



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On January 21, 2025
Village Board Room
2200 Harnish Dr. Algonquin, IL**

Trustee Brehmer Chairperson, called the Committee of the Whole meeting to order at 7:47 p.m.

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Jerry Glogowski, Laura Brehmer, Brian Dianis, Maggie Auger, President, Debby Sosine and Clerk, Fred Martin.

Absent: Trustee John Spella

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Nadim Badran, Public Works Director; Dennis Walker Police Chief; Patrick Knapp, Community Development Director; Jacob Uhlmann, Management Intern; and Kelly Cahill, Village Attorney

AGENDA ITEM 2: Public Comment

None

AGENDA ITEM 3: Community Development

Mr. Knapp:

A. Consider an Ordinance Proposing the Establishment of Special Service Area Number 3

The dormant Special Service Area, "SSA", established over the Spectrum Senior Living PUD, the "Area", was approved by the Village Board on January 21, 2020. However, the Ordinance was never recorded and needs to be reapproved.

This SSA was agreed to by Spectrum as part of their annexation agreement with the Village. The SSA will cover the entirety of the Area. The special services related to the stormwater management area include:

- Maintenance, repair, and replacement of stormwater detention, retention, and other stormwater management areas and related facilities including, transmission lines, retaining walls, weirs, and plantings within the Area, as deemed necessary and appropriate by the Corporate Authorities;
- Administrative, professionals', engineers', attorneys', consultants', and contractors' fees incurred by the Village relative to the provision of any of the above-described special services as deemed appropriate by the Corporate Authorities.

Time Line for Approval;

- January 21 – Committee of the Whole considers the Ordinance proposing the establishment of the SSA
- February 4 – Village Board adopts Ordinance proposing the establishment of the SSA • Legal Notice Published
- April 15th at 7:15 pm – Public Hearing to establish the SSA • April 15th – Village Board adopts Ordinance establishing the SSA

Staff recommends that the Committee of the Whole advance the matter to the Village Board to approve the Ordinance considering the establishment of Special Service Area Number 3 within the Village of Algonquin and providing for a Public Hearing and other procedures in connection therewith for the property commonly known as Spectrum Senior Living PUD

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 5: General Administration

Mr. Schloneger:

A. Consider Amending Chapter 33, Liquor Control and Liquor Licensing, by Increasing the Number of Class A-1 and B-1 Liquor Licenses by One

In accordance with an ordinance passed in 2013 limiting the number of allowable liquor licenses in all classes to the number of licenses issued at that time, the attached proposed ordinance amending the number of available Class A-1 and B-1 liquor licenses. This change is the result of request from:

Daryjoall, Inc. (dba) Yolk's Corner Restaurant an established restaurant located 1229 South Main Street, Algonquin has applied for a class A-1 liquor license, which will allow patrons to consume alcoholic liquor only on premise as well as purchase packaged alcohol to go.

The Fresh Market, Inc. (dba) The Fresh Market of Illinois a new grocery market located at 2216 S. Randall Road, Unit 1010, Algonquin, has applied for a Class B-1 liquor license, which will allow to packaged alcohol to go.

Staff recommends increasing the number of available Class A-1 by one and B-1 by one to accommodate the request from Yolk's Corner Restaurant and Fresh Market.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 6: Public Works & Safety

Mr. Badran:

A. Consider an Agreement with Baxter and Woodman Natural Resources for 2025-2027 Natural Area Prescribed Burns

Presented is the proposal with Baxter & Woodman Natural Resources for natural area prescribed burns for the 2025-2027 burn seasons. We contacted five contractors and received three quotes for completing the work, as shown in the table below:

- Baxter & Woodman Natural Resources \$39,095.00 \$39,650.00 \$39,425.00 \$118,170.00
- RES \$52,000.00 \$50,100.00 \$55,200.00 \$157,300.00
- V3 \$69,675.00 \$95,600.00 \$81,700.00 \$246,975.00
- ENCAP No Bid No Bid No Bid No Bid
- Cardinal State LLC No Bid No Bid No Bid No Bid

We are requesting approval for this contract during the winter months to ensure the contractor has adequate time to apply for the required IEPA open burn permits. Prescribed burns are an essential tool for the effective maintenance of our restored natural areas within the Village. When executed safely, on time, and expertly, prescribed burns are not only a cost-effective method for controlling undesirable plant species, but they also help native plants thrive by returning nutrients to the soil and clearing dead vegetation from the sites.

We recommend approving Baxter & Woodman's proposal. They have successfully completed multiple large restoration projects for the Village in the past three years and performed the 2023 and 2024 prescribed burns for the Village of Algonquin. Funds for this contract will be available in the general services budget.

Summary:

1. The Village received three quotes for completing the natural area prescribed burns over the next three years.
2. Baxter & Woodman Natural Resources provided the lowest price.
3. Baxter & Woodman Natural Resources has successfully provided prescribed burning services for the Village for the past two years.
4. Sufficient funds are/will be available within the General Services operating budget

Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of prescribed burning services for the 2025 prescribed burn project to Baxter & Woodman Natural Resources for \$39,095.00 and further to authorize the Village Manager or his designee to sign an extension of this contract for an additional two years at \$39,650.00 for 2026 and \$39,425.00 for 2027.

It is the consensus of the Committee to move this on to the Village Board for approval.

B. Consider an Amendment to the Agreement with Christopher Burke Engineering for the Presidential Park Construction Oversight

The reconstruction of Presidential Park began in April of last year. Due to unexpected lead times on major components, lengthy structural review timelines, and longer than anticipated installation of the artificial turf, the completion of this project has been extended to May 2025.

This presentation outlines the amendment and the rationale for their inclusion.

Original Contract: \$253,800 – Construction Oversight (Approved 2024-R-38)

Amendment #1: \$34,520 (Current request)

Extended construction duration due to unforeseen delays – original completion in October 2024, revised completion in May 2025

Final Construction Oversight Total: \$288,320

Including the amendment, the construction oversight fees remain less than five percent of the total construction cost. All of the items mentioned above were out of CBBEL's control as the consultant overseeing construction. Material and supply issues are the responsibility of the contractor. The structural review consultant was a sub-consultant to Hitchcock, and the artificial turf installer was a By Owner item where the installer was recommended by Hitchcock.

Funds are available this fiscal year in the Park fund, and a portion is being proposed in the FY26 budget to accommodate this amendment. The Public Works Department recommends that the Committee of the Whole

take the necessary action to approve this amendment with CBBEL for construction oversight of Presidential Park Reconstruction in the amount of \$34,520 and submit it to the Village Board for final approval. This amendment ensures that the goals of this project are met and that the remaining construction activities are properly inspected.

It is the consensus of the Committee to move this on to the Village Board for approval.

C. Consider Certain Equipment Surplus

Staff recommends various Items to be Deemed Surplus and are no longer of useful purpose to the Village.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 7: Executive Session

None

AGENDA ITEM 8: Other Business

None

AGENDA ITEM 9: Adjournment:

There being no further business, Chairperson Brehmer adjourned the meeting at 7:53 p.m.

Submitted: _____
Fred Martin, Village Clerk