



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On June 11, 2024
Village Board Room
2200 Harnish Dr. Algonquin, IL**

Trustee Spella, Chairperson, called the Committee of the Whole meeting to order at 7:38 p.m.

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Maggie Auger; Jerry Glogowski, John Spella, Laura Brehmer, Brian Dianis, Bob Smith and President, Debby Sosine.

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Nadim Badran, Public Works Director; Patrick Knapp, Community Development Director; Dennis Walker, Chief of Police; Michelle Weber, Deputy Village Clerk; and Kelly Cahill, Village Attorney.

AGENDA ITEM 2: Administer Oath of Office

A. Police Sergeant Johnny Beltran

Deputy Clerk Weber administered the Oath of Office to newly promoted Police Sergeant Johnny Beltran

B. Police Sergeant Kory Koehler

Deputy Clerk Weber administered the Oath of Office to newly promoted Police Sergeant Kory Koehler

AGENDA ITEM 3: Public Comment

Anthony, the "Downtown Barber", Thanked and commended the Board for helping the community and doing a job no one else wants to do.

President Sosine requested that **Item 6. H. Consider an Amendment to Chapter 43.25(C)(6) of the Algonquin Municipal Code** be moved earlier in the agenda.

Deputy Chief Markham:

Upon reviewing the ordinance 43.25 Bicycles, Tricycles, Skateboards or Similar Motorized and Non-Motorized Recreational Vehicles, it was learned and observed that section 43.25(C)(6) of this ordinance serves as exemption to the ordinance and would allow said described vehicles on village roadways if the vehicles were licensed and registered pursuant to the Illinois Vehicle Code.

Specifically, as written, "Any personal use vehicle or device licensed and registered pursuant to the Illinois Vehicle Code shall be permitted on any Village street or parking lot/area."

Upon reviewing this exemption with staff, it was agreed upon, primarily for safety concerns for the drivers and occupants of these style vehicles, that this section should be removed.

Following discussion regarding what type of vehicle would fall under this prohibition and ways to improve outreach/communication for the community to understand what is and isn't allowed, it was the consensus of the Committee to move this forward to the Village Board.

AGENDA ITEM 4: Community Development

Mr. Knapp:

A. Consider the Algonquin Rotary's Club Harvest Market Public Event to be Held Saturday, October 5, 2024

Ron Gorecki, on behalf of the Algonquin Rotary Club, is seeking approval for a Public Event/Entertainment License for the Algonquin Harvest Market on Saturday, October 5, 2024. The event is planned to occur between 10:00 AM and 4:00 PM with setup beginning at 7:30 AM and take down occurring immediately afterwards. This event will include the closure of Main Street, a wide variety of vendors that will bring in farm fresh produce and crafts. There will also be entertainment in the public plaza next to Old Village Hall and on Washington Street just west of Main Street, food, entertainment, giveaways, and a kid's corner. The event will not include the open carry of alcohol. The Rotary Club is requesting a waiver of the \$50 public event license fee.

Following discussion on parking and permissions, it was the concensus of the Committee to move this forward to the Village Board.

B. Consider the Third Amendment to the NorthPoint Redevelopment Agreement

NP BGO Algonquin Corporate Center, LLC, herein referred to as “NorthPoint”, has requested a third amendment to the approved Redevelopment Agreement, herein referred to as the “RDA”.

The request will:

- consider the Phase 1 improvements complete except for the remaining punch list items that will be required to be completed by September 1, 2024;
- require the burial of the utilities and the restoration of the disturbed areas before certificates of occupancy can be issued for the remaining buildings;
- require buildings 3 and 4 to be completed before December 31, 2026; and
- require building 5 to be completed before December 31, 2027.

Construction delays, rising costs, and market changes have contributed to delays in the completion of the first phase of the NorthPoint Algonquin Corporate Campus. The first phase is nearing completion and the first two buildings are almost fully occupied. This third amendment will realistically adjust the completion timelines and will set the definition of “complete” for the remaining phases.

Staff recommends that the Committee of the Whole Staff recommend approval of an Ordinance to approve the Third Redevelopment Agreement by and between the Village of Algonquin and NP BGO Algonquin Corporate Center, LLC.

It was the concensus of the Committee to move this forward to the Village Board.

AGENDA ITEM 5: General Administration

Mr. Schloneger:

A. Consider an Agreement with GovTempsUSA for the Contract Services of Joanne Kalchbrenner

It was recommended that the Village extend the agreement with GovTemps for the services of Joanne Kalchbrenner. Joanne has been serving as an independent contractor working on community development projects since January. The new term would be from June 15, 2024 – December 20, 2024. Upon mutual agreement of both parties, the agreement may be extended up to June 13, 2025. She will typically work 24 hours per week.

It was the concensus of the Committee to move this forward to the Village Board.

B. Consider an Amendment to Chapter 33.07(B) Number of Licenses Issued, of the Algonquin Municipal Code

Esplanade LLC (dba) Bliss Liquor, a new liquor store located 2302 Esplanade Drive, Algonquin, has applied for a class B liquor license, which will allow the retail sale of alcoholic liquor in sealed cartons, bottles, casks, flasks, barrels, cases or other containers, for consumption off the premises.

During the liquor license renewal process the following establishments did not request renewal of their liquor license:

- o Sips on Main – Class A
- o Giordano’s – Was A-1, now Class F
- o Fox Valley Pottery - Class H

Staff recommends increasing the number of available Class B liquor licenses by one and decreasing the number of Class A, A-1 and Class H to eliminate any available liquor licenses.

It was the concensus of the Committee to move this forward to the Village Board.

AGENDA ITEM 6: Public Works & Safety

Mr. Badran:

A. Consider a Resolution with the Illinois Department of Transportation to use Rebuild Illinois Funds for Broadsmore Drive and Stonegate Road Phase 1 Improvements

It is recommended that we utilize funds under the Rebuild Illinois (RBI) for Phase 1 of Broadsmore Dr and Stonegate Rd Improvements. In 2019, the Rebuild Illinois Plan allocated funds to agencies and municipalities throughout the State for various infrastructure projects. The Village received five installments to date, all of which must be spent by 2025. The funds must be used for bondable capital projects. This project is an ideal candidate for use of these funds.

After the final installment was received in 2022, the village had \$525,227.03 remaining in RBI funds. The engineer's estimate for this project is approximately \$1.4 million, which we recommend utilizing MFT funds for the additional amount.

It was the consensus of the Committee to move this forward to the Village Board.

B. Consider Amending the Agreement with ComEd for the Dry Utility Replacement Program

The Village has phased the Downtown Improvements over a number of years. The Dry Utility Relocation Project (DURP) was divided into two phases. We are currently in the process of completing Phase 2 which includes relocating dry utilities underground along South Harrison Street, Washington Street, and Jefferson Street. The relocation work involves the installation of a number of conduits underground by Utility Dynamics to accommodate ComEd, AT&T, Comcast, and future Village fiber, similar to Main Street.

This item is to authorize an increase of \$583,145.14 to the original ComEd agreement executed in January 2022 for \$1,442,660. There have been a number of reasons for the increase from the original estimate, including:

- Scope revisions occurred throughout both phases following contract execution, increasing engineering and construction costs.
- Material and labor costs have increased since 12/2021—labor costs have increased nearly 20%, and material increases have ranged from 25% to 50%.
- Underground facility installations occurred at a few locations that needed to meet ComEd requirements, triggering re-work by ComEd crews. (This work was included in Utility Dynamics scope)

ComEd's work is approximately 90% complete, and they are working to finish Phase 2 of the DURP. However, it is crucial to note that this authorization is required to compensate ComEd for the remaining work in Phase 2. The successful completion of this phase is vital for the overall progress of the project.

Staff's recommends that the Committee of the Whole recommend to the Village Board authorization of an increase of \$583,145.14 to the existing agreement with ComEd for the Dry Utility Relocation Project on S. Harrison Street, Washington Street, and Jefferson Street.

Following discussion, it was the consensus of the Committee to move this forward to the Village Board.

C. Consider the Purchase of a 2024 Caterpillar 306 Mini Excavator

Staff recommends purchasing a 2024 Caterpillar 306 mini excavator to replace the existing 2006 Komatsu PC50MR mini excavator (#546). This new unit meets the Village's replacement criteria (43 points), with particularly high scores for age, operating hours, and service history.

The Caterpillar 306 demonstrated superior safety and efficiency features, which are expected to enhance productivity and operational safety.

We propose purchasing the new unit through Altorfer Caterpillar for \$108,500. The FY 24/25 budget allocates \$110,000 for this acquisition in the Water and Sewer Operating Fund.

It was the consensus of the Committee to move this forward to the Village Board.

D. Consider an Agreement with Precision Pavement Markings, Inc. for the 2024 MFT Pavement Striping Program

The Village went out to bid for the 2024 MFT Pavements Striping Program. The program consists of painting fresh lane lines, stop bars, crosswalks, etc. Public Works staff have pursued striping inspections and repairs to correct deficiencies throughout the Village.

One bid was received from Precision Pavement Marking for 77,781.25, which is under budget.

Trustee Glogowski asked if they could look into striping Huntington, as there are many blind areas, especially near the school, as no passing. Mr. Badran will look into this and make the appropriate accommodations.

It was the consensus of the Committee to move this forward to the Village Board.

E. Consider an Agreement with Morton Salt, Inc. for the 2024 MFT Rock Salt Contract

The Village participated in Lake County's joint bid for the furnishing and delivering of bulk rock salt, and bids were opened on Tuesday, April 16, 2024. The rock salt will be used for snow and ice control, and it will be stored at Public Works.

Two (2) bids were received, the low bidder is Morton Salt, Inc., in the amount of \$199,782.00. This total comes from the unit price provided by Morton for a minimum of 80% of the estimated usage to a maximum of 120% of the estimated usage. The Village expects to order 2,200 tons of rock salt at the unit price of \$90.81/ton. This falls below the approved budget in the MFT Capital Fund.

Morton Salt, Inc. is a reputable company and has completed contracts of this type and scope for many surrounding communities.

Money for this service is budgeted in the Motor Fuel Tax Fund. Therefore, it is our recommendation that the Committee of the Whole take action to move this matter forward to the Village Board to award the 2024 MFT Rock Salt contract in the amount of \$199,782.00 to Morton Salt, Inc. and further to authorize the Village Manager or his designee to sign an extension of this contract for an additional one (1) year at the prices provided in the bid document.

It was the consensus of the Committee to move this forward to the Village Board.

F. Consider an Agreement with RES for the Natural Area Maintenance of the Northpoint Naturalized Parcels

On June 4th, the Village Board adopted Resolution 2024- R-78 that accepted 23.6 acres of property in the Northpoint Corporate Campus Subdivision that includes naturalized areas on outlots A and B. As part of the acceptance of these parcels, the Village entered a Memorandum of Understanding with NP BGO Algonquin Corporate Center, LLC, agreeing that they would pay the Village \$166,388.50 so that the Village could hire an ecological contractor to perform the three-year establishment maintenance services for the naturalized portion of these parcels. Funds received for this agreement will be placed in the restricted wetland fund.

We recommend to approve the RES proposal for Northpoint 2024-2026 Naturalized Basin Maintenance. The Village has a long history of working with the RES team and they have been able to provide quality work, good communication, and reasonable prices. Public Works has worked with RES in the past and they have been our main natural area maintenance contractor for the past few years.

It is Public Works recommendation that the Committee of the Whole take action to move this matter forward to the Village Board for approval of the Northpoint 2024-2026 Naturalized Basin Maintenance Service Agreement in the amount of \$166,388.50 to Resource Environmental Solutions.

It was the consensus of the Committee to move this forward to the Village Board.

G. Consider an Agreement with LPS Pavement Company for the Downtown Brick Paver Maintenance

With the completion of the downtown streetscape projects, the Village now needs to do maintenance of cracked, or settling brick pavers in the roadways and sidewalks. LPS Pavement Company, out of Oswego, Illinois did the original installation of all the bricks within the down town. Since they have been doing this for the Village, they have become very familiar with the process and the Village standards.

Based on this experience, the Village would like to continue with LPS Pavement Company. As they have provided an excellent product, excellent service, and have been very reliable.

The General Services budgeted \$200,000.00 in the street improvement fund for this work. LPS has submitted a proposal for \$185,000.00, which is an estimate, and is under budget. This will also include buying extra brick for down town that has been discontinued. This will allow the Village to continue maintenance of our down town brick pavers.

It was the consensus of the Committee to move this forward to the Village Board.

H. Consider an Amendment to Chapter 43.25(C)(6) of the Algonquin Municipal Code

Moved to earlier in the agenda.

I. Consider a Resolution Requesting Permission for a Temporary Lane Reduction of a State Highway for the Founder's Day Parade

Mr. Schloneger:

The Resolution for Road Closure required by the State of Illinois in order to close a section of IL Route 62 for the Founders Parade on Saturday, July 27, 2024. This resolution, after it has been passed by the Board, signed by the Village President and attested to by the Village Clerk is returned to the Police Department. We will forward it to the Illinois Department of Transportation to obtain their written permission for this road closure.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 7: Executive Session

Trustee Spella moved, seconded by Smith, to recess the Committee of the Whole Meeting and move to Executive Session for the purpose of the Sale of Land or Property, at 8:26 pm
Roll Call voting Aye: Auger, Glogowski, Smith, Brehmer, Spella, Dianis

Moved by Spella second by Brehmer to reconvene the Committee of the Whole Meeting at 8:57pm
Roll Call voting Aye: Auger, Glogowski, Smith, Brehmer, Spella, Dianis

Ms. Cahill indicated no action to be taken.

AGENDA ITEM 8: Other Business

Trustee Glogowski mentioned, after walking Harnish Drive where the recent sidewalk repairs were installed, there are many uncleaned areas where the repairs took place. He also wondered if the sidewalks were ADA compliant. Mr. Badran said he will look into this.

AGENDA ITEM 9: Adjournment

There being no further business, Chairperson Spella adjourned the meeting at 9:01 p.m.

Submitted:

Michelle Weber, Deputy Village Clerk