

**COMMITTEE OF THE WHOLE  
OCTOBER 15, 2024  
VILLAGE BOARD ROOM  
2200 HARNISH DRIVE, ALGONQUIN  
7:45 P.M.**

Trustee Dianis – Chairperson  
Trustee Smith  
Trustee Brehmer  
Trustee Auger  
Trustee Spella  
Trustee Glogowski  
President Sosine

∞ AGENDA ∞

- 1. Roll Call – Establish a Quorum**
- 2. Public Comment – Audience Participation**  
*(Persons wishing to address the Committee must register with the Chairperson prior to roll call.)*
- 3. Community Development**
- 4. General Administration**
- 5. Public Works & Safety**
  - A.** Consider an Agreement with NilCo for the Algonquin Historic District Area Snow and Ice Removal
  - B.** Consider an Agreement with Langton Group for the Ice and Snow Removal of Eyebrows and Cul-De-Sacs throughout the Village of Algonquin
- 6. Executive Session (if needed)**
- 7. Other Business**
- 8. Adjournment**



**VILLAGE OF ALGONQUIN**  
*PUBLIC WORKS DEPARTMENT*

**- M E M O R A N D U M -**

DATE: October 9, 2024

TO: Tim Schloneger Village Manager

FROM: Vince Kilcullen General Services Superintendent

SUBJECT: Downtown Snow Plowing Contract

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Attached is the contract for downtown snow and ice removal for the 2024 - 2025 season, with an option to renew for two additional seasons.

With the completion of the downtown streetscape project the Village decided back in 2018 to contract out snow and ice removal for the downtown, due to the intricate nature and time involved in snow and ice removal for the downtown. Nilco Landscape Solutions, out of Woodstock, Illinois has been performing this service for the past six seasons. Since they have been doing this, they have now become very familiar with the process and the Village standards for the downtown district snow and ice removal. Staff requested pricing from multiple vendors for the upcoming season, and Nilco provided the low quote for events over five inches, and were the second low bidder for events below five inches.

Based on their experience and competitive pricing experience, the Village would like to renew the contract with Nilco Landscape Solutions. Staff believes we will get the best service from this contractor as they are already familiar with Village requirements and staff does not have to go through the process of training a new company on the high level of service expected in the Village's premier downtown.

Staff is requesting the Village Board authorize the Village Manager or his designee to execute this contract with Nilco Landscape Solutions, for downtown snow and ice removal services in the amount of \$157,601.00 for the fiscal year 2024 – 2025 and further authorize the Village Manager or his designee to sign an extension to said contract for fiscal year 2025 -2026, and 2026 – 2027, in an amount not to exceed 3% of the previous year's contract price. This contract is based on a per event call out, therefore, if the annual expense is expected to exceed the \$157,601 amount, staff will return to the Board with a supplemental addendum.

# Village of Algonquin

## Snow Removal: Historic District

### Detailed Specifications

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**Intent:** The intent of this Bid is to enter into a contract with a qualified contractor to provide the specified snow and ice removal services for our historic district areas located in the Village of Algonquin (hereafter “Village”), including any additional work that may need to be added during the contract year. Bidders will be required to demonstrate their capability through references or by means acceptable to the Village.

This contract will be administered and direction given to the contractor by the Public Works Director or his authorized representative.

**Term of Contract:** The initial term of this contract shall begin on October 15, 2024 and shall be in affect through April 30, 2025. The Village, however, reserves the right to terminate the same at any time by giving a thirty (30) day notice in writing to the contractor. In the event of such cancellation, the contractor shall be entitled to receive payment for services and work performed, and materials, supplies, and equipment furnished under the terms of the contract prior to the effective date of such cancellation, but will not be entitled to receive any damages on account of such cancellation or any further payment whatsoever.

The Village may wish to extend this contract, upon mutual agreement, with two (2) one-year extensions, with the first extension going from October 15, 2025 to April 30, 2026; and the second extension going from October 15, 2026 to April 30, 2027, upon written notice of the Village of its intention to exercise this option.

A one (1) time economic adjustment per contract year of 3%, based on the previous year’s contract price, shall be allow upon each renewal. The initial contract places no obligation on the Village to appropriate funds beyond the initial term of the contract and contract extensions are dependent upon sufficient funds being appropriated each fiscal year by the Village for this work. The Village reserves the right to add or delete from the bid as required. No adjustments in bid prices or additional compensation will be made for decreases in the quantities or services from the bid.

**Scope of Work:** The scope of work consists of furnishing all labor and snow removal equipment to maintain traffic and pedestrian flow in all designated snow removal locations at all times which will include 24-hour service on weekends, Saturdays, Sundays, and Holidays.

Holidays are defined as Thanksgiving Day, Christmas Day, New Year’s Day, Martin Luther King Jr. Day, Presidents Day, Good Friday, and Easter Sunday.

The contractor shall provide snow removal on all sites listed on Attachment A. The contractor may be called upon to haul snow from these areas when conditions warrant the removal and hauling of snow.

**Qualification of Bidder:** As evidence of experience and work performance, the bidder must supply with their bid a reference list of previous municipal snow removal experience, and present an anticipated contractual workload, which will verify the bidder's qualifications to perform under the terms of this contract.

**Equipment:** The bidder shall submit with their bid a list of company labor and equipment, including minimum staffing number (persons), equipment types and model numbers, and plow sizes, available for specific assignment to this job.

Please also list additional equipment available in the event of a heavy snowfall (such as graders, end loaders (include bucket capacity), dump trucks, etc.

Proof of possession of all required equipment, and proof of insurance coverage, is required prior to award of contract. Submittals shall indicate whether the equipment is owned, leased, or financed. Should the equipment be leased, submittals shall include a copy of the lease agreement. All equipment must be available for use throughout the term of the contract, as need is determined by the Village.

**Protection of Public and Private Property:** The contractor shall exercise all necessary caution to protect all public and private property from injury or damage caused by the contractor's operations.

The contractor shall assume responsibility for all damage to property (including curbs, parkway trees, grass area, utilities, mailboxes, trash cans, benches, and driveways) caused by equipment used for removal of snow. **All damage shall be the responsibility of the contractor to repair.** A complete list of snow removal locations are included in this document as Attachments A.

Any practice obviously hazardous in the opinion of the Public Works Director, or his designee, shall be immediately discontinued by the contractor upon receipt of either written or verbal notice to discontinue such practice. The Village is not responsible for site safety. The contractor is solely and exclusively responsible for site safety.

**All brick paver areas (roadways, parking areas, and sidewalks) shall be serviced with equipment that utilizes a rubber blade for contact with the surface, or shall be accomplished with small hand operated equipment such as walk behind snow throwers. The expense for repairs for any damages caused by failure to adhere to this requirement will be fully borne by the contractor.**

**Accidents:** In the event of accidents of any kind, the contractor shall immediately notify the Director, or his designee, and the Police Department, to secure an accident report, and shall provide a full accounting of all details of the accident. The contractor shall furnish the Village with copies of all reports of such accidents.

**Prosecution of Work:** The proper timing and use of equipment is essential in maintaining the continuous, expeditious, and safe operation of snow removal. Consequently, it is imperative that all equipment be in good operating condition at all times so as to ensure maximum working

efficiency and prevent unnecessary failures. Time is of the essence in arriving at the scene to commence snow removal efforts. To ensure uninterrupted snow removal operations, callouts shall be answered promptly, and extraordinary effort shall be exerted by the contractor to render service.

The contractor shall prosecute the work in the following manner:

- A. The contractor shall at all times maintain a force of qualified personnel sufficient to perform the work required and described herein. The force of qualified personnel shall be sufficient to respond to emergency calls which may be received at any time. Manpower must be activated and equipment operational at the site within one hour after notification by the Village.
- B. The contractor shall submit, in writing, the name, address and telephone number of the person in its organization to whom instructions may be given by the Director, or his designee, on a 24 hour per day basis. One designated supervisor in the contractor's organization shall be on the job site and available at all times during snow plowing operations.
- C. The Public Works General Services Division will notify the contractor whenever a storm warning from the Village's weather forecasting service is received stating that a plowable amount of snow (1 inch or more) is forecast. The contractor shall respond by mobilizing all personnel and equipment within a maximum of 1 hour after being notified by the General Services Division.
- D. It shall be the responsibility of the contractor to notify the General Services Division manager when all team members are present and working their assignments, and at the full completion of each operation. A form to verify hours worked and equipment used will be provided by the Village and will be signed by both the contractor and the appropriate Village representative as a prerequisite for payment.
- E. After finishing one complete clearing pass cycle through the snow removal locations, the contractor may be told to start a second complete clearing cycle immediately and to continue snow removal operations depending on weather conditions. The contractor shall be prepared to continue operations, or start up activities again whenever snow accumulates to a depth of 1 inch or more on the paved area.
- F. Snow removal is accomplished by plowing the snow to the curb in the designated cul-de-sacs. Care shall be taken so that no residential driveways or public sidewalk crossing shall be blocked by an amount of snow greater than the windrow of snow through the throat of the cul-de-sac. There is to be no excessive mounting of snow at the corners higher than the normal windrow. The snow shall be carried out to the curb line of the streets.
- G. Snow removal in the historic district shall include all designated roadways, parking areas, and sidewalks.

1. Extreme care shall be taken to prevent damage to right of way features (pavers, benches, trash cans, curbs, trees, planters, signs, light poles, etc.)
2. All brick paver areas (roadways, parking areas, and sidewalks) shall be serviced with equipment that utilizes a rubber blade for contact with the surface, or shall be accomplished with small hand operated equipment such as walk behind snow throwers.
3. Roadways shall be cleared of snow completely from curb to curb.
4. Care shall be taken so that no residential driveways or public sidewalk crossing shall be blocked by an amount of snow greater than the windrow of the average roadway profile.
5. There is to be no excessive mounting of snow at the corners higher than the normal windrow.
6. Snow shall be completely removed from all noted parking areas and hauled to a designated staging location for later removal by the Village.
7. Snow shall be removed completely from all noted walkways.
8. No snow shall be blown, placed, or moved upon any planter bed, tree pit, or other area containing plants.
9. Walkways (particularly on Main St. between Washington St. and Algonquin Rd.) where there is no parkway turf area shall have snow and hauled to a designated staging location for later removal by the Village.
10. Roadways and non-brick paver parking areas shall be treated with deicing materials by the Village during the event at the request of the contractor (typically upon substantial completion of removal operations).
11. Brick paver roadway and parking areas, walking surfaces, including sidewalks and ADA ramps, shall be lightly and completely treated with deicing materials provided by the contractor. Deicing material shall be calcium magnesium acetate or urea, as approved by the Village.

**Type of Operation:** Depending on snowfall conditions, the following snow removal operations will be initiated at all snow removal locations:

- **Operation #1:** For an accumulation **in excess of 1 inch and less than 5 inches** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **12 hours** after the clearing operation has begun.
- **Operation #2:** For an accumulation **in excess of 5 inches and less than 9 inches** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **12 hours** after the clearing operation has begun.
- **Operation #3:** For an accumulation **in excess of 9 inches or more** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **18 hours** after the clearing operation has begun.

Depth of snow accumulation is measured at the time each plowing operation commences. It is not the total accumulation of snow at the end of the storm.

If stored snow within the cul-de-sacs reaches an undesirable height as determined by the Village, the contractor may be required to load and haul snow to a designated location and will be paid in accordance with the hourly equipment rental rates noted on the Bid Sheet for Operation #3.

**Method of Payment:** All charges for snow removal will start when equipment begins operation in the designated cul-de-sacs and end when the operation is complete. No separate charge for transportation of equipment, downtime, repair or maintenance to or from the site, will be allowed.

The contractor shall be paid on the basis of number of complete clearing passes of all snow and ice locations for Operations #1 and #2 as described in Type of Operation above. Supervision shall be included in the cost per clearing pass.

The contractor shall be paid an hourly rate basis for Operation #3. The contractor shall submit an hourly cost for each piece of equipment on the equipment list (the hourly rate should include the cost of the operator) in the space provided on the Bid Sheet. Supervision, equipment operators and labor shall be included in all hourly rates.

**Exceptions:** Any exceptions to these specifications shall be noted on the Exceptions Sheet and included with the bid submittal.

**Liquidated Damages:** Time is of the essence to the contract. Should the contractor fail to complete the work within the specified time stipulated in the contract, or within such extended time as may have been allowed, the contractor shall be liable and shall pay to the Village the amount shown in the following schedule of deduction. Costs are incurred not as a penalty, but as liquidated damages, for each hour of overrun in the contract time or such extended time as may have been allowed. The liquidated damages for failure to complete the contract on time are approximate, due to the impracticality of calculating and proving actual delay costs. This schedule of deductions establishes the cost of delay to account for administration, engineering, inspection, and supervision during periods of extended and delayed performance. The costs of delay represented by the schedule are understood to be a fair and reasonable estimate of the costs that will be borne by the Village during extended and delayed performance by the contractor of the work. The liquidated damage amount specified will accrue and be assessed until completion of the total physical work of the contract even though the work may be substantially complete. The Village will deduct these liquidated damages from any monies due or to become due to the Contractor from the Village.

Deduction for each hour of overrun in contract time: \$750/hour





**Operation #3 Complete Clearing  
Hourly Equipment Rate  
9 inches or more of snow accumulation Loading/Hauling**

\*\*\*\*NOTE hourly rate includes equipment, operator and labor costs\*\*\*\*

Skid Steer Loader            \$ 120 per hour

4x4 Pick Up Truck            \$ 90 per hour

Dump Truck w/Plow  
(min. 25,000 GVW)            \$ 120 per hour

Dump Truck Only  
(min. 25,000 GVW)            \$ 110 per hour

4WD End Loader  
Rubber tired  
(min. 76HP/1.5CY  
bucket or plow)            \$ 400 per hour

Semi-Trailer Truck            \$ n/a per hour

Gradall (if necessary)        \$ n/a per hour

Is required equipment owned, leased or financed?     Owned     Leased     Financed

If leased, have you included a copy of your lease agreement?             Yes             No

If it is the contractor's intention to utilize a subcontractor(s) to fulfill the requirements of this contract, the Village must be advised of the subcontractor's company name, address, telephone and fax numbers, and a contact person's name at the time of the bid submittal.

Will you be utilizing a subcontractor?      \_\_\_\_\_ Yes       No

If yes, have you included all required information with your bid submittal?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

Nilco (company name) is not barred by law from submitting a bid to the Village for the project contemplated herein because of a conviction for prior violations of either Illinois Compiles Statues, 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33-4 (Bid Rotating); and that

Nilco (company name) is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1; and that

Nilco (company name) provides a drug free workplace pursuant to 30 ILCS 580/1, et seq; and that

Nilco (company name) certifies they have a substance-abuse program and provide drug testing in accordance with 820 ILCS 130/11G, Public Act 095-0635; and that

Nilco (company name) is in compliance with the Illinois Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and program.

Brent Johnson

\_\_\_\_\_  
Bidder's company name

\_\_\_\_\_  
Signed name

13503 Rt. 176

\_\_\_\_\_  
Brent Johnson - President

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Print name and title

Woodstock      Il.      60098  
\_\_\_\_\_  
City                      State                      Zip Code

\_\_\_\_\_  
brent@nilcoinc.com  
e-mail address

815.206.3625

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Fax number

Date: 9.18.2024



# Attachment A

# Downtown

## Parking Areas & Parks

- Towne Park Lot (West end of Washington St.)
- Historic Village Hall
- Municipal Lot (South east corner of S. Main & Route 62)
- Municipal Lot Washington Street & South Harrison Street North West Corner
- Municipal Lot Washington Street & South Harrison Street North East Corner
- Cornish Park
- Riverfront Park

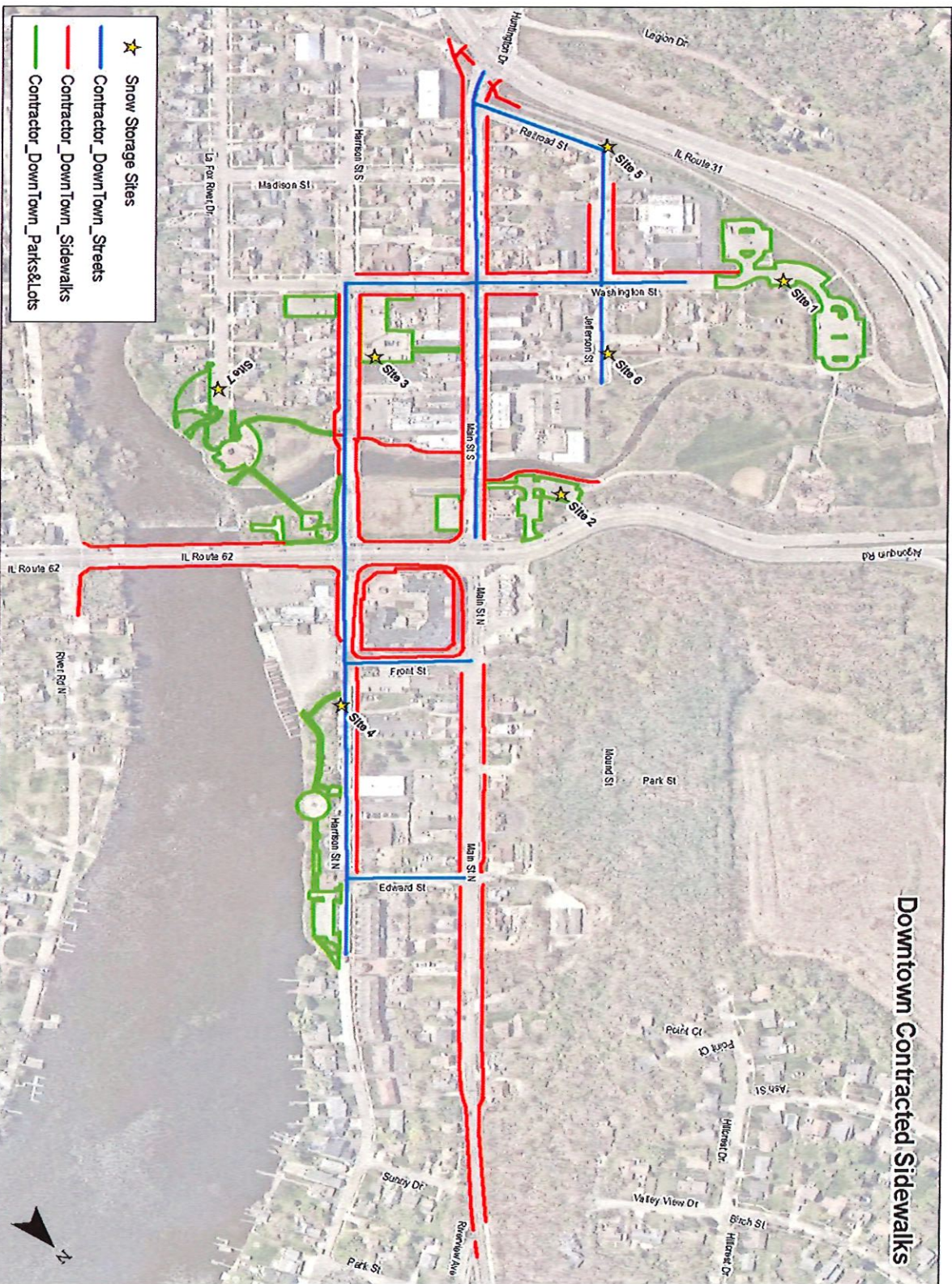
## Streets (Including On-Street Parking Areas)

- Main Street (Algonquin Road South to Route 31)
- Harrison Street (From Washington Street to North End of Riverfront Park)
- Washington Street (From Towne Park to South Harrison Street)
- Edward Street (From Main Street to North Harrison Street)
- Front Street (From Main Street to North Harrison Street)
- Jefferson Street (Railroad Street North to dead end)
- Railroad Street (Jefferson Street to Main Street)

## Sidewalks

- Main Street (Both sides from Route 31 north to Riverview Avenue)
- Harrison Street (Both sides from Washington Street to North End of Riverfront Park)
- Washington Street (From Towne Park to South Harrison Street)
- Jefferson Street (Both sides from Washington Street south to the end of the Church Properties)
- Algonquin Road (Both sides from Main Street to River Road)
- North River Road (West side from Algonquin Road North to first property)
- Front Street (South side from Main Street to North Harrison Street)
- Riverwalk (From Towne Park to South Harrison Street)

# Downtown Contracted Sidewalks



★ Snow Storage Sites

— Contractor\_DownTown\_Streets

— Contractor\_DownTown\_Sidewalks

— Contractor\_DownTown\_Parks&Lots



**VILLAGE OF ALGONQUIN**  
*PUBLIC WORKS DEPARTMENT*

**- M E M O R A N D U M -**

DATE: October 9, 2024

TO: Tim Schloneger Village Manager

FROM: Vince Kilcullen General Services Superintendent

SUBJECT: Cul-De-Sacs and Eyebrows Snow Plowing Contract

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Attached is the contract for Cul-De-Sac and eyebrow snow and ice removal for the 2024 – 2025 season, with an option to renew for two additional seasons.

The Village has contracted snow and ice removal in Cul-De-Sacs and Eyebrows for a number of years, due to the intricate nature and time involved in snow and ice removal in Cul-De-Sacs and Eyebrows. Langton Group, out of Woodstock, Illinois has been performing this service for the past six seasons. Since they have been doing this, they have now become very familiar with the process and the Village's standards for snow and ice removal in Cul-De-Sacs and Eyebrows. Staff requested pricing from multiple vendors for the upcoming season, and Langton was the low bidder for this contract for all events.

Based on this experience the Village would like to renew the contract with Langton Group. Staff believes the Village will get the best service from this contractor as they are already familiar with Village requirements, routes, and staff will not need to go through the process of training a new company.

Staff is requesting the Village Board authorize the Village Manager or his designee to execute this contract with Langton Group at the next Village Board meeting, for snow and ice removal in Cul-De-Sacs and Eyebrows in the amount of \$232,652.70 for the fiscal year 2024 – 2025 and further authorize the Village Manager or his designee to sign an extension to said contract for fiscal year 2025 – 2026, and 2026 – 2027, in an amount not to exceed 3% of the previous year's contract price. As the pricing is based on a set fee per call out, an estimate of 19 events is included in the bid. If staff anticipates the contract will exceed the award value listed above, staff will return to the Village Board with a supplemental addendum.

**Village of Algonquin**  
**Snow Removal: Cul-de-Sacs & Eyebrows**  
**Detailed Specifications**

**Intent:** The intent of this Bid is to enter into a contract with a qualified contractor to provide the specified snow and ice removal services for cul-de-sacs and eyebrows, located in the Village of Algonquin (hereafter “Village”), including any additional work that may need to be added during the contract year. Bidders will be required to demonstrate their capability through references or by means acceptable to the Village.

This contract will be administered and direction given to the contractor by the Public Works Director or his authorized representative.

**Term of Contract:** The initial term of this contract shall begin on October 15, 2024 and shall be in affect through April 30, 2025. The Village, however, reserves the right to terminate the same at any time by giving a thirty (30) day notice in writing to the contractor. In the event of such cancellation, the contractor shall be entitled to receive payment for services and work performed, and materials, supplies, and equipment furnished under the terms of the contract prior to the effective date of such cancellation, but will not be entitled to receive any damages on account of such cancellation or any further payment whatsoever.

The Village may wish to extend this contract, upon mutual agreement, with two (2) one-year extensions, with the first extension going from October 15, 2025 to April 30, 2026; and the second extension going from October 15, 2026 to April 30, 2027, upon written notice of the Village of its intention to exercise this option.

A one (1) time economic adjustment per contract year of 3%, based on the previous year’s contract price, shall be allow upon each renewal. The initial contract places no obligation on the Village to appropriate funds beyond the initial term of the contract and contract extensions are dependent upon sufficient funds being appropriated each fiscal year by the Village for this work.

The Village reserves the right to add or delete from the bid as required. No adjustments in bid prices or additional compensation will be made for decreases in the quantities or services from the bid.

**Scope of Work:** The scope of work consists of furnishing all labor and snow removal equipment to maintain traffic and pedestrian flow in all designated snow removal locations at all times which will include 24-hour service on weekends, Saturdays, Sundays, and Holidays.

Holidays are defined as Thanksgiving Day, Christmas Day, New Year’s Day, Martin Luther King Jr. Day, Presidents Day, Good Friday, and Easter Sunday.

The contractor shall provide snow removal on all sites listed on Attachment A. The contractor may be called upon to haul snow from these areas when conditions warrant the removal and hauling of snow.

**Qualification of Bidder:** As evidence of experience and work performance, the bidder must supply with their bid a reference list of previous municipal snow removal experience, and present an anticipated contractual workload, which will verify the bidder’s qualifications to perform under the terms of this contract.

**Equipment:** The bidder shall submit with their bid a list of company labor and equipment, including minimum staffing number (persons), equipment types and model numbers, and plow sizes, available for specific assignment to this job.

Please also list additional equipment available in the event of a heavy snowfall (such as graders, end loaders (include bucket capacity), dump trucks, etc.

Proof of possession of all required equipment, and proof of insurance coverage, is required prior to award of contract. Submittals shall indicate whether the equipment is owned, leased, or financed. Should the equipment be leased, submittals shall include a copy of the lease agreement. All equipment must be available for use throughout the term of the contract, as need is determined by the Village.

**Protection of Public and Private Property:** The contractor shall exercise all necessary caution to protect all public and private property from injury or damage caused by the contractor's operations.

The contractor shall assume responsibility for all damage to property (including curbs, parkway trees, grass area, utilities, mailboxes, trash cans, benches, and driveways) caused by equipment used for removal of snow. **All damage shall be the responsibility of the contractor to repair.** A complete list of snow removal locations are included in this document as Attachments A.

Any practice obviously hazardous in the opinion of the Public Works Director, or his designee, shall be immediately discontinued by the contractor upon receipt of either written or verbal notice to discontinue such practice. The Village is not responsible for site safety. The contractor is solely and exclusively responsible for site safety.

**Accidents:** In the event of accidents of any kind, the contractor shall immediately notify the Director, or his designee, and the Police Department, to secure an accident report, and shall provide a full accounting of all details of the accident. The contractor shall furnish the Village with copies of all reports of such accidents.

**Prosecution of Work:** The proper timing and use of equipment is essential in maintaining the continuous, expeditious, and safe operation of snow removal. Consequently, it is imperative that all equipment be in good operating condition at all times so as to ensure maximum working efficiency and prevent unnecessary failures. Time is of the essence in arriving at the scene to commence snow removal efforts. To ensure uninterrupted snow removal operations, callouts shall be answered promptly, and extraordinary effort shall be exerted by the contractor to render service.

The contractor shall prosecute the work in the following manner:

- A. The contractor shall at all times maintain a force of qualified personnel sufficient to perform the work required and described herein. The force of qualified personnel shall be sufficient to respond to emergency calls which may be received at any time. Manpower must be activated and equipment operational at the site within one hour after notification by the Village.
- B. The contractor shall submit, in writing, the name, address and telephone number of the person in its organization to whom instructions may be given by the Director, or his designee, on a 24 hour per day



basis. One designated supervisor in the contractor's organization shall be on the job site and available at all times during snow plowing operations.

- C. The Public Works General Services Division will notify the contractor whenever a storm warning from the Village's weather forecasting service is received stating that a plowable amount of snow (1 inch or more) is forecast. The contractor shall respond by mobilizing all personnel and equipment within a maximum of 1 hour after being notified by the General Services Division.
- D. It shall be the responsibility of the contractor to notify the General Services Division manager when all team members are present and working their assignments, and at the full completion of each operation. A form to verify hours worked and equipment used will be provided by the Village and will be signed by both the contractor and the appropriate Village representative as a prerequisite for payment.
- E. After finishing one complete clearing pass cycle through the snow removal locations, the contractor may be told to start a second complete clearing cycle immediately and to continue snow removal operations depending on weather conditions. The contractor shall be prepared to continue operations, or start up activities again whenever snow accumulates to a depth of 1 inch or more on the paved area.
- F. Snow removal is accomplished by plowing the snow to the curb in the designated cul-de-sacs. Care shall be taken so that no residential driveways or public sidewalk crossing shall be blocked by an amount of snow greater than the windrow of snow through the throat of the cul-de-sac. There is to be no excessive mounting of snow at the corners higher than the normal windrow. The snow shall be carried out to the curb line of the streets.

**Type of Operation:** Depending on snowfall conditions, the following snow removal operations will be initiated at all snow removal locations:

- **Operation #1:** For an accumulation **in excess of 1 inch and less than 5 inches** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **12 hours** after the clearing operation has begun.
- **Operation #2:** For an accumulation **in excess of 5 inches and less than 9 inches** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **12 hours** after the clearing operation has begun.
- **Operation #3:** For an accumulation **in excess of 9 inches or more** of snow, the contractor shall provide sufficient equipment to remove snow from all designated areas whenever called upon. Sufficient equipment shall be provided to complete the entire designated area in a maximum of **18 hours** after the clearing operation has begun.

Depth of snow accumulation is measured at the time each plowing operation commences. It is not the total accumulation of snow at the end of the storm.

If stored snow within the cul-de-sacs reaches an undesirable height as determined by the Village, the contractor may be required to load and haul snow to a designated location and will be paid in accordance with the hourly equipment rental rates noted on the Bid Sheet for Operation #3.

**Method of Payment:** All charges for snow removal will start when equipment begins operation in the designated cul-de-sacs and end when the operation is complete. No separate charge for transportation of equipment, downtime, repair or maintenance to or from the site, will be allowed.

The contractor shall be paid on the basis of number of complete clearing passes of all snow and ice locations for Operations #1 and #2 as described in Type of Operation above. Supervision shall be included in the cost per clearing pass.

The contractor shall be paid an hourly rate basis for Operation #3. The contractor shall submit an hourly cost for each piece of equipment on the equipment list (the hourly rate should include the cost of the operator) in the space provided on the Bid Sheet. Supervision, equipment operators and labor shall be included in all hourly rates.

**Exceptions:** Any exceptions to these specifications shall be noted on the Exceptions Sheet and included with the bid submittal.

**Liquidated Damages:** Time is of the essence to the contract. Should the contractor fail to complete the work within the specified time stipulated in the contract, or within such extended time as may have been allowed, the contractor shall be liable and shall pay to the Village the amount shown in the following schedule of deduction. Costs are incurred not as a penalty, but as liquidated damages, for each hour of overrun in the contract time or such extended time as may have been allowed. The liquidated damages for failure to complete the contract on time are approximate, due to the impracticality of calculating and proving actual delay costs. This schedule of deductions establishes the cost of delay to account for administration, engineering, inspection, and supervision during periods of extended and delayed performance. The costs of delay represented by the schedule are understood to be a fair and reasonable estimate of the costs that will be borne by the Village during extended and delayed performance by the contractor of the work. The liquidated damage amount specified will accrue and be assessed until completion of the total physical work of the contract even though the work may be substantially complete. The Village will deduct these liquidated damages from any monies due or to become due to the Contractor from the Village.

Deduction for each hour of overrun in contract time: \$750/hour

## Bid Sheet

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating, (720ILCS 5/33E-1, et seq.) and is not delinquent in any taxes to the Illinois Department of Revenue (65ILCS 5/11-42.1-1).

It is understood that the Village reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than sixty (60) days.

Company Name: Langston Group

**Operation #1 Complete Clearing**  
**Excess of 1 inch and less than 5 inches of snow accumulation**

1. Cost per 1 complete clearing of all locations (lump sum): \$ 11,171.64
2. Estimate of 15 events times the lump sum cost above: \$ 167,574.71

**Operation #2 Complete Clearing**  
**Excess of 5 inches and less than 9 inches of snow accumulation**

3. Cost per 1 complete clearing of all locations (lump sum): \$ 16,269.49
4. Estimate of 4 events times the lump sum cost above: \$ 65,077.99

**Total Cost of Operations #1 & 2 (add lines 2 and 4 above) \$ 232,652.70**

**Operation #3 Complete Clearing  
Hourly Equipment Rate  
9 inches or more of snow accumulation Loading/Hauling**

\*\*\*\*NOTE hourly rate includes equipment, operator and labor costs\*\*\*\*

Skid Steer Loader           \$ 148 per hour

4x4 Pick Up Truck           \$ 148 per hour

Dump Truck w/Plow  
(min. 25,000 GVW)           \$ 159 per hour

Dump Truck Only  
(min. 25,000 GVW)           \$ 159 per hour

4WD End Loader  
Rubber tired  
(min. 76HP/1.5CY  
bucket or plow)           \$ 266 per hour

Semi-Trailer Truck           \$ N/A per hour

Gradall (if necessary)       \$ N/A per hour

Is required equipment owned, leased or financed?     Owned    \_\_\_ Leased    \_\_\_ Financed

If leased, have you included a copy of your lease agreement?    \_\_\_ Yes    \_\_\_ No

If it is the contractor's intention to utilize a subcontractor(s) to fulfill the requirements of this contract, the Village must be advised of the subcontractor's company name, address, telephone and fax numbers, and a contact person's name at the time of the bid submittal.

Will you be utilizing a subcontractor?      \_\_\_ Yes      X No

If yes, have you included all required information with your bid submittal?      \_\_\_ Yes      \_\_\_ No

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that Langton Group (company name) is not barred by law from submitting a bid to the Village for the project contemplated herein because of a conviction for prior violations of either Illinois Compiles Statues, 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33-4 (Bid Rotating); and that

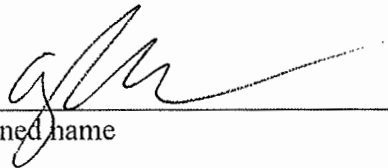
Langton Group (company name) is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1; and that

Langton Group (company name) provides a drug free workplace pursuant to 30 ILCS 580/1, et seq; and that

Langton Group (company name) certifies they have a substance-abuse program and provide drug testing in accordance with 820 ILCS 130/11G, Public Act 095-0635; and that

Langton Group (company name) is in compliance with the Illinois Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and program.

Langton Group  
Bidder's company name

  
Signed name

4510 Dean St.  
Street address

Kyle Cook - Director of Sales  
Print name and title

~~Woodstock~~ Woodstock      IL      60098  
City                                      State                                      Zip Code

Kyle.Langtongroup@gmail.com  
e-mail address

815-338-2630  
Phone number

815-338-2634  
Fax number

Date: 10-2-24

## Exception Sheet

**Exceptions:** Any exception must be clearly noted on the Exception Sheet. Failure to do so may be reason for rejection of the bid. It is not our intention to prohibit any potential Bidder from bidding by virtue of the specifications, but to describe the material(s) and service(s) actually required. The Village reserves the right to accept or reject any or all exceptions.

**Exceptions Sheet must be enclosed with the Bid Sheet.**

Bidder's exceptions are:

Semi - Trailer Substitute 12-14 yard Dump \$ 245 hr  
Gradall Substitute 3 yard Front end loader \$ 329 hr