



**Village of Algonquin
Minutes of the Committee of the Whole Meeting
Held On March 19, 2024
Village Board Room
2200 Harnish Dr. Algonquin, IL**

Trustee Auger, Chairperson, called the Committee of the Whole meeting to order at 7:59 p.m.

AGENDA ITEM 1: Roll Call to Establish a Quorum

Present: Trustees, Maggie Auger; Jerry Glogowski, John Spella, Laura Brehmer, Brian Dianis, Bob Smith; President, Debby Sosine and Clerk, Fred Martin.

A quorum was established

Staff in Attendance: Tim Schloneger, Village Manager; Nadim Badran, Public Works Director; Dennis Walker, Police Chief; Patrick Knapp, Acting Community Development Director; Todd Walker, Assistant Village Manager; and Kelly Cahill, Village Attorney.

AGENDA ITEM 2: Public Comment
None

AGENDA ITEM 3: Community Development
None

AGENDA ITEM 4: General Administration
Mr. Walker:

A. Consider Revisions to the Village of Algonquin Personnel Policy Manual

The Village Personnel Policy Manual was initially approved in 1996 and has undergone numerous revisions since then. Since our last comprehensive revision in 2021, several significant changes have occurred. The Village has renegotiated Union Contracts, and we are obligated to evaluate and incorporate all newly mandated State laws annually.

As a result of these ongoing changes, it has become necessary to update our policy manual to ensure compliance with current regulations and to reflect the evolving needs of our organization and employees.

It is the consensus of the Committee to move this on to the Village Board for approval.

B. Consider an Ordinance Amending Ordinance 2024-O-04 Regarding the Merit Compensation Plan for Village Employees

On an annual basis, usually in the Spring, staff provides the Village Board our recommendations for the next fiscal year Merit Compensation Plan as according to Section 2.3.2 of the Village Policy Manual. Once again, we seek the Board's consideration and approval on amending this document for the next fiscal year (2024/2025).

After reviewing internal and external equity and salary data of comparable communities, the following changes are recommended:

- a. "Deputy Chief Financial Officer" was moved from Grade 13 to Grade 14;
- b. "Recreation Director" was added to Grade 13 to reflect future staff movement opportunities;
- c. "Engineer Technician" was added to Grade 7.

It is the consensus of the Committee to move this on to the Village Board for approval.

AGENDA ITEM 5: Public Works & Safety
None

AGENDA ITEM 6: Executive Session
None

AGENDA ITEM 7: Other Business
None

AGENDA ITEM 8: Adjournment

There being no further business, Chairperson Auger adjourned the meeting at 8:06 p.m.

Submitted:

Fred Martin, Village Clerk