description:	PLAT OF EASEMENT
Date Prepared:	JANUARY 11, 2024
Scale:	1" = 20'
Field Work:	MB/DS
Prepared By:	SC/CC

ORDINANCE NO. 2024 - 0 -

An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Paragraph A.4 of Section 33.07, License Classifications, Event Permit, Daily Permit, of the Algonquin Municipal Code shall be amended as follows:

33.07 LICENSE CLASSIFICATIONS, EVENT PERMIT, DAILY PERMIT.

Class A-4(b), which shall permit the licensee (i) to manufacture beer only on the licensed premises, (ii) to make sales of beer manufactured on the licensed premises in sealed casks, bottles, growlers, or other containers for consumption off the premises, (iii) to store the manufactured beer upon the licensed premises, (iv) to serve as a distributor of the beer provided the licensee obtains a distributor’s license from the State Liquor Control Commission, (v) to operate a tap room to conduct product sampling of the beer brewed on the licensed premises as provided in the Illinois Liquor Control Act, 235 ICLS 5/6-31, as amended, as well as sales of beer brewed on the licensed premises and (vi) to sell third-party manufactured seltzer, beer and cider for consumption on the premises. The licensee shall be permitted to conduct tours of the brewing facilities. In no event shall the licensee give away any beer or other alcoholic beverages for commercial purposes or in connection with the sale of such products or to promote the sale of such products contrary to Section 100.280 of the Title 11 of the Illinois Administrative Code.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Abstain:
Absent:

APPROVED:

(SEAL)

Village President Debby Sosine

ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____
Published: _____

ORDINANCE NO. 2024 - 0 -

An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing, of the Algonquin Municipal Code

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Section 33.18, Location Restrictions, of the Algonquin Municipal Code shall be amended as follows:

33.18 LOCATION RESTRICTIONS

No liquor license shall be issued for the sale at retail of any alcoholic liquor within 100 feet of any church, school, hospital, day care center or other business or institution whose primary function is the custodial care of children, the aged or infirmed.

Exempt from the prohibitions of this Section are hotels offering restaurant services, regularly organized clubs, restaurants, food shops or other places of business where the sale or delivery of alcoholic liquor is not the principal business being conducted on said premises.

Nothing in this Section shall prohibit the issuance of a license to a church or private school to sell, at retail, alcoholic liquor, if any such sales are limited to periods when groups are assembled on the premises solely for the promotion for some common object other than the sale or consumption of alcoholic liquor.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Abstain:
Absent:

APPROVED:

(SEAL)

Village President Debby Sosine

ATTEST: _____
Village Clerk Fred Martin

Passed: _____
Approved: _____
Published: _____



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and H Linden & Sons for the Braewood Lift Station Force Main Replacement in the Amount of \$ 1,053,582.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

SECTION 00 52 00 - AGREEMENT FORM

THIS AGREEMENT is dated as the **16th** day of **April** in the year **2024** by and between the Village of Algonquin, Illinois (hereinafter called OWNER) and **H. Linden & Sons Sewer and Water, Inc.** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

CONTRACTOR shall complete all WORK as specified or indicated in the Contract Documents. WORK is generally described as follows:

- A. The work is called Braewood Lift Station Force Main Replacement and shall consist of installation of 2,068 lineal feet of 16" force main via open cut and directional boring methods to replace the existing 10" force main between the Braewood Lift Station and the discharge manhole along Gaslight Drive near the Sprucetree Lane intersection. The project will also include installation of an air release valve in a valve vault and a bypass vault. The project also includes HMA pavement restoration, PCC curb and gutter restoration, and landscape restoration.

Article 2. ENGINEER

Trotter and Associates, Inc. of St. Charles, Illinois (hereinafter called ENGINEER) will assume all duties and responsibilities and will have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the WORK in accordance with the Contract Documents.

Article 3. CONTRACT TIME

All WORK shall be substantially complete based on two milestones. Milestone No. 1 shall include all tree removal for the project. Milestone No. 1 shall be complete by **June 1, 2024**. Milestone No. 2 shall include installation, testing, and successful operation of the force main and all hardscape restoration. Milestone No. 2 shall be complete by **September 14, 2024**. All work shall be at Final Completion and ready for Final Payment in accordance with Paragraph 14.07 of the General Conditions by **September 30, 2024**. Final Completion shall include all final turf restoration.

- A. Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the WORK is not completed within the time specified in Paragraph 3 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the WORK is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **One Thousand dollars and zero cents (\$1,000.00)** for each day that expires after the time specified in Paragraph 3 for Completion of Milestone No. 1 until the work is fully operational and tested. The CONTRACTOR shall pay the OWNER an additional **One Thousand dollars and zero cents (\$1,000.00)** for each day that expires after the time specified in Article 3 for Completion of Milestone No. 2 until the work is accepted by the OWNER. The CONTRACTOR shall pay the OWNER an additional **One Thousand dollars and zero cents (\$1,000.00)** for each day that expires after the time specified in Article 3 for final completion until the work is accepted by the OWNER. Aggregate damages for time expired, past the time of final completion shall then be **Three Thousand dollars and zero cents (\$3,000.00)**. At the option of the ENGINEER and OWNER damage amounts may be deducted, on a monthly basis, from the contract balance.
- B. The contract time may be changed only by a change order. For each change order, CONTRACTOR shall submit to the Engineer for review, sufficient reason for delay to enable the Engineer to ascertain the necessity and reasonableness of the delay, and the allowability and eligibility of delay proposed.
- C. **Substantial completion of Milestone No. 1 shall include tree removal. Substantial completion of Milestone No. 2 shall include installation, testing, and successful operation of the force main and all hardscape restoration. Final Completion includes final turf restoration and all the previously listed items with final acceptance by Owner.**

Article 4. CONTRACT PRICE

OWNER shall pay CONTRACTOR for performance of the WORK in accordance with the Contract Documents in current funds. The Contract Sum shall be **One Million Fifty-Three Thousand Five Hundred Eighty-Two Dollars and Zero Cents (\$1,053,582.00)**.

- A. Payment shall be made on the basis of the monthly estimates of partial completion, approved by the ENGINEER, except as otherwise provided in the detailed specifications for each class of WORK.
- B. The contract price may be changed only by a change order. For each change order, CONTRACTOR shall submit to the Engineer for review, sufficient cost and pricing data to enable the Engineer to ascertain the necessity and reasonableness of costs and amounts proposed, and the allowability and eligibility of costs proposed.

Article 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by the ENGINEER as provided in the General Conditions.

- A. Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER. All progress payments will be on the basis of the progress of the WORK estimated by the ENGINEER.
 - 1. Prior to Substantial Completion progress payments will be in an amount equal to 90% of the WORK completed, and 90% of materials and equipment not incorporated in the WORK but delivered and suitably stored, less in each case the aggregate of payments previously made.
 - 2. Upon Substantial Completion and thereafter, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts as ENGINEER shall determine in accordance with Paragraph 14.07 of the General Conditions.

- B. Final Payment. Upon final completion and acceptance of the WORK in accordance with Paragraph 14.07 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.07.

Article 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representation:

- A. CONTRACTOR has familiarized himself with the nature and extent of the Contract Documents, WORK, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the WORK.
- B. CONTRACTOR has studied carefully all available reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the WORK which were relied upon by ENGINEER in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- C. CONTRACTOR has made or caused to be made examinations, investigations and tests and studies of such reports and related data in addition to those referred to in Paragraph 6.2 as he deems necessary for the performance of the WORK at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.
- D. CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
- E. CONTRACTOR has given ENGINEER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

- F. CONTRACTOR shall warrant that no person or selling agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warranty, the OWNER shall have the right to annul the contract without liability or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

Article 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this Agreement, made a part hereof and consist of the following:

- A. This Agreement (Pages 1 to 8, inclusive).
- B. Exhibits to this Agreement.
- C. Payment and Performance Bonds.
- D. Maintenance Bond
- E. Notice of Award.
- F. Notice to Proceed.
- G. General Conditions.
- H. Supplementary Conditions.
- I. Section 00 43 43 - Wage Rates Form.
- J. Specifications bearing the title "Village of Algonquin – Braewood Lift Station Force Main Replacement" as prepared by Trotter and Associates, Inc.
- K. Drawings, consisting of a cover sheet and all sheets as designated in SECTION 00 01 15 – List of Drawing Sheets, with each sheet bearing the title "Village of Algonquin – Braewood Lift Station Force Main Replacement" as prepared by Trotter and Associates, Inc.
- L. CONTRACTOR's Proposal (Pages 1 to 10, inclusive).
- M. Documentation submitted by CONTRACTOR prior to Notice of Award.
- N. Any modification, including Change Orders, duly delivered after execution of Agreement.

There are no Contract Documents other than those listed above in this Article 7. The Contract Documents may only be altered, amended or repealed pursuant to Section 3.04 of the General Conditions.

Article 8. MISCELLANEOUS

- A. Terms used in this Agreement which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions.
- B. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

- C. OWNER and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- D. All claims, counter-claims, disputes and other matters in question between the OWNER and the CONTRACTOR arising out of, or relating to this Agreement or the breach of it will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State of Illinois.

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Article 9. OTHER PROVISIONS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR.

This Agreement becomes effective as of **April 16, 2024**.

OWNER
VILLAGE OF ALGONQUIN, ILLINOIS

CONTRACTOR
H. LINDEN & SONS SEWER AND WATER , INC.

by _____
Debby Sosine, Village President

by _____

(Corporate Seal)

(Corporate Seal)

Attested

Attested

by _____
Village Clerk

by _____

(Notary Seal)

Address for Giving Notices

Address for Giving Notices

Village of Algonquin
2200 Harnish Dr
Algonquin, IL 60102

H. Linden & Sons Sewer and Water, Inc.
722 E. South St. Unit D
Plano, IL 60545
(630) 552-9955

END OF SECTION 00 52 00

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2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Trotter & Associates for the Braewood Lift Station Force Main Replacement Construction Oversight Services in the Amount of \$90,700.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



August 8, 2023

Cliff Ganek
Village Engineer
Village of Algonquin
110 Meyer Drive
Algonquin, Illinois 60102

Re: Braewood Lift Station and Force Main Improvements
Professional Services Letter Agreement and Exhibits

Dear Mr. Badran,

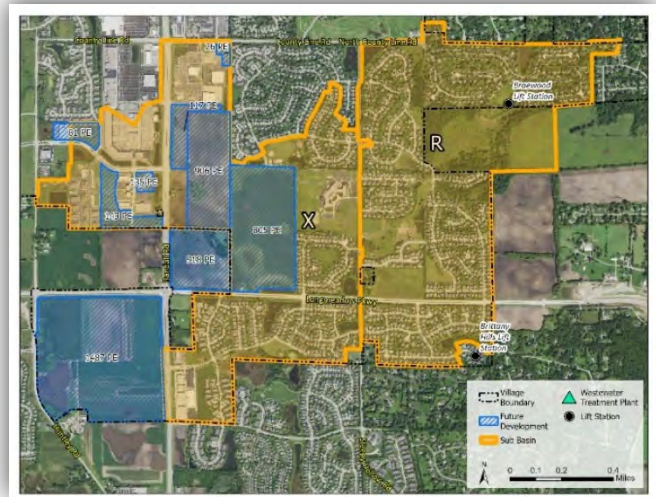
Trotter and Associates, Inc. (ENGINEER) is pleased to provide professional services to the Village of Algonquin (CLIENT) for the Braewood Lift Station and Force Main Improvements (hereinafter referred to as the "PROJECT").

Project Background

The Village of Algonquin sanitary sewer service area is separated into five separate drainage basins. The Braewood Lift Station is located within the Southwestern Drainage Basin and is downstream of both the Grand Reserve and Brittany Hills Lift Station.

In 2022, Trotter and Associates completed a lift station assessment for the Braewood Lift Station. The assessment recommended various improvements to the Braewood Lift Station including replacement of the existing pumps, grinder unit, and odor control equipment. However, the primary concern for the lift station included the need to upsize the station to meet future peak hourly flow demands. Currently, the Braewood Lift Station is at its capacity of 1,500 GPM. With rapid development in both the Braewood Lift Station service area and the upstream Grand Reserve Lift Station service area, the Braewood Lift Station will not be able to handle incoming flows.

As outlined in section 3 of the *Braewood Lift Station Upgrades Assessment for Future Development*, the additional PE tributary to the Braewood Lift Station is anticipated to be 19,889 which includes an additional 14,123 PE tributary to the Grand Reserve Lift Station. To meet future peak hourly flow demands at complete build-out conditions, the lift station capacity will need to be increased to 5,040 GPM.



In addition to the increase in the pump capacity, the force main and interior lift station piping will need to be upsized. The velocity through the existing 10" force main would exceed the acceptable maximum velocity of 12 ft/s, per the Illinois Administrative Code Title 35, Section 370.410. To remain within the acceptable range of 2 ft/s and 12 ft/s, the inside diameter of the proposed force main will need to be 16 inches.

Project Understanding

The Village intends to complete the following upgrades at the Braewood Lift Station to address the deficiencies identified in the Lift Station Assessment.

1. Replace existing 40 hp pumps to meet a future peak flow of 5,040 gpm.
2. Install a hatch above the grinder channel for easier maintenance to the grinder.
3. Extend the existing HMA driveway for crane access to the grinder hatch.
4. Replace the existing odor control equipment.
5. Install the existing backflow preventer on the water service above grade.
6. Replace the existing electromagnetic flow meter.
7. Upsize the electrical service and distribution system.
8. Upsize the existing interior lift station piping and exterior force main.
9. Complete PLC and SCADA Modifications

Phase 1 Preliminary Design

During the Preliminary Design Phase, Engineer shall:

- A. Hold a Project Kick-off Meeting with Village staff, upon receipt of the Notice to Proceed, to establish project goals & schedule.
- B. Perform site visits as necessary to determine site conditions.
- C. Obtain as-built and equipment information for existing pump station and force mains as needed (Village has provided data prior to this Agreement).
- D. Obtain utility locations, floodplain and floodway information on the existing site and determine site limitations.
- E. The existing site is owned by the Village. Conduct a topographic survey of the site, including property boundaries for design and permitting (Village to locate sanitary sewer and force main).
- F. Conduct a topographic survey along the alignment of the existing and proposed force main. The topographic survey limits for the force main will include Gaslight Drive between the Braewood Lift Station site and Rustic Lane. Survey will include all trees, pavement, sidewalk, located utilities and utility poles, curb and gutter, mailboxes, and landscaped areas.
- G. Review basis of design for pump/system curves for pump sizing and selection. Coordinate with the Village and manufacturers to select new pump equipment. Update design memo prepared during the Lift Station Assessment phase.
- H. Prepare a proposed force main alignment and review alternative installation options.
- I. Prepare and submit 50% Preliminary Design documents and Engineer's Opinion of Probable Construction Cost. Preliminary design to include demolition and process sheets for equipment to be replaced..
- J. Attend preliminary design review meeting to address the Village's review comments and concerns.

Phase 2 Final Design

During the Final Design Phase, Engineer shall:

- A. Based on the approved Preliminary Design Phase, prepare 90% Engineering Plans and Specifications to show the scope, extent and character of the work to be furnished and performed by the Contractor for the Improvements. Drawings will include (but not necessarily limited to) the following:
 - i. General Construction Details and Notes;
 - ii. Demolition drawings showing existing structures, equipment and utilities to be removed;
 - iii. Force main alignment and profile drawings;
 - iv. Civil/Site drawings showing proposed restoration;
 - v. Process drawings including the equipment layout, valves, meters and process piping;
 - vi. Electrical drawings depicting controls and power circuits;
 - vii. Project Specifications with all process equipment selected.
- B. Prepare updated Engineer's Opinion of Probable Construction Cost.
- C. Hold a meeting with Village staff to review and discuss 90% Engineering Plans and Specifications.
- D. Submit plans and specifications for IEPA Construction Permit.
- E. Submit plans and specifications as required for Illinois Historic Preservation Agency (IHPA) permitting.
- F. Submit plans and specifications as required for Illinois Department of Natural Resources (IDNR) Permitting.
- G. Revise plans in accordance with additional comments and provide 100% complete plans to the Village for review and approval.
- H. Prepare an opinion of probable cost based on the Final Engineering Plans.
- I. Make minor revisions to the plans to incorporate changes and additional comments. Prepare electronic documents for distribution for bids.

Phase 3 Bidding

During the Bidding Phase, Engineer shall:

- A. Provide bidding assistance, which will include preparing the bid notice, distributing bid documents, and preparing bid addendums.
- B. Attend a pre-bid conference, if one is deemed necessary.
- C. Respond to questions about the bid documents pertaining to items included within the engineering components.
- D. Assist the Village in reviewing the bids and assembling a bid tabulation and recommendation letter for award of the contract.

Project Schedule

<u>Task</u>	<u>Anticipated Date</u>
Phase 1 Project Kick-off	September 2023
Phase 1 – Preliminary Design Completion	November 2023
Phase 2 – Final Design Completion	March 2024
Phase 3 – Bidding	April 2024

Compensation

An amount equal to the cumulative hours charged to the Project by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any.

ENGINEER's Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit B. Reimbursable Expenses included in the contract are limited to items listed in Exhibit B. All expenses that are not included in Exhibit B shall be considered outside the contract and shall be considered as extra and compensated for at cost. For example: title commitments, permit fees, architectural renderings, special public meetings, out of town travel expenses, consultant services beyond those identified in the scope, or items specifically requested by the owner.

The total compensation for services will not exceed **\$214,2194** based on the following distribution of compensation:

Preliminary Design Phase	\$79,317
Final Design Phase	\$124,861
Bidding and Negotiating Phase	\$9,316
Base Engineering Fees	\$213,494
Reimbursable Expenses	\$800
Total Authorized for Design and Construction Engineering	\$214,294

ENGINEER may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by CLIENT. The total estimated compensation for ENGINEER's services included in the breakdown by phases incorporates all labor, overhead, profit, and ENGINEER's Consultant's charges. The amounts billed for ENGINEER's services will be based on the cumulative hours charged to the PROJECT during the billing period by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and ENGINEER's Consultant's charges. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually as of January 1st to reflect equitable changes in the compensation payable to ENGINEER.

Miscellaneous

This Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written representations. This agreement may not be changed, modified, or amended except in writing signed by both parties. In the event of any conflict among the exhibits, the exhibit of the latest date shall control.

ENGINEER may have portions of the Services performed by its affiliated entities or their employees, in which event ENGINEER shall be responsible for such services and CLIENT shall look solely to ENGINEER as if ENGINEER performed the Services. In no case shall CLIENT'S approval of any subcontract relieve ENGINEER of any of its obligations under this Agreement. However, ENGINEER is not responsible whatsoever for any obligations its subcontractors might have to its [subcontractors'] employees, including but not limited to proper compensation of its employees.

In the event CLIENT uses a purchase order form or other CLIENT developed document to administer this Agreement, the use of such documents shall be for the CLIENT'S convenience only, and any provisions, terms or conditions within the CLIENT developed document shall be deemed stricken, null and void. Any provisions, terms or conditions which the CLIENT would like to reserve shall be added to Exhibit C – Supplemental Conditions and agreed to by both parties.

ENGINEER acknowledges that this project and the scope of work performed thereto will require ENGINEER and all lower tiered subcontractors of ENGINEER to comply with all obligations under and pursuant to the any applicable local, state and/or federal prevailing wage laws (e.g. Davis-Bacon Act, Illinois Prevailing Wage Act, etc.), including but not limited to all wage, notice and/or record keeping requirements to the extent applicable, necessitated and required by law.

If during negotiations or discussion with a Client it becomes clear that Client has determined prevailing wages are not applicable to the work performed by Trotter & Associates, it is best to confirm that understanding in writing with appropriate indemnification language. The following is draft language to consider:

Trotter & Associates' services performed is based on its understanding through the actions, statements and/or omissions of CLIENT that this project [identify] and the work performed relating thereto is professional in nature and not subject to prevailing wage requirements (federal, state or local). If Trotter & Associates' understanding is incorrect, CLIENT agrees and acknowledges that it shall immediately notify Trotter & Associates in writing within forty-eight (48) hours from receiving this notice so that Trotter & Associates may submit a revised proposal and/or invoice reflecting the additional costs associated with applicable prevailing wage laws. If at any time it is determined that this project is or was subject to prevailing wage requirements under federal, state or local law, then CLIENT agrees and acknowledges that it shall reimburse and make whole Trotter & Associates for any back wages, penalties and/or interest owed to its employees or any other third party, including any appropriate governmental agency. CLIENT also agrees that prices, costs and/or applicable fees will also be increased prospectively as required by the increase in wage payments to Trotter & Associates' employees. CLIENT understands and acknowledges that it shall notify Trotter & Associates of any prevailing wage requirements or obligations under applicable laws relating to the work or services performed by Trotter & Associates. CLIENT also agrees to indemnify and hold Trotter & Associates harmless from any error, act or omission on its part with regard to prevailing wage notification that causes any claim, cause of action, harm or loss upon Trotter & Associates, including but not limited to prompt reimbursement to Trotter & Associates of any and all back wages, penalties and/or interest owed to its employees or any other third party, including reasonable attorneys' fees and costs associated with such claim, cause of action, harm or loss.

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Contents of Agreement

This Letter Agreement and the Exhibits attached hereto and incorporated herein, represent the entire understanding with respect to the Project and may only be modified in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

CLIENT:

Trotter and Associates, Inc.:

By: _____

By: _____

Title: _____

Title: _____

Effective Date: _____

Date Signed: _____

Address for giving notices:

Address for giving notices:

Designated Representative

Designated Representative

Title:

Title:

Phone Number:

Phone Number:

Facsimile Number:

Facsimile Number:

E-Mail Address:

E-Mail Address:

ATTACHMENTS:

EXHIBIT A – STANDARD TERMS AND CONDITIONS

EXHIBIT B – SCHEDULE OF HOURLY RATES AND REIMBURSIBLE EXPENSES

EXHIBIT C – SUPPLEMENTAL GENERAL CONDITIONS

EXHIBIT D – CONTRACT ADDENDUM

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CLIENT Initial _____

TAI Initial _____



EXHIBIT A - STANDARD TERMS AND CONDITIONS

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ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

A. ENGINEER shall provide the Professional Services set forth herein and in the Letter Agreement.

B. Upon this Agreement becoming effective, ENGINEER is authorized to begin Services.

ARTICLE 2 - CLIENT'S RESPONSIBILITIES

2.01 General

A. Provide ENGINEER with all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications; and furnish copies of CLIENT's standard forms, conditions, and related documents for ENGINEER to include in the Bidding Documents, when applicable.

B. Furnish to ENGINEER any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.

C. Following ENGINEER's assessment of initially-available Project information and data and upon ENGINEER's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable ENGINEER to complete its Basic and Additional Services. Such additional information or data would generally include the following:

1. Property descriptions.
2. Zoning, deed, and other land use restrictions.
3. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
4. Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
5. Environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
6. Data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.

D. Give prompt written notice to ENGINEER whenever CLIENT observes or otherwise becomes aware of a Hazardous Environmental Condition or of any other development that affects the scope or time of performance of ENGINEER's services, or any defect or nonconformance in ENGINEER's services or in the work of any Contractor.

E. Authorize ENGINEER to provide Additional Services as set forth in Exhibit D - Addendum of the Agreement as required.

- F. Arrange for safe access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under the Agreement.
- G. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by ENGINEER (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CLIENT deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by ENGINEER and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
- I. Provide, as required for the Project:
 - 1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - 2. Legal services with regard to issues pertaining to the Project as CLIENT requires, Contractor raises, or ENGINEER reasonably requests.
 - 3. Such auditing services as CLIENT requires to ascertain how or for what purpose Contractor has used the moneys paid.
 - 4. Placement and payment for advertisement for Bids in appropriate publications.
- J. Advise ENGINEER of the identity and scope of services of any independent consultants employed by CLIENT to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.
- K. Furnish to ENGINEER data as to CLIENT's anticipated costs for services to be provided by others for CLIENT so that ENGINEER may make the necessary calculations to develop and periodically adjust ENGINEER's opinion of Total Project Costs.
- L. If CLIENT designates a manager or an individual or entity other than, or in addition to, ENGINEER to represent CLIENT at the Site, the duties, responsibilities, and limitations of authority of such other party shall be disclosed to the ENGINEER and coordinated in relation to the duties, responsibilities, and authority of ENGINEER.
- M. If more than one prime contract is to be awarded for the Work designed or specified by ENGINEER, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of ENGINEER is to be mutually agreed upon and made a part of this Agreement before such services begin.
- N. Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Substantial Completion and final payment inspections.
- O. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of Samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment, and facilities of CLIENT, prior to their incorporation into the Work with appropriate professional interpretation thereof.
- P. Provide inspection or monitoring services by an individual or entity other than ENGINEER (and disclose the identity of such individual or entity to ENGINEER) as CLIENT determines necessary to verify:
 - 1. That Contractor is complying with any Laws and Regulations applicable to Contractor's performing and furnishing the Work.
 - 2. That Contractor is taking all necessary precautions for safety of persons or property and complying with any special provisions of the Contract Documents applicable to safety.
- Q. Provide ENGINEER with the findings and reports generated by the entities providing services pursuant to paragraphs 2.01.O and P.

ARTICLE 3 - TIMES FOR RENDERING SERVICES

3.01 General

- A. ENGINEER's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, ENGINEER's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
- B. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of ENGINEER, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If CLIENT has requested changes in the scope, extent, or character of the Project, the time of performance of ENGINEER's services shall be adjusted equitably.
- C. For purposes of this Agreement the term "day" means a calendar day of 24 hours.

3.02 Suspension

- A. If CLIENT fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed through no fault of ENGINEER, ENGINEER may, after giving seven days written notice to CLIENT, suspend services under this Agreement.
- B. If ENGINEER's services are delayed or suspended in whole or in part by CLIENT, or if ENGINEER's services are extended by Contractor's actions or inactions for more than 90 days through no fault of ENGINEER, ENGINEER shall be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect, reasonable costs incurred by ENGINEER in connection with, among other

things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

ARTICLE 4 - PAYMENTS TO ENGINEER

4.01 Methods of Payment for Services and Reimbursable Expenses of ENGINEER

- A. *For Basic Services.* CLIENT shall pay ENGINEER for Basic Services performed or furnished under as outlined in the Letter Agreement
- B. *For Additional Services.* CLIENT shall pay ENGINEER for Additional Services performed or furnished as outlined in Exhibit D.
- C. *For Reimbursable Expenses.* CLIENT shall pay ENGINEER for Reimbursable Expenses incurred by ENGINEER and ENGINEER's Consultants as set forth in Exhibit B.

4.02 Other Provisions Concerning Payments

- A. *Preparation of Invoices.* Invoices will be prepared in accordance with ENGINEER's standard invoicing practices and will be submitted to CLIENT by ENGINEER, unless otherwise agreed.
- B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If CLIENT fails to make any payment due ENGINEER for services and expenses within 30 days after receipt of ENGINEER's invoice therefor, the amounts due ENGINEER will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, ENGINEER may, after giving seven days written notice to CLIENT, suspend services under this Agreement until ENGINEER has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.
- C. *Disputed Invoices.* In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.
- D. *Payments Upon Termination.*
 - 1. In the event of any termination under paragraph 6.06, ENGINEER will be entitled to invoice CLIENT and will be paid in accordance with Exhibit B for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination.
 - 2. In the event of termination by CLIENT for convenience or by ENGINEER for cause, ENGINEER, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice CLIENT and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with ENGINEER's Consultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit B.
- E. *Records of ENGINEER's Costs.* Records of ENGINEER's costs pertinent to ENGINEER's compensation under this Agreement shall be kept in accordance with generally accepted accounting

practices. To the extent necessary to verify ENGINEER's charges and upon CLIENT's timely request, copies of such records will be made available to CLIENT at cost.

- F. *Legislative Actions.* In the event of legislative actions after the Effective Date of the Agreement by any level of government that impose taxes, fees, or costs on ENGINEER's services or other costs in connection with this Project or compensation therefore, such new taxes, fees, or costs shall be invoiced to and paid by CLIENT as a Reimbursable Expense to which a Factor of 1.0 shall be applied. Should such taxes, fees, or costs be imposed, they shall be in addition to ENGINEER's estimated total compensation.

ARTICLE 5 - OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

- A. ENGINEER's opinions of probable Construction Cost provided for herein are to be made on the basis of ENGINEER's experience and qualifications and represent ENGINEER's best judgment as an experienced and qualified professional generally familiar with the industry. However, since ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by ENGINEER. If CLIENT wishes greater assurance as to probable Construction Cost, CLIENT shall employ an independent cost estimator.

5.02 Designing to Construction Cost Limit

- A. If a Construction Cost limit is established between CLIENT and ENGINEER, such Construction Cost limit and a statement of ENGINEER's rights and responsibilities with respect thereto will be specifically set forth in Exhibit C - Supplemental General Conditions.

5.03 Opinions of Total Project Costs

- A. ENGINEER assumes no responsibility for the accuracy of opinions of Total Project Costs.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.01 Standards of Performance

- A. The standard of care for all professional engineering and related services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.
- B. ENGINEER shall be responsible for the technical accuracy of its services and documents resulting therefrom, and CLIENT shall not be responsible for discovering deficiencies therein. ENGINEER shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.

- C. ENGINEER shall perform or furnish professional engineering and related services in all phases of the Project to which this Agreement applies. ENGINEER shall serve as CLIENT's prime professional for the Project. ENGINEER may employ such ENGINEER's Consultants as ENGINEER deems necessary to assist in the performance or furnishing of the services. ENGINEER shall not be required to employ any ENGINEER's Consultant unacceptable to ENGINEER.
- D. ENGINEER and CLIENT shall comply with applicable Laws or Regulations and CLIENT-mandated standards. This Agreement is based on these requirements as of its Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to CLIENT's responsibilities or to ENGINEER's scope of services, times of performance, or compensation.
- E. CLIENT shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
- F. CLIENT shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to delay the services of ENGINEER.
- G. Prior to the commencement of the Construction Phase, CLIENT shall notify ENGINEER of any other notice or certification that ENGINEER will be requested to provide to CLIENT or third parties in connection with the Project. CLIENT and ENGINEER shall reach agreement on the terms of any such requested notice or certification, and CLIENT shall authorize such Additional Services as are necessary to enable ENGINEER to provide the notices or certifications requested.
- H. ENGINEER shall not be required to sign any documents, no matter by whom requested, that would result in the ENGINEER's having to certify, guarantee or warrant the existence of conditions whose existence the ENGINEER cannot ascertain. CLIENT agrees not to make resolution of any dispute with the ENGINEER or payment of any amount due to the ENGINEER in any way contingent upon the ENGINEER's signing any such certification.
- I. During the Construction Phase, ENGINEER shall not supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.
- J. ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.
- K. ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), subcontractor or supplier, or of any of the Contractor's agents or employees or any other persons (except ENGINEER's own employees) at the Site or otherwise furnishing or performing any of the Contractor's work; or for any decision made on interpretations or clarifications of the

Contract Documents given by CLIENT without consultation and advice of ENGINEER.

- L. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. 1910-8, 1996 Edition) unless both parties mutually agree to use other General Conditions.

6.02 Authorized Project Representatives

- A. Contemporaneous with the execution of this Agreement, ENGINEER and CLIENT shall designate specific individuals to act as ENGINEER's and CLIENT's representatives with respect to the services to be performed or furnished by ENGINEER and responsibilities of CLIENT under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

6.03 Design without Construction Phase Services

- A. Should CLIENT provide Construction Phase services with either CLIENT's representatives or a third party, ENGINEER's Basic Services under this Agreement will be considered to be completed upon completion of the Final Design Phase or Bidding or Negotiating Phase as outlined in the Letter Agreement.
- B. It is understood and agreed that if ENGINEER's Basic Services under this Agreement do not include Project observation, or review of the Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT, then CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the ENGINEER that may be in any way connected thereto.

6.04 Use of Documents

- A. All Documents are instruments of service in respect to this Project, and ENGINEER shall retain an ownership and property interest therein (including the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.
- B. Copies of CLIENT-furnished data that may be relied upon by ENGINEER are limited to the printed copies (also known as hard copies) that are delivered to the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by CLIENT to ENGINEER are only for convenience of ENGINEER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- C. Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to CLIENT are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- D. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days,

after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by CLIENT.

- E. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of this Project.
- F. CLIENT may make and retain copies of Documents for information and reference in connection with use on the Project by CLIENT. Such Documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's Consultants. CLIENT shall indemnify and hold harmless ENGINEER and ENGINEER's Consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.
- G. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
- H. Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle ENGINEER to further compensation at rates as defined in Exhibit B.

6.05 Insurance

- A. ENGINEER shall procure and maintain insurance as set forth below:
 - 1. Workers Compensation & Employer's Liability
 - a. Each Occurrence: \$1,000,000
 - 2. General Liability
 - a. Each Occurrence: \$1,000,000
 - b. General Aggregate: \$2,000,000
 - 3. Excess or Umbrella Liability
 - a. Each Occurrence: \$5,000,000
 - b. General Aggregate: \$5,000,000
 - 4. Automobile Liability
 - a. Combined Single Limit (Bodily Injury and Property Damage):
Each Accident \$1,000,000
 - 5. Professional Liability
 - a. Each Occurrence: \$2,000,000
 - b. General Aggregate: \$2,000,000
- B. CLIENT shall cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds on any general liability or property insurance policies carried by CLIENT which are applicable to the Project.
- C. CLIENT shall require Contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds with respect to

such liability and other insurance purchased and maintained by Contractor for the Project

- D. CLIENT and ENGINEER shall each deliver to the other certificates of insurance evidencing the coverage.
- E. All policies of property insurance shall contain provisions to the effect that ENGINEER's and ENGINEER's Consultants' interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.
- F. At any time, CLIENT may request that ENGINEER, at CLIENT's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective. If so requested by CLIENT, with the concurrence of ENGINEER, and if commercially available, ENGINEER shall obtain and shall require ENGINEER's Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by CLIENT.

6.06 Termination

- A. The obligation to provide further services under this Agreement may be terminated:
1. *For cause,*
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. By ENGINEER:
 - 1) upon seven days written notice if ENGINEER believes that ENGINEER is being requested by CLIENT to furnish or perform services contrary to ENGINEER's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the ENGINEER's services for the Project are delayed or suspended for more than 90 days for reasons beyond ENGINEER's control.
 - 3) ENGINEER shall have no liability to CLIENT on account of such termination.
 - c. Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. *For convenience,*
 - a. By CLIENT effective upon the receipt of notice by ENGINEER.
- B. The terminating party under paragraphs 6.06.A.1 or 6.06.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow ENGINEER to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

6.07 Controlling Law

- A. This Agreement is to be governed by the law of the state in which the Project is located.

6.08 Successors, Assigns, and Beneficiaries

- A. CLIENT and ENGINEER each is hereby bound and the partners, successors, executors, administrators and legal representatives of CLIENT and ENGINEER (and to the extent permitted by paragraph 6.08.B the assigns of CLIENT and ENGINEER) are hereby bound to the other party to this

Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

- B. Neither CLIENT nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by CLIENT or ENGINEER to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.
 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of CLIENT and ENGINEER and not for the benefit of any other party. The CLIENT agrees that the substance of the provisions of this paragraph 6.08.C shall appear in the Contract Documents.

6.09 Dispute Resolution

- A. CLIENT and ENGINEER agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under provisions of this Agreement, or under law. In the absence of such an agreement, the parties may exercise their rights under law.
- B. If and to the extent that CLIENT and ENGINEER have agreed on a method and procedure for resolving disputes between them arising out of or relating to this Agreement, such dispute resolution method and procedure is set forth in Exhibit C, "Supplemental Conditions."

6.10 Hazardous Environmental Condition

- A. CLIENT represents to Engineer that to the best of its knowledge a Hazardous Environmental Condition does not exist.
- B. CLIENT has disclosed to the best of its knowledge to ENGINEER the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the Site, including type, quantity and location.
- C. If a Hazardous Environmental Condition is encountered or alleged, ENGINEER shall have the obligation to notify CLIENT and, to the extent of applicable Laws and Regulations, appropriate governmental officials.
- D. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Environmental Condition. In the event ENGINEER or any other party encounters a Hazardous Environmental Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or

remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

- E. CLIENT acknowledges that ENGINEER is performing professional services for CLIENT and that ENGINEER is not and shall not be required to become an “arranger,” “operator,” “generator,” or “transporter” of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the Site in connection with ENGINEER’s activities under this Agreement.
- F. If ENGINEER’s services under this Agreement cannot be performed because of a Hazardous Environmental Condition, the existence of the condition shall justify ENGINEER’s terminating this Agreement for cause on 30 days notice.

6.11 Allocation of Risks

A. Indemnification

1. To the fullest extent permitted by law, ENGINEER shall indemnify and hold harmless CLIENT, CLIENT’s officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of ENGINEER or ENGINEER’s officers, directors, partners, employees, and ENGINEER’s Consultants in the performance and furnishing of ENGINEER’s services under this Agreement.
2. To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless ENGINEER, ENGINEER’s officers, directors, partners, employees, and ENGINEER’s Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT’s officers, directors, partners, employees, and CLIENT’s consultants with respect to this Agreement or the Project.
3. To the fullest extent permitted by law, ENGINEER’s total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss, or damages caused in part by the negligence of ENGINEER and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that ENGINEER’s negligence bears to the total negligence of CLIENT, ENGINEER, and all other negligent entities and individuals.
4. In addition to the indemnity provided under paragraph 6.11.A.2 of this Agreement, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless ENGINEER and its officers, directors, partners, employees, and ENGINEER’s Consultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided that (i) any such cost, loss, or damage

is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph 6.11.A.4. shall obligate CLIENT to indemnify any individual or entity from and against the consequences of that individual’s or entity’s own negligence or willful misconduct.

5. The indemnification provision of paragraph 6.11.A.1 is subject to and limited by the provisions agreed to by CLIENT and ENGINEER in Exhibit C, “Supplemental Conditions,” if any.

6.12 Notices

- A. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

6.13 Survival

- A. All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

6.14 Severability

- A. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and ENGINEER, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

6.15 Waiver

- A. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

6.16 Headings

- A. The headings used in this Agreement are for general reference only and do not have special significance.

6.16 Definitions

- A. Defined terms will be in accordance with EJCDC No. 1910-1 (1996 Edition)

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CLIENT Initial _____

TAI Initial _____



**EXHIBIT B
SCHEDULE OF HOURLY RATES AND REIMBURSABLE EXPENSES**

2023 Schedule of Hourly Rates

***Rates will be escalated for Overtime & Holiday Pay to adjust for Premium Time based on the current Illinois Department of Labor Rules*

Note: On January 1st of each year, the fees and hourly rates may be escalated by an amount not to exceed five (5) percent.

Classification	Billing Rate
Engineering Intern	\$69.00
Engineer Level I	\$124.00
Engineer Level II	\$136.00
Engineer Level III	\$145.00
Engineer Level IV	\$161.00
Engineer Level V	\$182.00
Engineer Level VI	\$208.00
Engineer VII	\$219.00
Engineer VIII	\$251.00
Principal Engineer	\$258.00
Architect Intern	\$69.00
Architect Level I	\$109.00
Architect Level II	\$131.00
Architect Level III	\$152.00
Architect Level IV	\$164.00
Architect Level V	\$184.00
Architect Level VI	\$200.00
Architect VII	\$216.00
Architect VIII	\$233.00
Principal Architect	\$250.00
Technician Level I	\$103.00
Technician Level II	\$125.00
Technician Level III	\$146.00
Technician Level IV	\$159.00
Senior Technician	\$175.00
GIS Specialist I	\$103.00
GIS Specialist II	\$136.00
GIS Specialist III	\$163.00
Clerical Level I	\$69.00
Clerical Level II	\$82.00
Clerical Level III	\$99.00
Survey Technician Level I	\$69.00
Survey Technician Level II	\$85.00
Survey Crew Chief	\$175.00
Professional Land Surveyor	\$210.00
Project Coordinator I	\$125.00
Project Coordinator II	\$135.00
Project Coordinator III	\$145.00
Department Director	\$208.00
Sub Consultants	Cost Plus 5%

2023 Reimbursable Expenses

Item	Unit	Unit Price
Engineering Copies 1- 249 Sq. Ft.	Sq. Ft.	\$0.29
Engineering Copies 250-999 Sq. Ft.	Sq. Ft.	\$0.27
Engineering Copies 1000-3999 Sq. Ft.	Sq. Ft.	\$0.25
Engineering Copies 3999 Sq. Ft. & Up	Sq. Ft.	\$0.23
Mylar Engineering Copies up to 24" by 36"	Each	\$8.00
Color Presentation Grade Large Format Print	Sq. Ft.	\$5.15
Comb Binding > 120 Sheets	Each	\$4.75
Comb Binding < 120 Sheets	Each	\$3.50
Binding Strips (Engineering Plans)	Each	\$1.00
5 Mil Laminating	Each	\$1.25
Copy 11" x 17" - Color	Each	\$0.50
Copy 11" x 17" - Black and White	Each	\$0.25
Copy 8.5" x 11" - Color	Each	\$0.25
Copy 8.5" x 11" - Black and White	Each	\$0.12
Recorded Documents	Each	\$25.00
Plat Research	Time and Material	
Per Diem	Each Day	\$30.00
Field / Survey Truck	Each Day	\$45.00
Postage and Freight		Cost
Mileage	Per Mile	Federal Rate

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CLIENT Initial _____

TAI Initial _____



**EXHIBIT C
SUPPLEMENTAL CONDITIONS**

NONE AT THIS TIME

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CLIENT Initial _____

TAI Initial _____



**EXHIBIT D
CONTRACT ADDENDUM**

Project Name: _____

Project No. _____

Addendum No. _____

This is an addendum attached to, made part of and incorporated by reference into the Agreement between CLIENT and ENGINEER for modification of scope and compensation for the PROJECT. All other terms and conditions of the original Agreement between CLIENT and ENGINEER are unchanged by this Contract Addendum and shall remain in full force and effect and shall govern the obligations of both CLIENT and ENGINEER, including obligations created by this Contract Addendum.

The contract modifications are described below:

- 1.
- 2.
- 3.

CONTRACT SUMMARY

Original Contract Amount \$ _____

Changes Prior to This Change \$ _____

Amount of This Change \$ _____

Revised Contract Amount: \$ _____

For purposes of expediency, ENGINEER and CLIENT agree that an executed electronic version of this Contract Addendum shall suffice. The original of this Contract Addendum shall be returned to ENGINEER after execution.

CLIENT:

ENGINEER:

VILLAGE OF ALGONQUIN

TROTTER AND ASSOCIATES, INC.

SIGNED:

TITLE

TITLE

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2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Ganziano Sewer & Water, Inc. for the Algonquin Shores Lift Station Force Main Replacement in the Amount of \$338,772.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

SECTION 00 52 00 - AGREEMENT FORM

THIS AGREEMENT is dated as the **16th** day of **April** in the year **2024** by and between the Village of Algonquin, Illinois (hereinafter called OWNER) and **Ganziano Sewer & Water, Inc.** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

CONTRACTOR shall complete all WORK as specified or indicated in the Contract Documents. WORK is generally described as follows:

- A. The work is called Algonquin Shores Force Main Replacement and shall consist of installation of 606 lineal feet of 10" force main via open cut methods and 243 lineal feet of 10" force main via directional boring methods to replace the existing 6" force main between the intersection of Stratford & Riverwood Drive and the discharge manhole along Souwanas Trail near the Carriage Drive intersection. The project will also include installation of an air release valve in a valve vault, removal of the existing air release valve in a valve vault, abandonment of the existing force main, HMA pavement restoration, PCC curb and gutter restoration, PCC driveway replacement, and landscape restoration.

Article 2. ENGINEER

Trotter and Associates, Inc. of St. Charles, Illinois (hereinafter called ENGINEER) will assume all duties and responsibilities and will have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the WORK in accordance with the Contract Documents.

Article 3. CONTRACT TIME

All WORK shall be substantially complete by **July 5, 2024**. All work shall be at Final Completion and ready for Final Payment in accordance with Paragraph 14.07 of the General Conditions by **July 25, 2024**. Substantial Completion shall include installation, testing, and successful operation of the force main and all hardscape restoration. Final Completion shall include all turf restoration.

- A. Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the WORK is not completed within the time specified in Paragraph 3 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the WORK is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **One Thousand dollars and zero cents (\$1,000.00)** for each day that expires after the time specified in Paragraph 3 for Substantial Completion until the work is fully operational and tested. The CONTRACTOR shall pay the OWNER an additional **One Thousand dollars and zero cents (\$1,000.00)** for each day that expires after the time specified in Article 3 for final completion until the work is accepted by the OWNER. Aggregate damages for time expired, past the time of final completion shall then be **Two Thousand dollars and zero cents (\$2,000.00)**. At the option of the ENGINEER and OWNER damage amounts may be deducted, on a monthly basis, from the contract balance.
- B. The contract time may be changed only by a change order. For each change order, CONTRACTOR shall submit to the Engineer for review, sufficient reason for delay to enable the Engineer to ascertain the necessity and reasonableness of the delay, and the allowability and eligibility of delay proposed.

Article 4. CONTRACT PRICE

OWNER shall pay CONTRACTOR for performance of the WORK in accordance with the Contract Documents in current funds as follows:

- A. Payment shall be made on the basis of the monthly estimates of partial completion, approved by the ENGINEER, except as otherwise provided in the detailed specifications for each class of WORK.
- B. The contract price may be changed only by a change order. For each change order, CONTRACTOR shall submit to the Engineer for review, sufficient cost and pricing data to enable the Engineer to ascertain the necessity and reasonableness of costs and amounts proposed, and the allowability and eligibility of costs proposed.

Article 5. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by the ENGINEER as provided in the General Conditions.

- A. Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER. All progress payments will be on the basis of the progress of the WORK estimated by the ENGINEER.
 - 1. Prior to Substantial Completion progress payments will be in an amount equal to 90% of the WORK completed, and 90% of materials and equipment not incorporated in the WORK but delivered and suitably stored, less in each case the aggregate of payments previously made.

2. Upon Substantial Completion and thereafter, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts as ENGINEER shall determine in accordance with Paragraph 14.07 of the General Conditions.
- B. Final Payment. Upon final completion and acceptance of the WORK in accordance with Paragraph 14.07 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.07.

Article 6. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representation:

- A. CONTRACTOR has familiarized himself with the nature and extent of the Contract Documents, WORK, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the WORK.
- B. CONTRACTOR has studied carefully all available reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the WORK which were relied upon by ENGINEER in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- C. CONTRACTOR has made or caused to be made examinations, investigations and tests and studies of such reports and related data in addition to those referred to in Paragraph 6.2 as he deems necessary for the performance of the WORK at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.
- D. CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
- E. CONTRACTOR has given ENGINEER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.
- F. CONTRACTOR shall warrant that no person or selling agency has been employed or retained to solicit or secure the contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warranty, the OWNER shall have the right to annul the contract without liability or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.
- G. The award or execution of all subcontracts by a prime CONTRACTOR and the procurement and negotiation procedures used by such prime CONTRACTOR in awarding or executing subcontracts shall comply with:
 1. All provisions of federal, State and local law,

2. All provisions of Illinois Administrative Code Title 35 Part 365 regarding fraud and other unlawful or corrupt practices;
 3. All provisions of Illinois Administrative Code Title 35 Part 365 with respect to access to facilities, records and audit or records; and
 4. All provisions of Illinois Administrative Code Title 35 Part 365 that require a “Certification Regarding Debarment, Suspension, and Other Responsibility Matters” (EPA Form 5700-49) showing compliance with federal Executive Order 12549.
- A. CONTRACTOR shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. CONTRACTOR shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the CONTRACTOR to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

Article 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this Agreement, made a part hereof and consist of the following:

- A. This Agreement (Pages 1 to 6, inclusive).
- B. Exhibits to this Agreement.
- C. Payment and Performance Bonds.
- D. Maintenance Bond.
- E. Notice of Award.
- F. Notice to Proceed.
- G. General Conditions.
- H. Supplementary Conditions.
- I. Section 00 43 43 - Wage Rates Form.
- J. Specifications bearing the title “Village of Algonquin – Algonquin Shores Force Main Replacement” as prepared by Trotter and Associates, Inc.
- K. Drawings, consisting of a cover sheet and all sheets as designated in SECTION 00 01 15 – List of Drawing Sheets, with each sheet bearing the title “Village of Algonquin – Algonquin Shores Force Main Replacement” as prepared by Trotter and Associates, Inc.
- L. Addenda No’s __ to __, inclusive.
- M. CONTRACTOR’s Proposal (Pages 1 to ____, inclusive).
- N. Documentation submitted by CONTRACTOR prior to Notice of Award.
- O. Any modification, including Change Orders, duly delivered after execution of Agreement.

There are no Contract Documents other than those listed above in this Article 7. The Contract Documents may only be altered, amended or repealed pursuant to Section 3.04 of the General Conditions.

Article 8. MISCELLANEOUS

- A. Terms used in this Agreement which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions.

- B. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- C. OWNER and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- D. All claims, counter-claims, disputes and other matters in question between the OWNER and the CONTRACTOR arising out of, or relating to this Agreement or the breach of it will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State of Illinois.

Article 9. OTHER PROVISIONS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR.

This Agreement becomes effective as of **April 16, 2024**.

OWNER
VILLAGE OF ALGONQUIN, ILLINOIS

CONTRACTOR
GANZIANO SEWER & WATER, INC.

by _____
Debby Sosine, Village President

by _____

(Corporate Seal)

(Corporate Seal)

Attested

Attested

by _____
Village Clerk

by _____

(Notary Seal)

Address for Giving Notices

Address for Giving Notices

Village of Algonquin
2200 Harnish Dr
Algonquin, IL 60102

Ganziano Sewer & Water, Inc.
14020 Pleasant Valley Rd.
Woodstock, IL 60098
(912) 210-3327

END OF SECTION 00 52 00



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Trotter & Associates for the Algonquin Shores Lift Station Force Main Replacement Construction Oversight Services in the Amount of \$35,600.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



February 13, 2024

Cliff Ganek
Village Engineer
Village of Algonquin
110 Mitchard Way
Algonquin, Illinois 60102

Re: Village of Algonquin
Algonquin Shores Force Main Replacement – Construction Engineering Services
Professional Services Agreement

Dear Mr. Ganek:

We sincerely appreciate this opportunity to offer our services. Enclosed for your review is the engineering services agreement for the referenced project. Please contact us if there are any questions or changes to the listed scope of services. If you would like to proceed with the contract, please sign and return one copy of the agreement.

Sincerely,

TROTTER & ASSOCIATES, INC.

Robert Scott Trotter, P.E., BCEE
President

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February 13, 2024

Cliff Ganek
Village Engineer
Village of Algonquin
110 Mitchard Way
Algonquin, Illinois 60102

**Re: Village of Algonquin
Algonquin Shores Force Main Replacement – Construction Engineering Services**
Professional Services Letter Agreement and Exhibits

Dear Mr. Ganek,

Trotter and Associates, Inc. (ENGINEER) is pleased to provide professional services to Village of Algonquin (CLIENT) for the Algonquin Shores Force Main Replacement – Construction Services (hereinafter referred to as the “PROJECT”).

Project Understanding

At the intersection of Riverwood Drive and Stratford Lane, the existing Algonquin Shores Lift Station force main reduces from a 10" pipe to a 6" pipe, creating a bottleneck in the system. The Village has identified settlement between the 10"x6" reducer and the discharge manhole on Souwanas Trail. TAI Has completed Phase 1 Design to replace this section of 6" diameter force main with a 10" diameter force main.

The Village of Algonquin has requested construction engineering services for the Algonquin Shores Force Main Replacement project. The scope for the project is as follows:

1. Replace the existing 6" force main with a 10" force main and associated appurtenances.
2. Remove trees as needed for force main installation.
3. Restoration of parkway and pavement.

Scope of Services

Our services will consist of customary civil engineering and surveying services and related engineering services incidental thereto, described as follows;

Construction Phase

1. Consult with the Village and act as the Village's representative during the execution of construction.
2. Participate in the Pre-Construction Conference prior to commencement of Work at the Site.
3. Provide field engineering services (resident project representative) during the construction of the project. From the contract documents all work shall be sustainably complete within 65 calendar days and final completion within 85 days. Our construction engineering service proposal and anticipated field staff hours are based on the number of completion days per the contract. These services shall include about 40 hours per week. If the final construction schedule is pushed beyond the anticipated completion time, additional time for our field staff only will be required.
4. Prepare and distribute resident notices and coordinate with residents throughout the project.

5. As appropriate, provide project control and benchmarks for locating the work, which in the Engineer's judgment are necessary to enable Contractor to proceed.
6. Make additional visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, in order to observe as an experienced and qualified design professional the progress and quality of the Work.
7. Recommend to the Village the Contractor's work be disapproved and rejected while it is in progress.
8. Issue necessary clarification and interpretations of the Contract Documents as appropriate to the orderly completion of the Contractor's work.
9. Review and take appropriate action with respect to pay requests; including verification of quantities, certified payroll, waivers, and other items required by the Village to be submitted by the contractor.
10. Review and Recommend Change Orders and Work Change Directives as required.
11. Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only to conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.
12. Evaluate and determine the acceptability of substitute "or-equal" materials and equipment proposed by the Contractor.
13. Require such special inspections or tests of Contractor's work as deemed reasonably necessary and receive and review all certifications of inspections, tests, and approvals required by Law and Regulations or the Contract Documents
14. Provide weekly reports to Village staff on the status of construction.
15. Schedule and conduct weekly construction meetings as necessary during construction phase.
16. After notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Village and Contractor, conduct an inspection to determine if the Work is Substantially Complete
17. Assist Village Staff and Design engineer in closing out the project.
18. Prepare and furnish record drawings.
19. Prepare and provide CADD files depicting as-built utility lines only; survey data for as-built utility structures and appurtenances that are included on the provided CADD files.

Compensation

An amount equal to the cumulative hours charged to the Project by each class of ENGINEER’s employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and ENGINEER’s Consultant’s charges, if any.

ENGINEER’s Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit B. Reimbursable Expenses included in the contract are limited to items listed in Exhibit B. All expenses that are not included in Exhibit B shall be considered outside the contract and shall be considered as extra and compensated for at cost. For example: title commitments, permit fees, architectural renderings, special public meetings, out of town travel expenses, consultant services beyond those identified in the scope, or items specifically requested by the owner.

Our construction engineering service proposal and anticipated field staff hours are based on the number of completion days per the contract. These services shall include about 40 hours per week. If the final construction schedule is pushed beyond the anticipated completion time, additional time for our field staff only will be required.

The total compensation for services will not exceed \$35,600.

<u>Construction Phase</u>	<u>\$35,600</u>
Total Authorized for Construction Engineering	\$35,600

ENGINEER may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by CLIENT. The total estimated compensation for ENGINEER’s services included in the breakdown by phases incorporates all labor, overhead, profit, and ENGINEER’s Consultant’s charges. The amounts billed for ENGINEER’s services will be based on the cumulative hours charged to the PROJECT during the billing period by each class of ENGINEER’s employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and ENGINEER’s Consultant’s charges. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually as of January 1st to reflect equitable changes in the compensation payable to ENGINEER.

Miscellaneous

This Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written representations. This agreement may not be changed, modified, or amended except in writing signed by both parties. In the event of any conflict among the exhibits, the exhibit of the latest date shall control.

ENGINEER may have portions of the Services performed by its affiliated entities or their employees, in which event ENGINEER shall be responsible for such services and CLIENT shall look solely to ENGINEER as if ENGINEER performed the Services. In no case shall CLIENT'S approval of any subcontract relieve ENGINEER of any of its obligations under this Agreement. However, ENGINEER is not responsible whatsoever for any obligations its subcontractors might have to its [subcontractors'] employees, including but not limited to proper compensation of its employees.

In the event CLIENT uses a purchase order form or other CLIENT developed document to administer this Agreement, the use of such documents shall be for the CLIENT'S convenience only, and any provisions, terms or conditions within the CLIENT developed document shall be deemed stricken, null and void. Any provisions, terms or conditions which the CLIENT would like to reserve shall be added to Exhibit C – Supplemental Conditions and agreed to by both parties.

ENGINEER acknowledges that this project and the scope of work performed thereto will require ENGINEER and all lower tiered subcontractors of ENGINEER to comply with all obligations under and pursuant to the any applicable local, state and/or federal prevailing wage laws (e.g. Davis-Bacon Act, Illinois Prevailing Wage Act, etc.), including but not limited to all wage, notice and/or record keeping requirements to the extent applicable, necessitated and required by law.

If during negotiations or discussion with a Client it becomes clear that Client has determined prevailing wages are not applicable to the work performed by Trotter & Associates, it is best to confirm that understanding in writing with appropriate indemnification language. The following is draft language to consider:

Trotter & Associates' services performed is based on its understanding through the actions, statements and/or omissions of CLIENT that this project [identify] and the work performed relating thereto is professional in nature and not subject to prevailing wage requirements (federal, state or local). If Trotter & Associates' understanding is incorrect, CLIENT agrees and acknowledges that it shall immediately notify Trotter & Associates in writing within forty-eight (48) hours from receiving this notice so that Trotter & Associates may submit a revised proposal and/or invoice reflecting the additional costs associated with applicable prevailing wage laws. If at any time it is determined that this project is or was subject to prevailing wage requirements under federal, state or local law, then CLIENT agrees and acknowledges that it shall reimburse and make whole Trotter & Associates for any back wages, penalties and/or interest owed to its employees or any other third party, including any appropriate governmental agency. CLIENT also agrees that prices, costs and/or applicable fees will also be increased prospectively as required by the increase in wage payments to Trotter & Associates' employees. CLIENT understands and acknowledges that it shall notify Trotter & Associates of any prevailing wage requirements or obligations under applicable laws relating to the work or services performed by Trotter & Associates. CLIENT also agrees to indemnify and hold Trotter & Associates harmless from any error, act or omission on its part with regard to prevailing wage notification that causes any claim, cause of action, harm or loss upon Trotter & Associates, including but not limited to prompt reimbursement to Trotter & Associates of any and all back wages, penalties and/or interest owed to its employees or any other third party, including reasonable attorneys' fees and costs associated with such claim, cause of action, harm or loss.

Contents of Agreement

This Letter Agreement and the Exhibits attached hereto and incorporated herein, represent the entire understanding with respect to the Project and may only be modified in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

CLIENT:

Village of Algonquin

By: _____

Title: _____

Effective Date: _____

Address for giving notices:

2200 Harnish Drive
Algonquin, IL 60102

Designated Representative

Title:

Phone Number:

E-Mail Address:

ENGINEER:

Trotter and Associates, Inc.

By: Robert Scott Trotter, PE, BCEE

Title: President

Date Signed:

Address for giving notices:

40W201 Wasco Road, Suite D
St. Charles, IL 60175

Designated Representative: Jillian Kiss, PE

Title: Project Manager

Phone Number: (630) 587-0470

E-Mail Address: j.kiss@trotter-inc.com

ATTACHMENTS:

EXHIBIT A – STANDARD TERMS AND CONDITIONS

EXHIBIT B – SCHEDULE OF HOURLY RATES AND REIMBURSIBLE EXPENSES

EXHIBIT C – SUPPLEMENTAL GENERAL CONDITIONS

EXHIBIT D – CONTRACT ADDENDUM

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CLIENT Initial _____

TAI Initial _____



EXHIBIT A - STANDARD TERMS AND CONDITIONS

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ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

A. ENGINEER shall provide the Professional Services set forth herein and in the Letter Agreement.

B. Upon this Agreement becoming effective, ENGINEER is authorized to begin Services.

ARTICLE 2 - CLIENT'S RESPONSIBILITIES

2.01 General

A. Provide ENGINEER with all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications; and furnish copies of CLIENT's standard forms, conditions, and related documents for ENGINEER to include in the Bidding Documents, when applicable.

B. Furnish to ENGINEER any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.

C. Following ENGINEER's assessment of initially-available Project information and data and upon ENGINEER's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable ENGINEER to complete its Basic and Additional Services. Such additional information or data would generally include the following:

1. Property descriptions.
2. Zoning, deed, and other land use restrictions.
3. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
4. Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
5. Environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
6. Data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.

D. Give prompt written notice to ENGINEER whenever CLIENT observes or otherwise becomes aware of a Hazardous Environmental Condition or of any other development that affects the scope or time of performance of ENGINEER's

- services, or any defect or nonconformance in ENGINEER's services or in the work of any Contractor.
- E. Authorize ENGINEER to provide Additional Services as set forth in Exhibit D - Addendum of the Agreement as required.
- F. Arrange for safe access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under the Agreement.
- G. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by ENGINEER (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CLIENT deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by ENGINEER and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
- I. Provide, as required for the Project:
1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 2. Legal services with regard to issues pertaining to the Project as CLIENT requires, Contractor raises, or ENGINEER reasonably requests.
 3. Such auditing services as CLIENT requires to ascertain how or for what purpose Contractor has used the moneys paid.
 4. Placement and payment for advertisement for Bids in appropriate publications.
- J. Advise ENGINEER of the identity and scope of services of any independent consultants employed by CLIENT to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.
- K. Furnish to ENGINEER data as to CLIENT's anticipated costs for services to be provided by others for CLIENT so that ENGINEER may make the necessary calculations to develop and periodically adjust ENGINEER's opinion of Total Project Costs.
- L. If CLIENT designates a manager or an individual or entity other than, or in addition to, ENGINEER to represent CLIENT at the Site, the duties, responsibilities, and limitations of authority of such other party shall be disclosed to the ENGINEER and coordinated in relation to the duties, responsibilities, and authority of ENGINEER.
- M. If more than one prime contract is to be awarded for the Work designed or specified by ENGINEER, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of ENGINEER is to be mutually agreed upon and made a part of this Agreement before such services begin.
- N. Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Substantial Completion and final payment inspections.
- O. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of Samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment, and facilities of CLIENT, prior to their incorporation into the Work with appropriate professional interpretation thereof.
- P. Provide inspection or monitoring services by an individual or entity other than ENGINEER (and disclose the identity of such individual or entity to ENGINEER) as CLIENT determines necessary to verify:
1. That Contractor is complying with any Laws and Regulations applicable to Contractor's performing and furnishing the Work.
 2. That Contractor is taking all necessary precautions for safety of persons or property and complying with any special provisions of the Contract Documents applicable to safety.
- Q. Provide ENGINEER with the findings and reports generated by the entities providing services pursuant to paragraphs 2.01.O and P.

ARTICLE 3 - TIMES FOR RENDERING SERVICES

3.01 General

- A. ENGINEER's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, ENGINEER's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
- B. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of ENGINEER, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If CLIENT has requested changes in the scope, extent, or character of the Project, the time of performance of ENGINEER's services shall be adjusted equitably.
- C. For purposes of this Agreement the term "day" means a calendar day of 24 hours.

3.02 Suspension

- A. If CLIENT fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed through no fault of ENGINEER, ENGINEER may, after giving seven days written notice to CLIENT, suspend services under this Agreement.
- B. If ENGINEER's services are delayed or suspended in whole or in part by CLIENT, or if ENGINEER's services are extended by

Contractor's actions or inactions for more than 90 days through no fault of ENGINEER, ENGINEER shall be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect, reasonable costs incurred by ENGINEER in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

ARTICLE 4 - PAYMENTS TO ENGINEER

4.01 Methods of Payment for Services and Reimbursable Expenses of ENGINEER

- A. *For Basic Services.* CLIENT shall pay ENGINEER for Basic Services performed or furnished under as outlined in the Letter Agreement
- B. *For Additional Services.* CLIENT shall pay ENGINEER for Additional Services performed or furnished as outlined in Exhibit D.
- C. *For Reimbursable Expenses.* CLIENT shall pay ENGINEER for Reimbursable Expenses incurred by ENGINEER and ENGINEER's Consultants as set forth in Exhibit B.

4.02 Other Provisions Concerning Payments

- A. *Preparation of Invoices.* Invoices will be prepared in accordance with ENGINEER's standard invoicing practices and will be submitted to CLIENT by ENGINEER, unless otherwise agreed.
- B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If CLIENT fails to make any payment due ENGINEER for services and expenses within 30 days after receipt of ENGINEER's invoice therefor, the amounts due ENGINEER will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, ENGINEER may, after giving seven days written notice to CLIENT, suspend services under this Agreement until ENGINEER has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.
- C. *Disputed Invoices.* In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.
- D. *Payments Upon Termination.*
 - 1. In the event of any termination under paragraph 6.06, ENGINEER will be entitled to invoice CLIENT and will be paid in accordance with Exhibit B for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination.
 - 2. In the event of termination by CLIENT for convenience or by ENGINEER for cause, ENGINEER, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice CLIENT and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with ENGINEER's Consultants, and other related close-out

costs, using methods and rates for Additional Services as set forth in Exhibit B.

- E. *Records of ENGINEER's Costs.* Records of ENGINEER's costs pertinent to ENGINEER's compensation under this Agreement shall be kept in accordance with generally accepted accounting practices. To the extent necessary to verify ENGINEER's charges and upon CLIENT's timely request, copies of such records will be made available to CLIENT at cost.
- F. *Legislative Actions.* In the event of legislative actions after the Effective Date of the Agreement by any level of government that impose taxes, fees, or costs on ENGINEER's services or other costs in connection with this Project or compensation therefore, such new taxes, fees, or costs shall be invoiced to and paid by CLIENT as a Reimbursable Expense to which a Factor of 1.0 shall be applied. Should such taxes, fees, or costs be imposed, they shall be in addition to ENGINEER's estimated total compensation.

ARTICLE 5 - OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

- A. ENGINEER's opinions of probable Construction Cost provided for herein are to be made on the basis of ENGINEER's experience and qualifications and represent ENGINEER's best judgment as an experienced and qualified professional generally familiar with the industry. However, since ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by ENGINEER. If CLIENT wishes greater assurance as to probable Construction Cost, CLIENT shall employ an independent cost estimator.

5.02 Designing to Construction Cost Limit

- A. If a Construction Cost limit is established between CLIENT and ENGINEER, such Construction Cost limit and a statement of ENGINEER's rights and responsibilities with respect thereto will be specifically set forth in Exhibit C - Supplemental General Conditions.

5.03 Opinions of Total Project Costs

- A. ENGINEER assumes no responsibility for the accuracy of opinions of Total Project Costs.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.01 Standards of Performance

- A. The standard of care for all professional engineering and related services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

- B. ENGINEER shall be responsible for the technical accuracy of its services and documents resulting therefrom, and CLIENT shall not be responsible for discovering deficiencies therein. ENGINEER shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in CLIENT-furnished information.
- C. ENGINEER shall perform or furnish professional engineering and related services in all phases of the Project to which this Agreement applies. ENGINEER shall serve as CLIENT's prime professional for the Project. ENGINEER may employ such ENGINEER's Consultants as ENGINEER deems necessary to assist in the performance or furnishing of the services. ENGINEER shall not be required to employ any ENGINEER's Consultant unacceptable to ENGINEER.
- D. ENGINEER and CLIENT shall comply with applicable Laws or Regulations and CLIENT-mandated standards. This Agreement is based on these requirements as of its Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to CLIENT's responsibilities or to ENGINEER's scope of services, times of performance, or compensation.
- E. CLIENT shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.
- F. CLIENT shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to delay the services of ENGINEER.
- G. Prior to the commencement of the Construction Phase, CLIENT shall notify ENGINEER of any other notice or certification that ENGINEER will be requested to provide to CLIENT or third parties in connection with the Project. CLIENT and ENGINEER shall reach agreement on the terms of any such requested notice or certification, and CLIENT shall authorize such Additional Services as are necessary to enable ENGINEER to provide the notices or certifications requested.
- H. ENGINEER shall not be required to sign any documents, no matter by whom requested, that would result in the ENGINEER's having to certify, guarantee or warrant the existence of conditions whose existence the ENGINEER cannot ascertain. CLIENT agrees not to make resolution of any dispute with the ENGINEER or payment of any amount due to the ENGINEER in any way contingent upon the ENGINEER's signing any such certification.
- I. During the Construction Phase, ENGINEER shall not supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.
- J. ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

- K. ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), subcontractor or supplier, or of any of the Contractor's agents or employees or any other persons (except ENGINEER's own employees) at the Site or otherwise furnishing or performing any of the Contractor's work; or for any decision made on interpretations or clarifications of the Contract Documents given by CLIENT without consultation and advice of ENGINEER.
- L. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. 1910-8, 1996 Edition) unless both parties mutually agree to use other General Conditions.

6.02 Authorized Project Representatives

- A. Contemporaneous with the execution of this Agreement, ENGINEER and CLIENT shall designate specific individuals to act as ENGINEER's and CLIENT's representatives with respect to the services to be performed or furnished by ENGINEER and responsibilities of CLIENT under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

6.03 Design without Construction Phase Services

- A. Should CLIENT provide Construction Phase services with either CLIENT's representatives or a third party, ENGINEER's Basic Services under this Agreement will be considered to be completed upon completion of the Final Design Phase or Bidding or Negotiating Phase as outlined in the Letter Agreement.
- B. It is understood and agreed that if ENGINEER's Basic Services under this Agreement do not include Project observation, or review of the Contractor's performance, or any other Construction Phase services, and that such services will be provided by CLIENT, then CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the ENGINEER that may be in any way connected thereto.

6.04 Use of Documents

- A. All Documents are instruments of service in respect to this Project, and ENGINEER shall retain an ownership and property interest therein (including the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.
- B. Copies of CLIENT-furnished data that may be relied upon by ENGINEER are limited to the printed copies (also known as hard copies) that are delivered to the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by CLIENT to ENGINEER are only for convenience of ENGINEER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.
- C. Copies of Documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to CLIENT are only for convenience of

CLIENT. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

- D. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by CLIENT.
- E. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of this Project.
- F. CLIENT may make and retain copies of Documents for information and reference in connection with use on the Project by CLIENT. Such Documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's Consultants. CLIENT shall indemnify and hold harmless ENGINEER and ENGINEER's Consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.
- G. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.
- H. Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle ENGINEER to further compensation at rates as defined in Exhibit B.

6.05 Insurance

- A. ENGINEER shall procure and maintain insurance as set forth below:
 - 1. Workers Compensation & Employer's Liability
 - a. Each Occurrence: \$1,000,000
 - 2. General Liability
 - a. Each Occurrence: \$1,000,000
 - b. General Aggregate: \$2,000,000
 - 3. Excess or Umbrella Liability
 - a. Each Occurrence: \$5,000,000
 - b. General Aggregate: \$5,000,000
 - 4. Automobile Liability
 - a. Combined Single Limit (Bodily Injury and Property Damage):
Each Accident \$1,000,000
 - 5. Professional Liability
 - a. Each Occurrence: \$2,000,000
 - b. General Aggregate: \$2,000,000
- B. CLIENT shall cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds on any general

liability or property insurance policies carried by CLIENT which are applicable to the Project.

- C. CLIENT shall require Contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project
- D. CLIENT and ENGINEER shall each deliver to the other certificates of insurance evidencing the coverage.
- E. All policies of property insurance shall contain provisions to the effect that ENGINEER's and ENGINEER's Consultants' interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.
- F. At any time, CLIENT may request that ENGINEER, at CLIENT's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective. If so requested by CLIENT, with the concurrence of ENGINEER, and if commercially available, ENGINEER shall obtain and shall require ENGINEER's Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by CLIENT.

6.06 Termination

- A. The obligation to provide further services under this Agreement may be terminated:
1. *For cause,*
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. By ENGINEER:
 - 1) upon seven days written notice if ENGINEER believes that ENGINEER is being requested by CLIENT to furnish or perform services contrary to ENGINEER's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the ENGINEER's services for the Project are delayed or suspended for more than 90 days for reasons beyond ENGINEER's control.
 - 3) ENGINEER shall have no liability to CLIENT on account of such termination.
 - c. Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. *For convenience,*
 - a. By CLIENT effective upon the receipt of notice by ENGINEER.
- B. The terminating party under paragraphs 6.06.A.1 or 6.06.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow ENGINEER to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

6.07 Controlling Law

- A. This Agreement is to be governed by the law of the state in which the Project is located.

6.08 Successors, Assigns, and Beneficiaries

- A. CLIENT and ENGINEER each is hereby bound and the partners, successors, executors, administrators and legal representatives of CLIENT and ENGINEER (and to the extent permitted by paragraph 6.08.B the assigns of CLIENT and ENGINEER) are hereby bound to the other party to this

Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

- B. Neither CLIENT nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by CLIENT or ENGINEER to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.
 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of CLIENT and ENGINEER and not for the benefit of any other party. The CLIENT agrees that the substance of the provisions of this paragraph 6.08.C shall appear in the Contract Documents.

6.09 Dispute Resolution

- A. CLIENT and ENGINEER agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under provisions of this Agreement, or under law. In the absence of such an agreement, the parties may exercise their rights under law.
- B. If and to the extent that CLIENT and ENGINEER have agreed on a method and procedure for resolving disputes between them arising out of or relating to this Agreement, such dispute resolution method and procedure is set forth in Exhibit C, "Supplemental Conditions."

6.10 Hazardous Environmental Condition

- A. CLIENT represents to Engineer that to the best of its knowledge a Hazardous Environmental Condition does not exist.
- B. CLIENT has disclosed to the best of its knowledge to ENGINEER the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the Site, including type, quantity and location.
- C. If a Hazardous Environmental Condition is encountered or alleged, ENGINEER shall have the obligation to notify CLIENT and, to the extent of applicable Laws and Regulations, appropriate governmental officials.
- D. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Environmental Condition. In the event ENGINEER or any other party encounters a Hazardous Environmental Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until CLIENT: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or

remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

- E. CLIENT acknowledges that ENGINEER is performing professional services for CLIENT and that ENGINEER is not and shall not be required to become an “arranger,” “operator,” “generator,” or “transporter” of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the Site in connection with ENGINEER’s activities under this Agreement.
- F. If ENGINEER’s services under this Agreement cannot be performed because of a Hazardous Environmental Condition, the existence of the condition shall justify ENGINEER’s terminating this Agreement for cause on 30 days notice.

6.11 Allocation of Risks

A. Indemnification

1. To the fullest extent permitted by law, ENGINEER shall indemnify and hold harmless CLIENT, CLIENT’s officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of ENGINEER or ENGINEER’s officers, directors, partners, employees, and ENGINEER’s Consultants in the performance and furnishing of ENGINEER’s services under this Agreement.
2. To the fullest extent permitted by law, CLIENT shall indemnify and hold harmless ENGINEER, ENGINEER’s officers, directors, partners, employees, and ENGINEER’s Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of CLIENT or CLIENT’s officers, directors, partners, employees, and CLIENT’s consultants with respect to this Agreement or the Project.
3. To the fullest extent permitted by law, ENGINEER’s total liability to CLIENT and anyone claiming by, through, or under CLIENT for any cost, loss, or damages caused in part by the negligence of ENGINEER and in part by the negligence of CLIENT or any other negligent entity or individual, shall not exceed the percentage share that ENGINEER’s negligence bears to the total negligence of CLIENT, ENGINEER, and all other negligent entities and individuals.
4. In addition to the indemnity provided under paragraph 6.11.A.2 of this Agreement, and to the fullest extent permitted by law, CLIENT shall indemnify and hold harmless ENGINEER and its officers, directors, partners, employees, and ENGINEER’s Consultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided that (i) any such cost, loss, or damage

is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph 6.11.A.4. shall obligate CLIENT to indemnify any individual or entity from and against the consequences of that individual’s or entity’s own negligence or willful misconduct.

5. The indemnification provision of paragraph 6.11.A.1 is subject to and limited by the provisions agreed to by CLIENT and ENGINEER in Exhibit C, “Supplemental Conditions,” if any.

6.12 Notices

- A. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

6.13 Survival

- A. All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

6.14 Severability

- A. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and ENGINEER, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

6.15 Waiver

- A. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

6.16 Headings

- A. The headings used in this Agreement are for general reference only and do not have special significance.

6.16 Definitions

- A. Defined terms will be in accordance with EJDCD No. 1910-1 (1996 Edition)

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CLIENT Initial _____

TAI Initial _____



**EXHIBIT B
SCHEDULE OF HOURLY RATES AND REIMBURSABLE EXPENSES**

2024 Schedule of Hourly Rates

Classification	Billing Rate
Engineering Intern	\$72.00
Engineer Level I	\$130.00
Engineer Level II	\$143.00
Engineer Level III	\$152.00
Engineer Level IV	\$169.00
Engineer Level V	\$191.00
Engineer Level VI	\$218.00
Engineer VII	\$229.00
Engineer VIII	\$264.00
Principal Engineer	\$271.00
Architect Intern	\$72.00
Architect Level I	\$114.00
Architect Level II	\$138.00
Architect Level III	\$160.00
Architect Level IV	\$172.00
Architect Level V	\$193.00
Architect Level VI	\$210.00
Architect VII	\$227.00
Architect VIII	\$245.00
Principal Architect	\$263.00
Technician Level I	\$108.00
Technician Level II	\$131.00
Technician Level III	\$153.00
Technician Level IV	\$167.00
Senior Technician	\$185.00
GIS Specialist I	\$108.00
GIS Specialist II	\$143.00
GIS Specialist III	\$171.00
Clerical Level I	\$72.00
Clerical Level II	\$86.00
Clerical Level III	\$104.00
Survey Technician Level I	\$72.00
Survey Technician Level II	\$89.00
Survey Crew Chief	\$184.00
Professional Land Surveyor	\$221.00
Project Coordinator I	\$131.00
Project Coordinator II	\$142.00
Project Coordinator III	\$152.00
Department Director	\$218.00
Project Manager	\$218.00
Senior Project Manager	\$230.00
Sub Consultants	Cost Plus 5%

***Rates will be escalated for Overtime & Holiday Pay to adjust for Premium Time based on the current Illinois Department of Labor Rules*

Note: On January 1st of each year, the fees and hourly rates may be escalated by an amount not to exceed five (5) percent.

2024 Reimbursable Expenses

Item	Unit	Unit Price
Engineering Copies – B&W 20lb Bond	Sq. Ft.	\$0.50
Engineering Copies - Color 24lb Bond	Sq. Ft.	\$1.00
Mylar Engineering Copies up to 24" by 36"	Each	\$8.00
Color Presentation Grade Large Format Print	Sq. Ft.	\$5.15
Comb Binding > 120 Sheets	Each	\$4.75
Comb Binding < 120 Sheets	Each	\$3.50
Binding Strips (Engineering Plans)	Each	\$1.00
5 Mil Laminating	Each	\$1.25
Copy 11" x 17" - Color	Each	\$0.50
Copy 11" x 17" - Black and White	Each	\$0.25
Copy 8.5" x 11" - Color	Each	\$0.25
Copy 8.5" x 11" - Black and White	Each	\$0.12
Recorded Documents	Each	\$25.00
Plat Research	Time and Material	
Per Diem	Each Day	\$30.00
Field / Survey Truck	Each Day	\$45.00
Postage and Freight		Cost
Mileage	Per Mile	Federal Rate

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EXHIBIT C
SUPPLEMENTAL CONDITIONS

NONE AT THIS TIME

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CLIENT Initial _____

TAI Initial _____



**EXHIBIT D
CONTRACT ADDENDUM**

Project Name: _____

Project No. _____

Addendum No. _____

This is an addendum attached to, made part of and incorporated by reference into the Agreement between CLIENT and ENGINEER for modification of scope and compensation for the PROJECT. All other terms and conditions of the original Agreement between CLIENT and ENGINEER are unchanged by this Contract Addendum and shall remain in full force and effect and shall govern the obligations of both CLIENT and ENGINEER, including obligations created by this Contract Addendum.

The contract modifications are described below:

- 1.
- 2.
- 3.

CONTRACT SUMMARY

Original Contract Amount \$ _____

Changes Prior to This Change \$ _____

Amount of This Change \$ _____

Revised Contract Amount: \$ _____

For purposes of expediency, ENGINEER and CLIENT agree that an executed electronic version of this Contract Addendum shall suffice. The original of this Contract Addendum shall be returned to ENGINEER after execution.

CLIENT:

ENGINEER:

VILLAGE OF ALGONQUIN

TROTTER AND ASSOCIATES, INC.

SIGNED:

TITLE

TITLE

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2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Schroeder Asphalt Services for the 2024 MFT Asphalt Program in the Amount of \$203,311.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



Contractor's Name

Schroeder Asphalt Services, Inc.

Contractor's Address

PO Box 831

City

Huntley

State

IL

Zip Code

60142

STATE OF ILLINOIS

Local Public Agency

Village of Algonquin

County

McHenry

Section Number

24-00000-00-GM

Street Name/Road Name

2024 MFT ASPHALT PATCHING AND BIKE PATH MAINTENANCE

Type of Funds

MFT

CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

[Signature & Date Box]

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

[Signature & Date Box]

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

[Signature & Date Box]

Official Title

Village President

Department of Transportation

Concurrence in approval of award

Regional Engineer Signature & Date

[Signature & Date Box]

Instructions for BLR 12320 - Page 1 of 2
Instructions are not to be submitted with the form.

This form shall be used to execute Local Public Agency (LPA) contracts. The successful bidder must complete this form for formal contract proposals. Refer to Chapter 12 of the Bureau of Local Roads and Streets Manual (BLRS) for more information. For signature requirements, refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will auto-populate.

Contractor's Name	Insert Contractor's name.
Contractor's Address	Insert Contractor's address.
Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to this project without dashes.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or routes insert various.
Type of Funds	Insert the type of funds being used to fund this project.
For a County and Road District Project	
Highway Commissioner Signature	For a Road District Project the Highway Commissioner shall sign and date here.
County Engineer/Superintendent of Highways	For a road district project or county project, the County Engineer/Superintendent of Highways shall sign and date here.
For a Municipal Project	
Signature and Date	For a Municipal project the appropriate municipal official shall sign and date here.
Official Title	Insert the title of the official who signed above.
Department of Transportation	
Regional Engineer Signature & Date	Upon a limited review the Regional Engineer shall sign and date here.
#1	
Day	Insert the Day the contract is made between the two parties.
Month, Year	Insert the month and year that corresponds to the date listed to the left.
Local Public Agency Type	From the drop-down, select the LPA type.
Local Public Agency	Insert the name of the LPA.
#3	
Section Number	Insert the section number without dashes that applies to this project.
Local Public Agency	This field is automatically completed based on previous entries.
Date	Insert the date the documents for bidding were approved by IDOT.
#4	
Local Public Agency Type	From the drop-down list, select the LPA type.
Local Public Agency	Insert the name of the local public agency.

Instructions for BLR 12320 - Page 1 of 2

Signatures

Local Public Agency Clerk

LPA Clerk shall sign, seal and date here.

Seal

The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.

By:

The awarding authority duly designated contracting official must sign and date here.

If a corporation

Corporate Name

If a corporation, insert the name of the corporation, followed by the signature of the corporate president with the date of signature.

Attest

The secretary of the corporation shall sign and date here.

If a partnership

Partner Signature

If a partnership, the first partner must sign and date here. The second partner must sign and date the line below.

Party of the Second Part

If a partnership insert the name of the corporation.

If an Individual

If an individual the successful bidder shall sign and date here.

A minimum of four (4) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk

Successful Bidder

Engineer (Municipal, Consultant or County)

District File

STATE OF IL
COUNTY OF Dekalb

I, Rachael McDow, a Notary Public in and for said county, do hereby certify that
Notary Name

Ronald Schroeder & Jennifer Graves

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 20th day of March, 2024
Day Month, Year



Notary Public Signature & Date
Rachael McDow 03/20/24

Date commission expires 11/04/2026

SURETY

Name of Surety
Hudson Insurance Company

Title James I. Moore, Attorney-In-Fact
By: [Signature]

STATE OF IL
COUNTY OF DUPAGE

I, Lisa Marotta, a Notary Public in and for said county, do hereby certify that
Notary Name

James I. Moore

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this 19th day of March, 2024
Day Month, Year



Notary Public Signature & Date Lisa Marotta
[Signature] March 19, 2024.

Date commission expires February 7, 2026.

Approved this _____ day of _____
Day Month, Year

Attest:

Local Public Agency Clerk Signature & Date
[Signature Box]

Village Clerk
Local Public Agency Type

Awarding Authority
Village President

Awarding Authority Signature & Date
[Signature Box]



Bond Number: HGMW-238-2059

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

James I. Moore of the State of IL

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of Twenty Five Million Dollars (25,000,000.00).

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 2nd day of June, 2022 at New York, New York.



Attest: Dina Daskalakis Dina Daskalakis No. 01MU6067553 Corporate Secretary

HUDSON INSURANCE COMPANY

By: Michael P. Cifone Senior Vice President

STATE OF NEW YORK COUNTY OF NEW YORK SS.

On the 2nd day of June, 2022 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name thereto by like order.

(Notarial Seal)



ANN M. MURPHY Notary Public, State of New York No. 01MU6067553 Qualified in Nassau County Commission Expires December 10, 2025

CERTIFICATION

STATE OF NEW YORK COUNTY OF NEW YORK SS.

The undersigned Dina Daskalakis hereby certifies: That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOVLED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 19th day of March, 2024.



By: Dina Daskalakis Dina Daskalakis, Corporate Secretary



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Christopher Burke Engineering for the 2024-2025 FY In-House Engineering Services in the Amount of \$100,000.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

In-house Engineering Services
Revised August 6, 2019
Amendment 1 November 18, 2019
Amendment 2 May 13, 2020
Amendment 3 May 26, 2021
Amendment 4 April 19, 2022
Amendment 5 March 28, 2023
Amendment 6, April 1, 2024

**Consulting Engineering
Master Agreement Work Order Form**

I. Incorporation of Master Agreement

All terms and conditions contained within the Village Engineer Master Agreement executed between the parties shall be applicable to the work to be performed under this Work Order and shall be deemed to be fully incorporated as if fully set forth herein.

II. Project Understanding

A. General Understanding/Assumptions

CBBEL understands that the Village is looking to supplement their current in-house Public Works staff by utilizing the services of an outside consulting firm. We understand that the Village wishes to extend the existing agreement until April 30, 2025.

III. Scope of Services

A. Engineering Services

CBBEL will provide General Engineering Assistance as directed by Public Works Staff.
Contract Engineering (In-house Engineering)
\$ 50,000 - Water/Sewer Capital
\$ 50,000 - Street Capital


IV. Staff-Hour & Fee Summary

We will bill you on a time and materials basis at the rate of \$120 per hour for a not-to-exceed fee of \$100,000.

VILLAGE OF ALGONQUIN

Accepted by: _____
Title: Village President
Date: April 16, 2024

CHRISTOPHER B. BURKE ENGINEERING, LTD.

Accepted by:  _____
Title: President
Date: April 1, 2024



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Baxter & Woodman Natural Resources for the Woods Creek Watershed Based Plan Update in the Amount of \$45,000.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

April 1, 2024

Ms. Michele Zimmerman
Assistant Public Works Director
Village of Algonquin
110 Mitchard Way
Algonquin, IL 60102

Subject: Woods Creek WBP Update

Dear Ms. Zimmerman:

Baxter & Woodman, Inc., understands that the Village of Algonquin would like to update the 2013 Woods Creek Watershed-Based Plan. We are pleased to provide this Proposal for planning services to update both watershed plans. The Updates will be stand-alone documents, submitted as an attachment to the original plans. A detailed summary of our proposed scope of services and fee is provided below.

SCOPE OF SERVICES

Woods Creek Watershed-Based Plan Update

Task 1.1: Project Management & Meetings

Baxter & Woodman will plan, schedule, and lead activities to complete the watershed plan update. These activities include, but are not limited to budget, schedule, and scope. We will facilitate and attend two watershed stakeholder meetings dedicated to updating the Woods Creek Watershed Plan. As required, we will also complete the IEPA's Watershed-Based Plan Evaluation Form.

Lump Sum Fee: \$5,000

Task 1.2: Watershed Resource Inventory

Baxter & Woodman will perform an on-the-ground field assessment and windshield survey to identify new projects not included in the 2013 Watershed Plan, including completing appropriate data forms and marking up maps. We will then use this information to complete a GIS data analysis and update outdated information, as necessary.

Lump Sum Fee: \$10,000

Task 1.3: Jurisdictions & Ordinance Review

Baxter & Woodman will update the "Jurisdictions" section related to new IEPA standards. We will also complete and update the "Ordinance Review" and include policy recommendations to account

for project and policy updates since the original plan was completed.

Lump Sum Fee: \$3,000

Task 1.4: Green Infrastructure Network

Baxter & Woodman will review and update the Green Infrastructure Network map based on any new land use changes and recommendations from the Village.

Lump Sum Fee: \$4,000

Task 1.5: Existing & Future Land Use

Baxter & Woodman will update existing and future land use data and maps to reflect changes since the plan was originally written in 2013 and include any new Comprehensive Plan changes in Crystal Lake, Lake in the Hills, and Algonquin.

Lump Sum Fee: \$5,000

Task 1.6: Causes & Sources of Impairment

Baxter & Woodman will update the Causes & Sources of Impairment section of the report to reflect most recent Illinois Integrated Water Quality Report and Section 303(d) List (June 1, 2022) and any new supplemental water quality data provided by the Village.

Lump Sum Fee: \$3,000

Task 1.7: Programmatic Action Plan

Baxter & Woodman will update the Programmatic Action Plan section of the report based on new information and BMPs that have been developed in the last 10 years related to watershed management.

Lump Sum Fee: \$3,000

Task 1.8: Site Specific Action Plan & Critical Areas

Baxter & Woodman will update the Site-Specific Action Plan to reflect completed projects, new projects, and update costs and priorities of remaining projects. Note: Critical Areas will be reassessed based on updated Action Plan project list.

Lump Sum Fee: \$6,000

Task 1.9: Implementation & Amendments

Baxter & Woodman will update the Plan Implementation section of the report to include new plan amendments and adaptive management sections.

Lump Sum Fee: \$3,000

Task 1.10: Update Report Cards

Baxter & Woodman will update Goal Report Cards to reflect implementation progress over the last 10 years.

Lump Sum Fee: \$3,000

Compensation

The Village shall pay Baxter & Woodman for the services performed or furnished, based upon our standard hourly billing rates for the actual work time performed, plus reimbursement of out-of-pocket expenses including travel, which is a lump sum fee of **\$45,000.00**.

If you find this proposal acceptable, **please sign below and return one copy for our files**. The attached Standard Terms and Conditions apply to this proposal.

We appreciate the opportunity to work with you. If you have any questions or need additional information, please do not hesitate to call Cecily Cunz at (815) 444-4440 or ccunz@baxterwoodman.com

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Matt Moffitt, PE, CFM, CPESC
Associate Vice President
Water Resources Department Manager

VILLAGE OF ALGONQUIN

ACCEPTED BY: _____

TITLE: _____

DATE: _____

STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS (“TERMS”) CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. (“BW”). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE “AGREEMENT”.

Owner’s Responsibility – Provide BW with all criteria and full information for the “Project”, which is generally otherwise identified in the Letter Proposal. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards (“Owner Affiliates”) without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BW’s work shall be extended and the rates and amounts of BW’s compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BW’s estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs - BW’s opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs or contractor’s methods of determining prices, or over competitive bidding, or market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW’s opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by BW will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractors’ work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor’s furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for any contractor’s failure to furnish and perform the work in accordance with the contract documents; (7) BW is not acting as a municipal advisor as defined by the Dodd-Frank Act. BW shall not provide advice or have any responsibility for municipal financial products or securities; (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW’s review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW’s consideration of a component does not constitute acceptance of the assembled item; (10) BW’s site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker’s Compensation:	Statutory Limits	Excess Umbrella Liability:	\$10 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$10 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will BW’s collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BW’s under this Agreement. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW’s directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BW; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner’s, or Owner’s officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other’s employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BW and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days’ written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BW, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

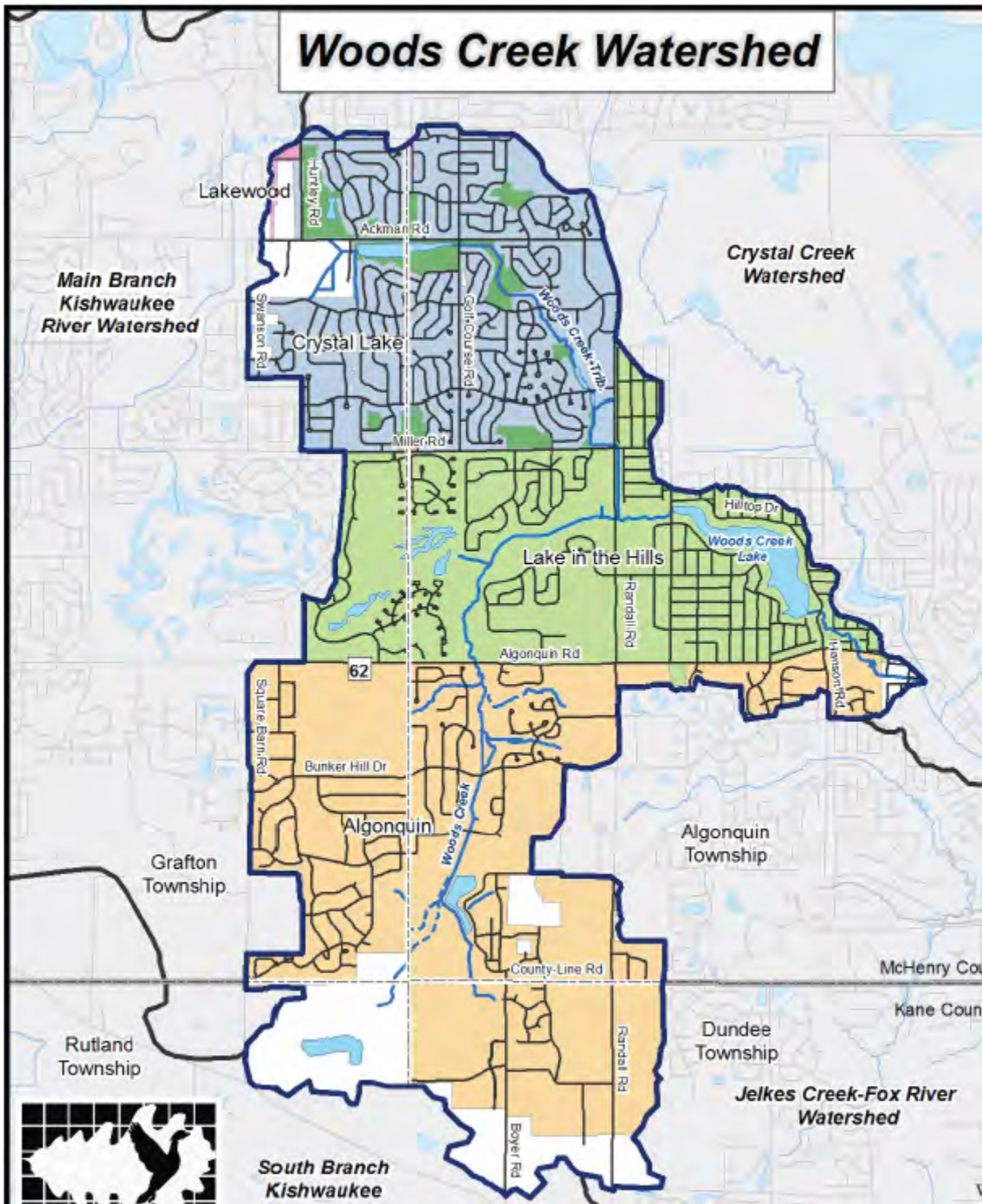
Use of Documents – All BW documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BW to Owner pursuant to this Agreement) are instruments of service and BW retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW’s design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW’s design documents is prohibited and Owner shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney’s fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BW’s document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BW to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party’s non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

Woods Creek Watershed





2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Martam Construction for the Granite Boulder Installation at Souwanas Creek in the Amount of \$27,750.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

VILLAGE OF ALGONQUIN PURCHASE ORDER - VENDOR (Services)

Effective Date: 4-16, 2024

Purchase Order No. _____

Project: Souwanas Creek Stone Placement – North Culvert		Location: Algonquin, IL – Souwanas Trail
Purchaser	Consultant/Vendor	Developer/Owner
Village of Algonquin (the “Village”) Public Works Department 110 Michard Way Algonquin, Illinois 60102 Phone: (847) 658-2754 Contact: Cliff Ganek Village Engineer	Martam Construction, Inc. Address: 1200 Gasket Dr, Elgin, IL 60120 Phone: 847-608-6800 Email: wayne@martam.com Contact: Wayne Wall	(where applicable) Phone: Fax: Contact:

COST OF WORK

The Contract Price of the Work under this Purchase Order is: \$27,750.00

SCOPE OF WORK:

Furnish the Work/items described below in accordance with the following plans and specifications:

- Q General Contract, dated 6/16, 2024
- Q Specification No(s): _____, dated _____, 20__
- Q Plans dated : _____
- Q Addendum No(s): _____
- Q Other: _____

The Scope of the Work and prices under this Purchase Order are for the duration of project:

QUANTITY	UNIT OF MEASURE	DESCRIPTION/ITEMS	CONTRACT SUM	EXTENSION
1	LSUM	Provide all labor, material, delivery, and installation of 2-foot diameter granite boulders on north side of Souwanas Trail from the culvert wingwall to north limits shown on the plan.	\$27,750.00 NOT TO EXCEED	\$N-A
			TOTAL	\$27,750.00

NOTES:

- 1) The SCOPE OF WORK shall not be changed without written agreement between the Consultant/Vendor and the Purchaser. Payment is based upon the attached Schedule of values and reimbursables.
- 2) No work beyond the SCOPE OF WORK shall be undertaken until written authorization is received from the Purchaser. Consultant/Vendor shall notify the Purchaser when the value of the Services performed equals eighty percent (80%) of the Contract Sum, at which point the Purchaser, Developer and Consultant/Vendor shall determine the time remaining on the Project for which Consultant/Vendor Services are or may be required, and the sufficiency of the Developer escrow account regarding payment for such Services.

WARRANTIES and INDEMNIFICATION

Consultant/Vendor agrees to employ the skill and efforts of a professional engineer in this area. CONSULTANT/VENDOR SHALL FULLY INDEMNIFY AND SAVE THE PURCHASER HARMLESS FROM ALL CLAIMS, LIENS, FEES, AND CHARGES, AND THE PAYMENT OF ANY OBLIGATIONS ARISING THEREUNDER, pursuant to the provisions in the Supplemental Conditions attached hereto.

THE TERMS OF THIS PURCHASE ORDER AND THE ATTACHED SUPPLEMENTAL CONDITIONS ARE THE ENTIRE AGREEMENT BETWEEN THE VILLAGE AND CONSULTANT/VENDOR. No payment will be issued unless a copy of this Purchase Order is signed, and dated and returned to the Village. Material certifications/test reports required.

ACCEPTANCE OF PURCHASE ORDER

The parties, for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of all terms and provisions herein contained. IN WITNESS WHEREOF, the parties hereto have executed this Purchase Order the day and year written below.

CONSULTANT/VENDOR:

PURCHASER:

Village of Algonquin

By: _____
Representative of Vendor authorized to execute Purchase Order

Title: _____

Dated: _____

By: _____

SUPPLEMENTAL CONDITIONS

- 1. Acceptance of Purchase Order:** The Purchase Order is an offer to contract, buy or rent and not an acceptance of an offer to contract, sell or rent. Acceptance of this Purchase Order is expressly limited to the terms hereof, and in the event that Consultant/Vendor's acknowledgment or other response hereto states terms additional to or different from those set forth herein, this Purchase Order shall be deemed a notice of objection to such additional or different terms and rejection thereof. This Purchase Order may be accepted by the commencement of any Work hereunder, and in any event, shall be deemed accepted in its entirety by Consultant/Vendor unless the Village is notified to the contrary within ten (10) days from its date of issue.
- 2. Amendment, Modification or Substitution:** This Purchase Order contains the entire agreement between the parties. Any modification or rescission thereof must be in writing and signed by the Village. No proposals or prior dealings of the parties or trade custom not embodied herein shall alter the interpretation or enforcement of this Purchase Order.
- 3. Familiarity With Plans; Qualifications:** Consultant/Vendor acknowledges that it (a) has examined the site of the proposed Work and is familiar with the conditions surrounding same; and (b) has examined the plans and drawings, and has studied and is aware of, and satisfied with, the requirements of the Contract Documents as they relate to Consultant/Vendor's Services under this Purchase Order. Consultant/Vendor represents to the Village that it is fully experienced and properly qualified as an expert to perform the class of work provided for herein, and that it is properly equipped, organized and financed to handle such work. Consultant/Vendor shall finance its own operations hereunder, shall operate as an independent contractor and not as the agent of the Village, and shall hold the Village free and harmless from all liability, costs and charges by reason of any act or representations of Consultant/Vendor, its agents or employees.
- 4. Safety:** Insofar as jobsite safety is concerned, the Consultant/Vendor is responsible solely for its own and its employees' activities on the jobsite, but this shall not be construed to relieve the Village or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither the professional activities of the Consultant/Vendor, nor the presence of the Consultant/Vendor or its employees and subcontractors, shall be construed to imply the Consultant/Vendor has any responsibility for the methods of work performance, superintendence, sequencing of construction, or safety in, on or about the jobsite by others.
- 5. Extra's and Change Orders:** No claim by Consultant/Vendor that any instructions, by drawing or otherwise, constitute a change in Consultant/Vendor's performance hereunder, for which Consultant/Vendor should be paid additional compensation shall be valid, unless prior to commencing such allegedly extra or changed performance, Consultant/Vendor shall have received a written supplement to this Purchase Order authorizing such performance signed on behalf of the Village by a person have actual authority to do so.
- 6. Inspection and Acceptance:** The Village shall have the right at all reasonable times to inspect all Work performed or furnished by Consultant/Vendor. Notwithstanding any prior inspection or payment, all Work is subject to final acceptance by the Village.
- 7. Taxes:** This project is tax exempt. The Village's tax-exempt number is **E 9995 0855 05**.
- 8. Payment:** The Village will make partial payments to the Consultant/Vendor from time to time for Services performed by the Consultant/Vendor. Provided, however, in no event shall the Village be obligated to pay Consultant/Vendor any sum that exceeds the Contract Price absent a written change order executed by the Village. Consultant/Vendor shall invoice Village monthly on a time and materials basis in the amount(s) and at the rate(s) set forth in the attached Schedule. Each invoice shall detail the dates worked, Services performed, and, where applicable, reimbursable expenses reasonably and directly incurred for such Services. Consultant/Vendor shall only be reimbursed for expenses shown on the attached Schedule. Reimbursement shall be at the amount shown on the attached Schedule, or if no amount is shown, at cost. Consultant/Vendor shall invoice Village for all Reimbursable Expenses, where applicable, due and owing together with an itemization of such (including receipts). Invoices in compliance with this Purchase Order shall be paid by the Village to Consultant/Vendor within 60 days after Village's receipt of the invoice. The amount(s) and rate(s) set forth on the attached Schedule include all anticipated costs of providing the Services. No additional costs of any kind may be incurred without the prior written consent of Village.
- 9. Consultant/Vendor Warranty:** Consultant/Vendor warrants to perform the Services to the best of its ability and in a diligent and conscientious manner and to devote appropriate time, energies and skill to those duties called for hereunder during the term of this Purchase Order and in connection with the performance of such duties. All Services performed by Consultant/Vendor pursuant to this Purchase Order shall be performed in accordance with all applicable federal, state and local laws, rules and regulations, and shall conform to the *Village's 2006 Contractual Inspection Services Guide* and any specifications and drawings applicable to this Purchase Order.

10. Insurance: Consultant/Vendor shall at all times maintain business automobile, professional, commercial liability and workers compensation insurance covering its work and all obligations under this Purchase Order, and shall name the Village as an additional insured on its commercial liability insurance policies for Consultant/Vendor operations under this Purchase Order. Liability insurance limits shall be in an amount sufficient to protect the Village's interests as they may appear herein, but in no event less than \$1,000,000.00 per occurrence, or as otherwise agreed in writing by the Village. Consultant/Vendor shall furnish the Village with a certificate of insurance and such other documentation (including a copy of all or part of the policy) as the Village deems necessary to establish compliance with this provision.

11. Indemnity: The Parties hereby agree to indemnify, and hold each other, heir respective direct and indirect parents and subsidiaries, project manager, any of their affiliated entities, successors and assigns and any current or future director, officer, employee, partner, member or agent of any of them (the "Indemnitees") harmless from any and all claims, demands, liability, loss, damage, fines, penalties, attorney's fees and litigation expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the negligent acts or omissions of the party providing such indemnification. In any and all claims against the Village or any of its agents or employees, by any employee of Consultant/Vendor, the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for Consultant/Vendor under workers compensation acts, disability benefits acts or employee benefit acts, or other applicable law. Consultant/Vendor assumes the entire liability for its own negligence, and as part of this Purchase Order waives all defenses available to Consultant/Vendor as an employer which limit the amount of Consultant/Vendor's liability to the Village to the amount of Consultant/Vendor's liability under any workers compensation, disability benefits or employee benefit acts.

12. Term and Termination: The term of this Purchase Order shall commence as of the Effective Date and shall continue until the Project is completed or the Purchase Order is terminated by either party, or the value of the service provided by Consultant/Vendor has reached 100% of the Contract Sum. Notwithstanding the foregoing, either party may terminate this Purchase Order with or without cause at any time by providing written notice within a reasonable period of time prior to termination. In the event of a termination, Consultant/Vendor shall be paid for all services performed through the date of termination, based on the percentage of services completed. In no event shall the Consultant/Vendor be entitled to any additional compensation or damages in connection with a termination hereunder.

13. Remedies: Consultant/Vendor shall, for the duration of this Purchase Order, at the discretion of the Village and at the expense of Consultant/Vendor, undertake or re-do any and all faulty or imperfect Services furnished or performed by Consultant/Vendor thereunder. In the event Consultant/Vendor fails to perform under this Purchase Order, it will be in default and the Village may furnish or perform the same and recover from Consultant/Vendor the cost and expense directly or indirectly resulting there from, including all consequential damages but not limited to the cost or expense of providing such services, inspections, testings and reasonable attorneys fees as a result of a default. The foregoing remedies shall be available in addition to all other remedies available to the Village.

14. Compliance With Laws: During the performance hereunder, Consultant/Vendor agrees to give all notices and comply with all Laws and Regulations of the United States and/or the State of Illinois applicable to the performance of the Work, including but not limited to those Laws and Regulations regarding the payment of prevailing wages, non-discrimination laws, employment of Illinois workers, labor, wage and collective bargaining. Except where otherwise expressly required by applicable Laws and Regulations, the Village shall not be responsible for monitoring Consultant/Vendor's compliance with any Laws or Regulations.

15. Notices: All notices, demands, requests or other communications which may be or are required to be given, served, or sent by any party to any other party pursuant to this Purchase Order shall be in writing and shall be hand delivered, or sent by courier, or via facsimile with confirmation to the addresses shown on the Purchase Order.

16. Records, Reports and Information: Consultant/Vendor agrees to furnish Village with reports and information regarding the Services performed under this Purchase Order, at such times as Village may reasonably request, making full disclosure of efforts made by Consultant/Vendor and the results thereof. Consultant/Vendor agrees to maintain records, documents, and other evidence which will accurately show the time spent and Services performed under this Purchase Order for a minimum period of five (5) years after completion of the Services, and such records shall be subject to audit by Village upon reasonable advance notice to Consultant/Vendor on a mutually agreed date and time.

17. Assignment: Neither party shall assign this Purchase Order without written consent of the other, which consent shall not be unreasonably withheld, except that Village may unilaterally assign its rights under this Purchase Order upon reasonable notice to Consultant/Vendor to the Developer/Owner (if any) identified in this Purchase Order.

18. Limitation Of Liability: In no event shall the Village be liable for special, incidental or consequential damages (including without limitation loss of use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law.

19. Waiver: Either party's failure to insist in any one or more instances, upon the strict performance of any provision hereof or to exercise any right hereunder shall not be deemed to be a waiver or relinquishment of the future performance of any such provision or the future exercise of such right, but the obligation of Consultant/Vendor and Village with respect to such future performance shall continue in full force and effect.

20. Controlling Law, Severability: The validity of this Purchase Order or any of its provisions and the sufficiency of any performance thereunder shall be determined under the laws of Illinois. Venue shall be in McHenry County, Illinois. The Village is entitled recover its reasonable attorneys fees incurred in enforcing the terms of this Purchase Order. If any provision or requirement of this Purchase Order is declared or found to be unenforceable that balance of this Purchase Order shall be interpreted and enforced as if the unenforceable provision or requirement was never a part hereof.

CONSULTANT/VENDOR:

Date

VILLAGE OF ALGONQUIN
PURCHASE ORDER INSURANCE REQUIREMENTS

A. At all times while providing, performing, or completing the Work, Contractor (Contractor/Vendor and Vendor/Consultant) shall maintain the following minimum insurance coverage in the form, and from companies, acceptable to Owner.

1. **Commercial General Liability Insurance**

Limits: Each Occurrence and in the Aggregate \$1,000,000

Such insurance shall include completed operations, contractual liability and personal/advertising injury coverage. The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

2. **Commercial Automobile Liability Insurance**

Limits: Each Occurrence \$1,000,000

3. **Workers Compensation/Employers Liability Insurance**

Limits: Coverage A Statutory
Limits: Coverage B \$1,000,000

The policy will contain a waiver of subrogation clause in favor of the Village of Algonquin.

4. **Umbrella Excess Liability Coverage** *Required if an "x"*

Limits: Each Occurrence and in the aggregate \$2,000,000

The policy will name the Village of Algonquin as an additional insured on a primary non-contributory basis.

5. **Professional Liability Coverage** *(required if professional services are being provided)*

Limits: Each Occurrence \$1,000,000

The Contractor shall provide the Village with a copy of the professional liability insurance policy and any endorsements.

B. All insurance required of the Contractor shall state that it is primary insurance as to additional insureds with respect to all claims arising out of the operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.

C. All required coverage shall be placed with an insurance company licensed to conduct business in the State of Illinois and be rated at least A VI by A.M. Best Company.

D. Prior to commencing work under this Agreement, the Contractor shall furnish the Village with a copy of all certificates showing the minimum coverage in insurance companies acceptable to the Village. All Certificates of Insurance required to be obtained by the Contractor shall be provide coverages under the policies named shall not be canceled, modified, reduced or allowed to expire without at least thirty (30) days prior written notice given to the Village. All certificates evidencing coverage extended beyond the date of final payment shall be provided at the time of the final pay request. All Certificates of Insurance shall name the Village as additional insured as provided in these Requirements.

E. The Contractor agrees that the obligation to provide insurance as required is solely the Contractor's responsibility and cannot be waived by any act or omission of the Village, including, but not limited to:

1. allowing work by Contractor or any subcontractor of any tier to start before receipt of Certificates of Insurance; or
2. failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance received.

F. The purchase of insurance by the Contractor under this Agreement shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by the Village in excess of policy limits or not covered by the policies purchased.

G. Such insurance coverages and limits are minimums, and shall not be construed in any way as a limitation on the duty of the Contractor to carry adequate insurance or on Contractor's liability for losses or damages under this Contract.

H. The Contractor shall notify the Village, in writing of any possible or potential claim for personal injury or property damage arising out of the work of this Agreement promptly whenever the occurrence giving rise to such a potential claim becomes known to the contractor.

I. The Contractor shall require every subcontractor of any tier, if any, not protected under the Contractor's policies, to maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Christopher Burke Engineering for the Amended Broadmore Drive and Stonegate Road Improvements in the Amount of \$72,265.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

Consulting Engineering
Master Agreement Work Order Form

I. Incorporation of Master Agreement

All terms and conditions contained within the Village Engineer Master Agreement executed between the parties shall be applicable to the work to be performed under this Work Order and shall be deemed to be fully incorporated as if fully set forth herein.

II. Project Understanding

A. General Understanding/Assumptions

This work order is for the completion of bid documents that will include additional plan changes outside the original scope of work for the Broadsmore Drive and Stonegate Road Improvements project from CBBEL's proposal dated October 20, 2020. The location of the project is Stonegate Road from Grandview Drive to Longmeadow Parkway, Broadsmore Drive from 500 feet west of Stonegate Road to Poets Lane, and the full extents of Loop Road, Sandy Creek Drive, Shade Tree Court, Bitter Spring Court, Rose Hill Court, and two unnamed courts off Stonegate Road north of Grandview Drive.

The project includes full depth reclamation (FDR) for the roadway pavement on Broadsmore Drive, Stonegate Road, and Loop Road, with 2" HMA pavement resurfacing on Sandy Creek Drive, Shady Tree Ct, Bitter Spring Ct, Rose Hill Court, and the two unnamed courts. The project also includes spot curb and gutter replacement, sidewalk replacement, driveway apron replacement, and utility rehabilitation. All ADA ramps will be reviewed and redesigned for compliance with current standards. On the south parkway of Broadsmore Drive, a new 8' wide HMA multi-use path will replace the existing sidewalk to connect into the west side of Broadsmore Park.

It is our understanding that additional scope of work will include FDR along Tracy Lane, and Poets Lane, with 2" HMA resurfacing on Joyce Court. These roadways will similarly include spot curb and gutter replacement, driveway apron replacement, curb and gutter replacement, and utility rehabilitation. All accessible ramps along these roadways will be redesigned for compliance with ADA standards. The original limits of FDR along Broadsmore Drive will also be extended to the west approximately 500 feet to terminate at Randall Road.

It is also our understanding that the Village would like to extend the 8' wide HMA multi-use path along Broadsmore Drive from Stonegate Road west approximately 450 feet to terminate at the rear driveway entrance of the commercial property at 2421 Randall Road. It is our understanding apron modifications and curb and gutter replacement may be necessary at this driveway to complete the connection of the path across the driveway. It is assumed that two proposed permanent easements will be required to construct the multi-use path outside the Village right-of-way, assuming the

path will be widened to the outside of the existing sidewalk. A wetland letter report will be prepared to verify the presence of on-site wetlands at the stormwater basins adjacent to the path. A stormwater analysis will also be conducted to verify impacts to the basins. Cross sections will be developed along the length of the path at 50 foot increments to confirm the limits of construction.

This work order will include a verification of existing conditions, renewed utility coordination, and updating the expired clean construction demolition debris certification. CBBEL will include new on-street bike facilities to be implemented on Stonegate Road from Longmeadow Parkway to Grandview Drive. Additional utility condition reports provided by the Village will be used to add additional storm, sanitary sewer, and water main repairs or replacements.

This work order will also include the separation of the original 2020 project limits into two independent phases of work, as described below:

- **Phase 1:** All work as described above for the portion of work along Stonegate Road north of Broadsmore Drive, Loop Road, Sandy Creek Drive, Shade Tree Court, Tracy Lane, Poets Lane, and Joyce Court.
- **Phase 2:** All work as described above for the portion of work along Stonegate Road south of Broadsmore Drive, Broadsmore Drive, the Broadsmore Drive multi-use path, Bitter Spring Court, Rose Hill Court, and the two unnamed courts.

It is our understanding that the Phase 1 project will utilize Rebuild Illinois (RBI) funding and local funding for construction costs, and local funding used for design costs. The Phase 1 project will be let July 2, 2024 and begin construction August 26, 2024.

The Phase 2 project will be locally funded for construction costs and design costs. The Phase 2 project schedule will be let in January 2025 and begin construction in Spring 2025.

B. Design Criteria
Village/IDOT

III. Scope of Services

A. Surveying and Geotechnical Services

Task A.1 – Topographic Survey

The Topographic Survey of proposed bike path area will be performed within the Southerly Parkway of Broadsmore Drive from Stonegate Road to mall entry drive, 500'± west; The survey for proposed bike path shall include an area from the Southerly street right-of-way to the adjacent edge of pavement of subject street as shown on the attached.

Survey for special ADA ramps will be performed for three (3) Tracy Lane Intersections (NW, NE, SW, SE corners of Tracy Ln./Poets Ln., Tracy Ln./Joyce Crt., & Tracy Ln./ Broadsmore Dr. intersections). The survey for special ADA ramps shall include an area from the street right-of-way to the adjacent edge of

pavement of subject street as shown on Attachment #2 (Typical Quadrant Survey Criteria for ADA Ramps Design) and 25 feet overlap with crossing streets right-of-way.

Horizontal and Vertical Control: Utilizing state plane coordinates, CBBEL will set recoverable primary control utilizing state of the art GPS equipment.

Topographic Survey: CBBEL will field locate all pavements, driveways, curb and gutters (curb, gutter flow line, and edge of pavement/ face of curb), pavement markings, signs, Manholes or Utility Vaults on sidewalks and parkways, drainage structures, driveway culverts, cross road culverts, Fences, Traffic Signals, Signs, traffic cameras, parking meters, and pay boxes, Trees (including DBH) & Bushes, Light and Power Poles , Sidewalks (back and face of sidewalks) and pavement.

Base Mapping: All of the above information will be compiled into one base map representative of existing conditions of the project corridor for use in engineering work.

Task A.2 – JULIE Coordination

CBBEL will coordinate with JULIE to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and JULIE Utility Coordination. All utilities /obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map. JULIE Utility Coordination Atlas information is typically isolated to Public Right-of-Way (off-site) & limited areas adjacent to Public Right-of-Way. Identification & location of all private subsurface utilities within project area (on-site) is the responsibility of the client.

Task A.3 – Easement Exhibit and Legal Descriptions

It is assumed that four (4) total properties will require permanent easements in order to complete the work for the proposed bike path. Two (2) easement exhibits and legal descriptions were prepared for properties to the east of Stonegate Road as part of the original contract. Two (2) additional easements will be required along Broadsmore Drive west of Stonegate Road to extend the 8' multi-use path approximately 415 feet to the west.

This task will include the following:

1. Initial coordination with Client.
2. Research with the Kane County Recorder's Office.
3. Office calculations and plotting of field and record data.
4. CAD drafting of the easement exhibit for the proposed easement areas.
5. Write legal descriptions for the proposed easement areas.
6. Final review and submittal by an Illinois Professional Land Surveyor.

Task A.4 – Geotechnical Investigation

The Geotechnical Investigation prepared as part of the original contract will be required to be updated for the new work included along Tracy Lane, Poets Lane, and Joyce Court. The Geotechnical Investigation will be performed by CBBEL's subconsultant, Rubino Engineering. The Geotechnical Investigation will include four (4) new roadway pavement cores to a depth of 2 feet below the pavement surface to determine the existing condition of pavement and subgrade materials; two cores on Tracy Lane, one on Poets Lane, and one on Joyce Court. Upon completion of the field and laboratory work, Rubino will prepare a Core Summary Report using the collected data.

It is anticipated that the pavement and subgrade thicknesses along Tracy Lane, Poets Lane, and Joyce Court are similar in nature and thickness to the pavement cores analyzed in the 2020 geotechnical investigation along Stonegate Road and Broadsmore Drive. If this assumption proves true, no additional Full-Depth Reclamation field sampling or testing will be required; the FDR Mix Design for Stonegate Road and Broadsmore Drive will be utilized for the mix design on Tracy Lane and Poets Lane. In the event that pavements are shown to be drastically different than previous core samples, additional scope and testing is recommended.

The original Geotechnical Investigation conducted in 2020 will be used as a basis in the determination for Rubino to re-sign the IEPA Form LPC-663, Unincorporated Soil Certification by a Licensed Professional Engineer. The LPC-663, which incorporated the Stonegate Road and Broadsmore Drive project area, was signed in July 2021 and thus has expired. A written statement from the Village explaining that there has not been any work done since 2021 in the project area will be used in conjunction with data from the new soil borings performed to reinstate the LPC-663 certification. Additional direct-push samples will be required for pH testing to confirm the Tracy Lane, Poets Lane, and Joyce Court areas for inclusion in the LPC-663 certification limits.

Task A.5 – Environmental Coordination

Wetland Field Reconnaissance: A wetland field reconnaissance of the project site will be completed to identify the current limits of wetlands and waters of the United States present. The delineation will be completed based on the methodology established by the U.S. Army Corps of Engineers. Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland communities will be field staked so that they can be professionally surveyed by others in relation to the project coordinate system. We also will locate the delineated boundaries using a submeter accuracy handheld GPS unit.

Wetland Delineation Report: The results of the wetland field reconnaissance will be summarized in an updated letter report. The wetlands' generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the approximate wetland and project boundaries, National Wetland Inventory, Soil Survey, floodplain, USGS topography, site

photographs and their locations, and the U.S. Army Corps of Engineers (USACE) Routine On-Site Data Forms.

NOI Preparation and Submittal: CBBEL will prepare and submit an NOI to the IEPA for the site. CBBEL will provide the \$250/\$750 check to cover the NOI permit application fee (less than 5 acres = \$250; 5 acres or more = \$750). The application fee will be billed as a Direct Cost. This task includes a project notification submittal to Illinois State Historical Preservation Office (SHPO) and the Illinois Department of Natural Resources (IDNR). If additional consultation is requested by IDNR or SHPO, the work associated with the consultation will be covered under a separate proposal.

Stormwater Pollution Prevention Plan (SWPPP): CBBEL will prepare a Storm Water Pollution Prevention Plan (SWPPP), for the project in accordance with Part IV of the General NPDES Permit No. ILR10. Please note that completion of this task will require input from the design engineer and signed certification statements from all contractors, subcontractors, and the operator as identified in the SWPPP. As part of the SWPPP preparation, CBBEL will select the soil erosion and sediment control (SESC) Best Management Practices (BMPs). CBBEL will submit an electronic copy of the SWPPP to the IEPA. As required by the NPDES Phase II Storm Water Construction General Permit (ILR10), an up-to-date copy of the SWPPP must be maintained on the project site during construction activities.

Task A.6 – Stormwater Review

CBBEL will complete a review of drainage problems, inlet locations, storm sewers, and existing drainage patterns to provide recommendations for additional inlets or potential storm sewer improvements.

B. Phase 2 Engineering

Task B.1 – Field Reconnaissance

CBBEL Staff will perform a new Field Reconnaissance of the streets included in the project with Village staff to confirm any changes to existing conditions. The purpose of the Field Reconnaissance will be to determine any additional curb and gutter and sidewalk removal and replacement locations with respect to the 2021 plans, in addition to reviewing any new construction or drainage problems. The results of the Field Reconnaissance will be reviewed with the Department of Public Works and compared to previous estimates to determine their impact on the estimated construction cost.

Task B.2 – Plans, Specifications and Estimates

CBBEL will update the plans to separate the project into the Phase 1 and Phase 2 contracts as described in the Project Understanding.

All engineering plans, specifications, and cost estimates will be updated for Phase I and Phase 2 contract limits. In addition to separating the project, the following additional sheets and updates are anticipated based on comments received from the Village:

- New Typical Section sheet on Stonegate Road based on recommended bicycle facility
- Three new Existing and Removal sheets for Tracy Lane, Poets Lane, and Joyce Court, and one new sheet for west Broadsmore Drive up to Randall Road
- Three new Proposed Plan sheets for Tracy Lane, Poets Lane, and Joyce Court, and one new sheet for west Broadsmore Drive to Randall Road
- Four new ADA sheets for ramp areas along Tracy Lane, Poets Lane, and Joyce Court
- One new Plan and profile sheet for bike path extension along Broadsmore Drive
- One new Cross Section Sheet for bike path extension

CBBEL will review all utility inspection reports submitted by the Village and incorporate findings into the Plans.

CBBEL will update all construction details to reflect current Village of Algonquin standards and details. CBBEL will also update cost estimates to reflect new scope items and current bid prices.

This task also includes assisting the Village with bidding, bid tabulation, and providing a recommendation of the bids.

Task B.3 – Rebuild Illinois Fund Technical Memorandum

CBBEL will prepare and submit a Technical Memorandum in conformance with Rebuild Illinois Fund procedures with the Illinois Department of Transportation for approval. The technical memorandum will incorporate a Pavement Design Study to demonstrate the project meets structural pavement design criteria.

C. Meetings/Coordination

1 Meeting with Village assumed.
Kane County DOT Coordination and permit application
IDOT Coordination

D. Deliverables

PDF of Final Engineering Plans, Specifications and Estimate

E. Services by Others

4 Pavement cores by Rubino Engineering, renewed LPC-663 certification, and pH sampling.

F. Information to be Provided by Client

Village analysis of the existing sanitary and storm sewer condition, water main break history.

CAD Manager	20 hrs x \$170/hr	=	\$ 3,400
CAD II	16 hrs x \$125/hr	=	<u>\$ 2,000</u>
			\$22,280

Task B.3 Rebuild Illinois Fund Technical Memorandum

Engineer V	3 hrs x \$190/hr	=	\$ 570
Engineer IV	12 hrs x \$155/hr	=	\$ 1,860
Engineer III	24 hrs x \$140/hr	=	\$ 3,360
Engineer I/II	16 hrs x \$115/hr	=	<u>\$ 1,840</u>
			\$ 7,630

Subtotal Task B \$30,930

C. Meetings/Coordination

Engineer VI	2 hrs x \$225/ hr	=	\$ 450
Engineer V	12 hrs x \$190/hr	=	\$ 2,280
Engineer III	12 hrs x \$140/hr	=	<u>\$ 1,680</u>
			\$ 4,410

Subtotal	\$ 71,265
Direct Costs	<u>\$1,000</u>
Not-to Exceed Fee	= \$ 72,265

VILLAGE OF ALGONQUIN

Accepted by: _____

Title: _____

Date: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.

Accepted by:  _____

Title: President

Date: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES

<u>Personnel</u>	<u>Charges</u> <u>(\$/Hr)</u>
Engineer VI.....	225
Engineer V.....	190
Engineer IV.....	155
Engineer III.....	140
Engineer I/II.....	115
Survey V.....	205
Survey IV.....	190
Survey III.....	165
Survey II.....	140
Survey I.....	105
Engineering Technician V.....	180
Engineering Technician IV.....	150
Engineering Technician III.....	110
Engineering Technician I/II.....	75
CAD Manager.....	170
CAD II.....	125
GIS Specialist III.....	140
Landscape Architect.....	165
Landscape Designer I/II.....	95
Environmental Resource Specialist V.....	190
Environmental Resource Specialist IV.....	155
Environmental Resource Specialist III.....	125
Environmental Resource Specialist I/II.....	85
Environmental Resource Technician.....	110
Administrative.....	95
Engineering Intern.....	60

Updated April 11, 2023

BROADSMORE & STONEGATE STREET IMPROVEMENTS MILES - 2.0





2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Agreement between the Village of Algonquin and Clarke Environmental Mosquito Management, Inc for the 2024 Mosquito Abatement Program in the Amount of \$43,080.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for
The 2024 Village of Algonquin
EarthRight™ Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Mosquito Hotline Citizen Response – (800) 942-2555
- D. Comprehensive Insurance Coverage naming the Village of Algonquin additionally insured
- E. Program Consulting and Quality Control Staff
- F. Monthly Operational Reports, Periodic Advisories, and Annual Report
- G. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the Village of Algonquin representative and inform him of the impending brood arrival.)
- B. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of one (1) trap to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories utilizing RAMP technology for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: 3 inspections
 - 1. Three (3) complete inspections of up to 287 sites as outlined by most recent Clarke GIS Survey.
 - 2. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with Natular® mosquito larvicide as described in the following sections.
 - 1. Larval Control: The program provides for up to 25 acres of single brood or 30 day residual product via backpack, hand, or helicopter application.
 - 2. Catch Basins: One treatment of up to 4,500 catch basins, inlets and manholes using Natular®XRT extended residual slow release larvicide for up to 180 day control.



EarthRight™

Part IV. Adult Control

- A. Adulticiding in Residential Areas:
 - 1. As authorized by the Village of Algonquin, community-wide truck ULV treatments of up to 175 miles of streets using Merus™, a botanical insecticide. Treatments may be on a section or Village basis at a cost of \$90.00 per mile (minimum of 15 miles).
- B. Adulticiding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. Notification of residents on Clarke Call Notification List.
 - 4. ULV particle size evaluation.
 - 5. Insecticide dosage and quality control analysis.

2024 EarthRight™ Payment Total Price for Parts I, II, III, IV**

\$43,080.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for
The 2024 Village of Algonquin
EarthRight™ Program**

I. Program Payment Plan: For Parts I, II, III, and IV as specified in the 2024 Professional Services Price Outline, the total for the 2024 program is \$43,080.00. The payments will be due on June 1st, July 1st, August 1st, & September 1st according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed.

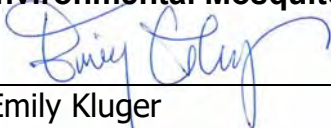
PROGRAM PAYMENT PLAN

Month	2024
June 1 st	\$10,770.00
July 1 st	\$10,770.00
August 1 st	\$10,770.00
September 1 st	\$10,770.00
TOTAL	\$43,080.00

For Village of Algonquin:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 12/12/2023
Emily Kluger



EarthRight™

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for
The 2024 Village of Algonquin
EarthRight™ Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an Email address that the invoices should be sent to.****

Treatment Address (if different from above):

County: _____

Address: _____
City: _____ State: _____ Zip _____

Contact Person for Village of Algonquin:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for Village of Algonquin:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Emily Kluger
675 Sidwell Court, St. Charles, IL 60174 or email to ekluger@clarke.com



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Intergovernmental Agreement between the Village of Algonquin and the McHenry County Sherriff's Department for the Police Social Worker Program, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

INTERGOVERNMENTAL AGREEMENT FOR POLICE SOCIAL WORKER PROGRAM

THIS AGREEMENT made and entered into this _____ day of _____, 2024, by and between the COUNTY OF MCHENRY, a body politic and corporate of the State of Illinois (hereinafter "COUNTY") and the Village of Algonquin (hereinafter "Municipality").

WHEREAS, the MUNICIPALITY agrees to obtain the services of the COUNTY for purposes of providing twenty four (24) hour on call services, response to calls for service by a Police Social Worker (PSW), as well as consultation to and from the COUNTY and the MUNICIPALITY personnel;

WHEREAS, the COUNTY agrees to provide twenty-four (24) hour on-call services by a PSW for the MUNICIPALITY, response to calls for service by municipality as well as consultations with law enforcement officers to and from the COUNTY and the MUNICIPALITY personnel;

WHEREAS, the COUNTY and the MUNICIPALITY are authorized by the terms and provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 et al., to enter into intergovernmental agreements, ventures, and undertakings to perform jointly and governmental purpose or undertaking either of them could do singularly.

NOW THEREFORE, in consideration of the foregoing and the covenants contained herein, the parties agree as follows:

1.0 TERM OF AGREEMENT

This agreement shall be from May 1, 2024 through April 30, 2028 the date of the signature of the parties notwithstanding, unless terminated by any party, with or without cause, upon not less than sixty (60) days written notice as provided in paragraph 6.0 of this agreement.

2.0 DUTIES OF THE COUNTY

- A. The COUNTY shall provide on call services from a Police Social Worker, response to calls for service and consultation services to the MUNICIPALITY on a twenty-four (24) hour per day basis, 365 days per year excepting leap year, in which case leap year on call, response services and consultation services shall be provided on a twenty-four (24) hour per day basis 366 days per year.
- B. The County, through the Police Social Worker, will aid in education, training of officers in mental health response in times of crisis.
- C. The COUNTY, in its discretion, reserves the right to determine who will be employed by the COUNTY. The MUNICIPALITY retains no employment rights or liability for employment of PSW to the COUNTY.

3.0 DUTIES OF MUNICIPALITY

- A. The MUNICIPALITY agrees to provide a private workspace for the PSW assigned to them with the COUNTY's PSW Program and to pay for the cost associated with such space. The MUNICIPALITY further agrees to maintain the MUNICIPALITY's space and any equipment in a clean and proper working order.

4.0 COMPENSATION

- A. The MUNICIPALITY shall pay the COUNTY a fee of **\$38,625.00** for the first year, payable in one payment by or on the 15th of July, 2024. The annual fee for each of the remaining year in this Agreement shall be due on the 15th of July, annually;
 - 1) During this agreement date, the MUNICIPALITY agrees to pay the following for:
 - a. Second year: **\$42,250.00**
 - b. Third Year: **\$45,875.00**
 - c. Fourth Year: **\$49,500.00**
- B. There shall be an annual increase for additional years following this contract to be determined by the end of this agreement date. Any additional fees as well as the annual increase will be calculated by the COUNTY after consultation with the PSW advisory council and considering the following:
 - 1) The MUNICIPALITY's percentage of operating costs based on the MUNICIPALITY's previous year's call for services data.
 - 2) Operating costs are based on the cost to the COUNTY for the Police Social Workers and percentage of the LCPC Supervisor, Admin Assistant and Program Director's salary and benefits (IMRF, SSA, Medicare, Insurance, and miscellaneous costs such as training and vehicle).
 - 3) A call for service is defined as: A telephone or radio request received by the COUNTY or an officer-initiated activity requiring interaction between the officer and County PSW.
 - a. This does not include "calls" that are viewed as more self-initiated in nature, such as business checks, subdivision checks, and traffic stops.
 - 4) Population of MUNICIPALITY/ service area.
 - a. Any extraordinary increase in population, calls for service, or activity by the MUNICIPALITY or if the MUNICIPALITY police department consolidates with additional entities for police services, this contract shall be reopened for negotiation of fees.

5.0 INDEMNIFICATION

- A. The MUNICIPALITY agrees to defend itself in any actions or disputes brought against the MUNICIPALITY in connection with or as a result of this agreement and to hold harmless and indemnify the COUNTY and its officers and employees from any losses, claims, expenses, actions or judgments, including reasonable attorney's fees, as a result of the negligence or acts of the MUNICIPALITY and MUNICIPALITY police department. The COUNTY shall hold harmless and indemnify the MUNICIPALITY and its officers and employees from any losses, claims, expenses, actions or judgments, including reasonable attorney's fees, as a result of the negligence or acts of the COUNTY in the performance of their duties under paragraph 2.0 of this agreement.
- B. The MUNICIPALITY and the COUNTY shall maintain for the duration of this agreement, and any extensions thereof, at their own expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois, which generally require that the company(ies) be assigned a Best's Rating of "A" or higher with a Best's financial size category of class XIV or higher, or by membership in a governmental self-insurance pool, in at least the following types and amounts:
- 1) Commercial General Liability in a broad form, to include but not limited to coverage for the following where exposure exists: bodily Injury and Property Damage, Premises/Operations, Independent contractors, Products/Completed operations, Personal Injury and Contractual Liability; limits of liability not less than \$500,000 per occurrence and \$1,000,000 in the aggregate;
 - 2) Business Auto Liability, to include but not limited to, bodily Injury and Property Damage, including owned vehicles, hired and non-owned vehicles and employee non-ownership; limits of liability shall not be less than \$1,000,000 per occurrence, combined single limit for bodily injury liability and property damage liability; and
 - 3) Workers Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must include Employer's Liability with minimum limits of \$100,000 for each incident.
- C. In reference to the insurance coverage maintained by the MUNICIPALITY and the COUNTY, such policies shall not be canceled, limited in scope, or non-renewed until after thirty (30) days written notice has been given to the other party. Certificates of Insurance evidencing the above-required insurance shall be supplied to the other party with ten (10) days of approval of this agreement.

- D. The MUNICIPALITY shall name the COUNTY as additional insured on all liability policies, which shall be pursuant to an additional insured endorsement in a form acceptable to the COUNTY. The MUNICIPALITY acknowledges that any insurance maintained by the COUNTY shall apply in excess of and not contribute to, insurance provided under the MUNICIPALITY's policy.
- E. The COUNTY shall name the MUNICIPALITY as an additional insured on all liability policies, which shall be pursuant to an additional insured endorsement in a form acceptable to the MUNICIPALITY. The COUNTY acknowledges that any insurance maintained by the MUNICIPALITY shall apply in excess of, and not contribute to, insurance provided under the COUNTY's policy.

6.0 TERMINATION

- A. Either party may, with or without cause, terminate this agreement upon not less than sixty (60) days written notice delivered by mail or in person to the other parties.
- B. The MUNICIPALITY shall be responsible for payment to the COUNTY for actual costs incurred through the proposed termination date. Said costs shall be calculated on a daily, pro-rated basis, based upon the contractual amounts cited above in paragraph 4.0 of this agreement. The COUNTY shall be responsible for the billing of said costs.
- C. The parties agree that they shall remain liable in accordance with paragraph 5.0 for all lawsuits filed for acts or omissions or any negligent, willful or wanton acts or omissions which occurred while a party to this Agreement.

7.0 NO ASSIGNMENT

Neither party shall assign this agreement without the prior written approval of the other party.

8.0 NO SUBCONTRACTORS

Neither party shall enter into subcontracts for any services provided for in this Agreement.

9.0 GOVERNING LAW

The parties agree this Agreement has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this Agreement shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The parties further agree that the exclusive venue for all such disputes shall be the Circuit Court of the 22nd Judicial Circuit of McHenry County, Illinois, and the parties hereby consent to the personal jurisdiction thereof.

10.0 NO DISCRIMINATION

No person shall be illegally excluded from employment rights in, participation in, or be denied the benefits of, the program which is the subject of this agreement on the basis of race, religion, color, sex, age, disability, sexual orientation, or national origin.

11.0 SEVERABILITY

The provisions of this agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having force and effect of law, such decision shall not affect the remaining portions of this agreement.

12.0 NO AGENCY

The parties agree that nothing contained is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the parties, or constituting the MUNICIPALITY (including its officers, employees and agents) as agents, representatives, or employees of the COUNTY for any purpose, or in any manner, whatsoever. Similarly, nothing contained herein is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the Parties, or constituting the COUNTY (including its officers, employees and agents) as agent, representatives of the MUNICIPALITY, for any purpose, or in any manner, whatsoever.

13.0 NOTICES

- A. The MUNICIPALITY agrees to promptly notify the COUNTY in writing of:
 - 1) Any decision to terminate this agreement,
 - 2) The receipt of notice of any claim or lawsuit involving the services provided under this agreement, and
 - 3) The receipt of any written or verbal requests for inspection and/or copying of any documents relating in any manner whatsoever to the services provided by the COUNTY or the MUNICIPALITY under this agreement as well as the MUNICIPALITY or the MUNICIPALITY's police department's proposed response thereto.
- B. All notices permitted or required under this agreement shall be transmitted only by personal delivery or by first class, certified or registered United States Mail to the following persons at the addresses stated:

To the COUNTY: Peter Austin, County Administrator
County of McHenry
2200 N. Seminary Ave.
Woodstock, IL 60098

To the MUNICIPALITY: _____, Board President
MUNICIPALITY of the VILLAGE of ALGONQUIN
2200 Harnish Dr.
Algonquin, IL 60102

14.0 ENTIRE AGREEMENT

- A. It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.
- B. Any alterations, amendments, deletions or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hand as written below:

MUNICIPALITY of the VILLAGE of ALGONQUIN

By: _____ Date: _____

_____, President

MUNICIPALITY of the VILLAGE of ALGONQUIN

COUNTY OF MCHENRY

By: _____ Date: _____

Michael Buehler, Chairman
McHenry County Board

ATTEST:

_____ Date: _____

Joe Tirio
McHenry County Clerk



Village of Algonquin

The Gem of the Fox River Valley

April 11, 2024

Village President and Board of Trustees:

The List of Bills dated 4/16/24 and payroll expenses totaling \$2,840,834.29 are recommended for approval. For your information, this list of bills includes the following, which are not typical in the day-to-day operations of the Village.

A Lamp Concrete Contractors, Inc.	34,116.49	Rolls Drive Improvements
Amalgamated Bank of Chicago	595,505.82	IEPA Principal & Interest
Chastain & Associates, LLC	17,832.27	Boyer Road Improvements
Encap Inc.	20,000.00	Wynnfield Detention Naturalization
Flow-Technics Inc.	4,501.92	Collections Systems Maint.
H&H Electric	3,612.15	PW Front Parking Lot Lights Repair
Hitchcock Design	4,061.64	Presidential Park Final Design
Hitchcock Design	8,765.00	Towne Park Final Design
HR Green Inc	27,336.62	Schuett & Souwanas St. Improvements
Kensington Development Partners, Inc.	84,105.59	Enclave 3B Business Dev Agrmt Pymt
KK Stevens Publishing Co.	7,326.23	Summer Brochure Printing
Rieke Office Interiors	43,229.75	Deposit for PD Locker & Office Furniture
Rosen Hyundai Enterprises, LLC	24,180.59	Q3 2023 Sales Tax Rebate
Streichers	3,637.98	Uniforms
Takki America Holding, Inc.	28,398.25	Chairs
The Bank of New York Mellon	840,712.50	Bond Series 2013 Principal & Interest
Third Millennium	4,900.05	03/20/24 Utility Bill
USIC Receivables	17,844.22	Utility Locating - March 2024
V3 Construction	18,761.25	Trails of Woods Creek Wetland Mitigation
Water Products	23,325.82	Watermain, Well Testing, Repair, Etc.
Welch Bros. Inc.	4,023.14	Manhole Rings
Zukowski, Rogers, Flood & McArdle	21,934.59	February 2024 Services



Village of Algonquin
The Gem of the Fox River Valley

Please note:

The 4/15/24 payroll expenses totaled \$575,811.99.

This List of Bills excludes payments that are processed automatically and recorded by journal entry. These payments include postage permit costs and bank/collection fees. Information on these expenses is available upon request.

Michael Kumbera
Deputy Village Manager / Chief Financial Officer

MK/lb

Village of Algonquin

List of Bills 4/16/2024

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
A LAMP CONCRETE CONTRACTORS INC					
ROLLS DRIVE IMPROVEMENTS	34,116.49	STREET IMPROV- EXPENSE PUBWRKS CAPITAL IMPROVEMENTS	04900300-45593-S2343	17662	40240509
Vendor Total: \$34,116.49					
AMALGAMATED BANK OF CHICAGO					
IEPA L17-5553 PRINCIPAL	63,585.36	W & S BOND & INTEREST-EXPENSE IEPA LOAN PRINCIPAL EXPENSE	07080400-46700-W1750	IEPA L175553 04/24	
IEPA L17-5553 INTEREST	22,435.97	W & S BOND & INTEREST-EXPENSE IEPA LOAN INTEREST EXPENSE	07080400-46701-W1750	IEPA L175553 04/24	
IEPA L17-75550 PRINCIPAL	352,565.76	W & S BOND & INTEREST-EXPENSE IEPA LOAN PRINCIPAL EXPENSE	07080400-46700-W1840	IEPA L175550 04/24	
IEPA L17-75550 INTEREST	156,918.73	W & S BOND & INTEREST-EXPENSE IEPA LOAN INTEREST EXPENSE	07080400-46701-W1840	IEPA L175550 04/24	
Vendor Total: \$595,505.82					
AMERICAN SOLUTIONS FOR BUSINESS					
BUSINESS CARDS - COONEY	80.86	POLICE - EXPENSE PUB SAFETY PRINTING & ADVERTISING	01200200-42243-	INV07302719	20240177
Vendor Total: \$80.86					
ANDREA OCAMPO					
3/20/24 ABCI MEETING LUNCH	30.00	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	3/20/24 ABCI MEETING	10240519
Vendor Total: \$30.00					
ANDREY SOVENKO					
UB 3045291 1800 WESTBURY	317.88	WATER & SEWER BALANCE SHEET AR - WATER BILLING	07-12110-	130625	
Vendor Total: \$317.88					
AQUA BACKFLOW INC					
CROSS CONNECTION CONTROL-MARCH	1,014.90	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	2024-0099	70240003

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$1,014.90					
ATLAS BOBCAT LLC					
BRISTLE POLY STRAPS	40.12	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	BQ7193	29240047
Vendor Total: \$40.12					
BANK OF NEW YORK					
BOND SERIES 2013 INTEREST	25,712.50	W & S BOND & INTEREST-EXPENSE BOND INTEREST EXPENSE	07080400-46681-	ALGONQ13 2024	
BOND SERIES 2013 PRINCIPAL	815,000.00	W & S BOND & INTEREST-EXPENSE BOND PAYMENT	07080400-46680-	ALGONQ13 2024	
Vendor Total: \$840,712.50					
BEAR AUTO GROUP					
BATTERY CORE REFUND	-250.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	CM42791	29240125
GASKETS	8.24	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42876	29240125
GASKET	13.84	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42866	29240125
HARDWARE	14.40	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42808	29240125
CONNECTION	59.86	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42865	29240125
FUEL TUBE	92.62	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42875	29240125
GLOW PLUG	185.44	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42872	29240125
OIL COOLER/FUEL COVER/GASKETS	921.52	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	42781	29240125
VEHICLE MAINT. BALANCE SHEET					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
REMAN PUMP	1,675.00	INVENTORY	29-14220-	42791	29240125
Vendor Total: \$2,720.92					
BOND DICKSON & CONWAY					
MUNICIPAL COURT CONSULTANT - MARC	337.50	GS ADMIN - EXPENSE GEN GOV MUNICIPAL COURT	01100100-42305-	19190	10240041
Vendor Total: \$337.50					
BONNELL INDUSTRIES INC					
PLUNGER VALVE ASSEMBLY	288.94	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	0215392-IN	29240014
Vendor Total: \$288.94					
CARLOS GONZALEZ					
UB 3043435 308 BAYBERRY	111.54	WATER & SEWER BALANCE SHEET AR - WATER BILLING	07-12110-	130623	
Vendor Total: \$111.54					
CCS CHICAGO CONTRACTORS SUPPLY INC					
MAILBOX MATERIALS	83.40	GENERAL SERVICES PW - EXPENSE SNOW REMOVAL	01500300-42264-	529751	50240155
Vendor Total: \$83.40					
CDS OFFICE SYSTEMS INC					
BATTERIES FOR ARBITRATOR WIRELES	144.00	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	INV1602785	10240478
BATTERIES FOR ARBITRATOR WIRELES	18.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	INV1602785	10240478
BATTERIES FOR ARBITRATOR WIRELES	18.00	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	INV1602785	10240478
Vendor Total: \$180.00					
CDW LLC					
GSA 5200 PRINTER TONER CARTRIDGE	224.50	GS ADMIN - EXPENSE GEN GOV IT EQUIPMENT & SUPPLIES	01100100-43333-	QF39218	10240508
FINANCE PRINTER CARTRIDGES	381.60	GS ADMIN - EXPENSE GEN GOV OFFICE SUPPLIES	01100100-43308-	QC88523	10240503

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$606.10					
CHASTAIN & ASSOCIATES LLC					
BOYER ROAD IMPROVEMENTS	12,832.27	STREET IMPROV- EXPENSE PUBWRKS ENGINEERING/DESIGN SERVICE	04900300-42232-S1761	00000020	40240507
BOYER ROAD IMPROVEMENTS	5,000.00	W & S IMPR. - EXPENSE W&S BUSI ENGINEERING/DESIGN SERVICE	12900400-42232-W2222	00000020	40240507
Vendor Total: \$17,832.27					
CHICAGO METROPOLITAN AGENCY FOR PLANN					
FY 2024 LOCAL CONTRIBUTION	1,366.28	HOTEL TAX - EXPENSE GEN GOV REGIONAL / MARKETING	16260100-42252-	2024MUN 002	10240525
Vendor Total: \$1,366.28					
CHICAGO PARTS & SOUND LLC					
BATTERY CORE REFUND	-66.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1CR0075361	29240026
BATTERY	157.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1-0428469	29240026
BATTERIES	473.97	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1-0428316	29240026
RETURNED BATTERY	-157.99	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	1CR0075888	29240026
Vendor Total: \$407.97					
CITY LIMITS SYSTEMS INC					
ORANGE CRUSH/DURASHINE	892.15	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	13047	29240160
Vendor Total: \$892.15					
COMCAST CABLE COMMUNICATION					
4/1/2024 - 4/30/2024 STATEMENT	114.97	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	198299560	10240533
4/1/2024 - 4/30/2024 STATEMENT	476.59	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	198299560	10240533
GENERAL SERVICES PW - EXPENSE					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
4/1/2024 - 4/30/2024 STATEMENT	426.71	TELEPHONE	01500300-42210-	198299560	10240533
		GS ADMIN - EXPENSE GEN GOV			
4/1/2024 - 4/30/2024 STATEMENT	539.08	TELEPHONE	01100100-42210-	198299560	10240533
		POLICE - EXPENSE PUB SAFETY			
4/1/2024 - 4/30/2024 STATEMENT	914.31	TELEPHONE	01200200-42210-	198299560	10240533
		PWA - EXPENSE PUB WORKS			
4/1/2024 - 4/30/2024 STATEMENT	141.86	TELEPHONE	01400300-42210-	198299560	10240533
		SEWER OPER - EXPENSE W&S BUSI			
4/1/2024 - 4/30/2024 STATEMENT	686.30	TELEPHONE	07800400-42210-	198299560	10240533
		VEHCL MAINT-REVENUE & EXPENSES			
4/1/2024 - 4/30/2024 STATEMENT	123.98	TELEPHONE	29900000-42210-	198299560	10240533
		WATER OPER - EXPENSE W&S BUSI			
4/1/2024 - 4/30/2024 STATEMENT	222.22	TELEPHONE	07700400-42210-	198299560	10240533
		WATER OPER - EXPENSE W&S BUSI			
3/28/24 - 4/27/24 WTP #2	159.90	TELEPHONE	07700400-42210-	8771 10 002 0435820	10240022
Vendor Total: \$3,805.92					
COMMONWEALTH EDISON					
		POLICE - EXPENSE PUB SAFETY			
2/12/24 - 3/18/24 WILBRANDT REAR TOWI	26.84	ELECTRIC	01200200-42212-	9088991222	10240002
		CDD - EXPENSE GEN GOV			
2/12/24 - 3/18/24 221 S MAIN	441.71	ELECTRIC	01300100-42212-	5888143000	10240001
		GENERAL SERVICES PW - EXPENSE			
2/12/24 - 3/18/24 101 N HARRISON	28.86	ELECTRIC	01500300-42212-	4053223333	50240002
		GENERAL SERVICES PW - EXPENSE			
2/12/24 - 3/18/24 MCCD TRAILHEAD	44.59	ELECTRIC	01500300-42212-	9433451222	50240002
		GENERAL SERVICES PW - EXPENSE			
2/12/24 - 3/18/24 RT 31 AND RT 62	238.58	ELECTRIC	01500300-42212-	2717583000	50240002
		GENERAL SERVICES PW - EXPENSE			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
2/12/24 - 3/18/24 CHARGING STATIONS	397.11	ELECTRIC	01500300-42212-	8937382111	50240002
2/12/24 - 3/18/24 BRITTANY HILLS LS	55.13	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	3177644000	70240470
2/12/24 - 3/18/24 LOWE DRIVE LS	76.34	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	6425872000	70240470
2/12/24 - 3/18/24 N RIVER ROAD LS	136.14	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	2211592000	70240470
2/12/24 - 3/18/24 LA FOX RIVER LS	452.19	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	5053004000	70240470
2/12/24 - 3/18/24 HANSON TOWER	96.33	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	8762201111	70240371
2/12/24 - 3/18/24 HUNTINGTON PRESSUR	113.26	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	8838942000	70240371
2/12/24 - 3/18/24 SPRING HILL/COUNTY LI	114.59	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	5739551222	70240371
2/12/24 - 3/18/24 JACOBS TOWER	124.11	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0227381222	70240371
2/12/24 - 3/18/24 HILLSIDE BOOSTER	200.04	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	8419285000	70240371
2/12/24 - 3/18/24 COPPER OAKS TOWER	341.25	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	4040874000	70240371
2/20/24 - 3/19/24 WELL #901 SANDBLOOM	528.13	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	3571423333	70240371
2/12/24 - 3/18/24 HUNTINGTON BOOSTER	1,882.57	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	9319612222	70240371
2/6/24 - 3/12/24 WELL #13	2,213.63	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	7380525000	70240371

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
1/12/24 - 2/19/24 METERED STREET LIGH	2,307.20	GENERAL SERVICES PW - EXPENSE ELECTRIC	01500300-42212-	4605244000	50240129
Vendor Total: \$9,818.60					
CONSTELLATION TELECOM LLC					
04/01/2024 STATEMENT	49.46	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	1281	10240541
04/01/2024 STATEMENT	245.36	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	1281	10240541
04/01/2024 STATEMENT	97.86	GENERAL SERVICES PW - EXPENSE TELEPHONE	01500300-42210-	1281	10240541
04/01/2024 STATEMENT	446.75	GS ADMIN - EXPENSE GEN GOV TELEPHONE	01100100-42210-	1281	10240541
04/01/2024 STATEMENT	526.56	POLICE - EXPENSE PUB SAFETY TELEPHONE	01200200-42210-	1281	10240541
04/01/2024 STATEMENT	49.46	PWA - EXPENSE PUB WORKS TELEPHONE	01400300-42210-	1281	10240541
04/01/2024 STATEMENT	49.46	SEWER OPER - EXPENSE W&S BUSI TELEPHONE	07800400-42210-	1281	10240541
04/01/2024 STATEMENT	31.92	SWIMMING POOL -EXPENSE GEN GOV TELEPHONE	05900100-42210-	1281	10240541
04/01/2024 STATEMENT	49.46	VEHCL MAINT-REVENUE & EXPENSES TELEPHONE	29900000-42210-	1281	10240541
04/01/2024 STATEMENT	49.46	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	1281	10240541
Vendor Total: \$1,595.75					
CORE & MAIN LP					
GASKET MATERIAL	345.00	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	U618612	70240498
GENERAL SERVICES PW - EXPENSE					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
STORM FERNCOS	390.64	MAINT - STORM SEWER	01500300-44431-	U618582	50240157
STORM FERNCOS	11.36	WATER OPER - EXPENSE W&S BUSI MATERIALS	07700400-43309-	U618582	50240157
METER CHANGEOUT PROGRAM	754.42	SEWER OPER - EXPENSE W&S BUSI METERS & METER SUPPLIES	07800400-43348-	U457730	70240007
METER CHANGEOUT PROGRAM	764.17	WATER OPER - EXPENSE W&S BUSI METERS & METER SUPPLIES	07700400-43348-	U457730	70240007
Vendor Total: \$2,265.59					
CRYSTAL LAKE GYMNASTICS TRAINING CENTE					
FALL SESSION I	842.80	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	1022	10240247
Vendor Total: \$842.80					
DEBBY SOSINE					
SOSINE MILEAGE 10/2023 - 12/2023	90.39	GS ADMIN - EXPENSE GEN GOV PRESIDENTS EXPENSES	01100100-47745-	2023 MEETINGS	10240534
SOSINE MILEAGE 01/2024 - 3/2024	165.49	GS ADMIN - EXPENSE GEN GOV PRESIDENTS EXPENSES	01100100-47745-	2024 MEETINGS	10240534
Vendor Total: \$255.88					
DYNEGY ENERGY SERVICES					
2/20/24 - 3/18/24 POOL	142.55	SWIMMING POOL -EXPENSE GEN GOV ELECTRIC	05900100-42212-	9525723630	10240222
2/20/24 - 3/18/24 ALGONQUIN SHORES LS	1,176.95	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	6226290587	70240483
2/12/24 - 3/21/24 WWTP	40,536.91	SEWER OPER - EXPENSE W&S BUSI ELECTRIC	07800400-42212-	9232073258	70240016
2/12/24 - 3/21/24 WELL #7 AND #11	4,827.70	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	0916116485	70240471
2/12/24 - 3/21/24 WTP #1	6,446.88	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	5190857179	70240471

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
2/12/24 - 3/21/24 WTP # 2	8,011.29	WATER OPER - EXPENSE W&S BUSI ELECTRIC	07700400-42212-	1965645828	70240471
Vendor Total: \$61,142.28					
EAST JORDAN IRON WORKS INC					
STORM GRATE	444.22	WATER OPER - EXPENSE W&S BUSI MATERIALS	07700400-43309-	110240015612	70240489
Vendor Total: \$444.22					
eGOV STRATEGIES					
EMAILS PROCESSED MARCH 2024	84.39	GS ADMIN - EXPENSE GEN GOV VILLAGE COMMUNICATIONS	01100100-42245-	INV-25005	10240530
Vendor Total: \$84.39					
ENCAP INC					
WYNNFIELD DETENTION NATURALIZATI	20,000.00	NAT & DRAINAGE - EXPENSE PW CAPITAL IMPROVEMENTS	26900300-45593-	9990	40240511
Vendor Total: \$20,000.00					
ENTERPRISE FM TRUST					
PRINCIPAL	1,384.22	BLDG MAINT- REVENUE & EXPENSES LEASES - NON CAPITAL	28900000-42272-	FBN5008662	
PRINCIPAL	1,720.00	CDD - EXPENSE GEN GOV LEASES - NON CAPITAL	01300100-42272-	FBN5008662	
PRINCIPAL	509.72	GENERAL SERVICES PW - EXPENSE LEASES - NON CAPITAL	01500300-42272-	FBN5008662	
PRINCIPAL	860.00	GS ADMIN - EXPENSE GEN GOV LEASES - NON CAPITAL	01100100-42272-	FBN5008662	
PRINCIPAL	861.75	POLICE - EXPENSE PUB SAFETY LEASES - NON CAPITAL	01200200-42272-	FBN5008662	
PRINCIPAL	350.28	PWA - EXPENSE PUB WORKS LEASES - NON CAPITAL	01400300-42272-	FBN5008662	
PRINCIPAL	1,380.42	SEWER OPER - EXPENSE W&S BUSI LEASES - NON CAPITAL	07800400-42272-	FBN5008662	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		VEHCL MAINT-REVENUE & EXPENSES			
PRINCIPAL	254.86	LEASES - NON CAPITAL	29900000-42272-	FBN5008662	
		WATER OPER - EXPENSE W&S BUSI			
PRINCIPAL	2,762.12	LEASES - NON CAPITAL	07700400-42272-	FBN5008662	
		BLDG MAINT- REVENUE & EXPENSES			
INTEREST	283.65	INTEREST EXPENSE	28900000-47790-	FBN5008662	
		CDD - INTEREST EXPENSE			
INTEREST	669.08	INTEREST EXPENSE	01300600-47790-	FBN5008662	
		GENERAL SERVICES PW - INTEREST			
INTEREST	193.26	INTEREST EXPENSE	01500600-47790-	FBN5008662	
		INTEREST EXPENSE - GEN GOV			
INTEREST	334.54	INTEREST EXPENSE	01100600-47790-	FBN5008662	
		POLICE - INTEREST EXPENSE			
INTEREST	335.20	INTEREST EXPENSE	01200600-47790-	FBN5008662	
		PUBLIC WORKS ADMIN - INT EXP			
INTEREST	141.28	INTEREST EXPENSE	01400600-47790-	FBN5008662	
		SEWER OPER - INTEREST EXPENSE			
INTEREST	305.14	INTEREST EXPENSE	07800600-47790-	FBN5008662	
		VEHCL MAINT-REVENUE & EXPENSES			
INTEREST	96.63	INTEREST EXPENSE	29900000-47790-	FBN5008662	
		WATER OPER - INTEREST EXPENSE			
INTEREST	622.66	INTEREST EXPENSE	07700600-47790-	FBN5008662	
		CDD - EXPENSE GEN GOV			
INITIAL OTHER CHARGES	-183.00	PROFESSIONAL SERVICES	01300100-42234-	FBN5008662	
		GS ADMIN - EXPENSE GEN GOV			
INITIAL OTHER CHARGES	-183.00	PROFESSIONAL SERVICES	01100100-42234-	FBN5008662	

Vendor Total: \$12,698.81

FERGUSON ENTERPRISES INC

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
B-BOX PARTS	1,251.57	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	8063550-1	70240497
Vendor Total: \$1,251.57					
FISHER AUTO PARTS INC					
OIL FILTER	15.16	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-681087	29240118
OIL FILTER	18.34	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-681867	29240118
OIL FILTER	38.31	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-680959	29240118
OIL FILTER	38.31	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-681716	29240118
RADIATOR COOLANT HOSE	67.48	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-682008	29240118
CRANKCASE BREATHER ELEMENT	86.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	325-681694	29240118
Vendor Total: \$264.10					
FLOW-TECHNICS INC					
COLLECTION SYSTEM MAINT.	4,501.92	SEWER OPER - EXPENSE W&S BUSI MAINT - COLLECTION SYSTEM	07800400-44416-	INV000010784	70240501
Vendor Total: \$4,501.92					
GALLS INC					
UNIFORM - DIAMOND	25.66	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	027368940	20240175
UNIFORM - DIAMOND	195.08	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	027390957	20240175
Vendor Total: \$220.74					
GRAINGER					
WELL #10 REPAIR FITTINGS	31.87	WATER OPER - EXPENSE W&S BUSI MAINT - WELLS	07700400-44418-	9075638966	70240500

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		VEHICLE MAINT. BALANCE SHEET			
LOWBEAM HEADLIGHT	321.50	INVENTORY	29-14220-	9064015234	29240154
		GENERAL SERVICES PW - EXPENSE			
LOCATOR FOR SIGN TRUCK	784.43	SIGN PROGRAM	01500300-43366-	9077259225	50240161
		BUILDING MAINT. BALANCE SHEET			
FRICITION RING	25.85	INVENTORY	28-14220-	9067078718	28240151
		BUILDING MAINT. BALANCE SHEET			
PLEATED AIR FILTERS	50.16	INVENTORY	28-14220-	9073993322	28240151
		BUILDING MAINT. BALANCE SHEET			
SHOWER VALVE	120.48	INVENTORY	28-14220-	9064939672	28240151
		Vendor Total: \$1,334.29			
		GROOT INDUSTRIES INC			
		GEN FUND BALANCE SHEET			
GARBAGE STICKER SALES - MARCH	680.60	AP - GARBAGE STICKERS	01-20104-	12321413T092	10240040
		Vendor Total: \$680.60			
		H & H ELECTRIC CO			
		BUILDING MAINT. BALANCE SHEET			
PW FRONT PARKING LOT LIGHTS REPAI	3,612.15	OUTSOURCED INVENTORY	28-14240-	43332	28240152
		Vendor Total: \$3,612.15			
		H R GREEN INC			
		STREET IMPROV- EXPENSE PUBWRKS			
SCHUETT & SOUWANAS STREET IMPRO	18,336.62	ENGINEERING/DESIGN SERVICE	04900300-42232-S1853	12-173425	40240508
		W & S IMPR. - EXPENSE W&S BUSI			
SCHUETT & SOUWANAS STREET IMPRO	9,000.00	ENGINEERING/DESIGN SERVICE	12900400-42232-W2323	12-173425	40240508
		Vendor Total: \$27,336.62			
		HERITAGE CRYSTAL CLEAN			
		VEHCL MAINT-REVENUE & EXPENSES			
WASTE OIL	37.00	PROFESSIONAL SERVICES	29900000-42234-	18583483	29240063
		Vendor Total: \$37.00			
		HIGH STAR TRAFFIC			
		GENERAL SERVICES PW - EXPENSE			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
SIGN HARDWARE	2,543.00	SIGN PROGRAM	01500300-43366-	4397	50240162
Vendor Total: \$2,543.00					
HITCHCOCK DESIGN GROUP					
PRESIDENTIAL PARK FINAL DESIGN	4,061.64	PARK IMPR - EXPENSE PUB WORKS ENGINEERING/DESIGN SERVICE	06900300-42232-P2311	32421	10240529
TOWNE PARK FINAL DESIGN	8,765.00	PARK IMPR - EXPENSE PUB WORKS ENGINEERING/DESIGN SERVICE	06900300-42232-P2201	32526	10240537
Vendor Total: \$12,826.64					
HOME DEPOT					
COUNTRYSIDE BOOSTER-ANCHORS/ZIN	9.94	WATER OPER - EXPENSE W&S BUSI MAINT - BOOSTER STATION	07700400-44410-	5012536	70240478
COUNTRYSIDE BOOSTER - PALM SANDE	20.97	WATER OPER - EXPENSE W&S BUSI MAINT - BOOSTER STATION	07700400-44410-	2012835	70240481
WELL #10 PAINTING SUPPLIES	39.94	WATER OPER - EXPENSE W&S BUSI MAINT - WELLS	07700400-44418-	2012792	70240494
DUSTING BRUSH & BAG/CUT-OFF DISCS	62.91	SEWER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07800400-43320-	2620341	70240237
CONCRETE	184.80	WATER OPER - EXPENSE W&S BUSI MATERIALS	07700400-43309-	4012642	70240477
CUT-OFF DISCS	3.71	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	6902353	28240140
BUNGEE CORD ASSORTMENT	15.98	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	7703488	28240140
ZINC SCREW	2.76	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	8515340	28240019
CORNER BRACES	19.78	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	6071513	28240019
BUILDING MAINT. BALANCE SHEET					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
FROG TAPE/BUILDERS PAPER	36.88	INVENTORY	28-14220-	6522126	28240019
		BUILDING MAINT. BALANCE SHEET			
ADHESIVE/DRYWALL SCREWS	43.90	INVENTORY	28-14220-	1522769	28240019
		BUILDING MAINT. BALANCE SHEET			
TOILET SEAT	104.32	INVENTORY	28-14220-	9903358	28240019
		BUILDING MAINT. BALANCE SHEET			
FLAT PANEL CEILING LIGHT/MAGNET DISK	158.89	INVENTORY	28-14220-	9071303	28240019
		BUILDING MAINT. BALANCE SHEET			
ANGLE VALVE/CEMENT/DRILL BITS	182.25	INVENTORY	28-14220-	7524409	28240019
		BUILDING MAINT. BALANCE SHEET			
CONDUIT/WIRE/PIPE HANGER	51.09	INVENTORY	28-14220-	3071171	28240019
CONDUIT/WIRE/PIPE HANGER	98.28	INVENTORY	28-14220-	3071171	28240019
		BUILDING MAINT. BALANCE SHEET			
KEYES	7.94	INVENTORY	28-14220-	2181937	28240108
		BUILDING MAINT. BALANCE SHEET			
ANT KILLER	11.94	INVENTORY	28-14220-	2525052	28240108
		BUILDING MAINT. BALANCE SHEET			
ANCHOR/PAN	12.65	INVENTORY	28-14220-	2071695	28240108
		BUILDING MAINT. BALANCE SHEET			
WATER JUG EXCHANGE	46.44	INVENTORY	28-14220-	1522813	28240108
		BUILDING MAINT. BALANCE SHEET			
WIRE	50.64	INVENTORY	28-14220-	1514113	28240108
		BUILDING MAINT. BALANCE SHEET			
PLYWOOD/DUCT TAPE/SILICONE/RAM BLOCK	338.83	INVENTORY	28-14220-	2013650	28240108
Vendor Total: \$1,504.84					
ILLINOIS DEPT OF PUBLIC HEALTH					
CDD - EXPENSE GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
FELLOWS 2024 PLUMBING LICENSE REN	150.00	TRAVEL/TRAINING/DUES	01300100-47740-	058-197147	10240523
Vendor Total: \$150.00					
INTERGOVERNMENTAL PERSONNEL BENEFIT C					
APRIL 2024 PAYMENT	4.72	BLDG MAINT- REVENUE & EXPENSES INSURANCE	28900000-41106-	04/01/2024	
APRIL 2024 PAYMENT	3.60	CDD - EXPENSE GEN GOV INSURANCE	01300100-41106-	04/01/2024	
APRIL 2024 PAYMENT	211,641.00	GEN FUND BALANCE SHEET AP - PR HEALTH INS - CLEARING	01-22141-	04/01/2024	
APRIL 2024 PAYMENT	10,785.51	AP - PR DENTAL INS - CLEARING	01-22142-	04/01/2024	
APRIL 2024 PAYMENT	1,851.09	AP - PR LIFE INS - CLEARING	01-22143-	04/01/2024	
APRIL 2024 PAYMENT	17.10	GENERAL SERVICES PW - EXPENSE INSURANCE	01500300-41106-	04/01/2024	
APRIL 2024 PAYMENT	15.30	GS ADMIN - EXPENSE GEN GOV INSURANCE	01100100-41106-	04/01/2024	
APRIL 2024 PAYMENT	38.70	POLICE - EXPENSE PUB SAFETY INSURANCE	01200200-41106-	04/01/2024	
APRIL 2024 PAYMENT	5.85	PWA - EXPENSE PUB WORKS INSURANCE	01400300-41106-	04/01/2024	
APRIL 2024 PAYMENT	0.90	RECREATION - EXPENSE GEN GOV INSURANCE	01101100-41106-	04/01/2024	
APRIL 2024 PAYMENT	5.85	SEWER OPER - EXPENSE W&S BUSI INSURANCE	07800400-41106-	04/01/2024	
APRIL 2024 PAYMENT	3.38	VEHCL MAINT-REVENUE & EXPENSES INSURANCE	29900000-41106-	04/01/2024	
APRIL 2024 PAYMENT	9.45	WATER OPER - EXPENSE W&S BUSI INSURANCE	07700400-41106-	04/01/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
Vendor Total: \$224,382.45					
JESSICA POLONY					
3/20/24 ABCI MEETING LUNCH	30.00	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	3/20/24 ABCI MEETING	10240542
Vendor Total: \$30.00					
JPMORGAN CHASE BANK NA					
BADRAN/DAILY PROJECTS/DIR COFFEE	8.59	PWA - EXPENSE PUB WORKS TRAVEL/TRAINING/DUES	01400300-47740-	03/31/2024	
BADRAN/BONEFISH GRILL/ENG HIRE DIN	138.15	PWA - EXPENSE PUB WORKS TRAVEL/TRAINING/DUES	01400300-47740-	03/31/2024	
BAJOR/ICMA/MANGEMENT ASSESSMEN	75.00	GS ADMIN - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01100100-47740-	03/31/2024	
BAJOR/OPENAI/CHATGPT FEE	20.00	GS ADMIN - EXPENSE GEN GOV PROFESSIONAL SERVICES	01100100-42234-	03/31/2024	
BURZYNSKI/ROAD ID/ID PLATES	66.96	POLICE - EXPENSE PUB SAFETY D.A.R.E. / COMMUNITY PROGRAM	01200200-43364-	03/31/2024	
COONEY/AMERICAN/FALARDEAU FLIGHT	298.20	POLICE - EXPENSE PUB SAFETY TRAVEL/TRAINING/DUES	01200200-47740-	03/31/2024	
COONEY/COURTYARD/FALARDEAU STA	698.54	POLICE - EXPENSE PUB SAFETY TRAVEL/TRAINING/DUES	01200200-47740-	03/31/2024	
COONEY/MINI MART/SQUAD FUEL	43.24	POLICE - EXPENSE PUB SAFETY FUEL	01200200-43340-	03/31/2024	
CROOK/AUDIBLE.COM/LICHTENBERGER	150.00	GEN NONDEPT - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01900100-47740-	03/31/2024	
CROOK/AMAZON/POS SCANNERS	1,328.36	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
CROOK/AMAZON/POS SCANNERS	166.04	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
WATER OPER - EXPENSE W&S BUSI					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CROOK/AMAZON/POS SCANNERS	166.04	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
CROOK/ADVANTECH/SCADA WORKSTAT	1,425.37	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
CROOK/ADVANTECH/SCADA WORKSTAT	178.17	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
CROOK/ADVANTECH/SCADA WORKSTAT	178.17	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
GOCK/NRPA/REC MEMBERSHIPS	350.00	RECREATION - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01101100-47740-	03/31/2024	
GOCK/NRPA/KUMBERA, BAJOR MEMBER	233.33	GS ADMIN - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01100100-47740-	03/31/2024	
GOCK/NRPA/ANDRESEN MEMBERSHIP	116.67	PWA - EXPENSE PUB WORKS TRAVEL/TRAINING/DUES	01400300-47740-	03/31/2024	
GOCK/IMAGE AWARDS/SPELLA AWARDS	850.00	GS ADMIN - EXPENSE GEN GOV PROFESSIONAL SERVICES	01100100-42234-	03/31/2024	
GRIGGEL/ZORO/LED BULB	18.90	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	03/31/2024	
GRIGGEL/AMAZON/CUTTER BLADES	43.46	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
GRIGGEL/AMAZON/ADAPTER KIT	296.56	GENERAL SERVICES PW - EXPENSE SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
GRIGGEL/AMAZON/TOOL BOX LATCH	17.81	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	03/31/2024	
GRIGGEL/ACCESSIBILITY PROF/SHOWEI	564.00	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	03/31/2024	
GRIGGEL/AMAZON/BRUSH	39.50	SEWER OPER - EXPENSE W&S BUSI SMALL TOOLS & SUPPLIES	07800400-43320-	03/31/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/MTM HYDRO/BALL VALVE	134.20	INVENTORY	28-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/SPRING CAGE	41.56	INVENTORY	28-14220-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/SPARK PLUGS	37.38	INVENTORY	29-14220-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/PLATE SPROCKET	19.95	INVENTORY	29-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/FORESTRY SUPPLIERS/CALIP	332.36	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/BAILEYS/CHAINSAW SUPPLIES	481.93	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/RUBBER AIR LINE	48.30	INVENTORY	28-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/FORESTRY SUPPLIERS/CALIP	299.09	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/CLUTCH DRUM RIM	6.54	INVENTORY	29-14220-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
GRIGGEL/AMAZON/CARABINERS	152.48	UNIFORMS & SAFETY ITEMS	07700400-47760-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/TOYS FOR TRUCKS/SEAT COV	423.99	INVENTORY	29-14220-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
GRIGGEL/AMAZON/GUEST CHAIR	248.34	OFFICE FURNITURE & EQUIPME	01400300-43332-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/AMAZON/WASHER NOZZLE	13.85	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
GRIGGEL/LITTLE SAPS/TREE SEEDLING	414.99	COMMUNITY EVENTS	01500300-42253-	03/31/2024	
		BLDG MAINT- REVENUE & EXPENSES			
GRIGGEL/AMAZON/LOCKOUT SUPPLIES	27.71	UNIFORMS & SAFETY ITEMS	28900000-47760-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/MEIJER/KEROSENE	126.55	FUEL	01500300-43340-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
GRIGGEL/BED BATH BEYOND/TAX REFU	-94.25	OFFICE FURNITURE & EQUIPME	01400300-43332-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/SUPERBREAKERS/TAX REFUN	-10.78	INVENTORY	29-14220-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
GRIGGEL/BED BATH BEYOND/ADMIN DE	1,272.34	OFFICE FURNITURE & EQUIPME	01400300-43332-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/BODY UP INDICATOR	49.17	INVENTORY	29-14220-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/RETURN BOSH PLUG	-37.38	INVENTORY	29-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/POOL REFILL KIT	23.43	INVENTORY	28-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/FLOOR BUFFERS/TURF PADS	295.68	INVENTORY	28-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/AMAZON/SOFT BROOM	16.82	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/AMAZON/SOFT BROOM	16.82	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/FOX RIVER GLASS/WASH BAY	217.00	INVENTORY	29-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/AMAZON/FENCE POST ANCHO	304.38	SNOW REMOVAL	01500300-42264-	03/31/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/AMAZON/FENCE POST ANCHO	304.38	SNOW REMOVAL	01500300-42264-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/LIBERTY SUPPLY/FAN BLADE	329.86	INVENTORY	28-14220-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/HITCH RECEIVER	29.60	INVENTORY	29-14220-	03/31/2024	
		BLDG MAINT- REVENUE & EXPENSES			
GRIGGEL/AMAZON/CHAIR DOLLY	83.20	SMALL TOOLS & SUPPLIES	28900000-43320-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/ONE WAY BARREL NI	19.99	INVENTORY	28-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/SCHOULDER SCREW	37.96	INVENTORY	28-14220-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/CARBURETOR	20.99	INVENTORY	29-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/SWIVEL HOSE REEL	140.57	INVENTORY	28-14220-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
GRIGGEL/AMAZON/DREMEL	43.75	SMALL TOOLS & SUPPLIES	07800400-43320-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/DRILL BIT SUPPLIES	20.81	INVENTORY	28-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/GLOBAL IND/HARNESSES	479.89	UNIFORMS & SAFETY ITEMS	01500300-47760-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/STEP BITS	97.18	INVENTORY	28-14220-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
GRIGGEL/AMAZON/HEADSET	105.09	IT EQUIPMENT & SUPPLIES	01400300-43333-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
GRIGGEL/EBAY/CONTACTOR	198.00	INVENTORY	28-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/HARBOR FREIGHT/SOCKET SE	64.97	SMALL TOOLS & SUPPLIES	01500300-43320-	03/31/2024	
		VEHICLE MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/TRIMMER HEAD COV	16.72	INVENTORY	29-14220-	03/31/2024	
		BUILDING MAINT. BALANCE SHEET			
GRIGGEL/AMAZON/RECYCLE TRASH CAI	17.49	INVENTORY	28-14220-	03/31/2024	
		GENERAL SERVICES PW - EXPENSE			
GRIGGEL/MEIJER/KEROSENE	160.83	FUEL	01500300-43340-	03/31/2024	
		VEHCL MAINT-REVENUE & EXPENSES			
GRIGGEL/AUTEL/SOFTWARE UPDATE	125.00	SMALL TOOLS & SUPPLIES	29900000-43320-	03/31/2024	
		CDD - EXPENSE GEN GOV			
KENNING/GIFTOGRAM/FELLOW SER AW	200.00	TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
KENNING/IML/MGMT ANALYST	35.00	PRINTING & ADVERTISING	01400300-42243-	03/31/2024	
		PWA - EXPENSE PUB WORKS			
KENNING/GOVHR/MGMT ANALYST JOB A	200.00	PRINTING & ADVERTISING	01400300-42243-	03/31/2024	
		CDD - EXPENSE GEN GOV			
KENNING/GOVHR/PLANNER JOB AD	200.00	PRINTING & ADVERTISING	01300100-42243-	03/31/2024	
		GS ADMIN - EXPENSE GEN GOV			
KENNING/AMAZON/INK CARTRIDGES	129.70	OFFICE SUPPLIES	01100100-43308-	03/31/2024	
		CDD - EXPENSE GEN GOV			
KNAPP/LL BEAN/MARTIN - BOOTS	223.07	UNIFORMS & SAFETY ITEMS	01300100-47760-	03/31/2024	
		CDD - EXPENSE GEN GOV			
KNAPP/APA/MEMBERSHIP	688.00	TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	
		CDD - EXPENSE GEN GOV			
KNAPP/IACE/EZELL TRAINING	75.00	TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
KNAPP/ICC/EZELL STUDY GUIDE, TEST	309.00	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	
KNAPP/NWBOCA/WEHRMANN MEMBERS	50.00	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	
KOSMACH/AMAZON/UPS & BATTERY	194.84	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
KOSMACH/AMAZON/UPS & BATTERY	24.35	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
KOSMACH/AMAZON/UPS & BATTERY	24.35	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
KOSMACH/AMAZON/CAR CHARGER, BLC	82.40	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
KOSMACH/AMAZON/CAR CHARGER, BLC	10.30	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
KOSMACH/AMAZON/CAR CHARGER, BLC	10.30	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
KOSMACH/HOME DEPOT/ELEC SUPPLIES	42.36	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
KOSMACH/HOME DEPOT/ELEC SUPPLIES	5.29	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
KOSMACH/HOME DEPOT/ELEC SUPPLIES	5.29	WATER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
KUMBERA/OPEN AI/CHAT MONTHLY FEE	20.00	GS ADMIN - EXPENSE GEN GOV PROFESSIONAL SERVICES	01100100-42234-	03/31/2024	
LICHTENBERGER/METRA/TRAIN	14.00	GS ADMIN - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01100100-47740-	03/31/2024	
		POLICE - EXPENSE PUB SAFETY			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
MARKHAM/ILL TOLLWAY/TOLLS	92.20	TRAVEL/TRAINING/DUES	01200200-47740-	03/31/2024	
MORGAN/AMAZON/SCISSORS, MAGNETS	29.48	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/BUSINESS CARDS	54.88	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/BOOT TRAYS	281.00	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/HUNTER - BOOTS	111.73	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	03/31/2024	
MORGAN/AMAZON/HUNTER-FLASHLIGHT	136.62	POLICE - EXPENSE PUB SAFETY UNIFORMS & SAFETY ITEMS	01200200-47760-	03/31/2024	
MORGAN/AMAZON/FLOOR MATS	248.70	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/LAMINATOR	51.99	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/THERMAL PAPER	136.74	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/AMAZON/DISH RACK	36.99	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
MORGAN/NATL BUS FURN/DESK	1,068.14	POLICE - EXPENSE PUB SAFETY OFFICE FURNITURE & EQUIPMENT	01200200-43332-	03/31/2024	
MORGAN/AMAZON/LENS WIPES	75.96	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	
NEAMAND/HOME DEPOT/KEY RINGS	19.88	POLICE - EXPENSE PUB SAFETY SMALL TOOLS & SUPPLIES	01200200-43320-	03/31/2024	
NEAMAND/WALMART/HARD DRIVES	64.00	POLICE - EXPENSE PUB SAFETY OFFICE SUPPLIES	01200200-43308-	03/31/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
NEAMAND/VOLCANIC BICYCLES/BIKE	2,499.99	POLICE - EXPENSE PUB SAFETY SMALL TOOLS & SUPPLIES	01200200-43320-	03/31/2024	
SALAZAR/TRITECH FORENSICS/GSR KIT	202.62	POLICE - EXPENSE PUB SAFETY MATERIALS	01200200-43309-	03/31/2024	
SALAZAR/SIRCHIE/DRUG TESTS	170.42	POLICE - EXPENSE PUB SAFETY MATERIALS	01200200-43309-	03/31/2024	
SCHLONEGER/BIAGGIS/PLANNER LUNCI	101.13	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	03/31/2024	
VANENKEVORT/WALMART/BASKETS	32.76	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	03/31/2024	
VANENKEVORT/DOLLAR TREE/BASKETS	82.50	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	03/31/2024	
VANENKEVORT/NRPA/LEADERSHIP CER	375.00	RECREATION - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01101100-47740-	03/31/2024	
VANENKEVORT/CANVA/YEARLY RENEW.	699.99	GS ADMIN - EXPENSE GEN GOV IT EQUIPMENT & SUPPLIES	01100100-43333-	03/31/2024	
VANENKEVORT/AMAZON/BASKETS	91.54	RECREATION - EXPENSE GEN GOV RECREATION PROGRAMS	01101100-47701-	03/31/2024	
VANENKEVORT/4IMPRINT/TOUCH A TRU	673.03	RECREATION - EXPENSE GEN GOV PRINTING & ADVERTISING	01101100-42243-	03/31/2024	
ZIMMERMAN/APWA/SNOW LUNCHEON	35.00	PWA - EXPENSE PUB WORKS TRAVEL/TRAINING/DUES	01400300-47740-	03/31/2024	
CROOK/AMAZON/KEYBOARD, MOUSE	111.98	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
CROOK/AMAZON/KEYBOARD, MOUSE	14.00	SEWER OPER - EXPENSE W&S BUSI IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
CROOK/AMAZON/KEYBOARD, MOUSE	14.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/NETWORK SOL/ALG.ORG RENEV	1.59	IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/NETWORK SOL/ALG.ORG RENEV	0.20	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/NETWORK SOL/ALG.ORG RENEV	0.20	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/ZOOM/MONTHLY FEE	264.00	IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/ZOOM/MONTHLY FEE	33.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/ZOOM/MONTHLY FEE	33.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/OPENAI/CHAT FOR MARCH	211.88	IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/OPENAI/CHAT FOR MARCH	26.49	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/OPENAI/CHAT FOR MARCH	26.49	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/PROVIDE SUPPORT/YEARLY FEI	811.20	IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/PROVIDE SUPPORT/YEARLY FEI	101.40	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/PROVIDE SUPPORT/YEARLY FEI	101.40	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/REALVNC/VNC LINCENSES	520.32	IT EQUIP. & SUPPLIES - GEN GO\	01900100-43333-	03/31/2024	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/REALVNC/VNC LINCENSES	65.04	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/REALVNC/VNC LINCENSES	65.04	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
		GEN NONDEPT - EXPENSE GEN GOV			
CROOK/OPENAI/CHAT FOR APRIL	16.00	IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	03/31/2024	
		SEWER OPER - EXPENSE W&S BUSI			
CROOK/OPENAI/CHAT FOR APRIL	2.00	IT EQUIPMENT & SUPPLIES	07800400-43333-	03/31/2024	
		WATER OPER - EXPENSE W&S BUSI			
CROOK/OPENAI/CHAT FOR APRIL	2.00	IT EQUIPMENT & SUPPLIES	07700400-43333-	03/31/2024	
Vendor Total: \$26,966.56					
KANE COUNTY RECORDER					
		CDD - EXPENSE GEN GOV			
ALG COMMONS AMENDMENT RECORDIN	58.00	PROFESSIONAL SERVICES	01300100-42234-	ALGN032624	10240522
		CDD - EXPENSE GEN GOV			
RECORDING FEES - MARCH 2024	116.00	PROFESSIONAL SERVICES	01300100-42234-	MARCH 2024	10240009
		SEWER OPER - EXPENSE W&S BUSI			
RECORDING FEES - MARCH 2024	29.00	PROFESSIONAL SERVICES	07800400-42234-	MARCH 2024	10240009
		WATER OPER - EXPENSE W&S BUSI			
RECORDING FEES - MARCH 2024	29.00	PROFESSIONAL SERVICES	07700400-42234-	MARCH 2024	10240009
Vendor Total: \$232.00					
KENSINGTON DEVELOPMENT PARTNERS INC					
		GS ADMIN - EXPENSE GEN GOV			
ENCLAVE 3B BUSINESS DEV AGREEMEN	84,105.59	SALES TAX REBATE EXPENSE	01100100-47765-	RAISING CANES	10240496
Vendor Total: \$84,105.59					
KK STEVENS PUBLISHING CO					
		RECREATION - EXPENSE GEN GOV			
SUMMER BROCHURE PRINTING	7,326.23	PRINTING & ADVERTISING	01101100-42243-	70734	10240214
Vendor Total: \$7,326.23					
LAUTERBACH & AMEN LLP					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		GS ADMIN - EXPENSE GEN GOV			
PAYROLL SERVICES - MARCH 2024	3,535.00	PROFESSIONAL SERVICES	01100100-42234-	89521	10240036
		SEWER OPER - EXPENSE W&S BUSI			
PAYROLL SERVICES - MARCH 2024	757.50	PROFESSIONAL SERVICES	07800400-42234-	89521	10240036
		WATER OPER - EXPENSE W&S BUSI			
PAYROLL SERVICES - MARCH 2024	757.50	PROFESSIONAL SERVICES	07700400-42234-	89521	10240036
	Vendor Total: \$5,050.00				
LAWSON PRODUCTS INC					
		VEHICLE MAINT. BALANCE SHEET			
CUT-OFF WHEELS	137.27	INVENTORY	29-14220-	9311407016	29240158
		VEHICLE MAINT. BALANCE SHEET			
FUSES/COTTER PINS/CABLE TIES/HEX N	460.47	INVENTORY	29-14220-	9311431141	29240158
	Vendor Total: \$597.74				
LEACH ENTERPRISES INC					
		VEHICLE MAINT. BALANCE SHEET			
SWIVEL/HOSE WIRE/HOSE	67.81	INVENTORY	29-14220-	01P3478	29240016
		VEHICLE MAINT. BALANCE SHEET			
BRAKE PAD SET	236.42	INVENTORY	29-14220-	01P3661	29240016
	Vendor Total: \$304.23				
LEE JENSEN SALES					
		WATER OPER - EXPENSE W&S BUSI			
PUMP PARTS - COUPLINGS	74.00	SMALL TOOLS & SUPPLIES	07700400-43320-	0026611-00	70240490
	Vendor Total: \$74.00				
LINDSAY THOMPSON					
		WATER & SEWER BALANCE SHEET			
UB 3148130 3670 WHITE DEER	27.66	AR - WATER BILLING	07-12110-	130624	
	Vendor Total: \$27.66				
LUDWIG SPEAKS LLC					
		GS ADMIN - EXPENSE GEN GOV			
SPELLA SCHOOL SESSION 4/3/24	625.00	PROFESSIONAL SERVICES	01100100-42234-	1130	10240531
	Vendor Total: \$625.00				

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
MACQUEEN EMERGENCY GROUP					
BATTERY CORE REFUND	-1,000.00	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P25823	29240098
RETURNED LIQUID FILLED GAUGE	-182.80	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P27549	29240098
SEAT BELT	339.70	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P27694	29240164
COVER	81.18	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P26867	29240098
WIPER BLADES	81.22	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P26334	29240098
PRESSURE GAUGE	83.30	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P27593	29240098
STRAINER	93.53	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P26565	29240098
LIQUID FILLED GAUGE	182.80	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P27543	29240098
WATER TRANSDUCER	187.89	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P25901	29240098
GAUGE	201.53	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P26812	29240098
AUTO EJECT	312.47	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P25655	29240098
SEAT CUSHION	215.50	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	P27601	29240098
SEAT CUSHION	429.13	INVENTORY	29-14220-	P27601	29240098
Vendor Total: \$1,025.45					

MANSFIELD OIL COMPANY

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		VEHICLE MAINT. BALANCE SHEET			
FUEL	3,690.81	FUEL INVENTORY	29-14200-	25219387	29240018
		VEHICLE MAINT. BALANCE SHEET			
FUEL	4,204.83	FUEL INVENTORY	29-14200-	25219408	29240018
	Vendor Total: \$7,895.64				
MARTELLE WATER TREATMENT					
		WATER OPER - EXPENSE W&S BUSI			
SODIUM HYPOCHLORITE	8,634.06	CHEMICALS	07700400-43342-	26813	70240459
	Vendor Total: \$8,634.06				
MCHENRY COUNTY RECORDER					
		CDD - EXPENSE GEN GOV			
RECORDING FEES - MARCH 2024	216.00	PROFESSIONAL SERVICES	01300100-42234-	MARCH 2024	10240006
		SEWER OPER - EXPENSE W&S BUSI			
RECORDING FEES - MARCH 2024	31.00	PROFESSIONAL SERVICES	07800400-42234-	MARCH 2024	10240006
		WATER OPER - EXPENSE W&S BUSI			
RECORDING FEES - MARCH 2024	31.00	PROFESSIONAL SERVICES	07700400-42234-	MARCH 2024	10240006
	Vendor Total: \$278.00				
MENARDS CARPENTERSVILLE					
		GENERAL SERVICES PW - EXPENSE			
GUARD RAIL BOLTS	48.95	SMALL TOOLS & SUPPLIES	01500300-43320-	20090	50240154
	Vendor Total: \$48.95				
METRO WEST COUNCIL OF GOVERNMENT					
		GS ADMIN - EXPENSE GEN GOV			
SOSINE MARCH DINNER	50.00	PRESIDENTS EXPENSES	01100100-47745-	5353	10240527
	Vendor Total: \$50.00				
MID-TOWN PETROLEUM ACQUISITION LLC					
		VEHICLE MAINT. BALANCE SHEET			
CHV REGAL	168.00	INVENTORY	29-14220-	1544724-IN	29240028
	Vendor Total: \$168.00				
MUNICIPAL MARKING DISTRIB					
		GENERAL SERVICES PW - EXPENSE			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
LATH FOR EGG HUNT	94.00	MATERIALS	01500300-43309-	36656	50240148
Vendor Total: \$94.00					
NAPA AUTO SUPPLY ALGONQUIN					
RECHARGABLE BATTERIES	34.04	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	228000	29240110
OIL	47.88	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	227156	29240110
Vendor Total: \$81.92					
NICOR GAS					
3/6/24 - 4/4/24 221 S MAIN	328.20	CDD - EXPENSE GEN GOV NATURAL GAS	01300100-42211-	19-82-63-3747 9	10240031
3/6/24 - 4/4/24 WTP #2	331.65	WATER OPER - EXPENSE W&S BUSI NATURAL GAS	07700400-42211-	00-63-34-1000 6	70240010
3/6/24 - 4/4/24 DIGESTER BUILDING	833.90	SEWER OPER - EXPENSE W&S BUSI NATURAL GAS	07800400-42211-	93-54-83-1000 7	70240011
Vendor Total: \$1,493.75					
NORTHERN ILLINOIS UNIVERSITY					
PLANNER JOB POSTING	50.00	CDD - EXPENSE GEN GOV PRINTING & ADVERTISING	01300100-42243-	5174	10240528
Vendor Total: \$50.00					
OFFICE DEPOT					
STAPLER	8.52	GENERAL SERVICES PW - EXPENSE OFFICE SUPPLIES	01500300-43308-	360521077001	50240158
STAPLER	8.51	SEWER OPER - EXPENSE W&S BUSI OFFICE SUPPLIES	07800400-43308-	360521077001	50240158
DESK ORGANIZER	15.75	GENERAL SERVICES PW - EXPENSE OFFICE SUPPLIES	01500300-43308-	360521078001	50240158
DESK ORGANIZER	15.74	SEWER OPER - EXPENSE W&S BUSI OFFICE SUPPLIES	07800400-43308-	360521078001	50240158
GENERAL SERVICES PW - EXPENSE					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PAPER/PENS/POST-IT NOTES	45.30	OFFICE SUPPLIES	01500300-43308-	360516084001	50240158
		SEWER OPER - EXPENSE W&S BUSI			
PAPER/PENS/POST-IT NOTES	45.30	OFFICE SUPPLIES	07800400-43308-	360516084001	50240158
Vendor Total: \$139.12					
ONE TIME PAY					
PERMIT #62345 REFUND	183.00	GEN FUND REVENUE - GEN GOV BUILDING PERMITS	01000100-32100-	PERMIT REFUND	
R ANDERSON/COURTESY CREDIT	58.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
V ANDRIC/CANCELLED CLASS	80.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
J BACH/SWIMMING LESSON REFUND	50.00	SWIMMING POOL REVENUE-GEN GOV SWIMMING LESSONS	05000100-34520-	REC REFUND	
M BOCHNIAK/CANCELLED CLASS	31.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
J BODENSTEIN/COURTESY CREDIT	25.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
A CARLSON/SWIM LESSONS REFUND	160.00	SWIMMING POOL REVENUE-GEN GOV SWIMMING LESSONS	05000100-34520-	REC REFUND	
S CARLSON/COURTESY CREDIT	75.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
D CORDS/COURTESY CREDIT	75.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
N DINSMORE/SWIM LESSON REFUND	15.00	SWIMMING POOL REVENUE-GEN GOV SWIMMING LESSONS	05000100-34520-	REC REFUND	
R ELIAS/CANCELLED CLASS	25.00	GEN FUND REVENUE - GEN GOV RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
S FORTNER/CANCELLED CLASS	52.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
E GARCIA/SWIM LESSON REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
J GREGOR/SWIM LESSON REFUND	10.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
B HAMILTON/CANCELLED CLASS	10.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
A HARTMANN/CANCELLED CLASS	40.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
K HEILBRONNER/SWIM LESSONS REFUND	40.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
J HOSTETLER/CANCELLED CLASS	130.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
N HUSSEY/SWIM LESSONS REFUND	40.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
N HUSSEY/SWIM LESSONS REFUND	40.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
B HYDE/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
S KHAN/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
S KHAN/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
K KIEFFER/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
K KOMORA/CANCELLED CLASS	80.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		GEN FUND REVENUE - GEN GOV			
S MILLARD/HVH RENTAL REFUND	16.00	RENTAL INCOME	01000100-34100-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
J MORRIS/COURTESY CREDIT	12.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
L MUDGAL/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
L MUDGAL/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
G MUELLER/SWIM LESSONS REFUND	15.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
S NEGI/COURTESY CREDIT	80.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
T NORLUND/CANCELLED CLASS	85.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
B O'NEIL/VILLAGE CREDIT	12.40	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
A OPALINSKI/COURTESY CREDIT	80.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
B PANDE/COURTESY CREDIT	11.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
K PENEV/SWIM LESSONS REFUND	22.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
K PICCHIETTI/SWIM LESSONS CREDIT	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
C POTTOROFF/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
M REBOWSKA/COURTESY CREDIT	181.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
J REDDING/COURTESY CREDIT	12.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
G SANDERSON/COURTESY CREDIT	72.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
L SCHILD/COURTESY CREDIT	12.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
A SIMANTZ/SWIM LESSONS REFUND	15.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
J STRATTON/COURTESY CREDIT	9.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
A SUBRAMANIAM/SWIM LESSONS REFUND	30.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
		GEN FUND REVENUE - GEN GOV			
K UEHLEIN/COURTESY CREDIT	130.00	RECREATION PROGRAMS	01000100-34410-	REC REFUND	
		SWIMMING POOL REVENUE-GEN GOV			
C WODZIAK/SWIM LESSONS REFUND	20.00	SWIMMING LESSONS	05000100-34520-	REC REFUND	
Vendor Total: \$2,213.40					
PADDOCK PUBLICATIONS					
PUBLIC HEARING NOTICES	149.50	PRINTING & ADVERTISING	01300100-42243-	283519	30240050
Vendor Total: \$149.50					
POMPS TIRE SERVICE INC					
TIRES	276.78	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	640114857	29240124
Vendor Total: \$276.78					
PROPERTY WERKS OF NORTHERN ILLINOIS INC					
CEMETERY MAINT-APRIL/SPRING CLEAN	1,976.60	PROFESSIONAL SERVICES	02400100-42234-	6026	10240039

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		CEMETERY OPER -EXPENSE GEN GOV			
BLUEMLE-REED/MARCH/GRAVE OPENIN	975.00	GRAVE OPENING	02400100-42290-	6026	10240038
Vendor Total: \$2,951.60					
RAY O'HERRON CO INC					
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - MOORE	135.17	UNIFORMS & SAFETY ITEMS	01200200-47760-	2333295	20240169
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - MOORE	46.39	UNIFORMS & SAFETY ITEMS	01200200-47760-	2334354	20240174
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - BURROUGHS	79.98	UNIFORMS & SAFETY ITEMS	01200200-47760-	2325717	20240174
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - PANOZZO	660.34	UNIFORMS & SAFETY ITEMS	01200200-47760-	2334138	20240174
Vendor Total: \$921.88					
REINDERS INC					
		VEHICLE MAINT. BALANCE SHEET			
ATOMIC BLADE KIT	306.76	INVENTORY	29-14220-	6048625-00	29240008
Vendor Total: \$306.76					
RIEKE OFFICE INTERIORS INC					
		POLICE - EXPENSE PUB SAFETY			
DEPOSIT FOR PD LOCKER ROOM FURNI	31,769.75	OFFICE FURNITURE & EQUIPME	01200200-43332-	70453	10240536
		POLICE - EXPENSE PUB SAFETY			
DEPOSIT FOR PD OFFICE FURNITURE	11,460.00	OFFICE FURNITURE & EQUIPME	01200200-43332-	70452	10240535
Vendor Total: \$43,229.75					
ROCKFORD ORTHOPEDIC ASSOCIATES LTD					
		POLICE - EXPENSE PUB SAFETY			
PRE-EMPLOYMENT TESTING	161.00	PHYSICAL EXAMS	01200200-42260-	28770	10240532
Vendor Total: \$161.00					
ROLAND MACHINERY EXCHANGE					
		VEHICLE MAINT. BALANCE SHEET			
TOOTHED V-BELT	70.83	INVENTORY	29-14220-	38076042	29240013
Vendor Total: \$70.83					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
ROSEN HYUNDAI ENTERPRISES LLC					
Q3 2023 SALES TAX REBATE	24,180.59	GS ADMIN - EXPENSE GEN GOV SALES TAX REBATE EXPENSE	01100100-47765-	Q3 2023 TAX REBATE	10240493
Vendor Total: \$24,180.59					
SAFEBUILT LLC					
3010 BROADSMORE/1721 S RANDALL RE	1,158.30	CDD - EXPENSE GEN GOV PROFESSIONAL SERVICES	01300100-42234-	312102-COR	30240042
Vendor Total: \$1,158.30					
SCHELLERER CORP INC					
PRINT & HANG PHOTOS	2,549.32	POLICE - EXPENSE PUB SAFETY PROFESSIONAL SERVICES	01200200-42234-	167959	20240173
Vendor Total: \$2,549.32					
SHAW SUBURBAN MEDIA GROUP					
PROJECT BID NOTICES	690.86	PARK IMPR - EXPENSE PUB WORKS ENGINEERING/DESIGN SERVICE	06900300-42232-P2201	032410287	40240510
PROJECT BID NOTICES	723.02	W & S IMPR. - EXPENSE W&S BUSI ENGINEERING/DESIGN SERVICE	12900400-42232-W2411	032410287	40240510
PROJECT BID NOTICES	712.30	ENGINEERING/DESIGN SERVICE	12900400-42232-W2421	032410287	40240510
Vendor Total: \$2,126.18					
SHERWIN WILLIAMS					
PD LOCKER ROOM PAINT	108.29	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	3157-9	28240016
PAINT	181.47	GENERAL SERVICES PW - EXPENSE MATERIALS	01500300-43309-	3935-8	50240159
Vendor Total: \$289.76					
STANARD & ASSOCIATES INC					
PRE-EMPLOYMENT EVALUATION	495.00	POLICE - EXPENSE PUB SAFETY BOARD OF POLICE COMMISSION	01200200-47720-	SA000057507	20240171
Vendor Total: \$495.00					
STAPLES ADVANTAGE					
RECREATION - EXPENSE GEN GOV					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
2024-2025 PLANNER	19.48	OFFICE FURNITURE & EQUIPME	01101100-43332-	6000965185	10240502
		GS ADMIN - EXPENSE GEN GOV			
TAPE/PAPER	18.90	OFFICE SUPPLIES	01100100-43308-	6000965185	10240033
		GS ADMIN - EXPENSE GEN GOV			
PAPER/POS ROLLS/GOLD SEALS	104.77	OFFICE SUPPLIES	01100100-43308-	6000965184	10240033
		GS ADMIN - EXPENSE GEN GOV			
PAPER/BINDER CLIPS/PAPER CLIPS	155.77	OFFICE SUPPLIES	01100100-43308-	6000965190	10240033
		BUILDING MAINT. BALANCE SHEET			
PINE SOL/SIMPLE GREEN CLEANERS	133.03	INVENTORY	28-14220-	6000970099	28240014
		BUILDING MAINT. BALANCE SHEET			
HAND TOWELS/TOILET PAPER	160.63	INVENTORY	28-14220-	6000970102	28240014
		BUILDING MAINT. BALANCE SHEET			
KLEENEX	164.78	INVENTORY	28-14220-	6000970104	28240014
		BUILDING MAINT. BALANCE SHEET			
SPOONS/FORKS/COFFEEMATE	256.92	INVENTORY	28-14220-	6000970101	28240014
		BUILDING MAINT. BALANCE SHEET			
HAND SANITIZER/PAPER TOWELS	889.70	INVENTORY	28-14220-	6000970100	28240014
		CDD - EXPENSE GEN GOV			
RETURNED TOTE BINS	-94.58	OFFICE SUPPLIES	01300100-43308-	3560847210	30240002
		CDD - EXPENSE GEN GOV			
MICROWAVE FOOD COVER	16.38	OFFICE SUPPLIES	01300100-43308-	3560847213	30240002
		CDD - EXPENSE GEN GOV			
LOOSE LEAF RINGS/NOTE PADS	19.60	OFFICE SUPPLIES	01300100-43308-	3560847212	30240002
		CDD - EXPENSE GEN GOV			
CLIP MAGNET/SHARPIES/POST-ITS	22.72	OFFICE SUPPLIES	01300100-43308-	6000965194	30240002
		CDD - EXPENSE GEN GOV			
SPIRAL NOTEBOOK	29.94	OFFICE SUPPLIES	01300100-43308-	6000965192	30240002

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
		CDD - EXPENSE GEN GOV			
PENS	9.90	OFFICE SUPPLIES	01300100-43308-	6000965188	30240002
		CDD - EXPENSE GEN GOV			
SHARPIES	26.58	OFFICE SUPPLIES	01300100-43308-	6000965186	30240002
		CDD - EXPENSE GEN GOV			
SUGAR/TABS/POST-IT NOTES/JACKET PI	56.12	OFFICE SUPPLIES	01300100-43308-	3560847211	30240002
Vendor Total: \$1,990.64					
STREICHERS					
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - MILLER	233.98	UNIFORMS & SAFETY ITEMS	01200200-47760-	11687291	20240172
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - WOGSLAND	1,035.00	UNIFORMS & SAFETY ITEMS	01200200-47760-	11689211	20240172
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - WOGSLAND	2,369.00	UNIFORMS & SAFETY ITEMS	01200200-47760-	11689528	20240172
Vendor Total: \$3,637.98					
TAKKI AMERICA HOLDING INC					
		GS ADMIN - EXPENSE GEN GOV			
EXECUTIVE CHAIR	235.05	OFFICE FURNITURE & EQUIPMENT	01100100-43332-	ZK231404-TDQ	10240538
		GS ADMIN - EXPENSE GEN GOV			
EXECUTIVE CHAIRS	2,728.90	OFFICE FURNITURE & EQUIPMENT	01100100-43332-	ZK234939-TDQ	10240538
		GS ADMIN - EXPENSE GEN GOV			
CHAIRS WITH FLIP ARMS	5,125.35	OFFICE FURNITURE & EQUIPMENT	01100100-43332-	ZK232812-TDQ	10240538
		GS ADMIN - EXPENSE GEN GOV			
ARMLESS GUEST CHAIRS	20,309.00	OFFICE FURNITURE & EQUIPMENT	01100100-43332-	ZK233698-KFI	10240538
Vendor Total: \$28,398.30					
THIRD MILLENNIUM ASSOCIATES					
		SEWER OPER - EXPENSE W&S BUSI			
INTERNET E-PAY - MARCH 2024	357.35	PROFESSIONAL SERVICES	07800400-42234-	31209	10240034
		WATER OPER - EXPENSE W&S BUSI			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
INTERNET E-PAY - MARCH 2024	357.34	PROFESSIONAL SERVICES	07700400-42234-	31209	10240034
		GS ADMIN - EXPENSE GEN GOV			
3/20/24 UTILITY BILL	2,243.12	VILLAGE COMMUNICATIONS	01100100-42245-	31208	10240524
		SEWER OPER - EXPENSE W&S BUSI			
3/20/24 UTILITY BILL	1,328.46	PROFESSIONAL SERVICES	07800400-42234-	31208	10240524
		WATER OPER - EXPENSE W&S BUSI			
3/20/24 UTILITY BILL	1,328.47	PROFESSIONAL SERVICES	07700400-42234-	31208	10240524
		Vendor Total: \$5,614.74			
TODAYS UNIFORMS					
		POLICE - EXPENSE PUB SAFETY			
UNIFORM - NEAMAND	47.90	UNIFORMS & SAFETY ITEMS	01200200-47760-	254644	20240176
		Vendor Total: \$47.90			
TRICIA A WALLACE					
		RECREATION - EXPENSE GEN GOV			
SPRING SESSION I	940.80	RECREATION PROGRAMS	01101100-47701-	2024-3	10240425
		Vendor Total: \$940.80			
TVG-MGT HOLDINGS, LP					
		CDD - EXPENSE GEN GOV			
2/25/24 - 03/23/24 BLANCHARD	3,528.00	PROFESSIONAL SERVICES	01300100-42234-	MGT35455	30240038
		CDD - EXPENSE GEN GOV			
2/25/24 - 03/23/24 KALCHBRENNER	9,856.00	PROFESSIONAL SERVICES	01300100-42234-	MGT35454	30240038
		Vendor Total: \$13,384.00			
TYLER PRESS INC					
		POLICE - EXPENSE PUB SAFETY			
ENVELOPES	815.40	PRINTING & ADVERTISING	01200200-42243-	29876	20240170
		Vendor Total: \$815.40			
ULTRA STROBE COMMUNICATIONS INC					
		VEHICLE MAINT. BALANCE SHEET			
UNIT 19 SWAP OUT FRONT CAMERA	105.00	OUTSOURCED INVENTORY	29-14240-	084801	29240161
		VEHICLE MAINT. BALANCE SHEET			

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
UNIT 15 REPLACE SWITCH FOR CARGO I	105.00	OUTSOURCED INVENTORY	29-14240-	084842	29240162
Vendor Total: \$210.00					
UNITED STATES POSTAL SERVICE					
REFILL POSTAGE MACHINE	1,000.00	GS ADMIN - EXPENSE GEN GOV POSTAGE	01100100-43317-	04/02/2024 REQUEST	10240526
Vendor Total: \$1,000.00					
US BANK EQUIPMENT FINANCE					
RICOH COPIER 4/21/2024	241.75	GS ADMIN - EXPENSE GEN GOV LEASES - NON CAPITAL	01100100-42272-	525746145	10240016
RICOH COPIER 4/21/2024	32.32	INTEREST EXPENSE - GEN GOV INTEREST EXPENSE	01100600-47790-	525746145	10240016
RICOH COPIER 4/28/2024	202.08	POLICE - EXPENSE PUB SAFETY LEASES - NON CAPITAL	01200200-42272-	526238936	10240017
RICOH COPIER 4/28/2024	6.78	POLICE - INTEREST EXPENSE INTEREST EXPENSE	01200600-47790-	526238936	10240017
Vendor Total: \$482.93					
USIC RECEIVABLES, LLC					
UTILITY LOCATING - MARCH 2024	8,922.11	SEWER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07800400-42234-	650294	70240315
UTILITY LOCATING - MARCH 2024	8,922.11	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	650294	70240315
Vendor Total: \$17,844.22					
V3 CONSTRUCTION GROUP LTD					
TRAILS OF WOODS CREEK WETLAND MI	18,761.25	NAT & DRAINAGE - EXPENSE PW MAINT - WETLAND MITIGATION	26900300-44408-N2451	000000224281	40240512
Vendor Total: \$18,761.25					
VANESSA CASTELLANOS					
3/20/24 ABCI MEETING LUNCH	30.00	CDD - EXPENSE GEN GOV TRAVEL/TRAINING/DUES	01300100-47740-	3/20/24 ABCI MEETING	10240521
Vendor Total: \$30.00					
VERIZON WIRELESS SERVICES LLC					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
2/14/24 - 3/13/24 STATEMENT	252.05	BLDG MAINT- REVENUE & EXPENSES TELEPHONE	28900000-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	448.54	CDD - EXPENSE GEN GOV TELEPHONE	01300100-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	5.16	GEN NONDEPT - EXPENSE GEN GOV IT EQUIP. & SUPPLIES - GEN GOV	01900100-43333-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	1,041.37	GENERAL SERVICES PW - EXPENSE TELEPHONE	01500300-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	419.20	GS ADMIN - EXPENSE GEN GOV TELEPHONE	01100100-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	709.66	POLICE - EXPENSE PUB SAFETY TELEPHONE	01200200-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	417.48	PWA - EXPENSE PUB WORKS TELEPHONE	01400300-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	134.02	RECREATION - EXPENSE GEN GOV TELEPHONE	01101100-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	430.78	SEWER OPER - EXPENSE W&S BUSI TELEPHONE	07800400-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	175.03	VEHCL MAINT-REVENUE & EXPENSES TELEPHONE	29900000-42210-	9959118207	10240520
2/14/24 - 3/13/24 STATEMENT	706.25	WATER OPER - EXPENSE W&S BUSI TELEPHONE	07700400-42210-	9959118207	10240520
Vendor Total: \$4,739.54					
VILLAGE OF ALGONQUIN					
PW PETTY CASH REIMBURSEMENT	120.00	GENERAL SERVICES PW - EXPENSE TRAVEL/TRAINING/DUES	01500300-47740-	3/28/2024 REQUEST	40240506
PW PETTY CASH REIMBURSEMENT	40.00	SEWER OPER - EXPENSE W&S BUSI TRAVEL/TRAINING/DUES	07800400-47740-	3/28/2024 REQUEST	40240506

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PW PETTY CASH REIMBURSEMENT	30.00	WATER OPER - EXPENSE W&S BUSI TRAVEL/TRAINING/DUES	07700400-47740-	3/28/2024 REQUEST	40240506
REPLENISH INVESTIGATION PETTY CAS	426.33	POLICE - EXPENSE PUB SAFETY INVESTIGATIONS	01200200-47770-	04/08/2024 REQUEST	10240540
Vendor Total: \$616.33					
WATER PRODUCTS CO AURORA					
WATER MAIN CLAMPS	544.50	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0321593	70240488
WATER MAIN COUPLINGS	1,625.00	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0321616	70240493
REPAIR CLAMP	3,131.50	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0321689	70240496
WATERMAIN COUPLINGS	4,785.00	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0321615	70240492
WATER MAIN	6,839.82	WATER OPER - EXPENSE W&S BUSI MAINT - DISTRIBUTION SYSTEM	07700400-44415-	0321592	70240491
Vendor Total: \$16,925.82					
WATER WELL SOLUTIONS ILLINOIS LLC					
WELL TESTING	6,400.00	WATER OPER - EXPENSE W&S BUSI PROFESSIONAL SERVICES	07700400-42234-	IL24-03-112	70240495
Vendor Total: \$6,400.00					
WELCH BROS INC					
MANHOLE RINGS	4,023.14	GENERAL SERVICES PW - EXPENSE MAINT - STORM SEWER	01500300-44431-	3265199	50240156
Vendor Total: \$4,023.14					
WM J CASSIDY TIRE & AUTO SUPPLY LLC					
TIRES	592.40	VEHICLE MAINT. BALANCE SHEET INVENTORY	29-14220-	902028680	29240139
Vendor Total: \$592.40					
ZIEGLERS ACE HARDWARE					
GENERAL SERVICES PW - EXPENSE					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
SIGN TRUCK FASTENERS	1.99	SMALL TOOLS & SUPPLIES	01500300-43320-	043696/L	50240160
KEYES	5.98	BUILDING MAINT. BALANCE SHEET INVENTORY	28-14220-	043673/L	28240004
Vendor Total: \$7.97					
ZUKOWSKI ROGERS FLOOD & MCARDLE					
TRAFFIC CASES, ORDINANCE VIOLATIO	5,986.25	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	167411	
TRAFFIC CASES, ORD VIOL-COSTS ADV/	8.69	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	167411	
PLANNING, ZONING, BLDG COMMISSION	4,255.00	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	167411	
PLANNING, ZONING, BLG COMM-COST A	114.65	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	167411	
PERSONNEL MATTERS	92.50	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	167411	
MISCELLANEOUS	370.00	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	167411	
MISCELLANEOUS	601.25	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	167411	
MUNICIPAL CODE	46.25	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	167411	
POLICE DEPARTMENT	400.00	POLICE - EXPENSE PUB SAFETY LEGAL SERVICES	01200200-42230-	167411	
MEETINGS	740.00	CDD - EXPENSE GEN GOV LEGAL SERVICES	01300100-42230-	167411	
MEETINGS	1,711.25	GS ADMIN - EXPENSE GEN GOV LEGAL SERVICES	01100100-42230-	167411	
PWA - EXPENSE PUB WORKS					

Vendor Invoice Description	Amount	Account Description	Account	Invoice	Purchase Order
PUBLIC WORKS/ADMINISTRATION	4,948.75	LEGAL SERVICES	01400300-42230-	167411	
		CDD - EXPENSE GEN GOV			
TRAFFIC, ORD VIOLATIONS-MUN COURT	67.50	LEGAL SERVICES	01300100-42230-	167411	
		POLICE - EXPENSE PUB SAFETY			
TRAFFIC, ORD VIOLATIONS-MUN COURT	742.50	LEGAL SERVICES	01200200-42230-	167411	
		CDD - EXPENSE GEN GOV			
VILLAGE PROP MATTERS-MISSCELLANE	878.75	LEGAL SERVICES	01300100-42230-	167411	
		STREET IMPROV- EXPENSE PUBWRKS			
VILLAGE PROP MATTERS-MISSCELLANE	971.25	LEGAL SERVICES	04900300-42230-	167411	

Vendor Total: \$21,934.59

REPORT TOTAL: \$2,265,022.30

Village of Algonquin

List of Bills 4/16/2024

FUND RECAP:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>DISBURSEMENTS</u>
01	GENERAL	518,367.05
02	CEMETERY	2,951.60
04	STREET IMPROVEMENT	66,256.63
05	SWIMMING POOL	811.47
06	PARK IMPROVEMENT	13,517.50
07	WATER & SEWER	1,578,550.95
12	WATER & SEWER IMPROVEMENT	15,435.32
16	DEVELOPMENT FUND	1,366.28
26	NATURAL AREA & DRAINAGE IMPROV	38,761.25
28	BUILDING MAINT. SERVICE	10,882.47
29	VEHICLE MAINT. SERVICE	18,121.78
TOTAL ALL FUNDS		<u><u>2,265,022.30</u></u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE: 04/11/2024

APPROVED BY: 



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	April 9, 2024
<u>SUBMITTED BY:</u>	Patrick M Knapp, AICP, Deputy Director
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	Spella Park High School Rugby Matches – May 11 & May 18

ACTION REQUESTED:

William Eaton, on behalf of the Crystal Lake Lions Rugby Football Club, is seeking approval for a Public Event/Entertainment License for 2 High School Rugby Matches at Spella Park on Saturday, May 11, and Saturday, May 18. Mr. Eaton is also requesting a waiver of fees due to the Rugby Club being a not-for-profit organization.

DISCUSSION:

Mr. William is requesting permission for the Crystal Lake Lions Rugby Football Club to host 2 rugby matches at Spella Park. They are requesting that the events be held on:

- Saturday, May 11 from 11 am to 3 pm (rain date of Sunday, May 12)
- Saturday, May 18 from 10 am to 2 pm (rain date of Sunday, May 19)

Expected attendance for the match will be between 100 and 200 participants and no fire or police presence is requested. The goal post setup would occur on the preceding Friday afternoon.

RECOMMENDATION:

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- Their Public Event License shall be visible at all times.
- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- Any on-site food trucks will need to apply for a separate Special Event permit through the Village of Algonquin at least 2 weeks before the event;
- All participants shall park legally;
- Emergency access to the field shall not be blocked;
- No alcohol shall be allowed on the premises. The permittee is responsible for any parties that illegally bring alcohol to the match for consumption;
- All garbage/debris from the event shall be deposited in on-site trash bins. Public Works can provide trash liners, but the permittee will need to change out their trash bags during the event. The permittee shall bag and stack all full trash bags at a garbage can;
- There are no bathroom facilities available. The applicant shall rent the appropriate number of portable bathroom facilities;
- Any temporary tents or structures shall be properly weighted or tied down following manufacturers' instructions. No cooking under tents unless the tent is certified for such use. In the event of unfavorable

weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;

- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind above 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided.

ATTACHMENTS:

- Public Event License Application

Indemnification, Waiver and Release

To be signed by all: applicant, sponsor, organizer, promoter and permittee/licensee.

The Permittee/Licensee shall indemnify and hold harmless the Village, its officers, boards, commissions, agents, elected, elected officials, and employees (collectively, "the Village Indemnitees") from any and all costs, demands, expenses, fees and expenses, arising out of: (a) breach or violation by the Permittee/Licensee of any of its certifications, representations, warranties, covenants or agreements in its application and permit/license issued by the Village; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from the negligent performance by or on behalf of the Permittee/Licensee; or (c) any negligent act, activity or omission of permittee or an or its employees, representatives, subcontractors or agents.


The Permittee/Licensee agrees to indemnify, defend and hold harmless the Village Indemnitees against and from any and all losses, claims, demands, causes of action, actions, suits, proceedings, damages, costs and/or liabilities of every kind and nature, whatsoever (including, but not limited to expenses for reasonable legal fees, and disbursements and liabilities assumed by the Village in connection therewith), to persons or property, in any way arising out of or through the acts or omissions of the Permittee/Licensee, its servants, agents or employees, or to which the negligence of the Permittee/Licensee shall in any way contribute.

Permittee/Licensee hereby waives and releases all claims against the Village Indemnitees or arising out of the issuance of a permit to Permittee/Licensee for any and all injuries to persons or damage to property from any cause arising at any time during the event listed herein or the issuance of the Permit/License.

The term "Permittee/Licensee" refers to the applicant, as well as any sponsor, organizer, promoter of the event. Each undersigned represents and warrants that he/she has authority to execute this Indemnification, Waiver and Release Agreement on behalf of the person or entity for which he/she has signed.

Permittee/
Licensee: _____

Circle all
that apply: Applicant Sponsor Organizer Promoter

By: William Eaton


[Signature]

Date: 03/17/2024



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: Crystal Lake Lions youth rugby

Sponsoring Organization:

Name: Crystal Lake Lions Youth rugby Contact Name: Bill Eaton

Address: [REDACTED]

City, State, ZIP: Crystal Lak Il, 6014

Phone: [REDACTED] Email: [REDACTED]

Event Coordinator:

Name: Bill Eaton

Home Address: same

City, State, ZIP: _____

Phone: _____ Email: _____

Event Information:

Describe the Nature of the Event: Youth rugby games

New Event Repeat Event If repeat, will anything be different this year? _____

Event Address: Ted Spella Park

Date(s) and Time(s) of the Event: 4/6 (10 AM - 2 PM, 5/10 (11 AM - 3 PM), 5/17 (10AM- 2 PM)

Rain Date(s), if applicable: 4/7, 5/11, 5/18 same times

Set-Up Date/Time: Posts put up on Friday afternoon

Maximum Number of Attendees/Participants Expected: 100-200

Admission Fee: Yes No If Yes, list fee(s) to be charged: _____

How will the revenue be used (include donations to non-profit or charitable organizations): _____

Event Website: _____

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: _____

n/a

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: _____

n/a

Will there be a need for road closures? Yes No If Yes, please explain: _____

Are you requesting Algonquin Police Officer(s) presence? Yes No If Yes, to perform what function? _____

Do you want a fire truck or ambulance present? Yes No If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Do you wish to serve alcoholic beverages? Yes No

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No If Yes, attach a copy of the policy.

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No
If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): _____

no _____

Do you plan on holding a raffle during this event? Yes No
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): william eaton

On-site contact's cell number: [REDACTED]

On-site contact's work number: same

On-site contact's home number: same

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.

[REDACTED SIGNATURE]

Signature of Applicant

3-18-24

Date

William C Eaton

Printed Name of Applicant



Village of Algonquin

2200 Harnish Drive, Algonquin, IL
(847) 658-2700 | www.algonquin.org

AGENDA ITEM

<u>MEETING TYPE:</u>	Committee of the Whole
<u>MEETING DATE:</u>	April 9, 2024
<u>SUBMITTED BY:</u>	Patrick Knapp, Deputy Director
<u>DEPARTMENT:</u>	Community Development
<u>SUBJECT:</u>	Algonquin Aces Memorial Weekend Bash, May 24-26, 2024

ACTION REQUESTED:

Toney Minasola, on behalf of Algonquin Aces, is seeking approval of a Public Event/Entertainment License for the Algonquin Aces Memorial Weekend Bash occurring May 24-26, 2024.

DISCUSSION:

This is a non-profit event that will be held for the Girls Fast Pitch Softball Tournament at Algonquin Lakes Fields and Kelliher Park in Algonquin. The applicant expects up to 150 participants at different times of the day. In addition to requesting approval of a Public Event/Entertainment License, the applicant has also requested waste removal on Saturday and Sunday and mowing of the fields before the tournament.

RECOMMENDATION:

Staff has reviewed the request and recommends approval with the following conditions outlined below:

- Village Police officers and other officials shall have free access to the event at all times to ensure that the event is in compliance with the Municipal Code;
- All garbage/debris from the event shall be deposited in on-site trash bins by the event coordinator;
- Any on-site food truck operators will need to apply for a separate permit through the Village of Algonquin at least 2 weeks in advance;
- Any temporary tents or structures shall be properly weighted or tied down following manufacturers' instructions. No cooking under tents unless the tent is certified for such use. In the event of unfavorable weather conditions, any temporary tents or structures shall be vacated and removed, and no temporary tent or structure shall be used for shelter;
- The event coordinator is responsible for suspending or canceling the event in case of structural concerns, electrical malfunctions, or storms that may include wind above 40 mph, lightning, tornado warnings, unruly crowds, or any other issues that may pose a risk or danger to the public.
- The applicant shall abide by all provisions of the Algonquin Municipal Code with specific attention to the Public Event/Entertainment section along with all provisions/requirements of the Public Event/Entertainment License Application checklist and the application provided.

ATTACHMENTS:

- Public Event License Application



Village of Algonquin
PUBLIC EVENT/ENTERTAINMENT LICENSE APPLICATION

In order for the Village of Algonquin to assist you with your Public Event, please fill out the information below and return to the Ganek Municipal Center (2200 Harnish Drive) or permits@algonquin.org at least 45 days prior to the event.

Please type or print legibly.

Official Name of the Event: Algonquin Aces Memorial Weekend Bash

Sponsoring Organization:

Name: AAYO/Algonquin Aces Contact Name: Tony Minasola

Address: PO Box 265

City, State, ZIP: Algonquin, IL 60102

Phone: [REDACTED] Email: [REDACTED]

Event Coordinator:

Name: Tony Minasola

Home Address: [REDACTED]

City, State, ZIP: Algonquin IL 60102

Phone: [REDACTED] Email: [REDACTED]

Event Information:

Describe the Nature of the Event: Girls Fast Pitch Softball Tournament Ages 10-14

New Event Repeat Event If repeat, will anything be different this year? _____

No changes - same event we have been running for over 20 years

Event Address: Algonquin Lakes and Kelliher Park

Date(s) and Time(s) of the Event: 8 AM to 9 PM May 24-26th

Rain Date(s), if applicable: May 27th would be used for a Rain date

Set-Up Date/Time: May 22nd and 23rd

Maximum Number of Attendees/Participants Expected: Approx 150 at different times of day

Admission Fee: Yes No If Yes, list fee(s) to be charged: _____

How will the revenue be used (include donations to non-profit or charitable organizations): Any Funds Received

for hosting the event will go back to the Algonquin Aces Softball Teams to cover costs of other tournaments, Uniforms, etc.

Event Website: _____

Event Details:

Describe provided security, including who will be providing the security (name and contact information), hours, and a security plan: _____
This is a girls Softball Tournament so no need for additional security

Describe parking or traffic control, including the location of extra parking and the number of spaces allocated, and how overflow parking will be handled: Overflow parking will be on side streets if needed.

Will there be a need for road closures? Yes No If Yes, please explain: _____

Are you requesting Algonquin Police Officer(s) presence? Yes No If Yes, to perform what function?

Do you want a fire truck or ambulance present? Yes No If Yes, for what hours and to perform what function? _____

Are you wishing to post temporary sign(s) announcing the event? Yes No If Yes, please describe desired size, location and date(s) that the signage will be displayed: _____

Do you wish to serve alcoholic beverages? Yes No

If Yes, do you have DRAM Shop Insurance for the sale/consumption of alcohol? Yes No *If Yes, attach a copy of the policy.*

Will you have live entertainment? (e.g. bands, D.J., amplified sound, etc.) Yes No
If Yes, please describe type, band name(s), and hours of performance and if there will be a stage: _____

Do you foresee any other special needs for this event? (Physical set-up assistance, waste removal, portable toilets and hand washing stations, electricity, generator, running water, tent(s), etc.): _____

Waste removal would most likely be needed for Sunday. Other than that we usually ask to have the fields mowed so the fields look in great condition for the girls to play

Do you plan on holding a raffle during this event? Yes No
(Must be an Algonquin-based, non-profit organization)

Name of on-site contact during the event (please print): Tony Minasola
On-site contact's cell number:
On-site contact's work number:
On-site contact's home number:

Affidavit of Applicant:

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Algonquin to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Algonquin Village Code, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Algonquin, the State of Illinois, and the United States of America in the conduct of the Public Event described herein. In addition, Applicant certifies, by signing the application, that, pursuant to 720ILCS 5/11-9.4(c), no sex offenders are employed by the carnival operator, and that no carnival employees are fugitives from Illinois or any other state's law enforcement agencies. I (or the above named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.

Signature of Applicant

Tony Minasola
Printed Name of Applicant

03/08/2024
Date



VILLAGE OF ALGONQUIN SCHEDULE OF MEETINGS

April 15, 2024

The following meetings are scheduled to be held by the Village Board or Village Commission. Meeting information, which includes meeting location and meeting agendas can be found by visiting www.algonquin.org. Full agendas for meeting will also be posted at the Ganek Municipal Center, as required by law, not less than 48 hours in advance of the scheduled meeting. Each agenda will include the location of the meeting.

April 16, 2024	Tuesday	7:25 PM	Liquor Commission Special Meeting	GMC
April 16, 2024	Tuesday	7:30 PM	Village Board Meeting	GMC
April 16, 2024	Tuesday	7:45 PM	Committee of the Whole Meeting	GMC
April 17, 2024	Wednesday	6:30 PM	Police Commission Meeting – Cancelled	GMC
April 20, 2024	Saturday	8:30 AM	Historic Commission Workshop	HVH
April 24, 2024	Wednesday	5:00 PM	Police Pension Commission Meeting	GMC
April 27, 2024	Saturday	8:30 AM	Historic Commission Workshop	HVH
May 7, 2024	Tuesday	7:25 PM	Liquor Commission Hearing	GMC
May 7, 2024	Tuesday	7:30 PM	Village Board Annual and Regular Meeting	GMC

ALL MEETINGS AND/OR TIMES ARE SUBJECT TO CHANGE OR CANCELLATION.

ALL CHANGES AND/OR CANCELLATIONS WILL BE POSTED AT THE GANEK MUNICIPAL CENTER AND
WWW.ALGONQUIN.ORG

A Memo From...



VILLAGE OF ALGONQUIN
General Services Administration

To: Tim Schloneger

From: Michelle Weber

Date: April 9, 2024

Re: Liquor Code Amendment

During the liquor license renewal process, Katerina's Pizza (dba) Giordano's of Algonquin, 1505 S. Randall Road, Algonquin has requested a change of liquor license classification from Class A-1 (all alcoholic liquor) to Class F (beer and wine only).

At this time, there are nine (9) Class F Liquor License allowed by code which are all spoken for. Because of the timing of his request, and the expiration of their current liquor license, staff asks that we amend Chapter 33.07 B 14- by increasing the number of Class F liquor license by 1 to accommodate the request by Giordano's of Algonquin.

Note, the liquor licenses, that were not renewed, will be removed from inventory through the regular process in May.

ORDINANCE NO. 2024 - O - ____

**An Ordinance Amending Chapter 33.07, Liquor Control
and Liquor Licensing, of the Algonquin Municipal Code**

WHEREAS, the Village of Algonquin, McHenry and Kane Counties, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the VILLAGE OF ALGONQUIN, McHenry and Kane Counties, Illinois, as follows:

SECTION 1: Section 33.07-B, Number of Licenses Issued, Paragraph 1 and Paragraph 5, of the Algonquin Municipal Code shall be amended as follows:

14. Ten Class F licenses at any one time.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect April 30, 2024, approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Voting Aye:
Voting Nay:
Abstain:
Absent:

APPROVED:

(SEAL)

Village President, Debby Sosine

ATTEST: _____
Village Clerk, Fred Martin

Passed: _____
Approved: _____
Published: _____



Village of Algonquin

The Gem of the Fox River Valley

M E M O R A N D U M

TO: Tim Schloneger, Village Manager
FROM: Katie Gock, Recreation Superintendent
DATE: April 5, 2024
SUBJECT: Continued Authorization to Purchase – Presidential Park

As presented at the February and March meetings staff is continuing to work directly with Vendors to secure the “by owner” items for Presidential Park. This purchase includes the custom baseball entry sign and six dugouts. By directly purchasing these items the Village is able to take advantage of the cooperative purchasing savings as described below.

Vendor	List Price	Discount	Percent Discount	Extended Price
Poligon				
Entry Sign	\$25,226.40	\$2,193.60	8%	\$27,226.40
Dugouts (6 total)	\$88,209.06	\$7,670.40	8%	\$97,709.60
TOTAL:				\$124,936.00

Action Requested

Staff recommends the Village Board approve the following resolutions related to the Presidential Park project:

1. Resolution authorizing the Village Manager to execute a purchase agreement with Poligon for entry sign and six dugouts at Presidential Park for \$124,936.00.

C: Michael Kumbera, Deputy Village Manager/Chief Financial Officer
 Nadim Badran, Public Works Director
 Cliff Ganek, Village Engineer



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village Manager is authorized to execute an Agreement with Poligon for the Purchase of Presidential Park Entry Sign and Dugouts in the Amount of \$124,936.00, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk



QUOTATION

Custom - 8325-R3

Customer

Village of Algonquin
2200 Harnish Dr
Algonquin, IL 60102

Sales Representative

Sue DalMonte
Products4Parks
3922 Honeymoon Ridge
Lake in the Hills, IL 50156
847.514.1085

Project Information

Project Name Presidential Parku
Location Algonquin, IL
Zip Code Site 60102
Zip Code Shipping 60102
Date Quoted 4/4/2024
Expiration 6/3/2024
Quantity 1

Design Criteria

Building Code 2021 IBC
Ground Snow 30
Wind Speed 110

PRT-12 - 8.5 - 8.5

Product Information	Product Description	Unit Price	Extended Price
Base			
Steel Frame	12 ft. Portal	\$18,890.00	\$18,890.00
		SubTotal	\$18,890.00
Options			
Modified Roof Pitch	8.5:12	\$0.00	\$0.00
Gable Ornamentation	Arch Text and Medallion	\$7,970.00	\$7,970.00
Anchor Bolt Kit	Cast-in-Place Anchor Rods, Nuts, and Template	\$560.00	\$560.00
		SubTotal	\$8,530.00
Discounts			
Discount	Discount Authorization - 8%	-\$2,193.60	-\$2,193.60
		SubTotal	-\$2,193.60
Misc			
Engineering Fee	Signed and Sealed Calculations and Drawings	\$500.00	\$500.00
Freight	150 miles. Weight (lbs): 1560	\$1,500.00	\$1,500.00
		SubTotal	\$2,000.00



QUOTATION

Custom - 8325-R3

Notes

Pricing assumes 2 columns. / Assuming the baseball is 3.5ft diameter /

Summarized Price

Base	\$18,890.00
Options	\$8,530.00
Discounts	-\$2,193.60
Structure Subtotal	\$25,226.40
Building Price Each	\$27,420.00
Miscellaneous	\$2,000.00
TOTAL	\$27,226.40

Subject To Submittal Approval

See following pages for Qualifications, Terms and Conditions, and Warranty Information

Design and Engineering

1. Pricing assumes Risk Category II for all structures with roof coverings and Risk Category I for all other structures (e.g. trellis, portal, etc.) as well as Wind Exposure C and clear wind flow as defined by ASCE 7, unless noted otherwise.
2. Pricing assumes a 20' separation between any adjacent structure with an eave height equal to or greater than the eave height of this structure if the ground snow load is greater than 0 PSF to account for drifted snow, unless noted otherwise.
3. Pricing assumes standard size electrical cutouts, unless noted otherwise: 2-3/8" wide x 4" tall single gang cutouts in columns at 18" or 48" above finish grade or 3/4" diameter cutouts in roof framing members.
4. Quotation is based on Poligon's interpretation of any drawings or documentation provided at time of quote request.
5. Deviation of design from the supplied quote and preliminary drawing may result in price changes. All design changes should be submitted to Poligon for re-quoting purposes.
6. Poligon provides pricing and engineering for the most cost effective and efficient frame, meeting Poligon's design philosophy of hidden bolted connections (no field welding required).
7. If this quotation does not reference specific design elements that must be incorporated, please work with Poligon to update the quotation as required (e.g. column sizes, column locations, roof pitch, etc.).
8. All member sizes are preliminary until the engineering package has been completed. Preliminary reaction forces and foundation sizing may be provided upon request and should be used for budget purposes only.
9. Due to the varying tax requirements nationwide, if applicable, all required taxes should be applied to this quotation and included on the customer purchase order and/or contract for ordering purposes. All applicable taxes will be applied to the invoice if a tax exemption certificate is not provided.

Fabrication and Shipping

1. Upon order entry, Poligon will provide an order acknowledgement that will contain an expected ship date range. As the manufacturing process moves closer to these dates, a definitive ship date will be confirmed.
2. Poligon will not accept orders with restricted ship dates subject to liquidated damage clauses.
3. Upon manufacturing completion, the day prior to shipment, the Poligon Shipping Department will call the specified contact for shipment confirmation. Once the structure is loaded, the truck driver will call the specified contact to confirm the exact time of delivery to the job site or other location.



QUOTATION

10782-R4

Customer

Village of Algonquin
2200 Harnish Dr
Algonquin, IL 60102

Sales Representative

Sue DalMonte
Products4Parks
3922 Honeymoon Ridge
Lake in the Hills, IL 50156
847.514.1085

Project Information

Project Name Presidential Park
Location Algonquin, IL
Zip Code Site 60102
Zip Code Shipping 60102
Date Quoted 4/4/2024
Expiration 6/3/2024
Quantity 6

Design Criteria

Building Code 2021 IBC
Ground Snow 30
Wind Speed 110

DUG-10x32MR - 1:12 - 7.5 ft.

Product Information	Product Description	Unit Price	Extended Price
Base			
Steel Frame	10x32 ft. Dugout	\$12,495.00	\$74,970.00
Primary Roof	Multi-Rib	\$2,895.00	\$17,370.00
		SubTotal	\$92,340.00
Options			
Anchor Bolt Kit		\$590.00	\$3,540.00
		SubTotal	\$3,540.00
Discounts			
Discount	Discount Authorization - 8%	-\$7,670.40	-\$7,670.40
		SubTotal	-\$7,670.40
Misc			
Engineering		\$500.00	\$500.00
Freight	150 miles Weight (lbs): 1600	\$1,500.00	\$9,000.00
		SubTotal	\$9,500.00

Notes

Summarized Price

Base	\$92,340.00
Options	\$3,540.00
Discounts	-\$7,670.40
Structure Subtotal	\$88,209.60
Building Price Each	\$15,980.00
Miscellaneous	\$9,500.00
TOTAL	\$97,709.60

Subject To Submittal Approval

See following pages for Qualifications, Terms and Conditions, and Warranty Information

Design and Engineering

1. Pricing assumes Risk Category II for all structures with roof coverings and Risk Category I for all other structures (e.g. trellis, portal, etc.) as well as Wind Exposure C and clear wind flow as defined by ASCE 7, unless noted otherwise.
2. Pricing assumes a 20' separation between any adjacent structure with an eave height equal to or greater than the eave height of this structure if the ground snow load is greater than 0 PSF to account for drifted snow, unless noted otherwise.
3. Pricing assumes standard size electrical cutouts, unless noted otherwise: 2-3/8" wide x 4" tall single gang cutouts in columns at 18" or 48" above finish grade or 3/4" diameter cutouts in roof framing members.
4. Quotation is based on Poligon's interpretation of any drawings or documentation provided at time of quote request.
5. Deviation of design from the supplied quote and preliminary drawing may result in price changes. All design changes should be submitted to Poligon for re-quoting purposes.
6. Poligon provides pricing and engineering for the most cost effective and efficient frame, meeting Poligon's design philosophy of hidden bolted connections (no field welding required).
7. If this quotation does not reference specific design elements that must be incorporated, please work with Poligon to update the quotation as required (e.g. column sizes, column locations, roof pitch, etc.).
8. All member sizes are preliminary until the engineering package has been completed. Preliminary reaction forces and foundation sizing may be provided upon request and should be used for budget purposes only.
9. Due to the varying tax requirements nationwide, if applicable, all required taxes should be applied to this quotation and included on the customer purchase order and/or contract for ordering purposes. All applicable taxes will be applied to the invoice if a tax exemption certificate is not provided.

Fabrication and Shipping

1. Upon order entry, Poligon will provide an order acknowledgement that will contain an expected ship date range. As the manufacturing process moves closer to these dates, a definitive ship date will be confirmed.
2. Poligon will not accept orders with restricted ship dates subject to liquidated damage clauses.
3. Upon manufacturing completion, the day prior to shipment, the Poligon Shipping Department will call the specified contact for shipment confirmation. Once the structure is loaded, the truck driver will call the specified contact to confirm the exact time of delivery to the job site or other location.



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

– M E M O R A N D U M –

DATE: April 11, 2024

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Deputy Village Manager/Chief Financial Officer

SUBJECT: *Municipal Advisor Engagement Letter - Speer Financial, Inc.*

Speer Financial, Inc. has presented an Engagement Letter to the Village to outline the terms under which they will serve as Municipal Advisor for our upcoming bond issuance for capital improvements. Specifically, the main purpose of these bonds is to provide financing for three (3) projects:

1. Presidential Park Improvements
2. Towne Park Improvements
3. Willoughby Farms Subdivision Road Improvements

Speer Financial has a long-standing relationship with the Village and has previously served as our Municipal Advisor on multiple bond issuances and refundings. Their scope of services will include comprehensive financial planning and competitive sale services including, but not limited to, coordination with village staff, bond counsel, and other key stakeholders; development of a debt financing plan; preparation of necessary documentation and conducting the sale of the bonds; and continuous support and consultation throughout the bond issuance process.

The compensation for Speer Financial services is consists of a fee based on the par amount of the bonds issued, which is currently estimated at approximately \$49,000. This fee arrangement is contingent upon the successful sale of the bonds.

Attached to this memo is a preliminary timetable of tasks and a copy of the engagement letter. Staff will be available prior to and at the meeting for any questions.

Recommendation

Staff recommends that the Village Board pass a resolution authorizing execution of an engagement letter with Speer Financial, Inc. for municipal advisor services related to the issuance of Series 2024 General Obligation Bonds at their meeting on April 16, 2024.

C: Amanda Lichtenberger, Deputy Chief Financial Officer



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Engagement Letter with Speer Financial, Inc. for Municipal Advisor Services Related to the Issuance of Series 2024 General Obligation Bonds, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

THE VILLAGE OF ALGONQUIN, ILLINOIS

General Obligation Bonds, Series 2024

Preliminary Timetable
 (March 25, 2024)

<u>Task</u>	<u>Party Responsible</u>	<u>Date</u>
Preparation of Materials for Official Statement (OS)	Village and Speer	Week of April 1
Distribute Draft OS	Speer	Week of April 8
Distribute Rating Package	Speer	Week of April 8
Comments received on draft OS	All Parties	Week of April 22
Rating Call	Village and Speer	Week of May 6
Receive Bond Rating	Village and Speer	By May 20
Finalize and Print OS	Speer	May 21
Distribute Draft of Bond Ordinance	Bond Counsel	Week of May 27
Bond Sale	All Parties	June 4
Bond Ordinance Adopted	Village	June 4
Bond Closing	All Parties	June 20

All Board Actions are Highlighted in Blue

DANIEL FORBES
President

RAPHALIATA MCKENZIE
Senior Vice President

MAGGIE BURGER
Senior Vice President

ANTHONY MICELI
Senior Vice President

MARK JERETINA
Senior Vice President

AARON GOLD
Vice President

April 8, 2024

Mr. Michael Kumbera
Deputy Village Manager/CFO
Village of Algonquin
2200 Harnish Dr.
Algonquin, Illinois 60102

Re: Village of Algonquin, Illinois
Issuance of General Obligation Bonds, Series 2024

Dear Michael:

Speer Financial, Inc. (“Speer”) is pleased to provide this Engagement Letter to the Village of Algonquin, Illinois (the “Client”) for our services as Municipal Advisor in connection with the issuance of the securities referenced above (the “Bonds”). The purpose of the issuance of the Bonds, briefly stated, is to finance various capital improvements within the Village (the “Project”).

Speer is providing this Engagement Letter to you to memorialize the terms of our engagement (the “Engagement”) as your Municipal Advisor with respect to the Project. This Engagement Letter is required under current Federal securities law and serves to provide certain additional information to the Client, such as disclosures of services, fees, terms and termination, conflict of interest and any material disciplinary actions.

Services. Speer agrees to provide to the Client the municipal advisory services (the “Services”) set forth in the attached **Exhibit A**. Certain limitations to Speer’s Services are set forth in the attached **Exhibit B**. The Client, as an issuer of municipal securities, is also subject to certain other terms as it relates to the issuance of securities and Speer’s Engagement. These terms are detailed in the attached **Exhibit C**.

Authorization. It is Speer’s understanding that the **Deputy Village Manager/CFO** of the Client (the “Client Contact”) are authorized to receive this Engagement Letter and discuss with Speer the terms and disclosures of this Engagement Letter. Speer may also rely on the authority of such Client Contact when receiving direction from such Client Contact in the course of Speer providing its Services.

Term and Termination. Speer’s Engagement shall remain in effect until terminated by the Client or Speer upon at least thirty (30) days written notice to the other party. If the Client terminates the Engagement prior to the issuance of the Bonds, Speer expects to negotiate with the Client a mutually agreeable compensation for the Services provided by Speer prior to such termination.

Compensation. Speer's compensation for Services on the Bonds is set forth below.

As compensation for Speer's provision of the Services, Speer shall receive a fee based upon the par amount of the Bonds issued, calculated as follows:

Municipal Advisory Services:	\$5,000 plus 3/10 of 1% of municipal securities issued in excess of \$1,000,000.
------------------------------	--

This fee is the same regardless of the method of sale of the Bonds and is contingent on the sale of the Bonds.

This fee does not include the payment of Speer's out-of-pocket costs as further described in **Exhibit B**. See the attached **Exhibit D** for a description of the conflicts of interest in connection with each form of compensation.

Representations of Client. The factual representations contained in the documents which are prepared by Speer in the course of its Engagement, and the factual representations which may also be contained in any other documents that are furnished to Speer by the Client, are essential for and provide the basis for Speer's municipal advice. Accordingly, it is important for the Client to read and understand the documents Speer provides to the Client because the Client will be confirming the truth, accuracy and completeness of matters contained in those documents. Speer's Engagement does not include the verification of the truth or accuracy of such factual representations, as further described in the attached **Exhibit C**.

Required Disclosures. Speer is registered with the U.S. Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). MSRB Rule G-42 requires that Speer provide the Client with disclosures of material conflicts of interest and information regarding certain legal events and disciplinary history. MSRB Rule G-10 requires that Speer provide certain disclosures related to the MSRB's webpage and the availability of a municipal advisory client brochure. Such disclosures are provided in the attached **Exhibit D**. Should the Client have any questions or concerns with these disclosures, the Client should promptly contact Speer.

Risk Disclosure. Each form of financing has particular financial characteristics and inherent risks. Provided in the attached **Exhibit E** is a general description of the most commonly used security structures of fixed rate municipal bonds in Illinois as well disclosures on the risks of each structure known to Speer at this time. Should the Client have any questions or concerns with this disclosure, the Client should promptly contact Speer.

We sincerely appreciate this opportunity to be of service, and look forward to working with you.

Sincerely,

SPEER FINANCIAL, INC.

By:  _____

Its: Senior Vice President

EXHIBIT A

SPEER FINANCIAL, INC. MUNICIPAL ADVISOR SERVICES FOR THE VILLAGE OF ALGONQUIN

Financial Planning Services

1. *Orientation:* Reviewing the Client's current financial position, statutory authority, and financing capabilities, including whether a refunding or defeasance of any outstanding debt is appropriate.
2. *Coordination:* Coordinating financial planning and issuance details with the Client's staff, bond counsel, paying agents, rating agencies and other transaction participants.
3. *Consultation:* Consulting with the elected and key appointed officials and staff regarding the various phases of the development and implementation of a financing plan, as requested.
4. *Planning:* Developing a debt financing plan that includes all or some of the following:
 - a. Maturity Schedules - Provide preliminary maturity schedules relating to the financing.
 - b. Financing Timeline - A tentative financing timeline to guide officials regarding the timing of various aspects of the financing plan.
 - c. Financing Distribution List – Prepare a listing of the individuals and firms that will serve on the transaction.

Competitive Sale Services

1. *Authorizing Resolutions/Ordinances* - Assist the Client's attorney and/or bond counsel with regard to the financial provisions to be included within the Client's authorizing resolutions/ordinances relative to the securities issuance.
2. *Credit Rating and/or Insurance* - When applying for a credit rating and/or bond insurance, Speer will submit the necessary data and documents to the selected rating agency(ies) and/or insurance company(ies).
3. *Disclosure Document, Notice of Sale and Bid Form:*
 - a. Preparation of Documents - Prepare a preliminary Official Statement, Term Sheet, Statement of Facts or Limited Offering Memorandum (each a "Disclosure Document"), Notice of Sale and Bid Form, if not being otherwise prepared by another party involved with the transaction. Following the award of the securities, Speer shall prepare the final Disclosure Document corresponding to the Project or Bonds, if not otherwise being prepared by another party involved with the transaction.
 - b. Notice of Sale Publication - Prepare, as necessary, and disseminate a Notice of Sale.
 - c. Encouragement to Bidders - Circulate the preliminary Disclosure Document by posting the document to www.speerfinancial.com, as well as notifying applicable municipal bond industry publications of the pending sale and posting the Disclosure Document and bidding details to a competitive bid platform, such as www.speeracution.com. Provide copies of the preliminary Disclosure Document and Official Bid Forms, as applicable, for each sale to the Client for distribution to local banks and elected officials.
 - d. Bid Opening, Analysis and Recommendations - Conduct each sale, examine the bids submitted for completeness and compliance with the applicable bidding requirements, evaluate the bids for accuracy, and recommend a proposed course of action relative thereto.
4. *Preparation For Delivery of Securities* - Conduct all necessary undertakings in order to complete the financing, including the preparation and dissemination of a closing letter.
5. *Debt Service Schedule* - Provide the Client with a final debt service schedule and other financial materials pertinent to the securities sale.

EXHIBIT B

LIMITATIONS TO SPEER'S MUNICIPAL ADVISOR SERVICES

Speer's duties as Municipal Advisor are limited to the Services detailed in **Exhibit A**. Among other things, Speer's Engagement does not include:

1. Giving any advice, opinion or representation as to the fiscal prudence or policy priority of issuing the securities or any other aspect of the securities transaction, including, without limitation, the undertaking of any project to be financed with the proceeds of the securities, as those are the Client's policy decisions.
2. Giving any opinion or advice on the legality of the securities or the tax status of the securities.
3. Preparing any of the following: requests for tax rulings from the Internal Revenue Service, blue sky or investment surveys with respect to the securities, state legislative amendments, or pursuing test cases or other litigation.
4. Undertaking rebate calculations for the securities or anything related to monitoring investments of securities proceeds or expenditure of securities proceeds, as that is a specialty service provided by others when appropriate.
5. Participating in the underwriting of the debt, as prohibited by Federal securities law.
6. Monitoring the actual use of proceeds, the timely expenditure of proceeds and the project completion status.
7. Verifying the accuracy of audited and unaudited financial statements.
8. Giving advice on the investment of securities proceeds.
9. Monitoring ongoing obligations and covenants entered into by the Client with respect to the securities, as these tasks are performed by the Client.
10. The Services do not include the payment by Speer of its "out of pocket" expenses, including but not limited to, the utilization of a bidding platform (*SpeerAuction* or *SpeerBids*), verification services as requested by the Client, mailing, overnight and messenger delivery and printing and copying costs.
11. Filing material events notices or otherwise assisting the Client with its continuing disclosure obligations, as such assistance is to be provided under a separate written agreement. Nothing in this Engagement Letter obligates Speer to provide, or the Client to pay for, any such continuing disclosure services.

EXHIBIT C

OTHER TERMS OF THE SPEER ENGAGEMENT

Please note the following with respect to the Client's role in connection with each issuance of securities.

1. It is important for the Client to read and understand the documents Speer provides to the Client because the Client will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the securities. If the documents contain incorrect or incomplete factual statements, the Client must call those to Speer's attention. Speer will not perform an independent investigation or verification to determine the accuracy, completeness or sufficiency of any such document or render any advice, view or comfort that the Disclosure Document or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Any information in such documents does not constitute a review, audit or certified forecast of future events and any such financial information may not conform to accounting principles applicable to compilations of financial information. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the securities or the adequacy of disclosures made in the Disclosure Document under State and Federal securities laws, with resulting potential liability for the Client. During the course of its Engagement, Speer will assume and rely on the Client to provide Speer with complete and timely information on all developments pertaining to any aspect of the securities and their security. Speer understands that the Client will cooperate with Speer in this regard.
2. To the extent that during the course of Speer's advising the Client a relevant matter comes to Speer's attention which appears to be contrary to what is contained in the transaction documents including any representations in the transaction documents or in the Disclosure Document, Speer may ask the Client about such apparent divergence of the facts; but to the extent that the facts and representations stated in the documents Speer provides to the Client, and are not corrected by the Client, Speer is then relying upon the Client's signed certifications for their truth, accuracy and completeness.
3. Issuing the securities as "securities" under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the securities, the Client is obligated under that State and Federal securities laws and the Federal tax laws to disclose all material facts. The Client has a duty to exercise "due diligence" in determining the accuracy and completeness of the information used in the Disclosure Document and the information upon which legal opinions related to the securities are based. The Client's lawyers, accountants and advisors can assist the Client in fulfilling these duties, but the Client in its corporate capacity, including the Client's knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information.
4. Requirements of issuing debt include that the Client is current in its annual continuing disclosure obligations, including material events notices, and current in its arbitrage rebate obligations. These requirements are the obligation of the Client and not of Speer or bond counsel.

EXHIBIT D

REQUIRED DISCLOSURES

1. DISCLOSURE OF CONFLICTS OF INTEREST

A. Various Forms of Compensation

The Municipal Securities Rulemaking Board (MSRB) requires us, as your municipal advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. We must provide this disclosure unless you have required that a particular form of compensation be used. You should select a form of compensation that best meets your needs and the agreed upon scope of services.

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the Client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee. Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the Client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the Client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the Client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds) or,

in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the Client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

B. Other Material Conflicts of Interest

The MSRB requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest. The following represent Speer material conflicts of interest known to Speer as of the date of this Engagement Letter.

As of the date of this Engagement, Speer is unaware of any material conflicts of interest.

2. DISCLOSURE OF LEGAL EVENTS AND DISCIPLINARY ACTION

The MSRB requires us, as your municipal advisor, to provide written disclosure to you of any legal or disciplinary events material to your evaluation of Speer or the integrity of Speer's management or advisory personnel.

Material Legal or Disciplinary Event. There are no legal or disciplinary events that are material to the Client's evaluation of Speer or the integrity of Speer's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

How to Access Form MA and Form MA-I Filings. Speer's most recent form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at:

<http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001606944>

Most Recent Change in Legal or Disciplinary Event Disclosure. Speer has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

3. FUTURE DISCLOSURES

As required by MSRB Rule G-42, the Required Disclosures found in this Exhibit D may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Speer. Speer will provide the Client with any such supplemental or amended information as it becomes available through the term of the Municipal Advisory Relationship.

4. G-10 DISCLOSURE

The Municipal Securities Rulemaking Board's (MSRB) webpage address is: www.msrb.org

Posted on the MSRB's webpage is a municipal advisory client brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

EXHIBIT E

FINANCIAL CHARACTERISTICS AND RISKS OF MUNICIPAL BONDS IN ILLINOIS

The following is a general description of the financial characteristics, security structures and risks of municipal fixed rate bonds ("Municipal Bonds") issued in Illinois. The risks being disclosed in this Exhibit E are those that are known to Speer at this time and should be considered by the Client prior to deciding whether to issue Municipal Bonds. If you have any questions or concerns about any disclosure made, please notify Speer immediately.

Financial Characteristics

Maturity and Interest. Municipal Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Municipal Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Municipal Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Municipal Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Municipal Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Municipal Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Municipal Bonds, may be backed by various types of pledges and forms of security, some of which are described below. The description below regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

General Obligation Bonds. "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. All taxable property in the taxing body is subject to the levy of taxes to pay the same without limitation as to rate or amount. The term "limited" tax is used when a limit exists as to the amount of the tax (see below). General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Limited Bonds. Taxing bodies, subject to the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Extension Limitation Law*"), can issue limited bonds. Limited bonds are issued in lieu of general obligation bonds that otherwise have been authorized by applicable law. They are payable from a separate property tax levy that is unlimited as to rate, but the amount of taxes that will be extended to pay the bonds is limited by the Extension Limitation Law. Limited bonds are payable from your debt service extension base (*the "Base"*), which is an amount equal to that portion of the extension for the applicable levy year for the payment of non-referendum bonds (other than alternate bonds or refunding bonds issued to refund bonds initially issued pursuant to referendum), increased each year, beginning with the 2009 levy year, by the lesser of 5% or the percentage in the Consumer Price Index for All Urban Consumers (as defined in the Extension Limitation Law) during the 12-month calendar year preceding the levy year. The Limitation Law further provides that the annual amount of taxes to be extended to pay the limited bonds and all other limited bonds heretofore and hereafter issued by you shall not exceed the Base less the amount extended to pay certain other non-referendum bonds heretofore and hereafter issued by you and bonds issued to refund such bonds.

Limited bonds constitute a debt. In the event of default in required payments of interest or principal, the holders of limited bonds have certain rights under state law to compel you to impose a tax levy (limited as set forth in the previous paragraph).

Alternate Bonds. Section 15 of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), permits you to issue alternate or "double-barrelled" bonds. Alternate bonds are general obligation bonds payable from enterprise revenues or from a revenue source, or both, with your general obligation acting as backup security for the bonds. Once issued, and until paid or defeased, alternate bonds are a general obligation, for the payment of which you pledge your full faith and credit. Such bonds are payable from the levy of ad valorem property taxes upon all taxable property in your taxing body without limitation as to rate or amount. The intent of the Debt Reform Act is for the enterprise revenues or the revenue source to be sufficient to pay the debt service on the alternate bonds so that taxes need not be levied, or, if levied, need not be extended, for such payment.

The Debt Reform Act prescribes several conditions that must be met before alternate bonds may be issued. First, alternate bonds must be issued for a lawful corporate purpose. If issued in lieu of revenue bonds (as described below), then the revenue bonds must have been authorized under applicable law (including satisfying any backdoor referendum requirements) and the alternate bonds must be issued for the purpose for which the revenue bonds were authorized. If issued payable from a revenue source limited in its purposes or applications, then the alternate bonds must be issued only for such limited purposes or applications.

Second, alternate bonds are subject to a backdoor referendum. The issuance of alternate bonds must be submitted to referendum if, within 30 days after publication of the authorizing ordinance and notice of intent to issue the alternate bonds, a petition is filed. The petition must be signed by the greater of (i) 7.5% of your registered voters or (ii) the lesser of 200 of the registered voters or 15% of the registered voters, asking that the issuance of the alternate bonds be submitted to referendum. Backdoor referendum proceedings for revenue bonds and for alternate bonds to be issued in lieu of revenue bonds may be conducted at the same time.

Notwithstanding the previous paragraph, in governmental units with fewer than 500,000 inhabitants that propose to issue alternate bonds payable solely from enterprise revenues, except for alternate bonds that finance or refinance projects concerning public utilities, public streets and roads or public safety facilities and related infrastructure and equipment, if no petition is filed within 45 days of publication of the authorizing ordinance and notice, the alternate bonds may be issued. For purposes of this paragraph, the required number of petitioners for a governmental unit with more than 4,000 registered voters is the lesser of (i) 5% of the registered voters or (ii) 5,000 registered voters and the required number of petitioners for

a governmental unit with 4,000 or fewer registered voters is the lesser of (i) 15% of the registered voters or (ii) 200 registered voters.

Third, you must demonstrate that the enterprise revenues are, or that the revenue source is, sufficient to meet the requirements of the Debt Reform Act. If enterprise revenues are pledged as security for the alternate bonds, you must demonstrate that such revenues are sufficient in each year to pay all of the following:

- (a) costs of operation and maintenance of the utility or enterprise, excluding depreciation;
- (b) debt service on all outstanding revenue bonds payable from such enterprise revenues;
- (c) all amounts required to meet any fund or account requirements with respect to such outstanding revenue bonds;
- (d) other contractual or tort liability obligations, if any, payable from such enterprise revenues; and
- (e) in each year, an amount not less than 1.25 times debt service on all:
 - (i) outstanding alternate bonds payable from such enterprise revenues; and
 - (ii) the alternate bonds proposed to be issued.

If one or more revenue sources are pledged as security for the alternate bonds, you must demonstrate that such revenue sources are sufficient in each year to provide not less than 1.25 times (1.10 times if the revenue source is a government revenue source) debt service on all outstanding alternate bonds payable from such revenue source and on the alternate bonds proposed to be issued. You need not meet the test described in this paragraph for the amount of debt service set aside at closing from bond proceeds or other moneys.

The determination of the sufficiency of enterprise revenues or revenue source or sources, as applicable, must be supported by reference to the most recent audit of the governmental unit, which must be for a fiscal year ending on a date that is not more than 18 months prior to the date of issuance of the alternate bonds. If such audit does not adequately show such enterprise revenues or revenue source, as applicable, or if such enterprise revenues or revenue source, as applicable, are shown to be insufficient, then the determination of sufficiency must be supported by the report of an independent accountant or feasibility analyst, the latter having a national reputation for expertise in such matters, who is not otherwise involved in the project being financed or refinanced with the proceeds of the alternate bonds, demonstrating the sufficiency of such revenues and explaining, if appropriate, by what means the revenues will be greater than as shown in the audit.

Alternate bonds may be issued to refund alternate bonds without meeting any of the conditions set forth above if the term of the refunding bonds is not longer than the term of the refunded bonds and that the debt service payable in any year on the refunding bonds does not exceed the debt service payable in such year on the refunded bonds.

Alternate bonds are not regarded or included in any computation of indebtedness for the purpose of any statutory provision or limitation unless taxes, other than a designated revenue source, are extended to pay the bonds. In the event taxes are extended, the amount of alternate bonds then outstanding counts against your debt limit until your audit shows that the alternate bonds have been paid from the pledged enterprise revenues or revenue source for a complete fiscal year.

In the event of default in required payments of interest or principal, the holders of alternate bonds have certain rights under state law to compel you to increase the pledged revenues or have the tax levy extended for such payment.

Debt Certificates. You may issue "debt certificates" to evidence your payment obligation under an installment contract or lease. Your governing body may provide for the treasurer, comptroller, finance officer or other officer of the governing body charged with financial administration to act as counterparty to the installment contract or lease, as nominee- seller or lessor. The installment contract or lease is then executed by your authorized officer and is filed with and executed by the nominee-seller or lessor. As contracts for the acquisition and construction of the project to be financed are executed (the "Work Contracts"), the governing body orders those Work Contracts to be filed with the nominee-seller or lessor. The nominee- seller or lessor identifies the Work Contracts to the particular installment contract or lease. Such identification permits the payment of the Work Contracts from the proceeds of the debt certificates.

Debt certificates are paid from your lawfully available funds. You are expected to agree to annually budget/appropriate amounts to pay the principal of and interest on the debt certificates. There is no separate levy available for the purpose of making such payments.

Debt certificates constitute a debt. In the event of default in required payments of interest or principal, the holders of the debt certificates cannot compel you to impose a tax levy, but you have promised the holders of the debt certificates that you will pay the debt certificates and they can proceed to file suit to enforce such promise.

Special Service Area Bonds. When special services are provided to a particular contiguous area within a municipality, in addition to the services generally provided throughout the municipality, a municipality may create a special service area. The cost of the special services may be paid from taxes levied upon the taxable real property within the area, and such taxes may be levied in the special service area at a rate or amount sufficient to produce revenues required to provide the special services.

Prior to the first levy of taxes in the special service area and prior to or within 60 days after the adoption of the ordinance proposing the establishment of the special service area, you are required to hold a public hearing and to publish and mail notice of such hearing. At the public hearing, any interested person may file written objections or give oral statements with respect to the establishment of the special service area and the levy of taxes therein. As a result of the hearing, you may delete areas from the special service area as long as the remaining area is contiguous. After the hearing, an ordinance establishing the special service area must be timely filed with the county recorder and the county clerk.

Bonds secured by the full faith and credit of the special service area territory may be issued for the purpose of providing special services. Such bonds are paid from the levy of taxes unlimited as to rate or amount against the taxable real property in the special service area. The county clerk will annually extend taxes against all of the taxable real property in the area in amounts sufficient to pay the principal and interest on the bonds. Such bonds are exempt from the Extension Limitation Law of the State of Illinois, as amended.

Prior to the issuance of special service area bonds, you must give published and mailed notice and hold a hearing at which any interested person may file written objections, or be heard orally, with respect to the issuance of the bonds. The questions of the creation of the special service area, the levy of a tax on such area and the issuance of special service area bonds may all be considered at the same hearing.

The creation of the special service area, the levy of a tax within the area and the issuance of bonds for the provision of special services to the area are subject to a petition process. If, within 60 days after the public hearing, a petition signed by not less than 51% of the electors residing within the special service area and 51% of the owners of record of land located within the special service area is filed with the municipal clerk objecting to the creation of the special service area, the levy of a tax or the issuance of bonds, then the area may not be created, the tax may not be levied and the bonds may not be issued. If such a petition is filed, the subject matter of the petition may not be proposed relative to any of the signatories within the next two years.

Special service area bonds do not constitute an indebtedness of the municipality, and no exercise of your taxing power may be compelled on behalf of the special service area bondholders other than the ad valorem property taxes to be extended on the taxable real property in the special service area.

Revenue Bonds. "Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. Revenue bonds may, however, be subject to a backdoor referendum. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue bonds, referred to as conduit revenue bonds, may be issued by a governmental issuer acting as conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue bonds commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the obligor.

Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the obligor defaults.

Tax Increment Financing. Tax increment financing provides a means for municipalities, after the approval of a "redevelopment plan and project," to redevelop blighted, conservation or industrial park conservation areas. The Tax Increment Allocation Redevelopment Act of the State of Illinois, as amended, allows incremental property taxes to be used to pay certain redevelopment project costs and to pay debt service with respect to tax increment bonds issued to pay redevelopment project costs. The municipality is authorized to issue tax increment bonds payable from, and secured by, incremental property tax revenues expected to be generated in the redevelopment project area. Incremental property tax revenues are derived from the increase in the current equalized assessed valuation of the real property within the redevelopment project area over and above the certified initial equalized assessed valuation for such redevelopment project area.

Before adopting the necessary ordinances to designate a redevelopment project area, a municipality must hold a public hearing and convene a joint review board to consider the proposal. At the public hearing, any interested person or taxing district may file written objections and may give oral statements with respect to the proposed financing. After the municipality has considered all comments made by the public

and the joint review board, it may adopt the necessary ordinances to designate a redevelopment project area.

Tax increment bonds may be secured by the full faith and credit of the municipality. The issuance of general obligation tax increment bonds is subject to a "backdoor," rather than a direct, referendum. Once a municipality has authorized the issuance of tax increment obligations secured by its full faith and credit, the ordinance authorizing the issuance must be published in a newspaper of general circulation in the municipality. In response, voters may petition to request that the question of issuing obligations using the full faith and credit of the municipality as security to pay for redevelopment project costs be submitted to the electors of the municipality. If, within 30 days after the publication, 10% of the registered voters of the municipality sign such a petition, the question of whether to issue tax increment bonds secured by the municipality's full faith and credit must be approved by the voters pursuant to referendum. Such bonds are not exempt from the Extension Limitation Law unless first approved at referendum.

Tax increment revenues may also be treated as a "revenue source" and be pledged to the payment of alternate bonds under Section 15 of the Debt Reform Act.

Risk Considerations

Certain risks may arise in connection with your issuance of Municipal Bonds, including some or all of the following (generally, the obligor, rather than you, will bear these risks for conduit revenue bonds):

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds or alternate bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk. You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage."

Tax Compliance Risk. The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.



VILLAGE OF ALGONQUIN
GENERAL SERVICES ADMINISTRATION

- M E M O R A N D U M -

DATE: April 11, 2024

TO: Tim Schloneger, Village Manager

FROM: Michael Kumbera, Deputy Village Manager/Chief Financial Officer

SUBJECT: *Bond Counsel Engagement Letter - Chapman and Cutler, LLP*

Chapman and Cutler, LLP has presented an Engagement Letter to the Village to outline the terms under which they will serve as Bond Counsel for our upcoming bond issuance for the following capital improvement projects:

1. Presidential Park Improvements
2. Towne Park Improvements
3. Willoughby Farms Subdivision Road Improvements

As outlined in the engagement letter, Chapman and Cutler, LLP will provide comprehensive legal services, including but not limited to:

- Review of relevant Illinois law and developments pertaining to the Village's legal status and powers regarding bond issuance.
- Consultation on the bond issuance timetable and collaboration with involved parties.
- Legal examination of tax-exempt status issues under the Internal Revenue Code of 1986 and applicable regulations.
- Preparation and review of major bond documents and proceedings required for the bond issuance.
- Rendering a legal opinion on the validity of the bonds, the source of payment, and the federal income tax treatment of interest on the bonds.

The proposed fee for Chapman and Cutler LLP's services is \$17,500, as detailed in the engagement letter. This fee is competitive and reflects the complexity and scope of the bond issuance process.

Attached to this memo is a copy of the engagement letter. Staff will be available prior to and at the meeting for any questions.

Recommendation

Staff recommends that the Village Board pass a resolution authorizing execution of an engagement letter with Chapman and Cutler LLP for bond counsel services related to the issuance of Series 2024 General Obligation Bonds at their meeting on April 16, 2024.

C: Amanda Lichtenberger, Deputy Chief Financial Officer



2024 - R - __
VILLAGE OF ALGONQUIN
RESOLUTION

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ALGONQUIN, KANE AND MCHENRY COUNTIES ILLINOIS: that the Village President is authorized to execute an Engagement Letter with Chapman and Cutler LLP for Bond Counsel Services Related to the Issuance of Series 2024 General Obligation Bonds, attached hereto and hereby made part hereof.

DATED this _____ day of _____, 2024

APPROVED:

(seal)

Debby Sosine, Village President

ATTEST:

Fred Martin, Village Clerk

April 5, 2024

Mr. Michael Kumbera
Deputy Village Manager/Chief Financial Officer
Village of Algonquin

Re: Village of Algonquin,
McHenry and Kane Counties, Illinois (the “*Village*”)
General Obligation Bonds, Series 2024

Dear Michael:

We are pleased to provide an engagement letter for our services as bond counsel for the bonds in reference (the “*Bonds*”). For convenience and clarity, we may refer to the Village in its corporate capacity and to you, the Village officers (including the governing body of the Village) and employees and general and special counsel to the Village, collectively as “*you*” (or the possessive “*your*”). You have advised us that the purpose of the issuance of the Bonds is to finance certain capital projects within the Village. You are retaining us for the limited purpose of rendering our customary approving legal opinion as described in detail below.

A. DESCRIPTION OF SERVICES

As Bond Counsel, we will work with you and the following persons and firms: the underwriters or other bond purchasers who purchase the Bonds from the Village (all of whom are referred to as the “*Bond Purchasers*”), counsel for the Bond Purchasers, financial advisors, trustee, paying agent and bond registrar and their designated counsel (you and all of the foregoing persons or firms, collectively, the “*Participants*”). We intend to undertake each of the following (the “*Services*”) as necessary:

1. Review relevant Illinois law, including pending legislation and other recent developments, relating to the legal status and powers of the Village or otherwise relating to the issuance of the Bonds.
2. Obtain information about the Bond transaction and the nature and use of the facilities or purposes financed with the proceeds of the Bonds (the “*Project*”).

Mr. Michael Kumbera
April 5, 2024
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3. Review the proposed timetable and consult with the Participants as to the issuance of the Bonds in accordance with the timetable.

4. Consider the issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Bonds on a tax-exempt basis; these issues include, without limitation, ownership and use of the Project, use and investment of Bond proceeds prior to expenditure and security provisions or credit enhancement relating to the Bonds.

5. Prepare or review major Bond documents, including tax compliance certificates, review the bond purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. We understand that the Bond Purchasers will undertake to independently perform their due diligence investigation with respect to the Bonds and may retain counsel to assist them with their due diligence investigation with respect to the Bonds. We further understand that the Village will be assisted in the preparation of sale documents and in the process of the sale itself by its financial advisor, Speer Financial, Inc. As Bond Counsel, we assist you in reviewing only those portions of an official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds involving the description of the Bonds, the security for the Bonds (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith) and the description of the federal tax treatment of interest on the Bonds.

6. Prepare or review all pertinent proceedings to be considered by the governing body of the Village; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.

7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.

8. Render our legal opinion regarding the validity of the Bonds, the source of payment for the Bonds and the federal income tax treatment of interest on the Bonds, which opinion (the "*Bond Opinion*") will be delivered in written form on the date the Bonds are exchanged for their purchase price (the "*Closing*"). The Bond Opinion will be based on facts and law existing as of its date. Please see the discussion below at Part D. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.

Mr. Michael Kumbera
April 5, 2024
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B. LIMITATIONS; SERVICES WE DO NOT PROVIDE

Our Services as Bond Counsel are limited as stated above. Consequently, unless otherwise agreed pursuant to a separate engagement letter, our Services *do not* include:

1. Giving any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, including, without limitation, the undertaking of the Project, the investment of Bond proceeds, the making of any investigation of or the expression of any view as to the creditworthiness of the Village, of the Project or of the Bonds or the form, content, adequacy or correctness of the financial statements of the Village. We will not offer you financial advice in any capacity beyond that constituting services of a traditionally legal nature.

2. Except as described in Paragraph (A)(5) above, assisting in the preparation or review of an official statement or any other disclosure document with respect to the Bonds (which may be referred to as the “*Official Statement*”) or performing an independent investigation to determine the accuracy, completeness or sufficiency of the Official Statement or rendering any advice, view or comfort that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Please see our comments below at Paragraphs (D)(5) and (D)(6).

3. Independently establishing the veracity of certifications and representations of you or the other Participants. For example, we will not review the data available on the Electronic Municipal Market Access system website created by the Municipal Securities Rulemaking Board (and commonly known as “EMMA”) to verify the information relating to the Bonds to be provided by the Bond Purchasers, and we will not undertake a review of your website to establish that information contained corresponds to that which you provide independently in your certificates or other transaction documents.

4. Supervising any state, county or local filing of any proceedings held by the governing body of the Village incidental to the Bonds.

5. Preparing any of the following — requests for tax rulings from the Internal Revenue Service (the “*IRS*”), blue sky or investment surveys with respect to the Bonds, state legislative amendments or pursuing test cases or other litigation.

6. Opining on securities laws compliance or as to the continuing disclosure undertaking pertaining to the Bonds; and, after the execution and delivery of the Bonds, providing advice as to any Securities and Exchange Commission investigations or concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

Mr. Michael Kumbera
April 5, 2024
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7. After Closing, providing continuing advice to the Village or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be tax-exempt; *e.g.*, we will not undertake rebate calculations for the Bonds without a separate engagement for that purpose, we will not monitor the investment, use or expenditure of Bond proceeds or the use of the Project, and we are not retained to respond to IRS audits.

8. Any other services not specifically set forth above in Part A.

C. ATTORNEY-CLIENT RELATIONSHIP; REPRESENTATION OF OTHERS

Upon execution of this engagement letter, the Village will be our client, and an attorney-client relationship will exist between us. However, our Services as Bond Counsel are limited as set forth in this engagement letter, and your execution of this engagement letter will constitute an acknowledgment of those limitations. Also please note that the attorney-client privilege, normally applicable under state law, may be diminished or non-existent for written advice delivered with respect to Federal tax law matters.

This engagement letter will also serve to give you express written notice that from time to time we represent in a variety of capacities and consult with most underwriters, investment bankers, credit enhancers such as bond insurers or issuers of letters of credit, ratings agencies, investment providers, brokers of financial products, financial advisors, banks and other financial institutions and other persons who participate in the public finance market on a wide range of issues. We may represent the Bond Purchasers in other matters not related to the Bond transaction. Prior to execution of this engagement letter we may have consulted with one or more of such firms regarding the Bonds including, specifically, the Bond Purchasers. We are advising you, and you understand that the Village consents to our representation of it in this matter, notwithstanding such consultations, and even though parties whose interests are or may be adverse to the Village in this transaction are clients in other unrelated matters. Your acceptance of our services constitutes consent to these other engagements. Neither our representation of the Village nor such additional relationships or prior consultations will affect, however, our responsibility to render an objective Bond Opinion.

Your consent does not extend to any conflict that is not subject to waiver under applicable Rules of Professional Conduct (including Circular 230 discussed below), or to any matter that involves the assertion of a claim against the Village or the defense of a claim asserted by the Village. In addition, we agree that we will not use any confidential non-public information received from you in connection with this engagement to your material disadvantage in any matter in which we would be adverse to you.

Circular 230 as promulgated by the U.S. Department of Treasury ("*Circular 230*") provides rules of professional conduct governing tax practitioners. Circular 230 includes

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provisions regarding conflicts of interest and related consents that in some respects are stricter than applicable state rules of professional conduct which otherwise apply. In particular, Circular 230 requires your consent to conflicts of interest be given in writing within 30 days of the date of this letter. If we have not received all of the required written consents by this date, we may be required under Circular 230 to “promptly withdraw from representation” of the Village in this matter.

Further, this engagement letter will also serve to give you express notice that we represent many other municipalities, school districts, park districts, counties, townships, special districts and units of local government both within and outside of the State of Illinois and also the State itself and various of its agencies and authorities (collectively, the “*governmental units*”). Most but not all of these representations involve bond or other borrowing transactions. We have assumed that there are no controversies pending to which the Village is a party and is taking any position which is adverse to any other governmental unit, and you agree to advise us promptly if this assumption is incorrect. In such event, we will advise you if the other governmental unit is our client and, if so, determine what actions are appropriate. Such actions could include seeking waivers from both the Village and such other governmental unit or withdrawal from representation.

We anticipate that the Village will have its general or special counsel available as needed to provide advocacy in the Bond transaction and has had the opportunity to consult with such counsel concerning the conflict consents and other provisions of this letter; and that other Participants will retain such counsel as they deem necessary and appropriate to represent their interests.

D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this engagement and your role in connection with the issuance of the Bonds.

1. In rendering the Bond Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Bond Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. We do not ordinarily attend meetings of the governing body of the Village at which proceedings related to the Bonds are discussed or passed unless special circumstances require our attendance.

2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Bonds. Accordingly, it is important for you

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to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Bonds.

3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Bonds or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will cooperate with us in this regard.

4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent that the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.

5. Issuing the Bonds as “securities” under State and Federal securities laws is a serious undertaking. As the issuer of the Bonds, the Village is obligated under the State and Federal securities laws to disclose all material facts. The Village’s lawyers, financial advisers and bankers can assist the Village in fulfilling these duties, but the Village in its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to tax-exempt bonds. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Bonds will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

6. As noted, the members of the governing body of the Village also have duties under the State and Federal securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

7. We are also concerned about the adoption by the Village of the gift ban provisions of the State Officials and Employees Ethics Act, any special ethics or gift ban ordinance, resolution, bylaw or code provision, any lobbyist registration ordinance, resolution, bylaw or code provision or any special provision of law or ordinance, resolution, bylaw or code provision relating to disqualification of counsel for any reason. We are aware of the provisions of the State Officials

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and Employees Ethics Act and will assume that you are aware of these provisions as well and that the Village has adopted proceedings that are only as restrictive as such Act. However, if the Village has stricter provisions than appear in such Act or has adopted such other special ethics or lobbyist provisions, we assume and are relying upon you to advise us of same.

E. FEES

As is customary, we will bill our fees as Bond Counsel on a transactional basis instead of hourly. Factors which affect our billing include: (a) the amount of the Bonds; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed, we render a greatly reduced statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly. The continuation of this agreement is dependent upon our fee as Bond Counsel being mutually agreeable to you and to us.

Based upon our current understanding of the terms, structure, size and schedule of the proposed financing, the duties we will undertake pursuant to this engagement letter, the time we estimate will be necessary to effectuate the transaction and the responsibilities we will assume, we expect that our fee will be \$17,500.

Our statement of charges is customarily rendered and paid at Closing, or in some instances upon or shortly after delivery of the bond transcripts; we generally do not submit any statement for fees prior to the Closing, except in instances where there is a substantial delay from the expected timetable. In such instances, we reserve the right to present an interim statement of charges.

The undersigned will be the attorney primarily responsible for the firm's services on this Bond issue, with assistance as needed from other members of our bond, securities and tax departments.

F. RISK OF AUDIT BY INTERNAL REVENUE SERVICE

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Bonds or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the Village as the taxpayer for purposes of the examination. As noted in Paragraph 7 of Part B above, the scope of our representation does not include responding to such an audit. However, if we were separately

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engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the Village in the matter.

G. END OF ENGAGEMENT AND POST-ENGAGEMENT; RECORDS

Our representation of the Village and the attorney-client relationship created by this engagement letter will be concluded upon the issuance of the Bonds. Nevertheless, subsequent to the Closing, we will prepare and provide the Participants a bond transcript, in an electronic format, pertaining to the Bonds and make certain that a Federal Information Reporting Form 8038-G is filed.

Please note that you are engaging us as special counsel to provide legal services in connection with a specific matter. After the engagement, changes may occur in the applicable laws or regulations, or interpretations of those laws or regulations by the courts or governmental agencies, that could have an impact on your future rights and liabilities. Unless you engage us specifically to provide additional services or advice on issues arising from this matter, we have no continuing obligation to advise you with respect to future legal developments.

This will be true even though as a matter of courtesy we may from time to time provide you with information or newsletters about current developments that we think may be of interest to you. While we would be pleased to represent you in the future pursuant to a new engagement agreement, courtesy communications about developments in the law and other matters of mutual interest are not indications that we have considered the individual circumstances that may affect your rights or have undertaken to represent you or provide legal services.

At your request, to be made at or prior to Closing, any other papers and property provided by the Village will be promptly returned to you upon receipt of payment for our outstanding fees and client disbursements. All other materials shall thereupon constitute our own files and property, and these materials, including lawyer work product pertaining to the transaction, will be retained or discarded by us at our sole discretion. You also agree with respect to any documents or information relating to our representation of you in any matter which have been lawfully disclosed to the public in any manner, such as by posting on EMMA, your website, newspaper publications, filings with a County Clerk or Recorder or with the Secretary of State, or otherwise, that we are permitted to make such documents or information available to other persons in our reasonable discretion. Such documents might include (without limitation) legal opinions, official statements, resolutions or ordinances, or like documents as assembled and made public in a governmental securities offering.

In addition, we employ cloud-based applications to transmit and to store some or all information concerning this engagement, including the confidential or personal information you provide us. This means that the information you provide with respect to this engagement will not

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necessarily be stored within our firm or our network, but rather on a third-party's servers, which is commonly referred to as being stored in the cloud. We have reviewed the terms of use, policies, procedures and security practices of each cloud provider we use and your information will be encrypted while in transit to that third party's servers and while at rest in the cloud. While we cannot provide any type of guarantee about the security of the information stored in the cloud, we have concluded the respective cloud providers' practices are compatible with our professional obligations regarding confidential treatment of your information. If you have any concerns about the cloud applications we use please contact us and we will be glad to discuss them further with you.

We call your attention to the Village's own record keeping requirements as required by the IRS. Answers to frequently asked questions pertaining to those requirements can be found on the IRS' website under frequently asked questions related to tax-exempt bonds at www.irs.gov (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"), and it will be your obligation to comply for at least as long as any of the Bonds (or any future bonds issued to refund the Bonds) are outstanding, plus three years.

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H. YOUR SIGNATURE REQUIRED

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer not later than 30 days after the date of this letter, retaining the original for your files. Please note that if we perform Services prior to your executing this engagement letter, this engagement letter shall be effective as of the date we have begun rendering the Services. We will provide copies of this letter to certain of the Participants to provide them with an understanding of our role. We look forward to working with you.

Very truly yours,

CHAPMAN AND CUTLER LLP

By  _____
Kyle W. Harding

Accepted and Approved:

VILLAGE OF ALGONQUIN,
MCHENRY AND KANE COUNTIES,
ILLINOIS

By: _____

Title: _____

Date: _____, 2024

KWH
Enclosure